



MINUTES OF THE PARISH COUNCIL MEETING HELD IN BANWELL YOUTH & COMMUNITY CENTRE (YCC) AT 7:30pm ON MONDAY 20th JULY 2026

PRESENT: Councillors: Steve Voller (Chairman), Mike Bailey (Vice Chairman), Andrew Base, Mike Dolling, Paul Harding, Darren Salvage, Kelly Smith, Matthew Thompson and Tara Wright.

IN ATTENDANCE: Mrs Liz Shayler (Clerk)
WARD COUNCILLOR: Cllr Tristram
MEMBERS OF THE PUBLIC: One

Cllr Voller welcomed everyone.

Before the meeting was convened, the member of the public was invited to speak.

i) Members of the public.

A member of the public spoke about the severance of Moor Road and raised concerns regarding active travel routes in the surrounding area.

ii) Community Beat Manager's Report.

No report was received. Residents were encouraged to stay informed via the Avon & Somerset Police website or by following their Facebook page: North Somerset Neighbourhood Policing.

iii) Ward Councillor's Report.

Cllr Tristram reported that he had spoken to the resident regarding concerns about active travel routes around the Moor Road area and would be interested in attending any future site meeting.

Cllr Tristram had attended a meeting regarding North Somerset's Public Spaces Protection Orders with the newly appointed officer, who was keen to review enforcement. He was informed that the Clerk, Chair and Vice-Chair had arranged to meet with the officer in August.

At his recent surgery in Banwell, several residents had raised the issue of placemaking following the opening of the bypass. The Clerk had already discussed this with the bypass team. As North Somerset Council would now be undertaking this work directly to reduce costs, it was hoped that officers would arrange a meeting with the Parish Council to discuss local issues and priorities before commencing any design work.

The meeting was convened.

111/26 To receive apologies for absence (agenda item 1)

Apologies were received from Cllrs Simon Arlidge and Steve Davies.

112/26 To receive members' declarations of interest on any agenda item (agenda item 2)

No declarations of interest were received.

113/26 To approve as a correct record the minutes of the Parish Council Meeting held on the 15th of June 2026 (agenda item 3)

Resolved – That the June minutes of the Parish Council Meeting be approved as a correct record.

The resolution was correctly proposed and seconded (unanimous with one abstention due to absence)

The minutes of the meetings were signed by the Chairman as a correct record.

114/26 To note the following minutes (agenda item 4)

- i) **Environment Working Group held on 1st June 2026**
- ii) **Wolvershill Working Group held on 9th June 2026**

The minutes above were noted.

115/26 To note the training and events available and agree any attendance (agenda item 5)

- i) **ALCA events and training from £30 each**
- ii) **ALCA e-learning through Nimble £14 each**
- iii) **Breakthrough communications training £30**
- iv) **Various finance training £30**
- v) **Various Scribe finance training - Free**
- vi) **Various NALC training from £32.68.**

The training above was noted.

116/26 To receive the Clerk's report/Exchange of information (agenda item 6)

i) **Banwell Bypass update**

The Council were informed that drainage and culvert work on the Banwell Bypass were continuing, although programme delays remained centred on the Bristol Water diversion works. Work had also started on the wider Public Rights of Way mitigation areas in Sandford and Churchill. East Street would be closed from 27 July to 29 August for drainage and tie-in works, Riverside was expected to reopen on 24 July, and the permanent closure of Moor Road had been delayed until 3 August. Access to Moor Road north of the bypass would then be via the new link road. The BBC had also visited the site on 14 July to explore a possible feature about the bypass being "100 years in the making".

ii) **Mead Fields Picnic**

The Council were informed that the Mead Fields Picnic had been rescheduled to 12 September.

iii) **YCC Book Nook**

The Council were informed that Banwell Parish Council had been selected as one of 200 locations nationally to receive a Raising Readers Book Nook, funded by Hachette UK in partnership with The Reading Agency. The Book Nook, which included a bookcase, cushions, a rug, promotional materials and 100 new children's books, had been installed at the Youth and Community Centre on 9 July. It would be available during public opening hours and for use by groups meeting at the Centre. There was no direct cost to the Council, although it would be responsible for its ongoing day-to-day management.

iv) **Green Bus Shelter Funding**

The Council were informed that funding had been awarded by the National Lottery to cover the full cost of installing green roofs on two bus shelters. Installation was expected in the autumn.

v) **Printer contract**

The Council were informed that the new printer contract had been signed. Although the contract included an increase in the monthly charge, the cost of both black-and-white and colour printing had been reduced by half. The minimum monthly print charge had also been waived, meaning that the Council would no longer be required to incur at least £25 quarterly printing charges.

vi) **Removal of the 125 bus service**

The Council were informed that the 125 bus service would be withdrawn from 30 August. Concern was raised that the previous coordination of the 125, 126 and U2 timetables had resulted in several buses arriving close together, followed by lengthy gaps, which may have affected passenger numbers. WESTlink had been reinstated for Winscombe and Sandford, but Banwell did not appear to be included. If confirmed, Banwell would lose the 125 service without receiving replacement WESTlink coverage.

vii) **Chair Yoga Grant**

The Council were informed that North Somerset Council had awarded the Parish Council a £986 Physical Activity Grant to fund 14 weekly chair yoga sessions in Banwell. The first six sessions would be free, with the remaining eight subsidised to £5 per session. The funding would also cover additional room hire and refreshments to encourage social connection.

Funding had only been approved for Banwell at this stage. However, North Somerset Council had indicated that it may reconsider funding for Mead Fields if sufficient demand could be demonstrated. A local Impact Alliance Change Maker was keen to support yoga activities in Mead Fields, which would help the Council evidence future demand.

117/26 To consider purchasing the 2025 edition of 'Essential Law for Cemetery and Crematorium Managers' at a cost of up to £46 (agenda item 7).

Resolved – To approve purchasing the 2025 edition of 'Essential Law for Cemetery and Crematorium Managers' at a cost of up to £46.

The resolution was correctly proposed and seconded (unanimous)

118/26 To consider part-funding a six-week Teen Baking Club for young people aged 13–18 at a cost of £440 (agenda item 8).

Resolved – To approve part-funding a six-week Teen Baking Club for young people aged 13–18 at a cost of £440.

The resolution was correctly proposed and seconded (unanimous)

119/26 To note the North Somerset young people's feedback report and consider Banwell Parish Council's current provision and future actions (agenda item 9).

The Council received the North Somerset young people's feedback report and considered Banwell Parish Council's current provision for young people and potential future actions.

Resolved – To note the report and agree that the Clerk further investigate potential future actions.

The resolution was correctly proposed and seconded (unanimous)

120/26 To agree a Contractor to install gym equipment on the Recreation Ground (agenda item 10).

Members discussed the tender submissions, with particular consideration given to Contractors 6, 7 and 8. Contractor 8 was considered to provide the strongest overall proposal, particularly in relation to accessibility and suitability for a broad range of users.

Resolved – To appoint Contractor 8, Kompan, to supply and install outdoor gym equipment at the Recreation Ground for £29,998.16, subject to confirmation of grant funding and satisfactory completion of the Council's usual pre-contract checks.

The resolution was correctly proposed and seconded (unanimous)

121/26 To consider of Reinvesting or Moving Funds from Maturing 1-Year Interest Account and 18 month Deposit Account (agenda item 11).

Resolved – To reinvest the maturing Charity Bank balance and transfer a further £15,000 from the NatWest cemetery reserve into the 1-year fixed-term Charity Bank account.

To reinvest the maturing Unity Trust Bank fixed-term deposit and transfer up to £35,000 from the Unity Trust Bank current account to create a new 1-year fixed-term Unity Trust Bank deposit, subject to the available product and interest rate being confirmed at maturity.

The resolution was correctly proposed and seconded (unanimous)

122/26 To note the Parish Council's end of June net position, bank balances, bank reconciliation and reserves (agenda item 12).

The Parish Council's end of June net position, bank balances, bank reconciliation and reserves were noted.

123/26 To authorise bills for payment for July (agenda item 13).

The Clerk tabled an amended schedule of bills for payment.

Resolved – To authorise July payments totalling £10,934.86. Cllrs Harding and Bailey were authorised to approve the BACS payments on behalf of the Council.

The resolution was correctly proposed and seconded (unanimous)

124/26 Dates of the next meetings (agenda item 14)

Monday 3rd of August 2026, 7pm Planning Committee at the Youth & Community Centre (YCC).

Monday 3rd of August 2026, TBD Youth & Community Centre Committee at the YCC.

Monday 17th of August 2026, 7:30pm Parish Council Meeting at the YCC.

The Chairman closed the meeting at 8:17pm

.....Chairman

.....Date

Bills for Payment - 15th June to the 14th July 2026
Banwell Parish Council

Method	Payee	Details	Gross Amount	Comments	Minute agreed	Power
Already Paid						
DD	North Somerset	YCC Waste Collection	£ 10.06	overlapping contract	094/26	
DD	Octopus Energy	YCC energy use	£ 11.67		094/26	
DD	Mainstream	Phone and Broadband	£ 57.14		094/26	
To Pay						
BACS	J K Gardening	Grass cutting & Village Orderly contract	£ 1,043.34	To be claimed back	094/26	
BACS	J K Gardening	Emptying NSC bins	£ 15.00		198/24 (ii)	
BACS	J K Gardening	Footpath clearance	£ 90.00		123/26	
BACS	J K Gardening	Additional Mead Fields Grass cutting Total: £1417.68	£ 156.00		123/26	
BACS	Corporate Cleaning Services	Dog Bin Emptying	£ 364.20		094/26	
BACS	Insight Cleaning	YCC Cleaning	£ 280.00		094/26	
BACS	YMCA	Youth Club Provision	£ 675.00		094/26	
BACS	Scribe	Civic.ly monthly cost	£ 63.60		172/24	
BACS	ALCA	2 x training	£ 90.00		089/26(i) & 055/26(i)	
BACS	The Gatehouse	Soup and a roll Jan - April	£ 560.00		022/24	
BACS	Banwell Village Hall	Community Picnic Hire	£ 112.00		123/26	
BACS	Banwell Handy Man	YCC works including installation of water butts	£ 114.50		YCC 21/26	
BACS	Print Hive	Dog Bins signs	£ 46.80		123/26	
BACS	Brean Theme Park	Summer Holidays Youth Club activity	£ 300.00		YCC 022/26	
BACS	Officer overtime + Expenses	Overtime, expenses (milk, scones, refreshments)	£ 106.63		060/26	
DD	Lloyds Bank PLC	Multipay charge & costs (Open AI, willow, microsoft, zoom, food bank, water butts and ycc cleaning)	£ 1,390.28		various inc ycc 21/26	
DD	Conrad Energy	Streetlighting	£ 144.28		094/26	
SO	Amy Symonds	Impact Alliance Officer Salary	£ 226.19		MVJC 05/26	
SO	Officer Salaries	Officer Salaries	£ 3,409.20		094/26 & E04/26	
DD	Nest	Pension contributions	£ 293.35		094/26	
DD	Unity Trust	Bank Charges	£ 11.65		094/26	
DD	North Somerset	YCC Waste Collection	£ 10.06		094/26	
DD	ICO	Annual Data Protection Payment	£ 47.00		094/26	
BACS	HMRC	PAYE and NI	£ 1,306.91		094/26	
		Totals	£ 10,934.86			
BACS	Bank Transfer	Natwest Cemetery to Natwest Current Account	£ 15,000.00		121/26	
BACS	Bank Transfer	Natwest Current Account to Charity Bank Account	£ 15,000.00		121/26	

The Parish Council have resolved to use the General Power of Competence as of the 15th May 2023