



MINUTES OF THE MEETING OF THE PARISH COUNCIL HELD AT 7:00pm ON MONDAY 18th JUNE 2018 AT BANWELL VILLAGE HALL

PRESENT:	Councillors Jim Weston (Chairman), Phil Adams, Paul Bateman, Paul Blatchford, Steve Davies, Phil Hale, Paul Harding (Vice-Chairman), Nick Manley, Maggie McCarthy, Dawn Parry and Emma Perrett.
IN ATTENDANCE:	Mrs Liz Shayler (Clerk).
WARD COUNCILLOR:	None
AVON & SOMERSET POLICE:	None
PRESS:	None
MEMBERS OF THE PUBLIC:	3

136/18 To consider the co-option of Nick Manley to the Parish Council (agenda item 1)

Resolved: To co-opt Nick Manley to Banwell Parish Council

The resolution was correctly proposed and seconded (Unanimous)

Cllr Manley read and signed the declaration of acceptance of office

137/18 To receive apologies for absence (agenda item 2)

Apologies were received from District Cllr O'Brien and Cllr Harley.

138/18 The Council is recommended to resolve that members of the press and public be excluded from the meeting during consideration of the following agenda items by reason of the confidential nature of the items of business to be transacted, in accordance with Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960. (agenda item 3)

Resolved – That the Council approves this exclusion

The resolution was correctly proposed and seconded (Unanimous)

139/18 To receive a report from North Somerset Children's Services concerning the proposed withdrawal of Children's Centre services and agree any associated actions (agenda item 4)

Resolved – That the Parish Council's Working Party move forward in discussion with North Somerset concerning the transition arrangements for NSC withdrawing from the lease by the 30/04/2020 and the best way of maintaining continuity of service delivery. Cllr Weston to join the Working Party.

The resolution was correctly proposed and seconded (Unanimous)

The Public were invited to re-join the meeting.

Cllr Bateman and Cllr Parry joined the meeting

140/18 To appoint the Youth Club Management Committee for 2018/19 (agenda item 5)

Resolved – To appoint Cllr Manley and Cllr Parry to the Youth Club Management Committee for 2018/19.

The resolution was correctly proposed and seconded (Unanimous)

141/18 To receive members' declarations of interest on any agenda item (agenda item 6)

Cllr Bateman declared an interest in 24 (i)

142/18 To invite public participation (agenda item 7)

i) Members of the public.

The following were raised:

An agent spoke in support of application (item 26 (v) and made the following comments;

- The property will share access with 24 East Street
- It will be behind the building line of adjacent properties
- The site will have a similar housing density to that of neighbouring properties
- The design is in keeping with the area
- It meets the policy requirements of North Somerset

The planning applicant spoke in support of planning application (item 26 (iv) and made the following comments;

- Better to develop brownfield sites rather than greenfield sites.
- All previous objections to the development of the site have been addressed.
- The ecological survey reported there would be an overall environmental net gain if the development went ahead.
- Benefits from developing the site included CIL contributions, affordable housing and traffic calming measure on Knightcott Road.
- It is a small building site, the detail of which will be decided later.

ii) Community Beat Manager's report.

The following report was received for the period 17/05/2018 to 17/06/2018

Calls from the Parish received = 60

Selection of recorded crimes: 2 Anti-Social behavior, 2 Assault, 1 burglary, 1 Criminal Damage, 3 Harassment and 1 public order offence, 4 suspicious activity, 1 theft.

Due to several complaints about vehicles parking on the pavement and parking across junctions, residents were reminded to park responsibly. The Police have issued a number of warning notices and fixed penalty notices and any vehicles parked on double yellow lines can be reported to North Somerset Council.

iii) Ward Councillor's report.

No Ward Councillor was present and no report was received.

143/18 To approve as a correct record the minutes of the Annual Meeting of the Parish Council held on 21st May 2018 (agenda item 8)

Resolved – That the minutes be approved as a correct record of the meeting.

The resolution was correctly proposed and seconded (7 in favour with 4 abstentions due to absences)

The minutes of the meeting were signed by the Chairman as a correct record.

144/18 To receive the Clerk's Report/Exchange of information (agenda item 9)

- (i) **The Community Picnic on June 2nd** - the Chairman reported that it had been successfully attended by about 100 parishioners and thanked all those who attended.
- (ii) **"Battles Over" Celebration** – At the meeting on June 12th discussions were held with village organisations concerning a variety of activities planned. The Parish Council are responsible for the Beacon. Concerns were raised about lighting the route and how

residents with mobility issues would be able to get to the site; these would be discussed by the working group over the summer.

- (iii) **Post Office** – The Post Office had written to apologise for the quick closure of the Post Office but they were speaking to other business in Banwell to see if they would be prepared to take the service on.
- (iv) **Church St Signage** - On August 28th it is planned that the signage will be erected. It consists of two sets of roundels which will be located by the entrance to Puxton Road.
- (v) **Grass Verge by Golling Lane** - the meeting was told that this piece of ground is privately owned and therefore the Parish Council is unable to do anything with it. It was noted that the hedge needs to be cut.
- (vi) **Littlefields to High Street Footpath** - North Somerset have assessed the path but were not prepared to clear it until the overhanging hedges had been cut back. Cllr Harding offered to speak to the landowner.
- (vii) **SWAS Defibrillator** - the Chairman reported that he had met with the Ambulance service to go through the checks.
- (viii) **Banwell Village Hall Entrance** – Members of the Parish Council had met with North Somerset Highways and the Village Hall Committee concerning the Westfield entrance to the Village Hall Car Park. It was decided that the Village Hall Management Committee would write to the doctor's surgery to ask them to use the entrance to the back of the property for any ambulance requests.
- (ix) **Lights around the village** –Although electricity had been reconnected to the damaged electricity supply pole in Church Street the streetlight had not been reinstated. The Clerk was asked to report it to North Somerset.

145/18 To approve items of expenditure (agenda item 10)

- (i) The purchase of new lap tops

Resolved – To purchase two new computers

The resolution was correctly proposed and seconded (unanimous).

146/18 To note the training available and agree any attendance (agenda item 11).

- (i) **23rd June 'Social Media for Parish Councils "How To"'. 10 – 12:30. Saltford Hall £40**

The Clerk and Cllr Harding have already been booked to attend this session and no one else wished to attend.

- (ii) **27th October 'Being a Good Councillor'. 7pm until 9pm. Saltford Hall £50**

Resolved – That Cllr Manley attend this session

The resolution was correctly proposed and seconded (unanimous).

147/18 To consider a request from Diabetes UK Weston for the use of the land behind the Children's Centre for a Hog Roast between 11:30am and 2:30pm on the 4th August 2018 (agenda item 12)

Resolved: To agree the request from Diabetes UK Weston for the use of the land behind the Children's Centre for a Hog Roast between 11:30am and 2:30pm on the 4th August 2018. The Clerk, however, to investigate the terms of the Wessex Water Licence which Cllr Hale had queried.

The resolution was correctly proposed and seconded (10 in favour 1 against)

148/18 To consider a donation from the Kathleen Jones Trust of a memorial Oak Tree to be planted in celebration of 'Battles Over' (agenda item 13).

Resolved: To accept a donation from the Kathleen Jones Trust for a suitable tree to be planted in celebration of 'Battles Over' in a location to be agreed.

The resolution was correctly proposed and seconded (Unanimous)

149/18 To consider the planting of 18 memorial trees in celebration of 'Battles Over' (agenda item 14).

Resolved: To agree to be part of the planned planting of up to 18 memorial trees in celebration of 'Battles Over' in discussion with the Parish Council's tree surgeon concerning suitable species and location.

The resolution was correctly proposed and seconded (Unanimous)

150/18 To consider a budget of £500 for the 'Battles Over Celebrations' around the village (agenda item 15).

Resolved: To approve a budget of £500 for the 'Battles Over Celebrations' around the village to be administered by the Clerk in consultation with the Council.

The resolution was correctly proposed and seconded (Unanimous)

151/18 To discuss and agree a way forward concerning the bench on Castle Hill (agenda item 16).

Resolved: To move the bench from Castle Hill to an alternative location (to be identified).

The resolution was proposed but not seconded and therefore not carried.

152/18 To discuss and agree a way forward concerning the grass cutting on the bank along High Street (agenda item 17).

This item was deferred due to a proposal not being forthcoming from North Somerset.

153/18 To discuss and agree a way forward concerning the wet area on Riverside Green (agenda item 18).

The Chairman updated the meeting concerning the wet area on Riverside Green. After a meeting with North Somerset Council officers it was felt that an independent laboratory analysis of the water would give the Parish Council a way forward.

Resolved. The Clerk to investigate the provision of a laboratory water analysis and to report back

154/18 To agree the movement of the Defibrillator located at Boulters to a location further along the wall (agenda item 19).

Standing orders were suspended to allow the owner of Boulters to speak concerning the reason for moving the defibrillator to a new location.

Standing orders were reinstated.

Resolved: To agree the movement of the Defibrillator located at Boulters to a location further along the wall.

The resolution was correctly proposed and seconded (10 in favour 1 abstention)

155/18 To discuss moving to an online banking system (agenda item 20)

Resolved: To agree moving to Unity online banking system

The resolution was correctly proposed and seconded (unanimous)

156/18 To authorise bills for payment (agenda item 21)

A revised list of payments was circulated for consideration.

Resolved: To authorise bills for payment totalling £10934.42. Cllr Harding & Cllr Parry will sign the cheques.

The resolution was correctly proposed and seconded (10 in favour 1 abstention)

Cllr Harding referred to the internal auditors concern that the personal account of the Clerk and the Parish Council Accounts seemed to be connected meaning that there was a possibility that money could be transferred from the Parish Council accounts without authorisation.

Resolved: That the Clerk attempt to transfer £1 between her personal account and the Parish Council account and back again to check the security of our current banking arrangements.

The resolution was correctly proposed and seconded (Unanimous)

157/18 To note the Parish Council's end of May's net position, bank balances and bank reconciliation (agenda item 22)

The net position, bank balances and bank reconciliation were noted.

158/18 To discuss the wall that borders the Conservation Area at the back of 72 West Street (agenda item 23).

The Clerk referred to a proposal from the NSC Conservation Officer regarding rebuilding an unstable boundary wall at the property

Resolved: That the Parish Council would like the privacy of the adjacent neighbours to be considered. If the neighbouring residents are happy with the proposed height of the wall when it is finished off and capped, then the Parish Council agrees to the proposal.

The resolution was correctly proposed and seconded (9 in favour with 2 abstentions)

159/18 To note and comment upon planning applications (agenda item 24)

- i) **17/P/5586/RM** Land to at South of Churchland Way, Wolvershill Road Banwell. 223 dwellings and associated works.

Resolved: The Parish Council note this reserved matters application but reiterate their previous concerns. The Council is particularly concerned about drainage in the area and considers that this should be properly and adequately assessed before approval for the development is finally granted.

The resolution was correctly proposed and seconded (10 in favour and 1 abstention)

- ii) **18/P/2792/FUH** 26a West Street, Banwell, BS29 6DB. Installation of UPVC windows (Retrospective)

Resolved: To object to this application for the use of plastic windows in the Banwell Conservation Area.

The resolution was correctly proposed and seconded (8 in favour and 3 against)

- iii) **18/P/2976/FUH** The Forge, Hillend, Locking, Weston-super-Mare, BS24 8PQ. First floor extension over existing ground floor.

Resolved: To not object to this application.

The resolution was correctly proposed and seconded (Unanimous)

- iv) **18/P/3180/OUT** Land at Former Western Trade Centre Knightcott Road Banwell. Outline planning application for up to 20no. dwellings with associated soft/hard landscape works, access improvements, parking and drainage. Access to be determined; appearance, landscaping, layout and scale reserved for subsequent approval.

Resolved: To object to this application for the following reasons;

- Outside of the Settlement boundary
- In the Parish Council's opinion not sustainable
- Landscape detracting from the AONB

The resolution was correctly proposed and seconded (5 in favour 6 against)

Resolved: To not object to this application

The resolution was correctly proposed and seconded (6 in favour 5 against)

- v) **18/P/3217/FUL** 24, East Street, Banwell, BS29 6BW. Erection of 1no. dwelling.

Resolved: To not object to this application on the proviso that on site car parking is adequate in order to prevent overspill on to East Street and that North Somerset are satisfied that the trees on site will not be adversely affected by the construction and use of the proposed building..

The resolution was correctly proposed and seconded (Unanimous)

- vi) **18/P/3340/LDE** Boulters Yard, Summer Lane, Banwell, BS29 6LP. Existing garage concerned in vehicle repair, servicing and dismantling. B2 use is required to carry out vehicle MOT testing.

Resolved: To note this application

The resolution was correctly proposed and seconded (Unanimous)

- vii) **18//P/3376/TPO** Cedar Haven, Haybow, Hewish, Weston-super-Mare, BS24 6RB. Area A1 - Ash, Sycamore, Hawthorn - Crown lift to 4m or cut back to clear pathway. Willow - Reduce to 1.0m (failed stem).

Resolved: To note this application

The resolution was correctly proposed and seconded (Unanimous)

160/18 To note planning decisions – (agenda item 25)

- ii) **18/P/2520/TPO** - Walnut Tree Cottage, Wolverhill Road, Banwell, North Somerset, BS29 6DJ. T1 - Monterey cypress - Crown lift to 4.0m A/G/L. Remove deadwood and crown clean.
GRANTED

161/18 Date of the next meeting (agenda item 26)

28th June 2018 – Youth Club Management Committee 7pm Banwell Children's Centre
16th July 2018 – Parish Council Meeting 7:30pm Banwell Village Hall

The Chairman closed the meeting at 21:25

.....Chairman

.....Date

Bills for Payment - 21st May to the 18th June 2018
Banwell Parish Council

Chq No.	Payee	Details	Net Amount	VAT	Gross Amount	Minute agreed	Power
5316	CPRE	Annual Subscription	£36.00		£36.00	116/18 (i)	LG (MP) Act 1976 S19 (3)
3517	AED	Defib Monitoring	£195	£39	£234	120/18	PHA 1936 s234
3518	Came and Company	Council Insurance	£1,850.78	£50	£2,122.87	119/18	LGA 1972 s111
3519	E. Shayler	Clerk's June's Salary (£1315.79) inc 6 hrs CiLCA for May (£88.02)	£1,315.79		£1,315.79		LGA 1972 s112
3519	E. Shayler	Clerk's Expenses (x 4 microsoft licences) Total £1555.75	£239.96		£239.96		LGA 1972 s111
5320	HMRC	PAYE and NI	£351.45		£351.45		LGA 1972 s112
5321	J K Gardening	Grass cutting @ Rec Ground	£141.75		£141.75		PHA 1875 s164
5321	J K Gardening	Grass cutting @ Riverside, Children's Centre, K'cott Bank	£141.75		£141.75		PHA 1875 s164
5321	J K Gardening	Grass cutting @ Banwell Cemetery	£162.50		£162.50		LGA 1972 s214 (2) & (6)
5321	J K Gardening	Village Orderly duties	£392.50		£392.50		EPA 1990 sIV subsection 86 (13)
5321	J K Gardening	Golling Lane	£150.00		£150.00		PHA 1875 s164
5321	J K Gardening	Wolvershill Park	£20.00		£20.00		PHA 1875 s164
5321	J K Gardening	Environmental Fee Total £1480.50	£40.00		£40.00		OSA 1906, ss9 & 10
5322	Youthworkz	Youth Club staffing costs (£580 - £30 = £550) + Programme costs (£152.46)	£702.46		£702.46		LG (MP) Act 1976 S19 (1e) & (1f)
5323	Bin-It	Dog Bin Emptying	£352.73	£70.55	£423.28		EPA 1990 s5 subsection 86 (13)
5324	Phil Hale	Councillor Training and Expenses	£218.80		£218.80	89/18 (iii)	LGA 1972 s111
5325	Microbitz	Service Centre work to x 2 laptops	£46.80		£46.80		LGA 1972 s111
5326	Banwell Village Hall	Room Hire, Office Hire, CAB	£940.00		£940.00		LGA 1972 s111
5326	Banwell Village Hall	Refit Toilets Total £1440	£500.00		£500.00	125/18 (viii)	LGA 1972, s133
5327	Banwell Action Club	Christmas lights	£200.00		£200.00	125/18 (i)	LGA 1972, s.144
5328	Banwell in Bloom	Projects around the village	£500.00		£500.00	125/18 (ii)	LGA (MP) 1976 S19 (3)
5329	Langford and Churchill Minibus	Midas Course	£350.00		£350.00	125/18 (iii)	LGA & RA 1997 S26 - 29
5330	Vine Counselling	Research into Youth Counselling	£250.00		£250.00	125/18 (vi)	LGA 1972 s137
5331	Vision North Somerset	Funding for swimming and social groups	£350.00		£350.00	125/18 (vii)	LGA (MP) 1976 S19 (3)
5332	New Creation	Dementia Group	£200.00		£200.00	125/18 (ix)	LGA (MP) 1976 S19 (3)
5333	Banwell Potigny Association	French Visit	£500.00		£500.00	125/18 (x)	LGA 1972, s.144
5334	Banwell Parish News	Classified Add	£36.00		£36.00	16/17	LGA 1972 s142
5335	Webglu	Managed Web Service	£60.00	£12.00	£72.00	151/17	LGA 1972 s111
DD	Nest	May pension contributions (DD 10.7.18)	£69.68		£69.68		LGA 1972 s112
DD	EON	Electricity Account (DD 16.06.18)	£185.52	£37.10	£222.62		PCA 1957, s3 & HA 1980 S301
DD	Mainstream	fraud, call charges (DD 14.06.17)	£3.51	£0.70	£4.21		LGA 1972 s111
		Totals	£10,502.98	£209.35	£10,934.42		
Bank Transfer	Cemetery to Current	Environmental Fees from 2017/2018	£280		£280		
Bank Transfer	Current to Cemetery	Incorrect Paying in book used for May's Cemetery Income	£1,265		£1,265		

Awaiting invoice