



MINUTES OF THE PARISH COUNCIL MEETING HELD IN BANWELL YOUTH & COMMUNITY CENTRE AT 7:30pm ON MONDAY 19th JANUARY 2026

PRESENT: Councillors: Steve Voller (Chairman), Simon Arlidge, Mike Bailey, Andrew Base, Steve Davies, Mike Dolling, Kelly Smith, Matthew Thomson and Tara Wright.

IN ATTENDANCE: Mrs Liz Shayler (Clerk)
WARD COUNCILLOR: Cllr Tristram
MEMBERS OF THE PUBLIC: None

Cllr Voller welcomed everybody.

Before the meeting was convened, members of the public were invited to speak.

i) **Members of the public.**

No members of the public were present.

ii) **Community Beat Manager's report.**

The following report was received for the period 15/12/2025 to 18/01/2026.

A total of 55 incidents were reported, including the following crimes: 6 abandoned 999 calls, 4 assaults, 2 burglary, 4 concerns for welfare, 3 harassment, 13 road-related, 2 suspicious activity, 1 theft and 2 threat.

Residents are encouraged to stay informed via the Avon & Somerset Police website or by following their Facebook page: North Somerset Neighbourhood Policing. If you see anything suspicious in the area or wish to speak to local officers, please call 101, or 999 in an emergency. You can also report anonymously to Crimestoppers on 0800 555 111.

iii) **Ward Councillor's report.**

Cllr Tristram

- Continuing to liaise with residents of William Daw Close and Newland Homes regarding matters related to the new development.
- A complaint has been received concerning Summer Lane in relation to the removal of hedges in preparation for the Wolverhill development, and the works have been stopped.
- Wolverhill Road is currently scheduled to reopen in March, although it is hoped this may be earlier.

The meeting was convened.

001/26 To receive apologies for absence (agenda item 1)

Apologies were received from Cllr Paul Harding

002/26 To receive members' declarations of interest on any agenda item (agenda item 2)

No interests were declared.

003/26 To approve as a correct record, the minutes of the Parish Council meeting on 15th of December 2025 (agenda item 3)

Resolved – That the minutes of the Parish Council Meeting be approved as a correct record.

The resolution was correctly proposed and seconded (unanimous)

The minutes of the meeting were signed by the Chairman as a correct record.

004/26 To note the training and events available and agree any attendance (agenda item 4)

- i) **ALCA e-learning on Nimble**
- ii) **Breakthrough Communications Training via ALCA**
- iii) **Various Finance Training via ALCA**
- iv) **Various 'Scribe' Finance Training**
- v) **Various NALC training from £30**

The training above was noted.

The Clerk also brought forward an additional Chairmanship training opportunity.

Resolved – That Cllr Voller attends the Chairmanship Training on the 3rd of February at a cost of £45.

The resolution was correctly proposed and seconded (unanimous)

005/26 To receive the Clerk's report/Exchange of information (agenda item 5)

i) **Banwell Bypass update**

Issues at Castle Hill following overnight works were acknowledged. Apologies have been received from the project team, and remedial works have been scheduled. Temporary traffic lights remain in place on Knightcott Road while utility works and the shared-use path progress. Piling works are approximately 60% complete, with abutment construction due to commence shortly. Utilities, particularly Bristol Water, continue to present challenges; however, the overall programme remains on schedule. Rising main diversions are ongoing, with a further update expected in February. There is an aspiration to reopen Wolverhill Road earlier than the end of March, subject to progress. The next quarterly newsletter will be published in the February Parish Magazine.

Engagement continues with the local school regarding potential support for painting works. Spring hedge planting in March has been agreed in liaison with the Environment and Biodiversity Officer, and discussions are underway with Thatchers Cider regarding the potential sourcing of trees for planting.

ii) **Officers supporting other Councils**

The Clerk is currently supporting Weston-in-Gordano Parish Council. This support is expected to continue until April/May 2027 to enable the smooth set-up of the new financial year with their new Clerk. The Environment and Biodiversity Officer has accepted a part time position with Backwell Parish Council.

iii) **ARUP Surgery**

Arup are undertaking a pro bono feasibility survey of the Youth & Community Centre, covering heating efficiency, acoustics in the main hall, and initial guidance on future use of the adjacent external land. The survey visit is scheduled to take place on 23rd of January.

006/26 To approve the following expenditure (agenda items 6)

i) **£216 annual YCC lift inspection.**

Resolved – To approve the cost of £216 annual for the YCC lift inspection.

The resolution was correctly proposed and seconded (unanimous)

ii) **Up to £600 for trees works picked up on the annual report.**

Resolved – To approve the cost of £280 for the trees works picked up on the annual report and any costs associated with planning permission.

The resolution was correctly proposed and seconded (unanimous)

iii) **£760 +VAT for the annual monitored intruder alarm and fire alarm systems.**

Resolved – To approve the cost of £760 +VAT for the annual monitored intruder alarm and fire alarm systems.

The resolution was correctly proposed and seconded (unanimous)

iv) **£145 +VAT for the annual CCTV services.**

Resolved – To approve the cost of £145 +VAT for the annual CCTV services.

The resolution was correctly proposed and seconded (unanimous)

007/26 To discuss the Cemetery Remembrance Garden edging and agree a way forward (agenda item 7).

Resolved – To request that the matching edging is used for the remainder of the garden.

The resolution was correctly proposed and seconded (unanimous)

008/26 To note the annual independent play inspections and agree any expenditure (agenda item 8).

Resolved – To agree the cost of the new gate for £2972 + VAT.

The resolution was correctly proposed and seconded (unanimous)

Resolved – To agree the repair to the concrete pad at Riverside.

The resolution was correctly proposed and seconded (unanimous)

009/26 To agree priorities for Community Infrastructure Levy (CIL) expenditure (agenda item 9).

Resolved – To use CIL to fund the MUGA resurfacing, Riverside fence, and outdoor gym equipment, allocating up to £50,000 of the current CIL balance.

The resolution was correctly proposed and seconded (unanimous)

010/26 To note the Internal Auditors Intermediate Report and agree any actions (agenda item 10).

Resolved – To note the internal auditors intermediate report and agree to:

- Produce a day-to-day financial procedures guide.
- Re-approve the minutes of the meeting held on 14 April 2025.
- Claim the missed VAT as part of the January 2026 (third quarter) VAT return

The resolution was correctly proposed and seconded (unanimous)

011/26 consider the following budget requests and agree a way forward (agenda item 11).

i) **Highways Projects cost centre**

Resolved – To agree a provisional sum (under highways projects) be included within the 2026/27 budget to provide the Council with the flexibility to consider any fully costed proposal that may be brought forward.

The resolution was correctly proposed and seconded (unanimous)

ii) **Environmental Projects cost centre**

Resolved – To agree a combined budget of £9000 in the environmental projects and environmental grant budgets.

The resolution was correctly proposed and seconded (unanimous)

iii) **Annual Grant requests.**

Resolved – To agree a budget of £8200 for the annual grants budget.

The resolution was correctly proposed and seconded (unanimous)

012/26 To discuss the 2026 / 2027 Parish Council budget and precept request (agenda item 12).

The Clerk informed the Council that this year a budget of £169,450 was being recommended which was a precept requirement of £145,290.19.

Resolved: To agree the 2026 / 2027 budget with a precept requirement of £145,290.19 be submitted to North Somerset which will result in 1.1% precept increase with a Band D property being £86.97, an annual increase of 96p.

The resolution was correctly proposed and seconded (unanimous)

013/26 To note the Parish Council's end of December's net position, bank balances, bank reconciliation and reserves (agenda item 13).

The Parish Council's end of December's net position, bank balances, bank reconciliation and reserves were noted.

014/26 To authorise bills for payment for January (agenda item 14).

Resolved – To authorise the bills for payment for January of £14,417.41. Cllr Voller and Cllr Bailey to authorise the BACs payments.

The resolution was correctly proposed and seconded (unanimous)

015/26 To agree to update the banks mandates for NatWest and Unity Trust to remove ex-councillors and to add new councillors (agenda item 15).

Resolved – To remove ex-councillors from all bank mandates; to add Cllr Smith and Cllr Thomson to the NatWest mandate; and to add Cllr Smith to the Unity Trust mandate.

The resolution was correctly proposed and seconded (unanimous)

016/26 Dates of the next meetings (agenda item 16)

Monday 2nd of February 2026, 7pm Planning Committee at the Youth & Community Centre (YCC).

Monday 2nd of February 2026, 7:30pm Youth & Community Centre Committee at the YCC.

Monday 16th of February 2026, 7:30pm Parish Council Meeting at the YCC.

The Chairman closed the meeting at 20:15

.....Chairman

.....Date

Bills for Payment - 16th December to the 15th January 2025
Banwell Parish Council

Method	Payee	Details	Gross Amount	Comments	Minute agreed	Power
Already Paid						
DD	CF corporate	Quarterly Printing costs	£ 132.00		089/25	The Parish Council
DD	Octopus Energy	YCC energy use	£ 84.28		089/25	
DD	YU	Streetlight Power	£ 327.56		089/25	
DD	Mainstream	Phone and Broadband	£ 57.41		089/25	
To Pay						
BACS	J K Gardening	Grass cutting & Village Orderly contract	£ 1,043.34		089/25	Awaiting work completion
BACS	J K Gardening	Emptying NSC bins	£ 15.00	Total: £1058.34	198/24 (ii)	
BACS	Corporate Cleaning Services	Dog Bin Emptying	£ 478.40		089/25	
BACS	Insight Cleaning	YCC Cleaning	£ 240.00		089/25	
BACS	DS Securities	Fire Alarm system maintenance	£ 318.00		006/26 (iii)	
BACS	DS Securities	Monitoring system and Intruder Alarm Maintenance	£ 594.00		006/26 (iv)	
BACS	Banwell Garden Centre	Remembrance Garden	£ 2,800.00		120/25	
BACS	GB Sport	Play Inspection Training	£ 276.00		209/25 (i)	
DD	AvantiGas	LPG Gas	£ 525.56		089/25	
BACS	ALCA	planning training sessions	£ 45.00		209/25 (ii & iii)	
BACS	The Gatehouse	September - January Soup	£ 630.00		022/24	
BACS	British Horse Society	10 x dead slow signs	£ 135.34		211/25 (iii)	
BACS	Scribe	Civic.ly monthly cost	£ 63.60		172/24	
BACS	Weston Rail Services	Christmas Trees	£ 481.57		175/25 (ii)	
BACS	North Somerset	Step-over gate	£ 1,412.50		178/25 (i)	
DD	Lloyds Bank PLC	Multipay charge & costs (Open AI, laptop stand, mouse, microsoft business, food bank)	£ 286.03		Various, PC 089/25, 102/25	
SO	Officer Salaries	Officer Salaries	£ 3,203.67		089/25 & E29/25	
DD	Nest	Pension contributions	£ 194.56		089/25	
DD	Unity Trust	Bank Charges	£ 11.25		089/25	
DD	North Somerset	YCC Waste Collection	£ 9.77		089/25	
BACS	HMRC	PAYE and NI	£ 1,052.57		089/25	
		Totals	£ 14,417.41			

The Parish Council have resolved to use the General Power of Competence as of the 15th May 2023