



MINUTES OF THE PARISH COUNCIL MEETING HELD IN BANWELL YOUTH & COMMUNITY CENTRE AT 7:30pm ON MONDAY 16th of JUNE 2025

PRESENT: Councillors: Steve Voller (Chairman), Simon Arlidge, Mike Bailey, Steve Davies, Mike Dolling, Paul Harding, Nick Manley, Kelly Smith, Nina Thain & Tara Wright.

IN ATTENDANCE: Mrs Liz Shayler (Clerk)
WARD COUNCILLOR: None
MEMBERS OF THE PUBLIC: None

Cllr Voller welcomed everybody.

Before the meeting was convened, members of the public were invited to speak.

i) Members of the public.

No members of the public were present.

ii) Community Beat Manager's report.

The following report was received for the period 12/05/2025 to 12/06/2025.

A total of 58 incidents were reported, including the following crimes: 3 abandoned 999 calls, 4 antisocial behaviour, 2 assault, 2 Blackmail, 8 concern for welfare, 1 criminal damage, 3 harassment, 2 suspicious activity, 1 theft, 2 threat, 6 traffic related.

Residents are encouraged to stay informed via the Avon & Somerset Police website or by following their Facebook page: North Somerset Neighbourhood Policing. If you see anything suspicious in the area or wish to speak to local officers, please call 101, or 999 in an emergency. You can also report anonymously to Crimestoppers on 0800 555 111.

iii) Ward Councillor's report.

Cllr Tristram sent his apologies.

The meeting was convened.

093/25 To receive apologies for absence (agenda item 1).

Apologies were received from Cllr Matthew Thomson.

094/25 To receive and consider an application to fill the casual vacancy by co-option from Mike Dolling (agenda item 2).

Resolved – To co-opt Mike Dolling on to Banwell Parish Council.

The resolution was correctly proposed and seconded (unanimous)

Cllr Dolling read and signed the Declaration of Acceptance of Office.

095/25 To receive members' declarations of interest on any agenda item (agenda item 3)

No interests were declared.

096/25 To approve as a correct record, the minutes of the Annual Parish Council meeting on the 19th of May 2025 (agenda item 4)

Resolved – That the minutes of the Annual Parish Council Meeting on the 19th May 2025 be approved as a correct record.

The resolution was correctly proposed and seconded (unanimous with two abstentions due to absence)

The minutes of the meeting were signed by the Chairman as a correct record.

097/25 To note the Environment Working Group on 2nd June 2025 following (agenda item 5).

The minutes of the Environment Working Group were noted with an amendment to those attending.

098/25 To agree the cost of £40 to run two seed bomb workshops over the summer (agenda item 6).

The meeting was informed that there was a discrepancy between the agenda item and papers of £10.

Resolved – To agree the cost of £50 to run two seed bomb workshops over the summer.

The resolution was correctly proposed and seconded (unanimous)

099/25 To note the training and events available and agree any attendance (agenda item 7)

i) 26th June, 6:15pm Essential Councillor Training £45.

Resolved – To agree the cost of £45 for Cllr Dolling to attend the training session.

The resolution was correctly proposed and seconded (unanimous)

ii) 1st July, 6pm Planning in Plain English £45.

Resolved – To agree the cost of £45 for Cllr Dolling to attend the training session.

The resolution was correctly proposed and seconded (unanimous)

iii) ALCA e-learning on nimble

iv) Breakthrough Communications Training via ALCA

v) Various Finance Training via ALCA

vi) Various 'Scribe' Finance Training

vii) Various NALC training from £30

The training above was noted.

100/25 To receive the Clerk's report/Exchange of information (agenda item 8)

i) Banwell Bypass update

Ground improvement works are ongoing along the final section of haul road between Moor Road and Riverside, with piling works to follow. Galliford Try's Public Liaison Officer is reviewing the potential impact of this work and how best to communicate with affected residents and stakeholders.

An emergency road closure on Wolverhill Road took place on 11th June for improvement works. The Knightcott traffic lights remain in place but will be repositioned to support work by various utility companies.

A "Meet the Contractor" event is scheduled for Wednesday 18th June, 4:30–7:30pm at Banwell Village Hall. Display boards from the event will be made available at the Youth & Community Centre during Public Living Room sessions. The communications theme is "A Hundred Years in the Making," with further engagement planned with the local school.

ii) YCC Emergency Lights

Two faulty emergency lights were identified during the annual inspection. One was replaced and the other repaired on Friday 13th June.

iii) **YCC Book & Puzzle Swap.**

New bookcases have been installed, and the collection organised into clear categories, including preschool, school-age, fiction, non-fiction, and biographies. Additional shelving has been added above the radiator for puzzles. Social media promotion is scheduled for release by the end of the week.

iv) **Riverside Fence.**

A section of the Riverside fence has been reported as knocked down. The village orderly has been asked to assess the damage as a priority and arrange for repairs as soon as possible.

101/25 To note the increased printing costs of the quarterly Parish Council update in the Parish Magazine from £28.50 per page to £30 (agenda items 9).

The meeting was informed that the cost of a full page had increased from £28.50 to £30, and that the charge for a half page was now £17 rather than the expected £15 (i.e. half the cost of a full page).

The increased printing costs of the quarterly Parish Council update in the Parish Magazine were noted.

102/25 To agree the costs for the proposed movement to the .gov.uk domain (agenda item 10)

Resolved – To approve the one-off setup cost of £1,394.40 for transitioning to the .gov.uk domain, and to agree the ongoing annual cost of £1,194.40 for maintenance and hosting.

The resolution was correctly proposed and seconded (unanimous)

103/25 To agree a new contract for YCC electricity which ends on the 29th of July (agenda item 11).

Resolved – To move to the Octopus Energy 100% green electricity tariff with a fixed unit rate and no standing charge, for a period of 12 months.

The resolution was correctly proposed and seconded (unanimous)

104/25 To discuss the request from a Jubilee Gardens resident for a dog bin located at the entrance of Jubilee Gardens to include installation for £370 and to agree the cost of the annual collection of £270.40 (agenda item 12).

Resolved – To agree to purchase and install a dog bin for approximately £370 with an annual collection cost of £270.40.

The resolution was correctly proposed and seconded (unanimous)

105/25 To discuss the cost of replacing the seat and chains on the swings on the Recreation Ground (agenda item 13).

Resolved – to replace the swing seat, chains, and shackles with the curve flat seat option at a cost of £420.25 + VAT, due to its improved durability and lower long-term maintenance costs.

The resolution was correctly proposed and seconded (unanimous)

106/25 To discuss a request from National Grid for the installation of underground cables and its associated Unit at Riverside Green (agenda item 14).

Resolved – The Parish Council agreed to respond to National Grid with the following comments, copying in North Somerset Council Highways:

- Councillors raised concerns about the proposed location of the unit, which lies adjacent to a busy junction and the last viable turning point for large vehicles. This raises issues of visibility, access, and highway safety.
- The open aspect of Riverside Green means that a large green GRP unit would be visually intrusive and not in keeping with the character of the area.

The Parish Council requested clarification on whether this is the only feasible location from an engineering perspective, and asked National Grid to consider alternative locations, including:

- Behind the residential properties along Riverside Green.
- A position further back from the junction.

If Riverside Green is determined to be the only viable option, the Parish Council requested that National Grid undertake direct consultation with nearby residents prior to proceeding further with the proposal.

The resolution was correctly proposed and seconded (unanimous)

107/25 To formally agree to establish a Joint Committee with Winscombe & Sandford Parish Council and Churchill Parish Council to support the Mendip Villages Enabler pilot (agenda item 15).

i) To approve the Terms of Reference.

Resolved – To approve the Terms of Reference.

The resolution was correctly proposed and seconded (unanimous)

ii) Delegates authority to the Joint Committee to carry out the functions outlined in the Terms of Reference.

Resolved – To delegate authority to the Joint Committee to carry out the functions outlined in the Terms of Reference.

The resolution was correctly proposed and seconded (unanimous)

iii) To appoint two Councillors as voting members, and the Clerk as a non-voting advisory member.

Resolved – To appoint Cllr Harding and Cllr Smith as voting members, and the Clerk as a non-voting advisory member.

The resolution was correctly proposed and seconded (unanimous)

iv) Approves Winscombe & Sandford Parish Council to act as the host council for finance, with Banwell and Churchill Parish Councils sharing administrative duties.

Resolved – To approve Winscombe & Sandford Parish Council to act as the host council for finance, with Banwell and Churchill Parish Councils sharing administrative duties.

The resolution was correctly proposed and seconded (unanimous)

108/25 To consider reinvesting / moving funds from maturing Charity Bank 1-Year Interest Account (agenda item 16).

Resolved – To reinvest the lump sum and its interest with Charity Bank for another year.

The resolution was correctly proposed and seconded (unanimous)

109/25 To approve the following documents (agenda item 17).

i) Community Picnic Risk Assessment.

Resolved – To approve the Community Picnic Risk Assessment.

The resolution was correctly proposed and seconded (unanimous)

ii) **Tree Policy.**

Resolved – To approve the Tree Policy.

The resolution was correctly proposed and seconded (unanimous)

iii) **Tree Risk Management Plan.**

Resolved – To approve the Tree Risk Management Plan.

The resolution was correctly proposed and seconded (unanimous)

110/25 To note the Parish Council's end of May's net position, reserves, bank balances and bank reconciliation (agenda item 18)

The Parish Council's end of May's net position, reserves, bank balances and bank reconciliation were noted.

111/25 To authorise bills for payment for June (agenda item 19).

Resolved – To authorise the bills for payment for June of £10,126.43. Cllr Harding and Cllr Bailey to authorise the BACs payments.

The resolution was correctly proposed and seconded (unanimous)

112/25 Dates of the next meetings (agenda item 20)

Monday 7th of July 2025, 7pm Planning Committee at the Youth & Community Centre (YCC).

Monday 7th of July 2025, TBD Environment Working Group at the YCC.

Monday 21st of July 2025, 7:30pm Parish Council Meeting at the YCC.

The Chairman closed the meeting at 20:30

.....Chairman

.....Date

Bills for Payment - 18th May to the 16th June 2025
Banwell Parish Council

Method	Payee	Details	Gross Amount	Comments	Minute agreed	Power
Already Paid						The Parish Council
DD	YU	Streetlight Power	£ 198.64		089/25	
DD	EDF	YCC Electricity	£ 16.83		089/25	
DD	Mainstream	Phone and Broadband	£ 57.14		089/25	
DD	XCS	Printer use	£ 29.48		089/25	
To Pay						
BACS	J K Gardening	Grass cutting & Village Orderly contract	£ 1,043.34		089/25	
BACS	J K Gardening	Emptying NSC bins	£ 15.00		198/24 (ii)	
BACS	J K Gardening	Golling Lane Total: £1148.34	£ 90.00		089/25	
BACS	Corporate Cleaning Services	Dog Bin Emptying	£ 546.00		089/25	
BACS	YMCA	Youth Club Sessions	£ 405.00		089/25	
BACS	Insight Cleaning	YCC Cleaning	£ 264.00		089/25	
BACS	GB Sport	Operational Inspection	£ 132.00		089/25	
BACS	Glasdon	3 dog bins	£ 1,340.89		056/25	
BACS	ALCA	HR Training x 2	£ 240.00		035/25	
BACS	Bristol City Council	Part of Ecology Survey	£ 151.25		038/25	
BACS	Avon Armour	All weather strip for YCC automatic door	£ 109.20		YCC 20/25(ii)	
BACS	Parish News	Article and posters	£ 197.00		089/25	
BACS	Nailsea Town Council	Officer Planning Training	£ 54.00		084/25 (vi)	
BACS	Officer overtime + Expenses	Overtime, expenses (rolls, butter, milk & YCC bookcases)	£ 553.28		contractual & YCC 21/25	
DD	Lloyds Bank PLC	Multipay charge & costs (Open AI, misc YCC, food bank)	£ 365.75		Admin & 089/25	
SO	Officer Salaries	Officer Salaries	£ 2,957.40		089/25	
DD	Nest	Pension contributions	£ 207.13		089/25	
DD	Unity Trust	Bank Charges	£ 10.20		089/25	
DD	North Somerset	YCC Waste Collection	£ 9.77		089/25	
BACS	HMRC	PAYE and NI	£ 1,133.13		089/25	
Totals			£ 10,126.43			

The Parish Council have resolved to use the General Power of Competence as of the 15th May 2023