



Banwell Parish Council

MINUTES OF THE MEETING OF THE CEMETERY & MEMORIALS COMMITTEE HELD AT BANWELL CEMETERY AT 7.00 P.M. ON 22nd May 2018

Present: Cllrs Paul Blatchford (Chairman), Phil Adams, Steve Davies, Paul Harding (ex-officio), Maggie McCarthy (Vice-Chairman), Jimmy Weston (ex-officio), John Keate and Richard Tolmie (co-optees).

In attendance: Liz Shayler (Clerk).

20/17 To appoint a Chairman of the Cemetery & Memorials Committee for 2018-19 (agenda Item 1)

Resolved – To appoint Cllr Blatchford as Chairman.

The resolution was correctly proposed and seconded (Unanimous)

21/17 To appoint a Vice Chairman of the Cemetery & Memorials Committee for 2018-19 (agenda Item 2)

Resolved – To appoint Cllr McCarthy as Vice Chairman

The resolution was correctly proposed and seconded (Unanimous)

22/17 To receive and accept apologies for absence (agenda Item 3)

Apologies were received from Cllr Hale.

23/17 To receive members' declarations of interest on any agenda item (agenda Item 4)

John Keate declared an interest in all agenda items.

24/17 To approve as a correct record the minutes of the meeting of the Committee held on 28th March 2017 (agenda Item 5)

Resolved – That the minutes be approved as a correct record of the meeting.

The resolution was correctly proposed and seconded (5 in favour with 3 abstentions due to absence at the last meeting)

The Chairman signed the minutes as being a correct record of the meeting.

25/17 To invite public participation (agenda Item 6)

The were no members of the public present.

27/17 Matters for information (agenda Item 7).

- i. **Update on the Cemetery headstones work** – The last few headstones in phase 2 are due to be completed in the next month.
- ii. **Magnolia located in the Children's Section** – Unfortunately, the bush had not transplanted well and was now dead. The Cemetery orderly was asked to remove it.

28/17 To note the Cemetery and Memorials Budget (agenda Item 8).

The budget was noted

29/17 To undertake the annual Cemetery and Memorials safety check (agenda Item 9).

The annual safety check of memorial stones took place. The clerk recorded the headstones requiring work and was asked to check this against the headstones left in phase 2 and add any additional ones to the list.

30/16 Date of next meeting – Tuesday 28th August 2018 in the Cemetery (agenda Item 10).

The meeting closed at 7.40pm.

Signed..... Date.....