Banwell Parish Council

Minutes of the meeting of the Youth & Community Centre (YCC) Committee held at the YCC, West Street, Banwell at 7:30pm on Monday 2nd of November 2026

Present: Cllrs Mike Bailey (Chairman), Andrew Base (Vice-Chairman) and Steve Voller.
In attendance: Liz Shayler (Clerk).

37/26 To receive apologies for absence: (agenda item 1)

Apologies were received from Cllr Thomson.

38/26 To receive members' declarations of interest on any agenda item (agenda item 2).

There were no declarations of interest.

39/26 To approve, as a correct record, the minutes of the Youth & Community Centre (YCC) Committee from the 3rd of August 2026 (agenda item 3)

Resolved: To approve the minutes of the YCC Committee meeting from the 3rd of August 2026.

The resolution was correctly proposed and seconded (unanimous)

The minutes of the meeting were signed by the Chairman as a correct record.

40/26 To note YMCA Dulverton reports on the Summer Activities and current Youth Club provision (agenda item 4)

The reports were noted.

41/26 To note the unannounced Committee visit and complete the YMCA Dulverton appraisal process (agenda item 5)

Resolved: That the YMCA Dulverton appraisal process be recorded as completed, with a satisfactory outcome (see attached appraisal sheet).

Cllrs Base and Smith were thanked for undertaking the unannounced inspection.

The resolution was correctly proposed and seconded (unanimous)

42/26 To agree the following youth club expenditure (agenda item 6)

i) **£44.99 for set of 300 Dual Tip Markers**
ii) **£339.96 for four sets of laser tag**
iii) **£141.52 for four sets of dodgeball**

Resolved: To approve all of the expenditure above.

The resolution was correctly proposed and seconded (unanimous)

43/26 To receive the Officer's report/Exchange of information (agenda item 7)

i) **Update on Feasibility Study Investigations**
The Clerk provided an update on investigations arising from the ARUP feasibility study of the YCC. Following a site visit, Gregor Heating had recommended an air-to-air heat pump system as the most suitable option, offering individually controlled heating and cooling to reflect the Centre's intermittent use. Further investigations were underway into the building fabric, air

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leakage, electrical requirements, potential three-phase supply upgrade and implications for the existing solar PV and battery system. It was noted that the existing LPG boiler could be retained for hot water in the short term, with an electric alternative considered separately. It was also suggested that acoustic improvements be deferred until the overall costs and requirements of the heating and associated works were clearer. A further report would be brought to the Committee once the outstanding investigations and quotations had been completed.

ii) **Bake Club and a Family Day**
The Clerk had been working with North Somerset Council to organise a Christmas Family Fun Day at the YCC on Saturday 28 November 2026, from 9am to 1pm. The event will offer a free morning of festive activities for local families, including three Christmas baking workshops accommodating up to 30 children in total. Children will make festive cookies and rocky road treats to take home, while downstairs there will be activities for toddlers, younger children and young people, alongside refreshments and an opportunity for parents and carers to socialise. The cost of the baking workshops is £220, which the Clerk has approved under delegated authority to enable arrangements to progress.

iii) **Mendip Makers**
The Clerk reported that she had been approached by an organiser who had secured funding through the All Together Now Fund to deliver four free textile-making workshops at the YCC in March 2027. As the workshops are free and aim to bring people together and encourage social connections, the Clerk had offered the discounted community hire rate of £6 per hour (£72 in total), which had been accepted. The organiser hopes the workshops may develop into a self-sustaining local making group, and the Clerk had indicated that the Committee could consider further support should this happen.

44/26 To agree the following expenditure (agenda item 8).

i) **£180 for the annual TV Licence**

Resolved: To approve expenditure of £180 for the annual TV Licence.

The resolution was correctly proposed and seconded (unanimous)

ii) **£195 + £40 per additional hour for the annual Sewage Pump Maintenance**

Resolved: To approve expenditure of £195, plus £40 per additional hour as required, for the annual sewage pump maintenance.

The resolution was correctly proposed and seconded (unanimous)

iii) **£250 for an initial building fabric assessment and air-leakage investigation by Retrofitters.**

Resolved: To approve expenditure of £250 for an initial building fabric assessment and air-leakage investigation by Retrofitters.

The resolution was correctly proposed and seconded (unanimous)

45/26 To consider replacing paper hand towels in the YCC toilet areas with low-energy hand dryers (agenda item 9).

The Committee was advised that, due to the complexity of the electrical installation, an additional £1,052 would be required, bringing the total estimated expenditure to approximately £1,900. Based on the anticipated annual saving in paper hand towels, the Chairman estimated a payback period of approximately 38 years.

Resolved: Not to proceed with replacing the paper hand towels in the YCC toilets with electric hand dryers.

The resolution was correctly proposed and seconded (unanimous)

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46/26 To consider a concern raised by a neighbouring resident regarding the YCC external floodlight and determine whether any further action is required (agenda item 10).
The Committee noted the resident's concern and considered the measures already in place, including a reminder to groups using the Centre in the evenings and signage adjacent to the floodlight switch.

Resolved: That the measures already in place were considered sufficient and no further action was required.

The resolution was correctly proposed and seconded (unanimous)

47/26 To note the Youth and Community Centre and Youth Club budgets (agenda item 11).

The Youth and Community Centre and Youth Club budgets were noted.

48/26 To agree a suggested budget for 2027/28 for recommendation to the Parish Council (agenda item 12).

Resolved: To recommend a budget of £24,930 for the 2027/28 financial year to the Parish Council for consideration as part of the precept-setting process.

The resolution was correctly proposed and seconded (unanimous)

49/26 Date of Next Meeting (agenda item 13)

Youth & Community Centre Committee Meeting at Banwell YCC on 1st February 2027.

The meeting closed at 7:55pm

Chairman……..……..….

Date……...

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YMCA –REVIEW OF PERFORMANCE

Period under review Aug - October 2026

iv) **Are all contracted sessions being held? Yes / No where possible**
Comments...

v) **Are the numbers attending increasing? Yes / No / NA**
Comments …

vi) **Is a comprehensive range of activities being organised? Yes / No / NA**
Comments… Yes, Summer Holiday Activities.

vii) **Are YMCA demonstrating a degree of flexibility in the activities provided to meet users' needs (e.g. weekend or holiday activities)? Yes / No**
Comments…. Summer Holidays Activities

viii) **YMCA arranging activities outside of the village? Yes / No / NA**
Comments… Summer Holidays Activities.

ix) **Are YMCA seeking other sources of funding for Youth Club activities? Yes / No / NA**
Comments – Clerk has been working with Alliance Homes to provide Baking for KS3.

x) **Is any feedback from users/parents positive? Yes / No / NA**
Comments – None received

xi) **Have any complaints been received about the service? Yes / No**
Comments…

xii) **Have there been any behavioural issues at the Youth Club including damage? Yes / No / NA**
Comments…. See report

10. Have any unannounced visits been made by Committee members since the review? Yes/No
Comments. See separate report.

11. Any other comments:
….

12. Conclusion – Satisfactory / Unsatisfactory

13. Action points for YMCA
- Residential / day trip in the Spring

14. Action points for Youth Club Management Committee.

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