



## MINUTES OF THE MEETING OF THE PARISH COUNCIL HELD AT THE YOUTH & COMMUNITY CENTRE 2021 AT 7:30pm ON TUESDAY 19<sup>th</sup> APRIL 2022

**PRESENT:** Councillors: Paul Blatchford (Chairman), Phil Adams, Steve Davies, Kevin Gibbons, Nick Manley and Maggie McCarthy.

**IN ATTENDANCE:** Mrs Liz Shayler (Clerk)  
**WARD COUNCILLOR:** None  
**AVON & SOMERSET POLICE:** None  
**MEMBERS OF THE PUBLIC:** None

**Before the meeting was convened, the Chairman announced the resignation of Cllr Parry. She was thanked for her contribution to the Parish Council for the last few years.**

**Members of the public were then invited to speak.**

### **Members of the public**

No members of public were present

### **Community Beat Manager's report**

The following report was received for the period 19/03/2022 to 17/04/2022.

Calls from Parish = 28 with the following selection of crimes reported: 3 abandoned 999 calls, 1 animal, 1 antisocial behaviour, 2 concern for welfare, 2 suspicious activity, 8 traffic related and 1 threat.

Date for your diary – Saturday 11th June – Free tack marking event at Pals Pets, Locking between 10am and 12, if residents have any leather saddles pop along and get them marked, they will also be signing up new members to “Horse watch and Farm watch”.

Clubs and organisations were asked to contact the local beat team if they have any planned events this year and would like the team to attend. The local Neighbourhood police team can be contacted via 101, or check out their social media sites, Facebook “Weston & Worle police” or Twitter “ASPNorthSomerset” (where you can find details of local events) or email, 9671@avonandsomerset.police.uk.

### **Ward Councillor's report**

No Ward Councillor was present and no report had been received.

### **The meeting was convened.**

#### **050/22 To receive apologies for absence (agenda item 1)**

Apologies were received from Cllrs Paul Harding and the Communications Officer who were listening online and Cllr Matthew Thomson.

#### **051/22 To receive members' declarations of interest on any agenda item (agenda item 2)**

No declarations of interest were received.

#### **052/22 To approve as a correct record, the minutes of the Parish Council Meeting on the 21st of March 2021 (agenda item 3)**

**Resolved** – That the minutes of the Parish Council Meeting held on the 21<sup>st</sup> of March be approved as a correct record of the meeting.

**The resolution was correctly proposed and seconded (unanimous)**

The minutes of the meetings were signed by the Chairman as a correct record.

**053/22 To note the Planning Committee minutes from the 4th of April 2022 (agenda item 4)**

The minutes were noted

**054/22 To note the training and events available and agree any attendance (agenda item 6)**

**i) ALCA e-learning on nimble**

The training was noted

**ii) Communications Training via ALCA**

The training was noted

**iii) Finance Training via ALCA**

The training was noted

**iv) 'Scribe' Finance Training via ALCA**

The training was noted

**v) 26<sup>th</sup> / 27<sup>th</sup> April 5:30pm North Somerset Joint Strategic Needs Assessment (JSNA) presentation.**

The presentation was noted and the Clerk will be attending on behalf of the North Somerset Branch of the Avon Local Council Association.

**vi) 28<sup>th</sup> April 6:30pm ALCA Planning in Plain English £40**

The training was noted

**vii) Introduction to Local Councils E-Learning Course FREE**

The meeting was informed that the Clerk had already undertaken the course and that Cllr McCarthy and Gibbons had signed up for it. Given it was currently a free course all Councillors were encouraged to sign up and give their feedback to the Clerk. The Clerk was asked to sign up Cllr Harding and Cllr Blatchford.

**The Clerk tabled additional training from NALC**

**viii) NALC Fighting Climate Change / Giving Local Councils more of a say on housing £38.97**

The training was noted and would be on future agendas

**055/22 To receive the Officer report/Exchange of information (agenda item 7)**

**i) Spring Clean**

Thanks was given to the fourteen amazing volunteers who spring cleaned the village on the 2<sup>nd</sup> of April. They picked up several wheelie bins which were sorted into recycling and rubbish which North Somerset then collected.

**ii) Water Bill**

Water-2-Business have accepted that there was an issue with the last bill and will not be charging the Parish Council for the excess water used due to the leak.

iii) **Grants**

The Parish Council have been awarded at least one grant which will not be publicly announced until after 6th of May due to purdah.

iv) **Banwell Bypass & Local Plan Consultation**

The Council were reminded that the Bypass Consultation is due to finish on Friday 22<sup>nd</sup> April and the Local Plan Consultation Friday 29<sup>th</sup> April. Councillors were asked to submit their individual responses.

**056/22 To approve the following items of expenditure (agenda item 9)**

i) **£348 for Scribe YCC booking scheduling**

**Resolved** – To approve the payment of £348 for the annual Scribe booking scheduling.

**The resolution was correctly proposed and seconded (unanimous)**

ii) **£682.49 for the Annual Avon Local Council Association (ALCA) subscription**

**Resolved** – To approve the payment of £682.49 for the annual ALCA subscription.

**The resolution was correctly proposed and seconded (unanimous)**

iii) **£95 for the Annual Institute for Cemetery and Crematorium Management (ICCM) subscription**

**Resolved** – To approve the annual payment of £95 to the ICCM.

**The resolution was correctly proposed and seconded (unanimous)**

**057/22 To discuss the increase in cost for the Youth Club Sessions and agree a way forward (agenda item 8).**

The Clerk informed the meeting that due to an increase in costs, there will be an increase of £15 for each Youth Club session. Currently each session costs £120 and with the increase they will now cost £135.00. This will be effective from 1st April 2022 but not affect the summer provisions which were already quoted for. This will be the first increase since they were hired in 2019.

**Resolved** – To agree the increase in contract price for each Youth Club Session.

**The resolution was correctly proposed and seconded (unanimous)**

**058/22 To review Facebook livestreaming and agree a way forward (agenda item 9).**

**Resolved** – To continue to live stream all Parish Council meetings / Committee meetings (except the Employment Committee) but that the zoom recordings are deleted after up to 6 months due to large volume of space that they take up and data protection laws.

**The resolution was correctly proposed and seconded (unanimous)**

**059/22 To consider a grant application from Vision North Somerset (agenda item 10).**

**Resolved** – To approve the payment of £100 to Vision North Somerset.

**The resolution was correctly proposed and seconded (unanimous)**

**060/22 To agree a response to North Somersets Banwell Bypass Consultation (agenda item 11).**

**Standing orders were suspended** to allow Cllr Harding to speak against the closure of Wolvershill Road as he felt that cutting off Wolvershill Road due to a perceived increase in travel times to Worle and the related shops and train station and access to the centre of the village from north of the bypass.

**Standing Orders were reinstated**

Cllr McCarthy raised concerns about Riverside and the volume of HGV's that use Riverside which have to turn round / get stuck. It was felt more adequate signage was needed along the route.

**Resolved** – That the submitted responses collated by Cllr Manley and presented as part of the agenda papers be approved with the following addition: Concern about the safety of the bend at the top of Castle Hill and whether pedestrian access can be extended to Banwell Garden Centre.

**The resolution was correctly proposed and seconded (unanimous)**

**061/22 To agree a response to North Somersets Local Plan Consultation (agenda item 12).**

**Resolved** – That the submitted responses collated by Cllr Blatchford and presented as part of the agenda papers be approved.

**The resolution was correctly proposed and seconded (unanimous)**

**061/22 To approve the following items of expenditure (agenda item 13)**

**i) Risk Management Strategy**

**Resolved** – To approve the Risk Management Strategy.

**The resolution was correctly proposed and seconded (unanimous)**

**ii) Health and Safety Policy**

**Resolved** – To approve the Health and Safety Policy with the inclusion of e-cigarettes as a banned item around the Youth & Community Centre

**The resolution was correctly proposed and seconded (unanimous)**

**iii) Grant Awarding Policy**

**Resolved** – To approve the reviewed Grant Awarding Policy.

**The resolution was correctly proposed and seconded (unanimous)**

**iv) Updated Asset Register**

**Resolved** – To approve the updated Asset Register.

**The resolution was correctly proposed and seconded (unanimous)**

**062/22 To note the conclusion of the internal audit 31<sup>st</sup> March 2022 (agenda item 14).**

The conclusion of the internal audit was noted with no recommendations.

**Resolved** – That the Parish Council is satisfied that the existing internal audit process is satisfactory and meets all the statutory requirements.

**The resolution was correctly proposed and seconded (unanimous)**

**063/22 To approve the Annual Governance Statements for 2021/22 (agenda item 15).**

**Resolved** – The Annual Governance Statements for 2021/22 were approved.

**The resolution was correctly proposed and seconded (unanimous)**

**064/22 To approve the Statement of Accounts for 2021/22 (agenda item 16).**

**Resolved** – To annual Statement of Accounts for 2021/22 were approved.

**The resolution was correctly proposed and seconded (unanimous)**

**065/22 To authorise Aprils bills for payment (agenda item 17)**

**Resolved:** To authorise April bills for payment of £8507.27. Cllr Blatchford and Cllr McCarthy to authorise the BACs payments.

**The resolution was correctly proposed and seconded (unanimous)**

**066/22 To note the Parish Council's end of 2021/22 financial year budget report, bank balances and bank reconciliation (agenda item 18)**

The Parish Council's end of 2021 / 22 financial year budget report, bank balances and bank reconciliation were noted.

**066/22 To note the 2022/23 budget (agenda item 19)**

The Parish Council's 2022/23 budget was noted.

**067/22 Dates of the next meetings (agenda item 20)**

Monday 25<sup>th</sup> April 7:30pm Annual Meeting of the Electors at the Youth & Community Centre (YCC)  
Monday 16<sup>th</sup> of May 2022, 7:30pm Parish Council Meeting at the YCC

The Chairman closed the meeting at 20:30

.....Chairman

.....Date