



BANWELL PARISH COUNCIL

MINUTES OF THE MEETING OF THE EMPLOYMENT COMMITTEE HELD AT THE YOUTH & COMMUNITY CENTRE AT 8pm ON MONDAY 12th of MAY 2025

Present: Cllrs Paul Blatchford (Chairman), Simon Arlidge, Paul Harding & Nina Thain.

In attendance: Liz Shayler (Clerk)

12/25 To receive and accept apologies for absence (agenda item 1).

No apologies were received.

13/25 To receive members' declarations of interest on any agenda item (agenda item 2)

No member's declarations of interest were received.

14/25 To approve as a correct record the minutes of the meeting of the Employment Committee held on the 3rd of March 2025 (agenda item 3).

Resolved – That the minutes be approved as a correct record of the meeting.

The resolution was correctly proposed and seconded (unanimous).

The minutes of the meetings were signed by the Chairman as a correct record.

15/25 To agree the Employment Committee Terms of Reference to be presented to the Full Council at the Annual meeting (agenda item 4).

Resolved – To agree the reviewed Employment Committee Terms of Reference to be presented to the Full Council at the Annual meeting.

The resolution was correctly proposed and seconded (unanimous).

16/25 Exclusion of the press and public. (The Committee is recommended to resolve that member of the press and public be excluded from the meeting during consideration of agenda item 6 by reason of the confidential nature of the item of business to be transacted, in accordance with Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 (agenda item 5).

Resolved – That the press and public be excluded from the meeting.

The resolution was correctly proposed and seconded (unanimous).

17/25 To discuss current workforce capacity and discuss any contingency plans (agenda item 6).

Resolved – That the Clerk has delegated power to implement any contingency plans in the event of absence of a member of staff.

The resolution was correctly proposed and seconded (unanimous).

18/25 To agree the date of the next meeting (agenda item 7)

1st of September 2025 at Banwell Youth & Community Centre

The Chairman closed the meeting at 8:35pm

.....Chairman

.....Date