



MINUTES OF THE MEETING OF THE PARISH COUNCIL HELD AT 7:30pm ON MONDAY 21st OCTOBER 2019 AT BANWELL YOUTH & COMMUNITY CENTRE

PRESENT:	Councillors: Paul Blatchford (Chairman), Phil Adams, Steve Davies, Paul Harding (Vice-Chairman), Maggie McCarthy, Nick Manley and Dawn Parry.
IN ATTENDANCE:	Mrs Liz Shayler (Clerk)
WARD COUNCILLOR:	Karin Haverson
AVON & SOMERSET POLICE:	None
PRESS:	None
MEMBERS OF THE PUBLIC:	2

The Chairman, Paul Blatchford, opened the meeting by welcoming everybody

Before the meeting opened Members of the public were invited to speak;

i) **Members of the public**

No issues were raised.

ii) **Community Beat Manager's report**

The following report was received for the period 11/09/2019 to 20/10/2019

Calls from the Parish received = 68

Selection of crimes reported includes: 1 antisocial behavior, 2 assault, 1 burglary & attempted, 7 concern for welfare. 3 criminal damage, 3 suspicious activity, 1 theft and 10 traffic related.

There has been an increase in shed and garage burglary over the past few months, members of the public are asked to ensure their outbuildings are secure and their property marked. The local beat team are available to offer home security advice, property marking and free Bike Marking in conjunction with "BIKE REGISTER" .

The next Beat Surgery is at Banwell Garden Centre coffee shop on Saturday 16th November 2019 3pm until 4pm. Alternately the team can be contacted via the Avon and Somerset Constabulary website or Twitter @ASPWSM.

iii) **Ward Councillor's report**

Cllr Haverson – Updated the meeting on the decision not to refer Weston Hospital to the Secretary of State for Health. Cllr Haverson read out a prepared press release clarifying North Somerset's current position.

Cllr Harley – Updated the meeting on the current situation in North Somerset in relation to working parties being set up to consider various aspects of policy, this was still ongoing. She reported that Locking Parish Council had approached her in relation to the naming of the central road which they felt should continue the RAF theme. In conclusion Cllr Harley informed the meeting that the Planning Officer was minded to refuse the proposed application of 63 houses along Wolverhill Road due to over development.

The meeting was convened

209/19 To receive apologies for absence (agenda item 1)

Apologies were received from Cllr Baird.

- 210/19 To receive members' declarations of interest on any agenda item (agenda item 2)**
- No declarations of interest were received
- 211/19 To approve as a correct record, the minutes of the Parish Council Meeting held on 16th September 2019 (agenda item 3).**
- Resolved** – That the minutes of the Parish Council Meeting held on 16th September 2019 be approved as a correct record of the meeting.
- The resolution was correctly proposed and seconded (Unanimous).**
- The minutes of the meeting were signed by the Chairman as a correct record.
- 212/19 To receive a short presentation from Anne Stevens of AMS Electricals about North Somerset's Handyman service (agenda item 4).**
- Anne Stevens gave a brief presentation informing Council of North Somerset's Handyman Service which was available to anyone over the age of 60 or anyone with a registered disability. It is aimed at members of the community, meeting the above criteria, who need help with odd jobs around the house.
- 213/19 To note the following sets of minutes (agenda item 5)**
- (i) **Youth and Community Centre Minutes from the 12th September 2019**
- The Minutes from the Youth and Community Centre Committee Minutes were noted
- (ii) **Planning Committee minutes from the 7th October 2019**
- The minutes of the Planning Committee Meeting were noted.
- (iii) **Cemetery Working Party from the 17th October 2019**
- The notes of the Cemetery Working Party were noted
- 214/19 To agree the following recommendation made by the Cemetery Working Party (agenda item 6)**
- (i) **The location of the burial plot for the ancient remains and any associated costs**
- Resolved:** That the burial plot be located at the entrance of the Cemetery to the right hand side of the Cemetery sign and to waive the interment and memorial fee for the burial of the ancient remains.
- The resolution was correctly proposed and seconded (unanimous)**
- (ii) **Any changes to the fee schedule taking account of the Governments Child Funeral Fund**
- Resolved:** To permanently waive the interment and memorial fee for the interment of all children under the age of 18.
- The resolution was correctly proposed and seconded (unanimous)**
- (iii) **The purchase of a Memorial Stone for still born children in the Children's Section**

The Clerk updated the meeting that she since the Cemetery Working Party meeting the she had spoken to the Church and they would discuss having a stone in the Churches Children's Section at a future Parochial Church Council meeting.

(iv) The work involved in getting a quote for work to the War Memorial and any associated costs

The Clerk updated the meeting that she had approached the British Legion who in turn have approached head office and an answer was waited. The Clerk to take photographs of the war memorial to send to the War Memorial Conservation co.

215/19 To agree the recommendation from the Cemetery Working Party to approve the following documents (agenda item 7);

(i) The amended Cemetery Regulations

Resolved – To approve the amended Cemetery Regulations

The resolution was correctly proposed and seconded (unanimous).

(ii) Memorial Inspection Risk Assessment

Resolved – To approve the Memorial Inspection Risk Assessment.

The resolution was correctly proposed and seconded (unanimous).

(iii) Grave ownership and Deed Transferal

Resolved – To approve the Grave ownership and Deed Transferal.

The resolution was correctly proposed and seconded (unanimous).

(iv) Transfer of Deed Ownership Request

Resolved – To approve the Transfer of Deed Ownership Request

The resolution was correctly proposed and seconded (unanimous).

216/19 To receive the Clerk's report/Exchange of information: (agenda item 8).

- (i) Knightcott Zebra Crossing** - The crossing is now lit both at the top and the columns making it significantly more visible. The Clerk to write to North Somerset thanking them.
- (ii) Knightcott dropped Kerbs** - The Chairman and Clerk attended a very positive meeting at the Co-op. North Somerset have quoted approximately £1500 per pair of kerbs of which the Co-op were confident they could fund. The Clerk will liaise with North Somerset and the Co-op to fill in the necessary paperwork.
- (iii) Remembrance Parade** - A reminder that the Memorial Parade is November 10th. The Parish Council are to meet in the Carp-Park at about 2:30pm for the parade to leave at 2:45pm.
- (iv) The formation of a Neighbourhood Plan** – The Chairman and Cllr Parry attended the North Somerset Workshop on the 12th October and the Chairman has requested that we invite North Somerset Neighbourhood planning team to come and speak to the Parish Council about the possibility of doing a neighbourhood plan in Banwell.
- (v) Next year's precept** – The Council were given a reminder to think about costed projects for the financial year 2020/21. Any costed suggestions to be submitted to the Clerk by mid-November for draft precept consideration in December.
- (vi) Community Infrastructure Levy (CIL)** – The meeting were told that the Parish Council had received their first CIL payment of £400.80. The next one due in 6 months would be several

thousand. The Council were asked to consider projects that would be funded by CIL as the money has to be used within five years. This will be an agenda item for next month.

217/19 To approve the Lone Working Policy (agenda item 9)

Deferred until next month to allow Cllr Harding to go through it with the Clerk.

218/19 To agree the cost of £225 for the annual independent inspections at the Recreation Ground and Riverside (agenda item 10)

Resolved – To approve the cost of £225 for the annual independent inspections at the Recreation Ground and Riverside.

The resolution was correctly proposed and seconded (unanimous).

219/19 To agree extending the present lighting contract with Western Rail Services (agenda item 11)

Resolved – To agree to extend the present lighting contract at its current price with Weston Rail Services for a further three years.

The resolution was correctly proposed and seconded (unanimous).

220/19 To note the training and events available and agree any attendance (agenda item 12).

(i) 12th November 2019 ‘Chairmanship Skills’ Winscombe 7pm price TBC

Resolved: That Cllr Baird, Blatchford, Manley and Parry attend this training

The resolution was correctly proposed and seconded (unanimous).

(ii) TBD 1st Aid Course All day £126

Resolved: The Clerk to attend

The resolution was correctly proposed and seconded (unanimous)

(iii) 13th November 2019 ‘The Digital Clerk’ webinar £30

Resolved: The Clerk to attend this webinar.

The resolution was correctly proposed and seconded (unanimous).

221/19 To discuss requesting parking restrictions along West Street from outside the newsagents to outside the old post office to North Somerset’s next review (agenda item 13)

Resolved: To not put forward any waiting restrictions along West Street.

The resolution was correctly proposed and seconded (unanimous).

222/19 To discuss the request from North Somerset Disability & Advice Line for a grant (agenda item 14)

Resolved: To award a grant of £100 to North Somerset Disability & Advice Line

The resolution was correctly proposed and seconded (unanimous).

223/19 To discuss the Burnham & Weston Energy Sunshine Fund and whether there were any projects that the Parish Council would like to submit a proposal for (agenda item 15).

Standing orders were suspended to allow District Cllr Haverson to speak about the Burnham & Weston Energy Sunshine Fund.

Standing orders were reinstated.

Resolved: To submit a proposal to the sunshine fund to replace external lighting on the building with energy efficient ones.

The resolution was correctly proposed and seconded (unanimous).

224/19 To agree to a variable direct debit with Water 2 Business for the supply of water services (agenda item 16)

Resolved: To agree to a variable direct debit with Water 2 Business for the supply of water services.

The resolution was correctly proposed and seconded (unanimous).

225/19 To authorise bills for payment (agenda item 17)

Resolved: To authorise bills for payment of £7700.76 Cllr Harding and Cllr Baird to authorise the BACs payments with the addition of Insight cleaning once the invoice has been signed.

The resolution was correctly proposed and seconded (unanimous)

226/19 To note the Parish Council's end of September's net position bank balances and bank reconciliation (agenda item 18).

The net position, bank balances and bank reconciliation for the end of September's were noted.

227/19 Dates of the next meetings – (agenda item 19)

4th November 2019 Planning Committee Meeting, 7pm, Banwell YCC
18th November 2019 Parish Council Meeting, 7:30pm, Banwell YCC

The Chairman closed the meeting at 20:45

.....Chairman

.....Date

Bills for Payment - 17th September to 20th October 2019
Banwell Parish Council

Method	Payee	Details	Net Amount	VAT	Gross Amount	Minute agreed	Power
DD	Mainstream	Phone and Broadband (DD 14.07.19)	£115.36	£23.07	£138.43	118/19	The Parish Council have resolved to use the General Power of Competence as of the 20th May 2019
DD	E-ON	Streetlight Power (DD 15.07.19)	£142.27	£7.11	£149.38	118/19	
BACS	J K Gardening	Grass cutting @ Rec Ground & Knightcott Bank	£141.75		£141.75		
BACS	J K Gardening	Grass cutting @ Riverside	£70.87		£70.87		
BACS	J K Gardening	Grass cutting @ YCC	£70.88		£70.88		
BACS	J K Gardening	Grass cutting @ Banwell Cemetery	£162.50		£162.50		
BACS	J K Gardening	Village Orderly	£392.50		£392.50		
BACS	J K Gardening	Additional strimming flower beds	£60.00		£60.00	149/17	
BACS	J K Gardening	Additional Grass cutting	£105.00		£105.00	157/19 & 135/19	
BACS	J K Gardening	Environmental Fee Hill	£40.00		£40.00		
BACS	J K Gardening	War Memorial Hedge	£90.00		£90.00	H & S	
BACS	FOS UK	Dog Bin emptying	£338.00		£338.00	177/19	
BACS	Kirsty's Kleaners	YCC Cleaners (Final Bill)	£181.50		£181.50	057/19	
BACS	Weston rail service	Lights 3rd quartely bill (not invoiced in June)	£875.00	£175.00	£1,050.00	242/18	
BACS	Weston rail service	Lights final quartely bill	£875.00	£175.00	£1,050.00	242/18	
BACS	DS Securities	Works per Quotation 19th July	£555.00	£111.00	£666.00	YC 38/19	
BACS	SLCC	Books	£65.91	£0.80	£66.71		
BACS	Complete Weed Con	Weed Spraying around the village	£357.00	£71.40	£428.40	239/18	
BACS	Man in Red	Porch Window Clean	£40.00		£40.00		
BACS	Water 2 Business	Water Bill	£334.24	£28.51	£362.75		
BACS	Microbitz	Cllr Davies Computer	£48.75	£9.75	£58.50		
BACS	ALCA	Planning Demystified x 2	£100.00		£100.00		
BACS	EDF	YCC Electricity Final Bill	£35.35	£1.77	£37.12		
Chq	British Legion	Poppy Appeal Wreath	£60.00		£60.00		
SO	E. Shayler	Clerk's Salary (SO 26.10.19)	£1,526.54		£1,526.54	118/19	
DD	E-ON	YCC power (DD 28.10.19)	£66.71	£3.34	£70.05	YCC 20/20	
DD	Nest	Pension contibutions (DD 28.10.19)	£134.70		£134.70	118/19	
DD	NS Council	Waste Collection (DD 01.11.19)	£14.50		£14.50	118/19	
BACS	HMRC	PAYE and NI for Sept (12.11.19)	£487.18		£487.18		
		Totals	£7,486.51	£606.75	£8,093.26		