



Banwell Parish Council

MINUTES OF A MEETING OF THE YOUTH & COMMUNITY CENTRE (YCC) COMMITTEE HELD AT THE YCC, WEST STREET, BANWELL AT 7:30pm ON MONDAY 12th OF MAY 2025

Present: Cllrs Matthew Thomson (Vice Chairman) Paul Harding, Kelly Smith, Nina Thain and Tara Wright.

In attendance: Liz Shayler (Clerk) and 1 member of the public.

12/25 To receive apologies for absence: (agenda Item 1)

Apologies were received from Cllr Nick Manley.

13/25 To receive members' declarations of interest on any agenda item (agenda Item 2).

There were no declarations of interest received.

14/25 To approve, as a correct record, the minutes of the Youth & Community Centre Committee (YCC) minutes from the 4th of November 2024 and the 3rd of February 2025 (agenda Item 3)

Resolved: To approve, as a correct record, the minutes of the YCC Committee on the 4th November and the 3rd of February 2025.

The resolution was correctly proposed and seconded (unanimous)

The minutes of both meetings were signed by the Chairman of the meeting as a correct record.

15/25 To note YMCA Dulverton report on the current Youth Club provision (agenda Item 4)

The report was noted.

16/25 To complete the YMCA Dulverton appraisal process (agenda Item 5)

Resolved: The appraisal process was completed resulting in a satisfactory outcome (see attached sheet).

The resolution was correctly proposed and seconded (unanimous).

17/25 To agree a budget of up to £1800 for weekly youth club summer holiday activities (agenda Item 6)

Resolved: To agree a budget of up to £1800 for weekly youth club summer holiday activities.

The resolution was correctly proposed and seconded (unanimous).

18/25 To agree the cost of up to £495 for an October residential trip (agenda Item 7)

Resolved: To agree the cost of up to £495 for an October residential trip.

The resolution was correctly proposed and seconded (unanimous).

19/25 To receive the Officer's report/Exchange of information (agenda Item 8)

i) **Mentoring Bookings**

A mentoring group supporting a young person with complex needs had been using the YCC free of charge for two hours, three times a week. Usage had expanded beyond agreed times, causing disruption to other users. Incidents involving the young person, including property damage and safeguarding concerns, were reported. Following discussions, access was returned to agreed hours. A request from North Somerset SEN to extend usage was declined due to existing bookings and wider community demand.

ii) **Alzheimer's Society monthly booking**

The Alzheimer's Society are looking to have a group at the centre once a month. Currently they are looking at Tuesdays once a month. They have been offered the community discount.

iii) **Community Payback Team**

The team are due back at the end of May, and it is hoped that they will be repainting the fence at the YCC and benches at the Recreation Ground / throughout the village.

iv) **ARUP**

Following a presentation attended by the Parish Council, the Clerk contacted ARUP to explore support for developing the YCC. The enquiry outlined issues with heating, energy efficiency, and future use of the building and surrounding land. An initial meeting was held, and ARUP will assess eligibility for support before considering a site visit and possible environmental advice.

20/25 To note the following documents (agenda Item 9).

i) **£235 for general maintenance works.**

Resolved: To agree the cost of up to £235 for general maintenance work to include.

- Repainting of the YCC porch floor.
- Paint around the radiator in the top office after removal of radiator shield.
- Repair 2 chairs.
- Repair and repaint render at the front of the YCC.
- Repaint outside wall of storage cupboard (by side door to hall).

The resolution was correctly proposed and seconded (unanimous).

ii) **£91+ VAT external weather cover for the door safety sensor.**

Resolved: To agree the cost of £91+ VAT for an external weather cover for the door safety sensor.

The resolution was correctly proposed and seconded (unanimous)

21/25 To consider purchasing additional bookcases and desk and repurposing the top office as a book / puzzle swap (agenda Item 10).

Resolved: To agree purchasing additional bookcases and desk for up to £350.

The resolution was correctly proposed and seconded (unanimous)

22/25 To consider the Youth Club Logos and agree a way forward (agenda Item 11).

Resolved: To approve the final Youth Club logo design, which combines key elements from Designs 1 and 2 as shown in the agenda papers, subject to the agreed amendment: the removal of the letter "B" from the acronym and the addition of the word "Banwell" above "YC," forming the full title "Banwell YC."

It was further resolved to award both winning entrants a free item of tuck each week for five weeks, and to approve the cost of £30 + VAT for the production of an A2-sized sign displaying the logo at the Youth and Community Centre (YCC).

The resolution was correctly proposed and seconded (unanimous)

23/25 To agree the Youth & Community Centre Committee Terms of Reference to be presented to Full Council at the Annual meeting (agenda Item 12).

Resolved: To agree the Youth & Community Centre Committee Terms of Reference to be presented to Full Council at the Annual meeting.

The resolution was correctly proposed and seconded (unanimous)

24/25 To note the Youth and Community Centre and Youth Club budgets (agenda Item 13).

The Youth and Community Centre budgets were noted.

25/25 Date of Next Meeting (agenda item 14)

Youth & Community Centre Committee Meeting at Banwell YCC on Monday 4th of August 2025.

The meeting closed at 20:14

Chairman.....

Date.....

YMCA –REVIEW OF PERFORMANCE

Period under review 1st February to the 30th March 2025

1. Are all contracted sessions being held? **Yes** / No where possible
Comments...
2. Are the numbers attending increasing? **Yes** / No / NA
Comments ... Currently above 20.
3. Is a comprehensive range of activities being organised? **Yes** / No / NA
Comments... Yes, Summer Holiday Activities Planned and October residential camp. Air Hop not undertaken given behaviour issues experienced at Youth Club.
4. Are YMCA demonstrating a degree of flexibility in the activities provided to meet users' needs (e.g. weekend or holiday activities)? **Yes** / No
Comments.... Summer Holidays Activities and residential organised for October
5. YMCA arranging activities outside of the village? **Yes** / No / NA
Comments... Summer Holidays Activities and residential organised for October.
6. Are YMCA seeking other sources of funding for Youth Club activities? Yes / **No** / NA
Comments – N/A.
7. Is any feedback from users/parents positive? Yes / No / **NA**
Comments – None received.
8. Have any complaints been received about the service? Yes / **No**
Comments...
9. Have there been any behavioural issues at the Youth Club including damage? **Yes** / No / NA
Comments.... See report
10. Have any unannounced visits been made by Committee members since the review? Yes/**No**
Comments...
11. Any other comments:
....
12. Conclusion – **Satisfactory** / Unsatisfactory
13. Action points for YMCA
14. Action points for Youth Club Management Committee.