



MINUTES OF THE PARISH COUNCIL MEETING HELD IN BANWELL YOUTH & COMMUNITY CENTRE (YCC) AT 7:30pm ON MONDAY 17th of NOVEMBER 2025

PRESENT: Councillors: Steve Voller (Chairman), Simon Arlidge, Mike Bailey, Steve Davies, Mike Dolling, Paul Harding (Vice-Chairman) Kelly Smith and Matthew Thomson.

IN ATTENDANCE: Mrs Liz Shayler (Clerk)
WARD COUNCILLOR: None
MEMBERS OF THE PUBLIC: Two

Cllr Voller welcomed everybody to the meeting.

Before the meeting was convened, members of the public were invited to speak.

i) **Members of the public.**

A resident of Riverside raised concerns about road safety on Riverside and West Rolstone Road. Drawing on personal experience as a pedestrian, cyclist, driver, and horse rider, they stressed that current speeds pose risks to vulnerable road users and will become more problematic once the new Wolverhill housing leads to increased recreational use of local lanes.

The resident highlighted several specific locations where lower speed limits and improved signage would enhance safety:

- The Laurels (double bends) – a need for reduced speeds.
- The Homestead (sharp bend with bollards) – the narrow carriageway and fast-moving traffic create a significant hazard; existing “Narrow Road” signage is small and poorly positioned.
- The Poplars (dog-leg bend) – an unlit, tight bend with no warning signage and a history of vehicles crashing into hedges/ditches.
- Breakers Yard bridleway junction – a blind exit where users must enter the road to see oncoming traffic, creating danger without driver warnings or lower speeds.
- 20mph past the play area at Riverside.

The resident also noted that unless the speed limit on Riverside and Rolstone Road is substantially reduced, sat-nav systems will continue to route drivers through the lanes as a faster alternative to the 40mph bypass. This was evident during recent M5 closures, when Riverside became heavily congested. They also expressed concern about existing road damage and the unsuitability of the lanes for heavy traffic.

ii) **Community Beat Manager’s report.**

The following report was received for the period 27/10/2025 to 12/11/2025.

A total of 21 incidents were reported, including the following crimes: 1 abandoned 999 calls, 1 alarm, 2 assault, 2 concern for welfare, 1 stalking, 1 suspicious activity and 7 traffic related.

Residents are encouraged to stay informed via the Avon & Somerset Police website or by following their Facebook page: North Somerset Neighbourhood Policing. If you see anything suspicious in the area or wish to speak to local officers, please call 101, or 999 in an emergency. You can also report anonymously to Crimestoppers on 0800 555 111.

iii) **Ward Councillor’s report.**

Cllr Tristram updated the council on the following items:

Thomas Close EV Charging Port – A resident had requested an EV charging port. This was initially rejected by Alliance Homes due to the potential trip hazard in this sheltered housing area. However, North Somerset officers are exploring ways to mitigate this risk, including the possibility of undergrounding the cables in future.

Development at William Daw Close – Residents from this development and the adjacent Knightcott Gardens met with Cllr Tristram and the Newland Homes site manager. Various issues were discussed, with some solutions and mitigation measures agreed. It has been suggested that regular meetings are held, with the Youth & Community Centre proposed as a possibility.

27 Houses on Knightcott Road – The application for 27 houses on Knightcott Road has been recommended for approval and has been called into Committee. Cllr Arlidge agreed to attend the meeting and speak against the proposal.

The meeting was convened.

186/25 To receive apologies for absence (agenda item 1).

Apologies were received from Cllrs Tara Wright and Nick Manley.

187/25 To receive members' declarations of interest on any agenda item (agenda item 2)

No interests were declared.

188/25 To approve as a correct record, the minutes of the Extra-ordinary Parish Council meeting on the 27th of October 2025 (agenda item 3)

Resolved – That the minutes of the Extra-ordinary Parish Council Meeting on the 27th of October 2025 be approved as a correct record.

The resolution was correctly proposed and seconded (unanimous with one abstention due to absence)

The minutes of the meeting were signed by the Chairman as a correct record.

189/25 To note the following minutes (agenda item 4).

- i) **Planning Committee on 3rd of November 2025**
- ii) **Youth & Community Centre Committee on 3rd of November 2025**

The minutes of the meetings above were noted.

190/25 To note the training and events available and agree any attendance (agenda item 5)

- i) **ALCA preventing sexual harassment part 1 and 2 £65 – The Clerk**

Resolved – That the Clerk attend preventing sexual harassment part 1 and 2 at a cost of £65.

The resolution was correctly proposed and seconded (unanimous)

- ii) **SLCC Public Procurement for Town and Parish Councils 19th Jan £77 – The Clerk**

Resolved – That the Clerk attend Public Procurement for Town and Parish Councils at a cost of £77.

The resolution was correctly proposed and seconded (unanimous)

- iii) **ALCA e-learning on nimble**
- iv) **Breakthrough Communications Training via ALCA**
- v) **Various Finance Training via ALCA**
- vi) **Various 'Scribe' Finance Training**
- vii) **Various NALC training from £30**

The training above was noted.

191/25 To receive the Clerk's report/Exchange of information (agenda item 6)

i) Banwell Bypass update

Work on the Banwell Bypass continues to progress well. The first watercourse diversion is nearly complete, and piling for the Moor Road link road is around a quarter finished. Utility works remain the biggest challenge, with some delays caused by redesigns and diversions for Bristol Water and Wessex Water, but the overall scheme remains on track. Embankments are settling well, flood compensation works are ongoing, and there will be a full shutdown of works over Christmas.

Traffic management is mainly linked to utility works. Towerhead Road and Castle Hill will have two-way traffic lights from 24th–28th November (9:30am–3:30pm), Well Lane will close overnight on 24th–25th November for drainage surveys, and Knightcott Road will close briefly around midnight on 25th November for an overhead cable installation. Wolvershill Road will reopen before Christmas but will need to close again afterwards, followed by a temporary closure of Riverside. Ongoing works at the Summer Lane and Well Lane junctions mean traffic lights will remain for the foreseeable future, and a hard closure of Summer Lane has been requested for safety reasons. Signage will also be installed on Silvermoor Lane to discourage diverted traffic.

The next quarterly newsletter is due in January, and the team continues to support local events and provide regular updates.

ii) Mead Fields Surgery.

The recent drop-in session was attended by two residents. They asked whether any further facilities for young people were planned and when these were likely to be delivered. In a further update, although the pedestrian walkway had been approved, the bridge over a rhyne had only been accounted for on one side and not the other. As a result of this oversight by North Somerset Council, Mead Realisations must now resubmit the application. On a positive note, the land has now met the settlement criteria, meaning that work on the Locking Link Road can begin in early 2026.

iii) Christmas Market

The decoration of the Youth & Community Centre (YCC) will take place on Saturday 29th November, 10:00am–12:00pm. All help is very welcome. It is hoped that councillors will take turns in the entrance hall during the market to distribute hard copies of the parish consultation and encourage visitors to complete it electronically.

iv) Remembrance Day Parade

Thank you to those who were able to attend the parade, despite the rain. Thanks has been sent to HW Martin for supplying the traffic management team.

v) Step-over-gate

The step-over gate has been ordered and is due for delivery on Thursday. Installation is expected by the end of the month.

vi) Grit Bins

The grit bin on North Road, previously thought stolen, has been located and is full. There are currently two grit bins at the Cart Wash; it has been suggested that the spare bin be relocated to the YCC.

vii) Great Western Air Ambulance Charity

A thank you has been received for the £200 donation.

viii) Remembrance Day Garden

The original soft landscaping contractor has pulled out. However, the Garden Centre have said that they are happy to support the Environment and Biodiversity Officer with the design and planting.

192/25 To consider requesting a review of speed limits and signage along Riverside and West Rolstone Road through North Somerset Councils "One Front Door" process (agenda item 7)

A robust conversation was had in relation to speeding throughout the village and the lack of enforcement.

Resolved – To agree to submit a request through North Somerset Council's "One Front Door" process to requesting a review of speed limits and signage along Riverside and West Rolstone Road.

The resolution was correctly proposed and seconded (unanimous)

193/25 To agree to take over the administration of the Burgess Trust and to contact Lloyds Bank to change the Clerks address to the Parish Office (agenda item 8).

Resolved – To agree the following:

- Formally assume temporary administrative responsibility for the Burgess Trust in order to contact the bank and confirm the account balance.
- If confirmed that the account is dormant and the charity is no longer registered, take the necessary steps to close the account.
- Subject to confirmation of the balance, approve the transfer of the remaining funds (approximately £300) to Weston College in support of their apprenticeship students.
- Notify the bank of the change of correspondence address to prevent further letters being sent to the former Clerk.

The resolution was correctly proposed and seconded (unanimous)

194/25 To consider signing the Armed Forces Covenant and agreeing any associated commitments (agenda item 9).

Resolved – To agree to sign the Armed Forces Covenant and any associated commitments.

The resolution was correctly proposed and seconded (unanimous, with one abstention)

195/25 To agree the following documents (agenda item 10).

i) **Winter Planning Procedure.**

Resolved – To agree the Winter Planning Procedure.

The resolution was correctly proposed and seconded (unanimous)

ii) **Internal Christmas Market Risk Assessment**

Resolved – To agree the Internal Christmas Market Risk Assessment.

The resolution was correctly proposed and seconded (unanimous)

196/25 To consider Martyn's Law (Terrorism (Protection of Premises) Bill) in relation to the Christmas Market (agenda item 11).

Resolved – That the Parish Council have considered Martyn's Law (Terrorism (Protection of Premises) Bill) in relation to the Christmas Market.

The resolution was correctly proposed and seconded (unanimous)

197/25 To note the Parish Council's end of October's net position, reserves, bank balances and bank reconciliation (agenda item 12)

The Parish Council's end of October's net position, reserves, bank balances and bank reconciliation were noted.

198/25 To authorise bills for payment for November (agenda item 13).

Resolved – To authorise the bills for payment for November of £10,537.46. Cllr Harding and Cllr Bailey to authorise the BACS payments.

The resolution was correctly proposed and seconded (unanimous)

199/25 Exclusion of the press and public. (The Council is recommended to resolve that members of the press and public be excluded from the meeting during consideration of agenda item 15 & 16 by reason of the confidential nature of the item of business to be transacted, in accordance with Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 (agenda item 14)

Resolved – That members of the press and public be excluded.

The resolution was correctly proposed and seconded (unanimous)

200/25 To agree adding a restrictive covenant to ST: 396298 (agenda item 15)

Resolved – To agree that the Clerk adds a restrictive covenant to ST: 396298.

The resolution was correctly proposed and seconded (unanimous).

201/25 To formally agree that with the signed deed that the Parish Council will not object to the adverse possession claim (agenda item 16)

Resolved – To agree that with the signed deed that the Parish Council will not object to the adverse possession claim.

The resolution was correctly proposed and seconded (unanimous).

202/25 Dates of the next meetings (agenda item 17)

Monday 1st of December 2025, 7pm Planning Committee at the Youth & Community Centre (YCC).
Monday 15th of December 2025, 7:30pm Parish Council Meeting at the YCC. Mince pies and Mulled Wine

The Chairman closed the meeting at 20:30

.....Chairman

.....Date