



Banwell Parish Council

MINUTES OF A MEETING OF THE YOUTH & COMMUNITY CENTRE (YCC) COMMITTEE HELD AT THE YCC, WEST STREET, BANWELL AT 7:30pm ON MONDAY 3rd of NOVEMBER 2025

Present: Cllrs Mike Bailey, Paul Harding & Kelly Smith.

In attendance: Liz Shayler (Clerk).

37/25 Appointment of Chair for the Meeting

As both the Chair and Vice Chair had sent their apologies, members were required to appoint a Chair for the meeting.

Resolved: That Cllr Harding be elected as chairman of the meeting.

The resolution was correctly proposed and seconded (unanimous)

38/25 To receive apologies for absence: (agenda Item 1)

Apologies were received from Cllr Wright and Cllr Manley.

39/25 To receive members' declarations of interest on any agenda item (agenda Item 2).

No interests were declared.

40/25 To approve, as a correct record, the minutes of the Youth & Community Centre Committee (YCC) minutes from the 4th of August 2025 (agenda Item 3)

Resolved: To approve, as a correct record, the minutes of the YCC Committee meeting from the 4th of August 2025.

The resolution was correctly proposed and seconded (unanimous)

The minutes of the meeting were signed by the Chairman as a correct record.

41/25 To note the YMCA Dulverton report on the current Youth Club (agenda Item 4)

The report was noted. The Committee were pleased with how well attended the trips were.

42/25 To complete the YMCA Dulverton appraisal process (agenda Item 5)

Resolved: The appraisal process was completed resulting in a satisfactory outcome (see attached).

The resolution was correctly proposed and seconded (unanimous).

43/25 To receive the Officer's report/Exchange of information (agenda Item 6)

i) Mentoring bookings

The regular mentoring sessions, previously held on Mondays, Wednesdays, and Fridays from 12:00–2:00pm, have been changed to an “on request” basis following several weeks of non-attendance. This provides greater flexibility for other groups to use the building.

ii) Free Bookings

The Committee noted that several thank-yous had been received for the free use of the building, including from groups who had held community activities, events, and support sessions.

iii) Environment and Biodiversity Officer Update

Youth Club environmental activities began with a bat walk and a soil biodiversity session run by Garden Organic. The Woodland Trust will supply whips for a new hedgerow along the metal

fence side of the YCC's outdoor space, with possible planting support from Galliford Try. Two clothing repair workshops are planned for late November, and the installation of swift and bat boxes around the YCC and Scout buildings is scheduled to take place soon.

iv) **ARUP Project Update**

Arup have secured internal funding to carry out a feasibility study to identify ways to improve the Youth & Community Centre's energy efficiency and reduce gas reliance. Their Technical Services Agreement, setting out the project scope and terms, is being finalised for Parish Council review and sign-off. The study will assess various options using input from Arup's mechanical, acoustic, and civil engineering teams.

44/25 To note the following inspections and agree a way forward (agenda Item 7).

i) **Lift Maintenance**

The inspection report highlighted three actions. Following the Clerk's comments, it was agreed that no further work was needed at this stage other than the wobbly post, which will be added to the handyman list.

ii) **Sewage Pump Maintenance**

Members discussed the option of installing an emergency float but agreed that this was not required at the present time.

45/25 To discuss a way forward with the NEST heating system (agenda Item 8).

Resolved: To approve the replacement of the thermostat.

The resolution was correctly proposed and seconded (unanimous)

46/25 To consider a request from the Scouts to remove one carparking space (agenda Item 9).

Members noted that the issue prompting the request has only occurred once in the past five years. New signage has since been installed to clarify that the car park is private, and it was felt this should prevent further incidents.

Resolved: To reject the request to remove one car parking space and to review the matter again in six months' time to determine whether there have been any further incidents.

The resolution was correctly proposed and seconded (unanimous)

47/25 To note the Youth and Community Centre and Youth Club budgets (agenda Item 10).

The Youth and Community Centre and Youth Club budgets were noted.

48/25 To note the Youth and Community Centre and Youth Club budgets (agenda Item 11).

Resolved: To recommend a Youth & Community Centre budget of £13,155 and a Youth Club budget of £12,650 (total £25,805) be put forward to the Parish Council as part of the 2026/27 annual budgeting process.

The resolution was correctly proposed and seconded (unanimous)

49/25 Date of Next Meeting (agenda item 12)

Youth & Community Centre (YCC) Committee Meeting at Banwell YCC on 2nd of February 2025.

The meeting closed at 20:00

Chairman.....

Date.....

YMCA –REVIEW OF PERFORMANCE

Period under review 1st September 2025 to 28th October 2025

- 1 Are all contracted sessions being held? **Yes** / No where possible
Comments...
- 2 Are the numbers attending increasing? **Yes** / No / NA
Comments ... Experiencing a surge with the new Year 6 intake. Currently approximately 30. Will need to consider additional member of staff if numbers continue at this rate.
- 3 Is a comprehensive range of activities being organised? **Yes** / No / NA
Comments... Yes. .
- 4 Are YMCA demonstrating a degree of flexibility in the activities provided to meet users' needs (e.g. weekend or holiday activities)? **Yes** / No
Comments.... Summer Holiday activities and October half term day trip. Restricted by size of minibus.
- 5 YMCA arranging activities outside of the village? **Yes** / No / NA
Comments... Summer Holiday activities around North Somerset and October day trip at YMCA headquarters.
- 6 Are YMCA seeking other sources of funding for Youth Club activities? Yes / **No** / NA
Comments – N/A.
- 7 Is any feedback from users/parents positive? Yes / No / **NA**
Comments – None received.
- 8 Have any complaints been received about the service? Yes / **No**
Comments... Concern about rubbish around the Youth CC. See report but predominately new cohort pushing boundaries.
- 9 Have there been any behavioural issues at the Youth Club including damage? **Yes** / No / NA
Comments....
- 10 Have any unannounced visits been made by Committee members since the review? Yes/**No**
Comments... No, due this term.
- 11 Any other comments:
In January, the Clerk will meet with the YMCA to discuss summer holiday provision. The NSC Children's Services Manager has also expressed an interest in being involved in these discussions, with the potential to provide staff support. This would enable both trips and in-house activities to take place simultaneously during the summer holidays.
- 12 Conclusion – **Satisfactory** / Unsatisfactory
- 13 Action points for YMCA
 - To ensure that Tuck and Subs are being banked correctly at least every half term.
 - To encourage young people to use the litter bins.
- 14 Action points for Youth Club Management Committee.
 - None at this time.