MINUTES OF THE PARISH COUNCIL MEETING HELD IN BANWELL YOUTH & COMMUNITY CENTRE (YCC) AT 7:30pm ON MONDAY 19th OCTOBER 2026

PRESENT: Councillors: Steve Voller (Chairman), Mike Bailey (Vice Chairman), Simon Arlidge, Andrew Base, Mike Dolling, Paul Harding, Darren Salvage and Matthew Thomson.

IN ATTENDANCE: Mrs Liz Shayler (Clerk)
WARD COUNCILLOR: None
MEMBERS OF THE PUBLIC: None

Cllr Voller welcomed everyone.

Before the meeting was convened, members of the public were invited to speak.

i) **Members of the public**
No members of the public were present.

ii) **Community Beat Manager's Report**
No report was received.

iii) **Ward Councillor's Report**
Cllr Tristram sent his apologies, no report was received.

The meeting was convened.

161/26 To receive apologies for absence (agenda item 1)

Apologies were received from Cllrs Tara Wright and Steve Davies. Cllr Davies observed the meeting online.

162/26 To receive members' declarations of interest on any agenda item (agenda item 2)

No declarations of interest were received.

163/26 To approve as a correct record the minutes of the Parish Council Meeting held on the 21st of September 2026 (agenda item 3)

Resolved – That the September minutes of the Parish Council Meeting be approved as a correct record.

The resolution was correctly proposed and seconded and carried unanimously with one abstention due to absence.

The minutes of the meeting were signed by the Chairman as a correct record.

164/26 To note the following minutes (agenda item 4)

i) **Planning Committee 5th October 2026**
ii) **Employment Committee 12th October 2026**

The minutes above were noted.

Cllr Salvage joined the Meeting

165/26 To note the training and events available and agree any attendance (agenda item 5)

i) **ALCA events and training from £30 each**

ii) **ALCA e-learning through Nimble £14 each**
iii) **Breakthrough communications training £30**
iv) **Various finance training £30**
v) **Various Scribe finance training - Free**
vi) **Various NALC training from £32.68**

The training above was noted.

166/26 To receive the Clerk's report/Exchange of information (agenda item 6)

i) **Banwell Bypass update**

Programme delays on the Banwell Bypass continue to centre around utility diversion works. North Somerset Council is due to consider an update at its Full Council meeting on 10 November, with further information expected to be published alongside the meeting papers on 2 November. Mitigation works are continuing in neighbouring parishes, and all but one of the water culvert diversions have now been completed. The remaining diversion has been delayed by utility company works. Locally, Bristol Water has been unable to locate the water main on Dark Lane in the position shown on its records, and Castle Hill will therefore need to close while bore surveys are carried out to establish its actual location. Temporary traffic lights have also been installed on Knightcott Road and are expected to be in place intermittently over the next few months. Wolvershill Road is now expected to reopen on 30 October, and it is hoped this will be the final closure before resurfacing takes place. During the overnight closure on 29 October, the team is aiming to reopen the bypass end of Wolvershill Road to maintain access for residents.

ii) **Mead Fields Surgery**

The Clerk and Cllr Base attended the latest Mead Fields Surgery with District Cllr Tristram. No members of the public attended, although a representative from the Methodist Church called in for a cup of tea and an informal discussion.

iii) **Grumblepill Ryne**

Mead Realisations has confirmed that the new pedestrian bridge across the rhyne has now been completed. The remaining rubbish and temporary bridge are due to be removed shortly. A resident raised concern about whether the waste materials would remain beside the rhyne, where they could potentially be thrown back into the water. This concern has been passed on.

iv) **Remembrance Day Parade and War Memorial**

A reminder that the Remembrance Day Parade will take place on Sunday 8 November this year. Councillors are reminded to meet at West Street Car Park at 2.30pm for the parade, or alternatively at the Church for 3.00pm

v) **Great Western Air Ambulance Charity**

A letter of thanks has been received from the Great Western Air Ambulance Charity for the Council's £200 donation.

vi) **District Council Boundary Review**

Despite representations made by the Parish Council, the District Council Boundary Review has resulted in Mead Fields being moved from the Banwell and Winscombe Ward into the Locking, Hutton and Bleadon Ward.

167/26 To agree the following items of expenditure (agenda item 7)

i) **Approximately £92 + VAT for the annual fire extinguisher survey.**

Resolved – To agree the cost of £90.55 + VAT for the annual fire extinguisher survey.

The resolution was correctly proposed and seconded (unanimous)

ii) **Approximately £420 + VAT for the erections and removal of the Christmas Trees along West Street and The Square.**

Resolved – To agree the cost of £421.38 + VAT for the erections and removal of the Christmas Trees along West Street and The Square.

The resolution was correctly proposed and seconded (unanimous)

iii) **£472 for the October annual weed spray.**

Resolved – To approve expenditure of £472 for the October annual weed spray.

The resolution was correctly proposed and seconded (unanimous)

168/26 To consider options for a pay-as-you-go card reader and approve the purchase of a suitable device for occasional Council payments and events (agenda item 8)

Resolved – To approve the purchase of a SumUp Solo Lite card reader at a cost of approximately £25+ VAT.

The resolution was correctly proposed and seconded (unanimous)

169/26 To note the Community picnic report and agree dates for 2027 (agenda item 9)

Resolved – To note the Community Picnic report, agree the recommendations and agree the picnic dates of 19th June (Mead Fields) and 10th July (Banwell) for 2027.

The resolution was correctly proposed and seconded (unanimous)

170/26 To discuss the current Mead Fields Surgery Dates and agree a way forward (agenda item 10)

Resolved – To discontinue the existing bi-monthly standalone Mead Fields surgeries and approve the proposed 2027 programme, providing a monthly Parish Council presence at Mead Fields through the Coffee, Craft and Chat sessions and other planned community activities.

The resolution was correctly proposed and seconded (unanimous)

171/26 To note the quotes received for Riverside Fencing and agree a way forward (agenda item 11)

Resolved – To approve Second Life Products Wales (Contractor 10) as the preferred supplier for the recycled plastic post and rail fencing at a cost of £4,051.04 + VAT, subject to the contractor being able to meet the Council's requested four-week lead time. If the four-week lead time cannot be met, the matter is to be referred back to Council.

The resolution was correctly proposed and seconded (unanimous)

172/26 To consider supporting in principle a temporary management and administrative role for Banwell Parish Council at the Mead Fields Community Hub (agenda item 12)

Resolved – To support in principle Banwell Parish Council providing temporary management and administrative support to the Mead Fields Community Hub for a period of up to 12 months; for this support to sit within the remit of the Youth & Community Centre Committee, with delegated authority to agree the detailed operational arrangements; to authorise the Clerk to continue discussions with North Somerset Council, Mead Realisations and the Mead Fields Hub community volunteers to establish a mutually acceptable arrangement; and for the temporary arrangement to be reviewed in April 2027, with the longer-term position to be considered by the new Council following the May 2027 elections.

The resolution was correctly proposed and seconded (unanimous)

173/26 To note and comment upon the Enforcement Notice Number 26/P/00216/COU - Kingsmead Farm, Riverside, Banwell (agenda item 13)

Resolved – To support North Somerset Council's Enforcement Notice and to consider that the requirements of the Notice are necessary and proportionate to remedy the unauthorised change of use of the land.

The Parish Council is particularly concerned about the scale of vehicle parking associated with the site and the resulting impact on the surrounding rural road network. The local lanes are narrow and unsuitable for significant additional traffic movements, and the Council is aware of ongoing concerns regarding vehicles using and affecting the lanes in the vicinity of the site. There are also concerns locally that some of the vehicle parking may be connected with off-site airport parking activity. For this reason, the Parish Council does not consider that lesser steps which would allow any substantial element of the unauthorised vehicle parking or storage use to remain would adequately overcome the planning harm identified.

The Parish Council also considers that an appropriate and reasonable period should be allowed for compliance but, in the absence of compelling evidence to the contrary, supports the compliance period specified by the Local Planning Authority.

The resolution was correctly proposed and seconded (unanimous)

174/26 To note the first draft of the 2027/2028 budget (agenda item 14)

The first draft of the 2027/2028 budget was noted.

175/26 To note the Parish Council's end of September net position, bank balances, bank reconciliation and reserves (agenda item 15).

The Parish Council's end of September net position, bank balances, bank reconciliation and reserves were noted.

176/26 To authorise bills for payment for October (agenda item 16).

The Clerk tabled an amended schedule of bills for payment.

Resolved – To authorise October payments totalling £15,395.07. Cllrs Harding and Base were authorised to approve the BACS payments on behalf of the Council.

The resolution was correctly proposed and seconded (unanimous)

177/26 Dates of the next meetings (agenda item 17)

Wednesday 21st of October 2026, 5:30pm Cemetery Working Group at Banwell Cemetery.
Monday 2nd of November 2026, 7pm Planning Committee at the Youth & Community Centre (YCC).
Monday 2nd of November 2026, TBD Youth & Community Centre Committee at the YCC.
Monday 16th of November 2026, 7:30pm Parish Council Meeting at the YCC.
Monday 23rd of November 2026, 7pm Environment Working Group at the YCC.

The Chairman closed the meeting at 8:30pm

……...Chairman

……Date

Bills for Payment - 18th September to the 16th October 2026
Banwell Parish Council

Method	Payee	Details	Gross Amount	Comments	Minute agreed	Power
Already Paid						
DD	Octopus	YCC Electricity	£ 34.02		094/26	
DD	Octopus	YCC Electricity	£ 31.64		094/26	
DD	Mainstream	Phone and Broadband	£ 59.36		094/26	
To Pay						
BACS	J K Gardening	Grass cutting & Village Orderly contract	£ 1,043.34		094/26	
BACS	J K Gardening	Emptying NSC bins **Total: £1058.34**	£ 15.00		198/24 (ii)	
BACS	Corporate Cleaning Services	Dog Bin Emptying	£ 520.00		094/26	
BACS	Insight Cleaning	YCC Cleaning	£ 264.00		094/26	
BACS	YMCA	Youth Club Summer Holiday Provision	£ 540.00		YCC 022/26	
BACS	Scribe	Civic.ly monthly cost	£ 63.60		172/24	
BACS	Webglu	Website quarterly charge	£ 161.46		094/26	
BACS	Citizens Advice	Outreach provision	£ 4,092.42		011/26	
BACS	Jessica Grayson	Baking Club	£ 200.00		118/26	
BACS	Avondale Ecology	Ecology survey and associated Management Plans	£ 792.50		038/25	
BACS	Officer expenses	Overtime, NJC backpay and expenses (rolls, butter & milk)	£ 256.38		Contractual & 060/26	
DD	Lloyds Bank PLC	Multipay charge & costs (Open AI, Fridge Freezer, microsoft, Tuck, watering cans, paper and ycc cleaning)	£ 1,575.81		various inc ycc 21/26	
DD	Conrad Energy	Streetlighting	£ 216.75		094/26	
SO	Amy Symonds	Impact Alliance Officer Salary	£ 238.13	To be claimed back	MVJC 05/26	
SO	Officer Salaries	Officer Salaries	£ 3,471.96		094/26 & E04/26	
DD	Nest	Pension contibutions	£ 320.52		094/26	
DD	Unity Trust	Bank Charges	£ 12.40		094/26	
DD	North Somerset	YCC Waste Collection	£ 10.06		094/26	
BACS	HMRC	PAYE and NI	£ 1,475.72		094/26	
		Totals	£ 15,395.07			

The Parish Council have resolved to use the General Power of Competence as of the 15th May 2023