



MINUTES OF THE MEETING OF THE PARISH COUNCIL HELD REMOTELY AT 7:30pm ON MONDAY 15th FEBRUARY 2021

PRESENT: Councillors: Paul Harding (Chairman), Phil Adams, Paul Blatchford, Steve Davies, Nick Manley, Maggie McCarthy, Dawn Parry & Paul Philcox.

IN ATTENDANCE: Mrs Liz Shayler (Clerk) & Daisy Finniear (Communications Officer)
WARD COUNCILLOR: Cllr Karin Haverson
AVON & SOMERSET POLICE: None
MEMBERS OF THE PUBLIC: None

Cllr Harding opened the meeting by welcoming everybody.

Before the meeting was reconvened, members of the public were invited to speak.

Members of the public

It was raised that a van was being used as a residential property along Riverside. There were reports of buckets of an unknown substance being poured into the river, CCTV footage of someone using a nearby copse as a toilet and evidence of human excrement. The Police have been to visit but the vehicles were taxed and insured correctly. The Clerk was asked to involve Environmental Health Officer.

Community Beat Manager's report

The following report was received for the period 15/01/2021 to 15/02/2021.

Calls from Parish = 41 with the following selection of crimes reported: 2 abandoned 999 calls, 4 anti-social behaviour, 1 assault, 5 concerns for welfare, 4 covid-19 breaches, 1 criminal damage, 6 suspicious activity, 1 theft and 4 traffic related.

The Police were pleased that residents were able to access the Covid vaccine at Banwell Surgery. They asked that residents avoid parking opposite the Village Hall Car Park, on clinic days, to make it easier for Marshalls assisting vehicles in and out. Police cones will be placed along the road to mark out where residents should not park.

Your local Neighbourhood police team are still working as normal. If residents need any assistance from their local beat team, they were asked to get in touch via 101, Twitter @ASPWSM or the Avon and Somerset police website (in your area).

Ward Councillor's report

Cllr Haverson had the following items to report.

1. A thank you for the marshalling team at the Banwell Surgery vaccination centre.
2. Update on the potential planning breach along Riverside.
3. The latest executive meeting –
 - a. Plans for local businesses and the Weston Town Car park.
 - b. Update on sustainable building & places supplemental planning document and the reduction of the government cap on green initiatives.
 - c. Green infrastructure consultation, which includes Banwell becoming a pollinator highway and a wetland corridor.
4. Possible active transport links from Banwell to the surrounding villages.
5. North Somersets plans for 'Long Covid' clinics.

The meeting was convened.

018/21 To receive apologies for absence (agenda item 1)

Apologies were received from Cllr Baird.

019/21 To receive members' declarations of interest on any agenda item (agenda item 2)

No declarations of interest were received.

020/21 To approve as a correct record, the minutes of the Parish Council Meeting on the 18th January 2021 (agenda item 3)

Resolved – That the minutes of the Parish Council Meeting held on the 18th January 2021 be approved as a correct record.

The resolution was correctly proposed and seconded (unanimous)

The minutes of the meetings will be signed by the Chairman as a correct record.

021/21 To note the minutes of the Planning Committee held on 1st February 2021 (agenda item 4)

The minutes of the Planning Committee Meeting on the 1st February 2021 were noted.

022/21 To receive the Clerk's report/Exchange of information (agenda item 5)

i) Youth & Community Centre Sign

The Parish Council discussed the three signs and overall the preferred choice was sign 1.

ii) Climate Emergency Communications

This month's theme is 'Food Waste' for the Centre for Sustainable Energy (CSE) pilot Climate Communications for Parish Councils. Councillors were encouraged to like any posts to help them reach a wider audience.

iii) Window Wanderland

This was due in March but due to Covid it will be postponed until the autumn when the evenings draw in again.

iv) Youth Club Sign Competition

This was launched at the beginning of February and will run until the 1st of March. YMCA Dulverton to encourage Youth Club members to create some designs.

v) E-newsletter Survey

This is due to go live. The aim is to get information to inform a Communications Strategy and to support the Church in doing some research into the Parish Magazine.

vi) Resurfacing of Youth & Community Centre Car Park

The Youth & Community Centre car park is due to be resurfaced in the middle of March. Before this the shipping container is due to be delivered. This will enable the car park to be reopened after the Easter holidays.

vii) North Somerset's Peer Review of the Council's Service

Cllr Manley and the Clerk attended with a view to contribute to a discussion on what North Somersets planning service does well and the areas it could improve upon. Whilst there were elements that were useful then concern was raised that it was used as an opportunity to gripe by other Parish / Town Councillors who disagreed with decisions taken by North Somerset.

viii) North Somerset's engagement with Town & Parish Councils

Cllr Harding & the Clerk attended the first forum when Parish & Town Councils were encouraged to look at areas that North Somerset could work in partnership. The next forum is the 25th of February

where the focus will be health and wellbeing. Councillors were asked to let the Clerk or Councillor Harding know of anything you would like brought up at the forum by the 24th of February.

ix) **GDPR and other European Legislation**

As of 11pm on the 31st December European regulations were brought into UK law (with some keeling schedule changes e.g. European law – UK law etc... Within this was a transitional agreement in relation to data and the free flow transfer of data between the UK and Europe for six months. Currently, the Parish Councils main data will not be affected for the accounts, cemetery data, website & emails as these are currently housed in the UK. However, there might be an impact on Microsoft 365 and dropbox although both are being looked at in relation to this.

023/21 To note the training and events available and agree any attendance (agenda item 6)

i) **1st March Virtual Chairing Skills 2021, 18:30 - 20:30 £35**

Resolved – To agree the cost of £35 for the attendance of Cllr Baird.

The resolution was correctly proposed and seconded (unanimous)

ii) **8th, 10th, 15th, or 22nd March ALCA Finance for Councillors £30**

No one to attend this webinar.

024/21 To authorise the following expenditure (agenda item 7)

i) **£195 for the annual CCTV maintenance for the YCC**

Resolved – To agree the cost of £195 for annual CCTV maintenance.

The resolution was correctly proposed and seconded (unanimous)

ii) **£394 for the annual spring weed spray**

Resolved – To agree the cost of £394 for the annual spring weed spray and to give the Clerk delegated powers to agree the autumn spray if necessary.

The resolution was correctly proposed and seconded (unanimous)

025/21 To consider a grant application from Banwell Scouting Association (agenda item 8)

Resolved – To agree a grant of £1,072.54 for 50% of the cost of the movement of the BT pole.

The resolution was correctly proposed and seconded (unanimous)

026/21 To consider an environmental grant application from Banwell School (agenda item 9)

Resolved – To agree a grant of £559 for the new environmental area at the school.

The resolution was correctly proposed and seconded (unanimous)

027/21 To agree the date of the annual Spring Clean (agenda item 10)

Resolved – That this year's Spring Clean will be 12th June 2021.

The resolution was correctly proposed and seconded (unanimous)

028/21 To review and approve the following documents (agenda item 11)

i) Financial Regulations

Resolved – To agree the Financial Regulations with the following changes:

2.1 the removal of (if any)

9.4 the removal 'and shall be written off at the end in the year'

The resolution was correctly proposed and seconded (unanimous)

ii) Financial Risk Assessment

Resolved – To agree the financial risk assessment.

The resolution was correctly proposed and seconded (unanimous)

iii) Standing Orders and addendum protocol for remote meetings

Resolved – To agree the Standing Orders and addendum protocol for remote meetings with non-gender specific language.

The resolution was correctly proposed and seconded (unanimous)

iv) Asset Register

Resolved – To agree the Asset Register.

The resolution was correctly proposed and seconded (unanimous)

029/21 To note the interim internal audit report December 2020 (agenda item 12)

Resolved – The interim internal audit report was noted.

The resolution was correctly proposed and seconded (unanimous)

030/21 To resolve that the Parish Council is satisfied that the existing internal audit process is satisfactory and meets all the statutory requirements (agenda item 13)

Resolved – That the Parish Council is satisfied that the existing internal audit process is satisfactory and meets all the statutory requirements.

The resolution was correctly proposed and seconded (unanimous)

031/21 To discuss North Somersets Wellbeing strategy Consultation' and agree a response (agenda item 14)

Councillors were encouraged to complete the survey as individuals and then raise anything with the Clerk or Cllr Harding which they would like brought up at the Health & Wellbeing Forum on the 25th February.

032/21 To authorise bills for payment (agenda item 15)

Resolved: To authorise February's bills for payment of £5,542.89. Cllr Harding and Cllr McCarthy to authorise the BACs payments.

The resolution was correctly proposed and seconded (unanimous)

033/21 To note the Parish Council's end of January bank balances and bank reconciliation (agenda item 16)

The Parish Council's end of January bank balances and bank reconciliation were noted.

034/21 Dates of the next meetings (agenda item 17)

1st March 2021 7pm Planning Committee remotely <https://us04web.zoom.us/j/279564797>

1st March 2021 TBD Employment Committee remotely <https://us02web.zoom.us/j/88531014026>

15th March 2021 – 7:30pm Parish Council Meeting <https://us02web.zoom.us/j/82684306618>

The Chairman closed the meeting at 20:30

.....Chairman

.....Date

Bills for Payment - 18th January to the 9th February 2021
Banwell Parish Council

Method	Payee	Details	Net Amount	VAT	Gross Amount	Comments	Minute agreed	Power	
Already Paid									
BACS	The Bell	Christmas Meal Initiative	£150		£150		211/20	The Parish Council have	
DD	Mainstream	Phone and Broadband (DD 15.01.21)	£9.50	£1.90	£11.40		093/20		
To Pay									
DD	E-ON	Streetlight Power (DD 16.10.20)	£155.43	£7.77	£163.20		093/20		
DD	E-ON	YCC power (19.11.20)	£68.57	£3.43	£72.00		093/20		
BACS	J K Gardening	Grass cutting @ Rec Ground & Knightcott Bank	£141.75		£141.75				
BACS	J K Gardening	Grass cutting @ Riverside	£70.87		£70.87				
BACS	J K Gardening	Grass cutting @ YCC	£70.88		£70.88				
BACS	J K Gardening	Grass cutting @ Banwell Cemetery	£162.50		£162.50				
BACS	J K Gardening	Village orderly	£392.50		£392.50				
BACS	J K Gardening	Hedges, rec, Riverside, YCC	£310.00		£310.00		H & S		
BACS	FOS UK	Dog Bin emptying	£339.00		£339.00		177/19		
BACS	Insight Cleaning	YCC Cleaning	£192.00		£192.00		39/19		
BACS	YMCA	Youth Club Jan	£480.00		£480.00		175/19		
BACS	SPFA	Annual subscription	£15.00		£15.00		229/20 (i)		
BACS	SLCC	Getting People engaged with Social Media	£35.00	£7.00	£42.00		007/21 (ii)		
BACS	DS Securities	Annual monitoring charge for CCTV	£145.00	£29.00	£174.00		24/21 (i)		
BACS	E. Shayler	Overtime & Expenses (zoom)	£100.15		£100.15		Admin		
SO	Officer Salaries	Officer Salaries (SO 26.02.21)	£1,955.95		£1,955.95		093/20		
DD	Nest	Pension contributions (DD 26.02.21)	£151.67		£151.67		093/20		
DD	Calor Gas	Standing Charge	£15.45		£15.45		093/20		
DD	Water 2 Business	Water / Sewage Bill	£48.97		£48.97		093/20		
BACS	HMRC	PAYE and NI for Sept (12.03.21)	£620.57		£620.57		093/20		
Totals			£5,480.76	£49.10	£5,529.86				
Transfer	Unity	Natwest Current Account to Unity Trust Current Account	£20,000		£20,000				