

Aim 1 - Facilities & Amenities

To continually promote the best interests of all members of the local community by providing facilities and amenities in the parish not provided by NSC.

Ambition	Council Committee / Officer	Timescale	Budget Implications	Success would be	Progress at 31/01/2025
1.1 Development & enhancement					
1.11 In conjunction with the NSC Local Plan and Bypass Teams to support improvements in centre of the village	Full Council & Clerk	0-2yrs	Noticeboards approx. £500, £1500 - inter - £2000	Replaced noticeboards and another interpretation board	
	Full Council & Clerk	2-4yrs	Approx £6000	Streetlight mounted Christmas lights	NSC Highways won't approve until bypass open.
	Full Council, all committees & working groups	2-4yrs	Currently no financial implication	The centre of the village is a nice place to walk through	
1.12 To assess the War Memorial	Cemetery WG & Clerk	0-2yr	£5000 in budget although grant possible.	The war memorial has been assessed to see if the names could be made clearer	
1.13 To continue to investigate a New Cemetery within the Parish boundaries.	Cemetery WG & Clerk	0-2yrs	Earmarked reserves, possible future budget implications	A discussion by council on the necessity of acquiring land for a cemetery	£104,000 currently earmarked
1.2 Wellbeing					
1.21 To continue to ensure all open spaces are well cared for & enhanced	Rec Trust, Full Council & Clerk	0-2yr	Resurface £20,000 Bind £6000, lines £1000	Resurfacing of Multi Use Games Area (MUGA) on the Rec with addition of lines	
	Rec Trust, Full Council & Clerk	0-2yr	Approx £54,000	All weather path	Completed Feb 2025

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1.22 To run events and activities to support mental & physical wellbeing across all sections of the community	Rec Trust, Full Council & Clerk	2-4yr	Budget implications	Outdoor gym equipment	
	Rec Trust, Full Council & Clerk	2-4yr	Budget implications	Additional toddler equipment.	
	Full Council & Clerk	2-4yr	Possible budget implications	The creation of Men's Shed and Repair Café's	
	Full Council & Clerk	0-2yr	Grant	Free cooking sessions	Completed, very successful. Request for more.
	Full Council & Clerk	Ongoing	£120 set aside for tea & coffee	Public living Room continues	Ongoing
	Full Council & Clerk	Ongoing	Self financing	Soup and a Roll initiative continues	Very successful. Salad & a Roll over the summer.
	Full Council & Clerk	0-2yr	No cost except officer time and printing.	A review of the Window Trail has been undertaken	
	Clerk & YCC Committee	0-2yrs	£2000 - Left over grant and section 106 for 1yr	Weekly summer holiday positive activities are run and there is an annual residential in September.	Money to be earmarked for 2025
	Full Council & Clerk	0-2yrs	Possible budget implications	The Remembrance Parade continues	2024 supported by bypass
	Comms Officer	Ongoing	£3500 budgeted and comms hours	Citizens Advice outreach is successful with regular Comms	Ongoing
1.23 Promote positive planning and influencing local development	Wolvershill Development Liaison Group & WG & Clerk	0-2yrs	No cost except officer time.	Meetings of Wolvershill Development Liaison Group and Wolvershill Working Party.	6 meetings have been had. Planning applications are in.

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	As above	0-2yrs	No cost except officer time.	Working with NSC on the Wolverhill SPD	As above
	Full Council, all committees & working groups	0-1yr	No cost except officer time.	Promoting the Parish in the Local Plan development.	As above
1.24 Safeguarding the separate identities of Banwell and the new Village and their environs	Full Council, all committees & working groups	0-1yr	No financial implication	Protection of green corridors / strategic gap to prevent coalescence	As above
	Full Council, all committees & working groups	0-2yrs	No financial implication	Promoting / creating distinctive characteristics and features of the individual villages	As above
1.25 To support the implementation of 20mph & road calming measures	Clerk, Full Council & Bypass Team	2-4yrs	No financial implication	A 20mph speed limit throughout the centre of the village	Agreed, bypass proposal
1.26 Creation of Parish wide emergency plan	All Council Officers & Full Council	0-2yrs	No cost except officer time.	Creation of Parish wide emergency plan	Business continuity plan agreed, YCC emergency shelter

1.3 Inclusivity

1.31 Ensure the type and frequency of Parish Council events reflects a wide range of community interests.	All Council Officers & Full Council	4+yrs	Possible budget implications	On offer is a mix of cultural, recreational, educational, and social events that appeal to different demographics which a broad cross-section of the community, including different age groups, ethnicities, socioeconomic backgrounds, and interests, actively participate in.	
1.32 Promote and support local voluntary groups and events held.	Comms Officer	0-2yr	Budgeted within Comms Officer hrs	The community calendar on the website includes all events held in Banwell. The existence of which is highlighted monthly.	2 members of community also able to add to calendar

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1.33 Ensure that the Parish Council continues to provide diverse and inclusive facilities.	PC Officers and full council	2-4yrs	Possible budget implications	A broad cross-section of the community, including different age groups, ethnicities, socioeconomic backgrounds, and interests, use PC facilities.	Activities occurring with, NS Childrens Services, JHF & Inspire. New toddler group.
1.34 Encourage the use of the YCC for community services / activities	Admin & Comms Officers & YCC Committee	0-2yrs	Utilities & officer time.	That clinics, information café's, counselling all occur at the YCC.	

Aim 2 - Direct Services

Where the Parish Council provides direct services, it will do so ethically and endeavour to maintain high professional standards and a quality service. It feels that such quality is the expectation of the parishioners and will not compromise these standards.

Ambition	Council Committee / Officer	Timescale	Budget Implications	Success would be	Progress at 31/01/2025
2.1 Improve the organisational management & efficiency					
2.11 Reviewing the staffing structure and objectives to ensure they reflect changing legislative and community needs.	Employment Committee & Clerk	0-2yr	Possible budget implications	Staffing structure reflects needs of the Parish Council for now and the next 3 years.	3 staff members, Clerk, Env Officer & Comms.
2.12 Continuing to provide induction and training programme for new staff and council members.	Clerk	0-2yrs	No cost except officer time.	All new staff and council members fully trained in the functions they undertake.	All Councillors have induction & elearning. All Officers induction, elearning & ILCA
2.13 To apply for the local council award.	Clerk	0-2yr	No cost except officer time.	Achievement of Quality Award	Awarded Quality
2.14 To ensure all BPC policies and protocols are adhered to and updated as and when necessary	Clerk & Admin Officer	Ongoing	Already included in working practices	BPC policies and protocols are adhered to and updated as and when necessary on a rotational basis or annually.	Ongoing
2.15 To adhere to all new legislation	Clerk	Ongoing	Statutory requirement	All new legislation has been adhered to.	Ongoing
	Clerk	Ongoing	Statutory requirement	Legal powers and opportunities are reviewed with access to ALCA and Government Daily updates	Ongoing
	Clerk	Ongoing	Statutory requirement	Transparency Code has been adhered to both for smaller councils and larger councils.	Ongoing

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2.16 Implement a strategic plan and associated action plan	Clerk	0-1yr	No cost except officer time.	Strategic plan and associated action plan have been implemented	Updated action plan agreed May 2024, updated 2025.
2.17 To continue monitoring estimates and budgets	Clerk & Admin Officer	Ongoing	Ongoing	Budgets are presented monthly to Council and the annual budgeting setting document is presented to council for precept setting.	Ongoing
2.18 Insurance	Clerk	Ongoing	Statutory requirement	Insurance is agreed annually after Full Council have considered the schedule.	May 2024 new 3 yr. contract.

2.2 Develop and implement a fixed assets strategy

2.21 Developing a fixed assets map	?	0-2yrs	Civicy free for 12 months.	Fixed assets map which includes contact information for Public Rights of Way around the Parish.	Scribe - Civicy App, includes all assets except FP
2.22 Developing a formal fixed assets maintenance programme	Clerk & Admin Officer	0-2yrs	As above	Fixed assets maintenance programme	Civicy creates reports
2.23 Evaluating the Youth & Community Centre as a community and office space in the short, medium & long term	Clerk, Admin Officer & YCC Committee	0-2yrs	No cost except officer time.	A report exists evaluating the YCC for the next 3+ years.	
2.24 To seek provision of a Community space which includes a Parish Council presence in the new Wolverhill Development.	Wolverhill Development Liaison Group & WG, Full Council & Clerk	4+yr	Possible budget implications	A space in the new development which includes a Parish Office	Working with developers as part of SPD & Master Plan
2.25 Continue to evaluate cost v benefit analyses associated with the provision of playgrounds and open spaces	Clerk	0-2yrs	No cost except officer time.	A report exists evaluating all open spaces for the next 3+ years to include future aspirations and risks.	

2.3 Improve forward-planning

2.31 Developing succession planning for and flexibility in staff.	Clerk	0-2yrs	No cost except officer time.	A succession plan exists for the exit of members of staff.	
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2.32 Developing succession planning for Chairman & Vice-Chairman of full council & its committees.	Clerk	0-2yrs	No cost except officer time.	A comprehensive induction plan exists for new members and committees with a succession plan for chair / vice.	Induction & training plan exists. New Chair & Vice May 2024
2.33 To identify Parish Council projects.	All members of staff and councillors	0-2yrs	No cost except officer time.	Tea and Buns annually and a shared document which officers and members can contribute to throughout the year.	Held June 2024, review June 2025
2.34 Considering future opportunities and challenges, including anticipated increases in powers and responsibilities.	Clerk	0-2yrs	No cost except officer time.	A SWOT (Strengths, Weaknesses, Opportunities, Threats) has been undertaken to identify internal and external factors affecting the council's operations.	
2.35 Protecting the Parish	Clerk	Ongoing	No cost except officer time.	The council via the clerk has close liaison with the Police and the NS Ward members	Ongoing
2.4 Pursue all possible appropriate forms of alternative revenue and funding					
2.41 Advancing project planning to facilitate timely release of funds.	All members of staff and councillors	0-2yrs	No cost except officer time.	A variety of fully costed projects exist and the impact of large scale developments has been considered with possible section 106 needs assessed.	List of projects exist with indicative pricing (see above).
2.42 Maximising Section 106 or Community Infrastructure Levy monies available,	All members of staff and councillors	0-2yrs	No cost except officer time.	All major developments have a section 106 request and CIL money has been accounted for.	As above
2.43 Grant funding	All members of staff and councillors	0-2yr	No cost except officer time.	Grant lists are regularly checked and officers working closely with grant awarding bodies	Councillor check. 2hrs officer time available in sept

Aim 3 - Communication

The Parish Council aims to be a "Listening Council" and encourages you to let us know your opinions, comments and concerns. Where needed, we will act promptly to pass onto other local authorities or bodies, concerns which we cannot deal with ourselves. Problems within the powers of the Parish Council will be passed to the relevant committees.

Ambition	Council Committee / Officer	Timescale	Budget Implications	Success would be	Progress at 31/01/2025
3.1 Understanding our community					
Conduct Parish surveys and consultation exercises with residents and community groups, to better understand their needs and aspirations.	Council Officers	2-4yrs	Parish Mag £100 printing £100	Annual Parish Survey which has a high participation rate. Annual Focus Group / community workshop	Nature and Biodiveristy Questionnaire Dec 24/ Jan 25
3.2 Engaging with our community					
3.21 To assess current notice boards to see if they are fit for purpose.	Comms Officer & Full Council	0-2yrs	£500 wall mounted, £100 free standing.	Current noticeboards have been replaced	
3.22 To continue the quarterly electronic Banwell enewsletter and improve volume of sign ups	Comms Officer	Ongoing	Comms Officer hrs	Volume of sign up has increased	Currently 398
3.23 To produce 4 x insert for the Parish Mag each year.	Comms Officer	Ongoing	£500 budget & Comms Officer hrs	4 inserts in the Parish Mag are published	2024/25 - so far 3 published.
3.24 To support a thriving Banwell Business community	Council Officers	0-2yrs	No cost except officer time.	The creation and maintenance of a database of business contacts	website updated
	All members of staff and councillors	0-2yrs	Utilities cost and officer time.	Annual Christmas Market for businesses	Ongoing
	Comms Officer	0-2yrs	Comms Officer hrs	Continuation of Buy in Banwell Campaign	Ongoing
	Comms Officer	0-2yrs	Comms Officer hrs	Improved access to support and training via Hive	

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3.25 Identify new opportunities for community engagement	Comms Officer	0-2yrs	£200 in budget Comms Officer hrs	Establishment of a Youth Forum	Env Officer working with Youth Club
3.26 Improve the accessibility, relevance, ease of use and immediacy of our communication channels, including social media	Comms Officer	0-2yr	Comms Officer hrs	Social media has a variety of content, including text, images, videos, infographics with interactive content.	Reviewed June 2024.
3.3 Involving our community					
3.31 Work with NSC & the Wolverhill Developers to create a Wolverhill Master Plan.	Wolverhill Development Liaison Group & WG, Full Council & Clerk	0-2yrs	No cost except officer time.	The Creation of a Wolverhill Development Master Plan.	Ongoing
	Wolverhill Development Liaison Group & WG, Full Council & Clerk	0-2yrs	No cost except officer time.	The Creation of a NSC Wolverhill SPD	Ongoing
3.32 Increase involvement of the community in Parish Council activities,	All members of staff and councillors	2-4yrs	Possible budget implications	A large Community event is run annually.	
	Comms Officer	0-2yrs	Comms Officer hrs	Contribution to the Community Award is chosen from suggestions from residents.	Unanimous public vote for Zebra Crossing Escort
3.33 To review the creation of neighbourhood plan after local plan adoption.	Clerk & Full Council	4+yrs	No cost except officer time.	A decision is taken by the PC as to whether there should be a neighbourhood plan.	Cllr to attend NALC training and feed back.

Aim 4 - Climate Emergency

The Parish Council has declared a climate emergency. It will operate and promote positive measures impacting the environment while reducing and eliminating adverse impacts. It will use appropriate policy (principles of action) and planned activities (actions or events) to:

Ambition	Council Committee / Officer	Timescale	Budget Implications	Success would be	Progress at 31/01/2025
4.1 Act sustainably including adopting a reduce, reuse, recycle strategy.					
4.11 Promote and provide opportunities for the reduction of waste and increase of recycling	Environmental WG, Clerk & Full Council	0-2yr	No cost except officer time.	A paperless' office	Currently only finance is printed. All officers 2 screens. Spring clean & teracycle scheme exists recycling bins for Christmas Market Being investigated by Councillor for 25/26
	Clerk & Full Council	0-2yr	£120 budget for refreshments. NSC providing recycling bins	Upgrading litter bins to recycling bins, monthly litter picks linked with spring / summer clean, teracycle and recycling bins for community events.	
	Environmental WG, Clerk & Full Council	0-2yrs	Possible budget implications	Community composting	
	Environmental WG, Clerk & Full Council	0-2yrs	Officer time	Produce sharing table	
	Environmental WG, Clerk & Full Council	2-4yrs	Possible budget implications	Plastic Free Banwell	
4.12 New / increased allotment provision in the new Wolverhill development.	Wolverhill Development Liaison Group & WG, Full Council & Clerk	4+yrs	Possible budget implications	Increased allotment capacity	Working with Wolverhill Developers to ensure Allotments are accessible to new and present residents.

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4.13 Raise environmental awareness amongst employees and the community	Comms Officer	0-1yr	Comms Officer hrs	Monthly environmental comms which goes out across all social media platforms. Dedicated webpage & space in enewsletter.	Restarted April 2024
4.14 Review & reduce energy costs and associated emissions	Clerk & Full Council	0-1yr	Budgeted £25000	Installation of solar panels for YCC & Scout building.	Completed with grant from NSC. Additional batteries for YCC and Scout Building.
	Cllr Arlidge & Voller	0-1yr	Possible budget implications	A report on the viability of a Community Energy Scheme.	Being investigated by Councillors.
4.15 Carbon reduction	Environmental WG & Clerk	2-4yrs	Officer time	bulk purchase scheme in place.	
	Environmental WG & Clerk	2-4yrs	Officer time	lift-sharing schemes in place	
	NSC Bypass Team	2-4yrs	No financial implication	EV Charging Points exist in the Parish	Suggested as part of bypass scheme.
4.2 Protect and enhance wildlife and the environment and promote biodiversity.					
4.21 Protect green spaces and promote and instigate environmental enhancement schemes	Environmental WG, Clerk & Full Council	0-2yrs	Officer time	Creation of tree policy and environmental management plan	
	Environmental WG & Clerk	2-4yrs	Possible budget implications	Creation of Hedgehog highways	
4.22 Environmental communications relating to wildlife and biodiversity.	Comms Officer	0-2yr	Comms Officer hrs	Monthly environmental comms which goes out across all social media platforms. Dedicated webpage & space in enewsletter.	Restarted April 2024

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4.23 To investigate ways of enhancing the quarry by improving biodiversity	Environmental WG, Clerk & Full Council	2-4yrs	£2000 in budget for 24/25	Increase of 30% of biodiversity at the quarry	Biodiversity audit proposed for 25/26.
4.24 To investigate the creation of additional habitats	Environmental WG, Clerk & Full Council	2-4yrs	Possible budget implications	Creation of a Community Orchard	Working with Wolverhill Developers
	Environmental WG, Clerk & Full Council	2-4yrs	Possible budget implications	Creation of a Wildflower Area and ongoing maintenance plan	Working with Wolverhill Developers
4.3 Environment and the decision-making process					
4.31 To work with North Somerset's Local Plan team to make it as green as possible.	Full Council, all committees & working groups	2-4yrs	No financial implication	Creation of active travel routes in and around Banwell.	Working with Wolverhill Developers, NSC & Bypass Team
	Full Council, all committee & working groups	0-2yrs	No financial implication	Creation of a strategic green gap between the Bypass and Banwell Village.	Working with NSC
4.32 Ensuring money is invested wisely by researching the eco status of banks used / use of green utilities.	Clerk & Full Council	0-2yr	Possible budget implications	All money is invested sustainably and all utilities are from providers offering green energy.	Currently using YU & EDF Green Energy.
4.33 Research funding possibilities for climate projects.	Environmental WG, Clerk & Full Council	0-2yrs	No cost except officer time.	A list of possible climate projects exists and grant funding opportunities are checked monthly	Solar Panels completed, additional batteries from grant, working with Wolverhill Developers
4.34 To create a "Sustainable Banwell" Facebook page.	Comms Officer	0-2yr	Comms Officer hrs	Page created, monthly comms promoting.	
4.35 To continue climate communications plan and regularly update with latest news and advice for residents.	Comms Officer	0-2yr	Comms Officer hrs	Monthly environmental comms which goes out across all social media platforms. Dedicated webpage & space in enewsletter.	Ongoing

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4.36 Compile and maintain an Environmental Policy Statement.	Environmental WG, Clerk & Full Council	0-2yr	6 hrs Officer time £400 a month.	Updated Sustainability and Biodiversity Policy	Environment Officer hired. Hours in 2025/26.
4.37 Planning Committee to consider green measures in all recommendations when supporting a planning application.	Planning Committee & Clerk	0-1yr	No cost except officer time.	Every planning application is looked at with green measures considered and recommended.	Started in November 2024.