



MINUTES OF THE MEETING OF THE PARISH COUNCIL HELD AT 7:30pm ON MONDAY 16th SEPTEMBER 2019 AT BANWELL YOUTH & COMMUNITY CENTRE

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|------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------|
| PRESENT: | Councillors: Paul Blatchford (Chairman), Phil Adams, Steve Davies, Paul Harding (Vice-Chairman), Maggie McCarthy, Nick Manley and Dawn Parry |
| IN ATTENDANCE: | Mrs Liz Shayler (Clerk) |
| WARD COUNCILLOR: | None |
| AVON & SOMERSET POLICE: | None |
| PRESS: | None |
| MEMBERS OF THE PUBLIC: | None |

The Chairman welcomed everyone and announced the resignation of Cllr. Phil Hale from the Parish Council. The Chairman would be writing a letter of thanks to him in appreciation of everything he had done on behalf of the Parish Council.

189/19 To receive apologies for absence (agenda item 1)

Apologies were received from Cllr Baird and District Councillor Ann Harley.

190/19 To receive members' declarations of interest on any agenda item (agenda item 2)

No declarations of interest were received.

191/19 To approve as a correct record, the minutes of the Parish Council Meeting held on 19th August 2019 (agenda item 3)

Resolved – That the minutes of the Parish Council Meeting held on 19th August 2019 be approved as a correct record of the meeting.

The resolution was correctly proposed and seconded (6 in favour with 1 abstention due to absence).

The minutes of the meeting were signed by the Chairman as a correct record.

192/19 To note the Planning Committee minutes from the 2nd September 2019 (agenda item 4)

The minutes of the Planning Committee Meeting were noted.

193/19 To receive the Clerk's report/Exchange of information (agenda item 5)

- i) **Riverside wet area** –The Clerk, in conjunction with the Chair, have written to Bristol Water in relation to reinstating the area to its original state to include landscaping and the fence. It was also suggested that a gesture of goodwill would be appropriate. A reply is waited.
- ii) **Cemetery Wall** – The work to the co-oping stones on the wall has been completed however concern was raised by the Contractor about the boundary wall to the east which has brambles and ivy growing up behind it which was likely to affect the integrity of the wall. The resident asked to clear the brambles and nettles along the Abbey Wall has done so.
- iii) **Memorial Garden** – Martin Hemmings emailed to thank the Parish Council and to say that he was being helped by David & Margaret Purkiss. He would also be very grateful for some of the tulip bulbs offered by Axbridge Rotary Club for the Memorial Garden.

- iv) **Dropped Kerbs** – The Co-op recently contacted the Clerk concerning dropped kerbs with a view to contributing to a scheme. There is meeting scheduled for the middle of September with North Somerset and the Co-op. The Clerk and Chairman will attend and report back to Council.
- v) **Recreation Ground** – Planning permission for the additional play equipment at the Recreation Ground has been approved. The tender documents have been sent out and are due to be returned by noon on Tuesday 24th September. Thanks were given to Phil Hale who mended the broken slat on the bench at the Recreation Ground.
- vi) **Bilbie Grange / Taylors Fields development** – A letter has been received from a local resident concerning the lime trees on this development. The Clerk has spoken to the North Somerset Tree Officer who had requested Tree Preservation Orders (TPO's) for the trees on site but which had been overlooked by the planning officer. However, the tree officer was going to visit the site and is looking to add a retrospective TPO.
- vii) **Post Office** – Unfortunately, the Post Office have been unable to identify a suitable solution within the village and have therefore advised that as there have been no suitable opportunities to re-establish a service, the Banwell branch will remain closed.
- viii) **Dog Bins** – The new contractor started Sunday 8th September and will initially be emptying the dog bins every Sunday. Any problems please let the Clerk know.
- ix) **Narrows** – Cllr Harding reported that he had received a letter from the Police in reference the vehicle which had hit him. Whilst the Police didn't intend on pressing charges Cllr Harding had been given the owners contact details if he wished to pursue it.
- x) **Ancient remains** – The Clerk and the Chair would be meeting Border Archaeology in relation to the logistics for the burial of the ancient remains found in Banwell in 2012.
- xi) **Reflectors Wolvershill Road** – It was reported that the safety reflectors along Wolvershill Road by 'The Elms' had been knocked down. Cllr Parry will report this to North Somerset.

194/19

To approve the following items of expenditure (agenda item 6)

- (i) **Donation for the purchase of Remembrance Day Wreaths using Section 137**

Resolved – To agree a donation of £36 for the purchase of a Remembrance Day Wreath.

The resolution was correctly proposed and seconded (Unanimous).

- (ii) **Up to £96 for an insert in the Parish Magazine**

Resolved – To agree the cost of up to £96 for an insert in the Parish Magazine.

The resolution was correctly proposed and seconded (Unanimous).

- (iii) **£80 to replace the fence panel at the back of the War Memorial**

Resolved – To agree the purchase of the fence panel at the back of the War Memorial.

The resolution was correctly proposed and seconded (Unanimous).

195/19

To discuss the quarterly operational play inspection reports and agree a way forward (agenda item 7)

- (i) **Swing seats**

Resolved – To replace the current swing seat in need of repair with a DDA accessible swing seat.

The resolution was correctly proposed and seconded (unanimous).

(ii) Movement of Recreation Ground and Riverside signs

Resolved – To move the Recreation Ground and Riverside signs to the adjacent fencing

The resolution was correctly proposed and seconded (unanimous).

(iii) Rubbing down and repainting Recreation Ground goal posts and Riverside Swing

Resolved – To suggest this to Wrington Vale Rotary Club as one of the projects they could complete.

The resolution was correctly proposed and seconded (unanimous).

(iv) Welding of MUGA

Resolved – To replace the affected panel completely

The resolution was correctly proposed and seconded (unanimous).

196/19 To agree to add the Children’s Centre Carpark to the biannual weed spraying (agenda item 8)

Resolved – To agree to add the Children’s / Youth and Community Centre Carpark to the biannual weed spraying

The resolution was correctly proposed and seconded (unanimous).

197/19 To consider a request from a local resident for an additional dog bin at the entrance to Wolvershill Park (agenda item 9)

Resolved – That the bins in this location are monitored for the next four months and if there is still felt to be a problem with capacity that an additional bin will be considered in the New Year.

The resolution was correctly proposed and seconded (unanimous).

198/19 To discuss the offers from Wrington Vale Rotary Club and Axbridge Rotary Club and suggest some projects which they might like to be involved in (agenda item 10)

Resolved – To suggest the following projects; rubbing down and repainting of Riverside Swings, the Recreation Ground goal posts, varnishing the benches around the village, weeding in the car parks and the multi-use games area and litter picking around the village. A larger project to be considered is the removal of the brambles on the recreation ground.

The resolution was correctly proposed and seconded (unanimous).

199/19 To discuss the Parish Council public opening hours to fit in with activities occurring at the Youth and Community Centre (agenda item 11)

Resolved – To agree to change the Parish Council public opening hours on a Thursday from 1pm until 3pm to 10am until noon.

The resolution was correctly proposed and seconded (unanimous).

- 200/19 To review and approve the Parish Council’s Accessibility Statement (agenda item 12)**
- Resolved** – To review and approve the Parish Council’s Accessibility Statement
- The resolution was correctly proposed and seconded (unanimous).**
- 201/19 To note the training and events available and agree any attendance (agenda item 13)**
- (i) **3rd October ALCA Playground Inspections 10 – 2 £50**
- No one to attend this session
- (ii) **8th October SMPF Playground Inspections 10 - 2 Free Woolavington**
- No one to attend this session
- (iii) **12th October Town and Parish Council Summit 9:30 – 12:30 Nailsea**
- Resolved:** Cllr Blatchford and Cllr Parry to attend this summit
- The resolution was correctly proposed and seconded (unanimous).**
- (iv) **12th October Planning in Plain English 10 – 12:30 £50 Long Ashton**
- Resolved:** Cllr Harding & Manley to attend this training
- The resolution was correctly proposed and seconded (unanimous).**
- (v) **5th October ALCA AGM 10am until 12.**
- Unfortunately, no one is available to attend the AGM and the clerk was asked to send the Councils apologies.
- 202/19 To discuss the request from North Somerset concerning assigning road names to the development 12/P/1266/OT2 and 17/P/5586/RM Wolverhill Road (agenda item 14)**
- Resolved:** To suggest the following road names; Wyndham Avenue and Buller Road, additional suggestions linked to old tithe maps include; Cream Croft Close, Dalmoor Lane, Whalefield Avenue, Orchard Road, Clingas Close, Williams Avenue, Churchland Drive, Cowleaze Avenue, Reeves Close and The Ruddocks. Road names linked to previous owners include; Sheppard Avenue, Tanner Street, Blew Lane, Criddle Avenue, Gill Road, Harding Drive, Blackberrow Lane, Porters Avenue, Simmons Street, Dyer Lane, Bishop Drive, Pigott Drive and other Banwell related suggestions include; George Bennett Avenue, Emery Close, Bishop Law Drive, Castle Road, Mendip View and Turner Drive.
- The resolution was correctly proposed and seconded (unanimous).**
- 203/19 To discuss North Somerset Council’s suggested permit scheme for road works and street works (agenda item 15)**
- Resolved:** To support North Somerset’s suggested permit scheme for road works and street works.

The resolution was correctly proposed and seconded (unanimous).

204/19 To discuss and agree a response to the Consultation on 5G Mobile Coverage in Rural Areas (agenda item 16)

The Council noted the Consultation on 5G Mobile Coverage in Rural Areas

205/19 To authorise bills for payment (agenda item 17)

An amended bills for payment schedule was tabled

Resolved: To authorise bills for payment of £4134.48 Cllr Harding and Cllr McCarthy to authorise the BACs payments. To include the final payment of £280 to Greenways despite the inconsistent and missed collections.

The resolution was correctly proposed and seconded (unanimous)

206/19 To note the successful completion of the 2018/2019 external audit (agenda item 18)

The successful completion of the 2018/2019 external audit was noted

207/19 To note the Parish Council's end of August's net position bank balances and bank reconciliation (agenda item 19)

The net position, bank balances and bank reconciliation for the end of August were noted.

208/19 Dates of the next meetings – (agenda item 20)

7th October 2019 Planning Committee Meeting, 7pm, Banwell Children's Centre

21st October 2019 Parish Council Meeting, 7:30pm, Banwell Children's Centre

The Chairman closed the meeting at 20:45

.....Chairman

.....Date

Bills for Payment - 19th August to 10th September 2019

Banwell Parish Council

| Method | Payee | Details | Net Amount | VAT | Gross Amount | Minute agreed | Power |
|--------|---------------------|----------------------------------------------|------------------|---------------|------------------|---------------|-------------------------------------------------------------------------------------------------|
| | Already Paid | | | | | | The Parish Council have resolved to use the General Power of Competence as of the 20th May 2019 |
| BACS | CV Gowers | Cremation Plot reimbursement | £90 | | £90 | 173/19 | |
| BACS | Land Registry | Land Charges Search | £2 | | £2 | 118/19 | |
| | | | | | | | |
| | To Pay | | | | | | |
| DD | Mainstream | Phone and Broadband (DD 14.07.19) | £3.08 | £0.61 | £3.69 | 118/19 | |
| DD | E-ON | Streetlight Power (DD 15.07.19) | £147.01 | £7.35 | £154.36 | 118/19 | |
| BACS | J K Gardening | Grass cutting @ Rec Ground & Knightcott Bank | £141.75 | | £141.75 | | |
| BACS | J K Gardening | Grass cutting @ Riverside | £70.87 | | £70.87 | | |
| BACS | J K Gardening | Grass cutting @ YCC | £70.87 | | £70.87 | | |
| BACS | J K Gardening | Grass cutting @ Banwell Cemetery | £162.50 | | £162.50 | | |
| BACS | J K Gardening | Village Orderly duties | £392.50 | | £392.50 | | |
| BACS | J K Gardening | War Memorial Hedge | £40.00 | | £40.00 | | |
| | | Total £878.50 | | | | | |
| BACS | Greenways | Final Dog bin emptying bill | £280.00 | | £280.00 | 283/19 | |
| BACS | Kirsty's Kleaners | YCC Cleaners | £165.00 | | £165.00 | 057/19 | |
| BACS | GB Sport | Operational Play Inspection | £100.00 | £20.00 | £120.00 | 136/19 (i) | |
| BACS | WEBGLU | Managed web service | £60.00 | £12.00 | £72.00 | 151/17 | |
| BACS | WEBGLU | Domain name for 10 years | £62.00 | £12.40 | £74.40 | | |
| BACS | E. Shayler | Overtime | £81.17 | | £81.17 | | |
| SO | E. Shayler | Clerk's Salary (SO 26.09.19) | £1,526.54 | | £1,526.54 | 118/19 | |
| DD | E-ON | YCC power (DD 24.09.19) | £54.69 | £2.73 | £57.42 | YCC 20/20 | |
| DD | Nest | Pension contributions (DD 28.09.19) | £143.59 | | £143.59 | 118/19 | |
| DD | Unity | Bank Charges (DD 30.09.19) | £18.00 | | £18.00 | | |
| DD | NS Council | Waste Collection (DD 01.10.19) | £14.50 | | £14.50 | 118/19 | |
| BACS | HMRC | PAYE and NI for Sept (12.10.19) | £545.32 | | £545.32 | | |
| | | Totals | £4,079.39 | £55.09 | £4,134.48 | | |