



Banwell Parish Council

MINUTES OF A MEETING OF THE YOUTH & COMMUNITY CENTRE (YCC) COMMITTEE HELD AT THE YCC, WEST STREET, BANWELL AT 7:45pm ON MONDAY 3rd of FEBRUARY 2025

Present: Cllrs Nick Manley (Chairman), Paul Harding, Matthew Thomson and Tara Wright.

In attendance: Liz Shayler (Clerk) and Cllr Steve Davies.

01/25 To receive apologies for absence: (agenda Item 1)

No apologies were received.

02/25 To receive members' declarations of interest on any agenda item (agenda Item 2).

There were no declarations of interest received.

03/25 To approve, as a correct record, the minutes of the Youth & Community Centre Committee (YCC) minutes from the 5th of August 2024 (agenda Item 3)

Resolved: To approve, as a correct record, the minutes of the YCC Committee meeting from the 5th of August 2024.

The resolution was correctly proposed and seconded (unanimous)

The minutes of the meeting were signed by the Chairman as a correct record.

04/25 To note YMCA Dulverton report on the current Youth Club provision (agenda Item 4)

The report was noted.

05/25 To complete the YMCA Dulverton appraisal process (agenda Item 5)

Resolved: The appraisal process was completed resulting in a satisfactory outcome (see attached sheets).

The resolution was correctly proposed and seconded (unanimous).

06/25 To receive the Officer's report/Exchange of information (agenda Item 6)

i) Mentoring Bookings

There are now several sets of mentoring bookings, meaning that the building is in use every weekday for activities that would not be possible without the committee's decision to allow the space to be used free of charge.

ii) Community Payback Team

The fence at the back of the YCC has now been completed. The team will be scheduled again in the spring/summer for further work. It has been suggested that they assess the ivy-covered wall, cutting the stems but allowing the ivy to die back naturally before removal.

iii) YCC Works

Recent works have included replacing the men's toilet seat, rehanging the ladies' toilet door (which required a replacement finger guard), installing CCTV signs, resealing windows in the porch, replacing bolts for the lift, repairing chairs, and erecting a Fire Assembly Point sign in the hatched area of the car park.

iv) Community Learning Forest School Taster session

The North Somerset Community Learning Team has approached us regarding a Forest School taster session for under-5s at Goblin Coombe on Fridays. They aim to attract families who may

not usually be able to afford such sessions. They have asked if we could host an introductory session, offering engaging activities for young children and their guardians, to encourage participation in the Goblin Coombe programme. The Clerk is meeting with them tomorrow to gather more information.

07/25 To note the outstanding invoice of £10 for the field and agree a way forward (agenda Item 7).

Resolved: That the £10 be written off. However, the Clerk will speak to the Scouts' booking officer to request advance notice if this individual hires the building in the future.

The resolution was correctly proposed and seconded (unanimous)

08/25 To note the following documents (agenda Item 8).

- i) **Hire Fees.**
- ii) **Hiring Agreement for the Youth & Community Centre.**
- iii) **Hiring Agreement for the Field.**
- iv) **Youth & Community Centre General User Risk Assessment.**

The Clerk reported that the four items above had already been considered by Full Council on November 18th – minute 178/24.

- v) **CCTV Risk Assessment.**
- vi) **Electrical Safety General User Risk Assessment.**

Resolved: To approve the CCTV Risk Assessment and Electrical Safety Risk Assessment.

The resolution was correctly proposed and seconded (unanimous)

09/25 To note the Youth and Community Centre and Youth Club budgets (agenda Item 9).

The Youth and Community Centre budgets were noted.

10/25 To note the agreed budget for the 25/26 budget (agenda item 10).

The agreed 2025/26 budget was noted.

11/25 Date of Next Meeting (agenda item 11)

Youth & Community Centre Committee Meeting at Banwell YCC on Wednesday 7th of May 2025.

The meeting closed at 19:55

Chairman.....

Date.....

YMCA –REVIEW OF PERFORMANCE

Period under review 1st September 2025 to 28th October 2025

- i) Are all contracted sessions being held? **Yes** / No where possible
Comments...
- ii) Are the numbers attending increasing? **Yes** / No / NA
Comments ... Experiencing a surge with the new Year 6 intake. Currently approximately 30.
- iii) Is a comprehensive range of activities being organised? **Yes** / No / NA
Comments... Yes, but only within the village.
- iv) Are YMCA demonstrating a degree of flexibility in the activities provided to meet users' needs (e.g. weekend or holiday activities)? **Yes** / No
Comments.... A Day Camp was organised for September but only three people attended.
- v) YMCA arranging activities outside of the village? **Yes** / No / NA
Comments... A Day Camp was organised for September but only three people attended.
- vi) Are YMCA seeking other sources of funding for Youth Club activities? Yes / **No** / NA
Comments – N/A.
- vii) Is any feedback from users/parents positive? Yes / No / **NA**
Comments – None received.
- viii) Have any complaints been received about the service? Yes / **No**
Comments...
- ix) Have there been any behavioural issues at the Youth Club including damage? **Yes** / No / NA
Comments... See report but predominately new cohort pushing boundaries.
10. Have any unannounced visits been made by Committee members since the review? Yes/**No**
Comments...
11. Any other comments:
A Day Camp was organised for September but only three people attended.
The Youth Leader has left and has been replaced.
12. Conclusion – **Satisfactory** / Unsatisfactory
13. Action points for YMCA
- To ensure a list of activities is sent to the Comms Officer when agreed by young people. Within 2 weeks of new term.
 - To ensure that Tuck and Subs are being banked at least every half term.
 - To have representation at the Christmas Market to attract members.
14. Action points for Youth Club Management Committee.

YMCA –REVIEW OF PERFORMANCE

Period under review 1st November 2024 to 28th January 2025

i) Are all contracted sessions being held? **Yes** / No where possible
Comments...

ii) Are the numbers attending increasing? **Yes** / No / NA
Comments ... Currently high teens.

iii) Is a comprehensive range of activities being organised? **Yes** / No / NA
Comments... Yes, which included an October day camp.

iv) Are YMCA demonstrating a degree of flexibility in the activities provided to meet users' needs (e.g. weekend or holiday activities)? **Yes** / No
Comments.... A Day Camp was organised for October

v) YMCA arranging activities outside of the village? **Yes** / No / NA
Comments... A Day Camp was organised for September but only three people attended.

vi) Are YMCA seeking other sources of funding for Youth Club activities? Yes / **No** / NA
Comments – N/A.

vii) Is any feedback from users/parents positive? Yes / No / **NA**
Comments – None received.

viii) Have any complaints been received about the service? Yes / **No**
Comments...

ix) Have there been any behavioural issues at the Youth Club including damage? Yes / **No** / NA
Comments....

10. Have any unannounced visits been made by Committee members since the review? Yes/**No**
Comments...

11. Any other comments:
....

12. Conclusion – **Satisfactory** / Unsatisfactory

13. Action points for YMCA

- To ensure a list of activities is sent to the Comms Officer when agreed by young people. Within 2 weeks of new term.
- To ensure that Tuck and Subs are being banked at least every half term.

14. Action points for Youth Club Management Committee.

- To support the air hop initiative by subsidising the cost with the extraordinary budget.