



## MINUTES OF THE PARISH COUNCIL MEETING HELD IN BANWELL YOUTH & COMMUNITY CENTRE AT 7:30pm ON MONDAY 21<sup>st</sup> of JULY 2025

**PRESENT:** Councillors: Steve Voller (Chairman), Simon Arlidge, Mike Bailey, Mike Dolling, Paul Harding, Nick Manley and Kelly Smith.

**IN ATTENDANCE:** Mrs Liz Shayler (Clerk)  
**WARD COUNCILLOR:** Cllr Tristram  
**MEMBERS OF THE PUBLIC:** One

Cllr Voller welcomed everybody.

**Before the meeting was convened, members of the public were invited to speak.**

**i) Members of the public.**

A member of the public spoke in objection to planning application 25/P/1190/FUL raising the following concerns:

- Concerns regarding potential uses beyond football.
- Traffic implications and the intended nature of vehicle access.
- Ecological impact with the removal of any hedgerows.

If the application is approved, he requested that conditions include:

- Removal of permitted development rights.
- Access restricted via the main ground.

**ii) Community Beat Manager's report.**

The following report was received for the period 12/06/2025 to 20/07/2025.

A total of 64 incidents were reported, including the following crimes: 6 abandoned 999 calls, 2 antisocial behaviour, 2 blackmail, 1 concern for welfare, 1 criminal damage, 3 harassment, 1 stalking, 6 suspicious activity, 5 theft, 2 thefts from a vehicle, 4 threat, 9 traffic related.

Residents are encouraged to stay informed via the Avon & Somerset Police website or by following their Facebook page: North Somerset Neighbourhood Policing. If you see anything suspicious in the area or wish to speak to local officers, please call 101, or 999 in an emergency. You can also report anonymously to Crimestoppers on 0800 555 111.

**iii) Ward Councillor's report.**

Cllr Tristram gave a brief report covering the following items:

- Dispute resolution meetings have taken place regarding Thomas Close. North Somerset Council Highways is in the process of rearranging the disabled parking space, and a further meeting is scheduled between Cllr Tristram and North Somerset Highways.
- A member of the public has raised queries regarding North Somerset Council's oversight of Galliford Try. Cllr Tristram has been in contact with the Bypass Team in relation to these concerns.

**The meeting was convened.**

**113/25 To receive apologies for absence (agenda item 1).**

Apologies were received from Cllrs Steve Davies (who attended online), Nina Thain, Matthew Thomson and Tara Wright.

**114/25 To receive members' declarations of interest on any agenda item (agenda item 2)**

No interests were declared.

**115/25 To approve as a correct record, the minutes of the Parish Council meeting on the 16<sup>th</sup> of June 2025 (agenda item 3)**

**Resolved** – That the minutes of the Parish Council Meeting on the 16<sup>th</sup> of June 2025 be approved as a correct record.

**The resolution was correctly proposed and seconded (unanimous)**

The minutes of the meeting were signed by the Chairman as a correct record.

**116/25 To note the following minutes (agenda item 4).**

- i) **Cemetery Working Group on 12<sup>th</sup> June 2025**
- ii) **Annual Meeting of the Recreation Ground Trustees on the 16<sup>th</sup> of June**
- iii) **Planning Committee on 7<sup>th</sup> July 2025**
- iv) **Environment Working Group on 7<sup>th</sup> July 2025**

The minutes of the meetings above were noted.

**117/25 To note the training and events available and agree any attendance (agenda item 5)**

- i) **22<sup>nd</sup> July, 10am, SLCC Committees, Sub-Committees and Working Groups £24.**

**Resolved** – To agree the cost of £24 for the Environment and Biodiversity Officer to attend.

**The resolution was correctly proposed and seconded (unanimous)**

- ii) **2<sup>nd</sup> September 1pm, SLCC Managing Grant Applications and Source Funding £84.**

**Resolved** – To agree the cost of £84 for Environment and Biodiversity Officer to attend.

**The resolution was correctly proposed and seconded (unanimous)**

- iii) **24<sup>th</sup> September 6:15pm NALC Beyond the Precept: Exploring alternative income. £35.**

**Resolved** – To agree the cost of £35 for Cllr Voller to attend the training session.

**The resolution was correctly proposed and seconded (unanimous)**

- iv) **30<sup>th</sup> September 6:15pm NALC Mastering Standing Orders £32.**

**Resolved** – To agree the cost of £32 for Cllr Voller to attend the training session.

**The resolution was correctly proposed and seconded (unanimous)**

- v) **ALCA e-learning on nimble**
- vi) **Breakthrough Communications Training via ALCA**
- vii) **Various Finance Training via ALCA**
- viii) **Various 'Scribe' Finance Training**
- ix) **Various NALC training from £30**

The training above was noted.

**118/25 To receive the Clerk's report/Exchange of information (agenda item 6)**

- i) **Banwell Bypass update**

The haul road is now complete. Ground drainage works and piling works are in progress. Traffic Management: An emergency road closure on Wolvershill Road is scheduled for July, between 9am and 3pm, to facilitate improvement works. The Knightcott traffic lights will remain in place for at least one month to enable utility diversions. Timing adjustments are being made

to improve flow, and additional signage is being installed to prevent vehicles from blocking junctions. The Riverside Road Closure has been extended.

Communications and Engagement: The recent “Meet the Contractor” event was well attended. Display boards are available to view at the YCC on Tuesdays and Thursdays, 10:00–13:00. Social media updates and a quarterly newsletter will provide ongoing project information.

ii) **Charity Bank**

The Council’s Ethical Business 1-Year Fixed Rate Account will mature on 23rd July 2025. Following confirmation that the reinvestment rate will be 3.71% Gross/AER (lower than the 3.88% currently advertised), the Clerk has confirmed reinvestment in accordance with the Council’s prior resolution.

iii) **Transition to .gov.uk.**

The new .gov.uk website is live. The Clerk has commenced the process of updating references across platforms. Councillor laptops will be collected following the meeting to enable Microsoft 365 Business migration and setup of .gov.uk email accounts. Public communications have begun via Facebook and will continue, including coverage in the next Parish Council newsletter.

iv) **Riverside Fence.**

The two recently damaged fence posts and associated struts at Riverside have been repaired.

v) **Mead Fields Surgery.**

A recent drop-in session was attended by approximately ten residents. Due to a social media repost incorrectly stating developer attendance, some attendees were misinformed. Concerns raised included infrastructure provision and pedestrian connectivity to Locking Parklands. The Clerk will contact Mead Realisations for a response and to extend a further invitation.

vi) **Community Picnic.**

The event took place in good weather conditions. Feedback was positive, particularly regarding activities provided by Banwell Football Club and the Parish Council. Attendance may have been affected by high temperatures, late promotion, and uncertainty about available activities. Appreciation is extended to Banwell Football Club for coordinating the food and entertainment.

vii) **Banwell Heritage Day.**

A very successful event delivered in partnership with the Banwell Archaeological Society and supported by the South West Heritage Trust. There were 8 members of the public in attendance and the feedback was very good.

viii) **Parking Restrictions Consultation.**

North Somerset Council has given advance notice of proposed parking restrictions, including yellow lines at the High Street / Littlefields Rise junction to support waste collection access. Although parking at junctions is already illegal, the markings are intended to act as a visual deterrent. Formal consultation will run for three weeks and will be brought to Council once open.

ix) **‘How Can We Support a Stronger, Healthier, Happier Banwell?’ Consultation.**

As part of the Impact Alliance pilot, a short consultation entitled “How Can We Support a Stronger, Healthier, Happier Banwell?” has been launched. The consultation addresses topics such as loneliness, community wellbeing, and local play provision. All questions are optional. Councillors are asked to complete the consultation and share it to encourage participation.

**119/25 To discuss the following items in relation to land registry (agenda item 7).**

i) **To agree that the Clerk proceed with the first registration of the two remaining parcels of Parish Council-owned land for £30 per parcel.**

**Resolved** – To agree that the Clerk proceed with the first registration of the two remaining parcels of Parish Council-owned land for £30 per parcel.

**The resolution was correctly proposed and seconded (unanimous)**

ii) **To confirm that both parcels fall within the less than £80,000 value band for HM Land Registry fee purposes.**

**Resolved** – To confirm that both parcels fall within the less than £80,000 value band for HM Land Registry fee purposes.

**The resolution was correctly proposed and seconded (unanimous)**

- iii) **To approve the cost of £300 to complete the required Land Registry ID2 form(s), covering identity verification for non-conveyancer applicants.**

**Resolved** – To approve the cost of £300 to complete the required Land Registry ID2 form(s), covering identity verification for non-conveyancer applicants.

**The resolution was correctly proposed and seconded (unanimous)**

- iv) **To agree that the Clerk begins the process of removing the registration of a former path no longer in existence but still registered under the Parish Council.**

**Resolved** – To agree that the Clerk begins the process of removing the registration of a former path no longer in existence but still registered under the Parish Council.

**The resolution was correctly proposed and seconded (unanimous)**

**120/25 To discuss the attempt to get quotes for the implementation of the Remembrance Garden and agree a way forward (agenda items 8).**

The meeting was informed that efforts had been made to obtain five quotes for the works; however, only one company submitted a quote.

**Resolved** – To accept the quote of £2,800 from Banwell Garden Centre to implement the Remembrance Garden design.

**The resolution was correctly proposed and seconded (unanimous)**

**121/25 To review all Banwell Parish Council Committee and Working Groups membership (agenda item 9)**

**Resolved** – To appoint the following Members to Committees and Working Groups for 2025/26.

<b>Planning</b>	<b>Youth and Community Centre</b>
Cllr Arlidge	Cllr Bailey
Cllr Davies	Cllr Harding
Cllr Dolling	Cllr Manley
Cllr Harding	Cllr Smith
Cllr Manley	Cllr Thain
Cllr Thomson	Cllr Thomson
	Cllr Wright
<b>Employment</b>	
Cllr Arlidge	<b>Appeals</b>
Cllr Bailey	Cllr Davies
Cllr Harding	Cllr Thomson
Cllr Thain	Cllr Voller
Cllr Wright	
<b>Cemetery &amp; Memorials Working Group</b>	<b>Banwell Environment Working Group</b>
Cllr Davies	Cllr Arlidge
Cllr Harding	Cllr Bailey
Cllr Manley	Cllr Harding
Maggie McCarthy (co-opted)	Cllr Smith
John Keate (co-opted)	Cllr Voller

<b>Wolvershill Development Liaison Group</b>	<b>Wolvershill Development Working Group</b>
Chairman of the Parish Council	Cllr Arlidge
Vice-Chairman of the Parish Council	Cllr Bailey
Chairman of the Planning Committee	Cllr Harding
	Cllr Manley
	Cllr Thomson
	Cllr Voller

**The resolution was correctly proposed and seconded (unanimous)**

**122/25 To approve the Youth & Community Centre LPG Tank Risk Assessment (agenda item 10).**

**Resolved** – To approve the Youth & Community Centre LPG Tank Risk Assessment.

**The resolution was correctly proposed and seconded (unanimous)**

**123/25 To note the internal financial control checks undertaken for the 1<sup>st</sup> quarter (agenda item 11).**

The internal financial control checks undertaken for the 1<sup>st</sup> quarter were noted.

**124/25 To note the Parish Council's end of June's net position, reserves, bank balances and bank reconciliation (agenda item 12)**

The Parish Council's end of June's net position, reserves, bank balances and bank reconciliation were noted.

**125/25 To authorise bills for payment for July (agenda item 13).**

**Resolved** – To authorise the bills for payment for July of £9,305.07. Cllr Harding and Cllr Bailey to authorise the BACS payments.

**The resolution was correctly proposed and seconded (unanimous)**

**126/25 Dates of the next meetings (agenda item 14)**

Monday 4<sup>th</sup> of August 2025, 7pm Planning Committee at the Youth & Community Centre.

Monday 4<sup>th</sup> of August 2025, TBD Youth & Community Centre Committee at the YCC.

Monday 18<sup>th</sup> of August 2025, 7:30pm Parish Council Meeting at the YCC.

The Chairman closed the meeting at 20:05

.....Chairman

.....Date