



MINUTES OF THE PARISH COUNCIL MEETING HELD IN BANWELL YOUTH & COMMUNITY CENTRE AT 7:30pm ON MONDAY 17th OCTOBER 2022

PRESENT: Councillors: Paul Blatchford (Chairman), Mike Bailey, Kevin Gibbons, Paul Harding (Vice Chairman) and Tara Wright

IN ATTENDANCE: Mrs Liz Shayler (Clerk)
WARD COUNCILLOR: Cllr Haverson & Cllr Harley (Virtually)
AVON & SOMERSET POLICE: None
MEMBERS OF THE PUBLIC: Two

Cllr Blatchford welcomed everybody.

Before the meeting was convened, members of the public were invited to speak.

i) **Members of the public**

A resident spoke in relation to the Safe Routes to School and concerns from local residents about walking their children to school. The concern was raised that any measures should not have to wait for the bypass. Measures that perhaps could be implemented sooner included

- Lollipop person on the crossing
- More/improved signage at zebra crossings
- More/improved signage of the location of the school
- Signage along East Street of pedestrians by church alley way

ii) **Community Beat Manager's report**

The following report was received for the period 26/09/2022 to 14/10/2022.

Calls from Parish = 15 with the following selection of crimes reported: 2 abandoned 999 calls, 1 harassment, 1 suspicious activity and 3 traffic related.

For up-to-date information residents can keep in touch via the Avon & Somerset website or follow them on social media, Facebook "Weston & Worle police" or Twitter "ASPNorthSom".

Residents were asked if they see anything suspicious in the area or would like to talk to local officers, please call 101 or 999 in an emergency, they can also report anonymously to Crimestoppers on 0800555111.

iii) **Ward Councillor's report**

Cllr Harley gave a brief report on the following items.

- The decision to remove the 126 routes has been called into the scrutiny panel but they are struggling to get First Bus to engage.
- The removal of the bus service is making Banwell and the surrounding villages less sustainable for development.

The meeting was convened.

151/22 To receive apologies for absence (agenda item 1)

Apologies were received from Cllrs Phil Adams, Steve Davies, Nick Manley, Maggie McCarthy and Matthew Thomson.

152/22 To receive members' declarations of interest on any agenda item (agenda item 2)

No declarations of interest were received.

153/22 To approve as a correct record, the minutes of the Parish Council meeting on the 26th of September 2022 (agenda item 3)

Resolved – That the minutes of the Parish Council Meeting held on the 26th of September 2022 be approved as a correct record of the meeting.

The resolution was correctly proposed and seconded (unanimous with three abstentions due to absence)

The minutes of the meetings will be signed by the Chairman as a correct record.

154/22 To note the Planning Committee Meeting Minutes of the 3rd of October (agenda item 4)

The minutes of the Planning Committee Meeting were noted.

155/22 To pass a resolution to sign up to the National Association of Local Council (NALC) and Society of Local Council Clerks (SLCC) Civility and Respect Pledge (agenda item 5)

Resolved – That Banwell Parish Council sign up to the National Association of Local Council (NALC) and Society of Local Council Clerks (SLCC) Civility and Respect Pledge.

The resolution was correctly proposed and seconded (unanimous)

156/22 To note the report received from a resident in relation to issues with the Safe Routes to School and to agree a way forward (agenda item 6)

Resolved – That the Parish Council support the recommendations in the report particularly in relation to measures to improve highway safety. The Clerk to ensure that the report is shared as widely as possible and that the Parish Council will work with the Police, the School and North Somerset to request a site visit to investigate potential solutions.

The resolution was correctly proposed and seconded (unanimous)

157/22 To receive the Clerk's report/Exchange of information (agenda item 7)

i) Public Living Room initiative

The meeting was informed that it opened last week. The area was currently split into two with a working area which now has good Wi-Fi courtesy of the booster in the Scout Hut and a seated area for socialising and games. The Clerk has spoken to the Scout Booking person about the acoustics and ways in which the Parish Council can support the Scouts in making them better.

ii) Christmas Market

The clerk updated the meeting that there were now 19 stallholders. All of them except for one were Banwell businesses or organisations. The Youth & Community Centre will be decorated the weekend before and volunteers were requested to help put up lights and decorate Christmas Trees.

iii) Works to the Youth and Community Centre (YCC)

- **Fence** - The missing panels and rotten posts have been fitted and painted.
- **Redecoration of YCC** - This began on the 10th of October and is likely to take 4 weeks.
- **LED lights** - The kitchen and top office emergency lights have now been fitted.
- **Fire Extinguisher checks** - Completed
- **Calor Gas** - Are now invoking a three months' notice period and a charge of £250. This has been queried given we are out of contract with them. The Planning permission has been submitted but will take at least 4/5 weeks as it still hasn't been registered.

iv) **Remembrance Day**

The Council were reminded that Remembrance Day this year is the 13th of November. The Councillors are expected to meet in West Street Car Park at 2:30pm for the Parade to leave at 2:45pm. The timings of the afternoon will be in November Parish Magazine.

158/22 To note the training and events available and agree any attendance (agenda item 8)

i) **Introduction to Local Councils E-Learning Course FREE**

No one to attend this course

ii) **ALCA e-learning on nimble**

The training was noted

iii) **Breakthrough Communications Training via ALCA**

The training was noted

iv) **Finance Training via ALCA**

The training was noted

v) **'Scribe' Finance Training**

The training was noted

vi) **10th Nov ALCA Essential Councillor Session £40**

Resolved: That Cllr Wright and Bailey to attend this session.

The resolution was correctly proposed and seconded (unanimous)

159/22 To approve the following expenditure (agenda item 9).

i) **£50 donation for the purchase of a Remembrance Day Wreath using Section 137**

Resolved – To agree the donation of £50 for a Remembrance Day Wreath.

The resolution was correctly proposed and seconded (unanimous)

ii) **£76.55 for the Annual fire extinguisher survey**

Resolved – To agree the cost of £76.55 for the Annual fire extinguisher survey.

The resolution was correctly proposed and seconded (unanimous)

iii) **£424 for the biannual weed spray**

Resolved – To agree the cost of £424 for the biannual weed spray.

The resolution was correctly proposed and seconded (unanimous)

iv) **£220 to remove the branches above the LPG tank.**

Resolved – To agree the cost of £220 for the removal of the branches above the LPG tank once planning permission has been granted.

The resolution was correctly proposed and seconded (unanimous)

v) **£414 for the Clerk to attend the National Conference on the 2nd & 3rd of November.**

Resolved – To agree the cost of £414 for the Clerk to attend the Society of Local Council Clerks National Conference.

The resolution was correctly proposed and seconded (unanimous)

160/22 To discuss a request from residents of Cowleaze Path for a dog bin (agenda item 10).

Resolved – To position three dog bins in the new development. The Clerk to contact the developers to agree locations and investigate help with their purchase and installation.

The resolution was correctly proposed and seconded (unanimous)

161/22 To agree the Grass Cutting Contract for the next three years (agenda item 11)

Resolved – That Contractor 1, JK Gardening, be awarded the Grass Cutting Contract for the next three years.

The resolution was correctly proposed and seconded (unanimous)

162/22 To agree a contractor to install play equipment on the Recreation Ground using section 106 money (agenda item 12).

Resolved – That Contractor 1, GB Sport, be approved to install the play equipment on the Recreation Ground using the Section 106 allocated funds from the Bellway Homes Development.

The resolution was correctly proposed and seconded (unanimous)

163/22 To agree a contractor to install play equipment on Riverside Green using the Play Innovator Fund (agenda item 13)

Resolved – That Contractor 1, GB Sport, be approved to install the play equipment on Riverside Green using the Play Innovator funds from North Somerset.

The resolution was correctly proposed and seconded (unanimous)

164/22 To note the following annual inspections for budgeting purposes (agenda item 14):

- i) Benches - Cllr Manley
- ii) Bus Shelters - Cllr Blatchford
- iii) Flagpole - Cllr Blatchford
- iv) Grit bins - Cllr Wright
- v) Litter bins - Cllr Wright

The annual inspections were noted. The Clerk to contact North Somerset about the Grit Bins. The litter bins / benches in the Recreation Ground and Riverside Green to be replaced as part of the current projects planned.

Resolved – The Clerk to have the undergrowth removed from the bus shelters and budget for repairs and maintenance to the benches.

The resolution was correctly proposed and seconded (unanimous)

165/22 To discuss a request to put a poppy net on the War Memorial hedge from the 1st November to the 14th November (agenda item 15).

Resolved – To agree that the Women’s Institute may decorate the War Memorial Hedge during November 2022 if the British Legion agreed.

The resolution was correctly proposed and seconded (unanimous)

166/22 To discuss the Football Club request to use Riverside Green for parking for their Halloween / Fireworks evening on the 29th of October 2022 (agenda item 16)

Resolved – That the football club be allowed to use Riverside Green for parking with the following conditions:

- A leaflet drop is made at least one week prior to the event to the residents whose houses front onto the part of the green being used for parking, advising them when the cars will be parked on the green.
- A copy of the Football Clubs Public Liability and Risk Assessment (car parking only) to be sent to the Clerk at least 2 days prior to the event.
- A site survey of the ground conditions to be undertaken on the day and on the day after the event.
- A minimum of three Marshalls onsite while parking the cars before and after the event to facilitate the movement of cars and at least 1 marshal to remain onsite at all times to ensure that the new trees / picnic benches / green are protected if a car needs to move during the event.
- Any damage to the Green / trees / benches / fencing will be repaired by the Parish Council but invoiced to the Football Club for payment.
- The Parish Council is not responsible for any damage to vehicles, persons or property using Riverside Green.

The resolution was correctly proposed and seconded (unanimous)

167/22 To discuss the proposal from North Somerset to replace all bollards on the chicanes at Riverside for those which will bounce back up (agenda item 17)

Resolved – To agree to North Somerset Proposal to replace the current bollards at Riverside Green.

The resolution was correctly proposed and seconded (unanimous)

168/22 To authorise bills for payment for October (agenda item 18)

The Clerk tabled an updated bills for payment sheet for October.

Resolved: To authorise the bills for payment sheet for October of £12013.52. Cllr Harding and Cllr Blatchford to authorise the BACs payments.

The resolution was correctly proposed and seconded (unanimous)

169/22 To note the Parish Council’s end of September’s net position, bank balances and bank reconciliation (agenda item 19)

The Parish Council’s end of September’s net position, bank balances and bank reconciliation were noted.

170/22 To approve the employment of an Administration & Planning Officer (agenda item 20)

Resolved: To authorise the employment of an Administration & Planning Officer in this financial year and to advertise with North Somerset at a cost of £50.

The resolution was correctly proposed and seconded (unanimous)

171/22 Dates of the next meetings (agenda item 21)

Monday 7th of November 2022, 7pm Planning Committee at the YCC

Monday 21st of November 2022, 7:30pm Parish Council Meeting at the YCC.

The Chairman closed the meeting at 20:40

.....Chairman

.....Date