



Banwell Parish Council

MINUTES OF A MEETING OF THE YOUTH CLUB MANAGEMENT COMMITTEE HELD AT BANWELL CHILDREN'S CENTRE AT 7.00 P.M. ON THURSDAY 21st SEPTEMBER 2017

Present: Cllrs Jo Arnold (Chairman), Paul Blatchford, Paul Harding (Vice Chairman), and Richard Tolmie (co-optee).

In attendance: Mike Jordan (Youthworkz), Liz Shayler (Clerk), Cllr Maggie McCarthy

32/17 To receive apologies for absence: (agenda Item 1)

No apologies were received.

33/17 To receive declarations of Interest (agenda Item 2)

There were no declarations of interest received.

34/17 To approve the minutes of the meeting held on 22nd June 2017 as a correct record of the meeting (agenda Item 3)

Resolved – That the minutes be approved as a correct record of the meeting.

The resolution was correctly proposed and seconded (unanimous)

The minutes of the meeting were signed by the Chairman as a correct record.

35/17 To invite public participation (agenda item 4)

No members of the public were present

36/17 Exchange of information (agenda item 5)

- (i) **Speed bump** - The Clerk reported that the quote for the sign had come in at the expected cost of £153.90 and that she was now just waiting for the landscape quote.
- (ii) **Children's Centre Meeting** – The Chairman met with the Children Centre's new manager over the summer. They had a very productive discussion on space, storage & displays with the manager removing some items immediately. The cupboards are now organised so that all Youth Club resources are kept in a separate locked cupboard. Youthworkz were pleased with the changes and thanks went to the Chairman for organising it. The Clerk was asked to put decorating the den and Youth club sign/banner on the agenda for the next meeting. The feeling from Youthworkz and the committee was that there were now good lines of communication between Youth Club and the Children's Centre.
- (iii) **Youth Club Bar-b-Que** – Instead of the Bar-B-Que the committee were asked to attend the open night on the 2nd October to help run activities.
- (iv) **Numbers attending** – Concern was raised about the numbers attending Youth Club. For a second year running the Year 7's had not returned after starting secondary school. Due to this the Thursday session had now been closed. It was suggested that there is a low charge November where the young people are only charged 50p to attend. Mike offered to create a poster and the clerk was asked to put it on the PC Agenda for inclusion in the Parish magazine.

37/17 To complete the Youthworkz bimonthly appraisal process (agenda item 6)

The bimonthly appraisal process was completed resulting in a satisfactory outcome (see attached sheets).

38/17 To review and approve the following documents (agenda item 7);

i. Banwell Inventory

The amended Banwell Youth Club Inventory to be sent to clerk with serial numbers.

39/17 To discuss the crack in the external render (agenda item 8).

Clerk to contact North Somerset concerning the crack in the render with concerns about water ingress and damp. The clerk to add external maintenance to the next agenda.

40/17 To note the Youth Club budget (agenda item 9).

The Youth Club budget was noted. The committee were informed that with current spend at the end of the year there would be an underspend of £25000. The Committee and Youthworkz were asked to consider items that might be required using this year's budget.

41/17 Date of Next Meeting (agenda item 10)

Thursday 30th November 2017 at 7p.m.

The meeting closed at 7:36pm.

Chairman.....

Date.....

YOUTHWORKZ – BIMONTHLY REVIEW OF PERFORMANCE

Period under review June 19th to September 21st

1. Are all contracted sessions being held? **Yes** / No
Comments; See Youthworkz report
2. Are the numbers attending increasing? Yes / **No**
Comments; See Youthworkz report
3. Is a comprehensive range of activities being organized? **Yes** / No
Comments..... See Youthworkz report
4. Are YOUTHWORKZ demonstrating a degree of flexibility in the activities provided to meet users' needs (e.g. weekend or holiday activities)? **Yes** / No
Comments..... See Youthworkz report
5. YOUTHWORKZ arranging activities outside of the village? Yes / No
Comments... See Youthworkz report
6. Are YOUTHWORKZ seeking other sources of funding for Youth Club activities? **Yes** / No
Comments; See Youthworkz report
7. Is any feedback from users/parent's positive? Yes / No
Comments;
8. Have any complaints been received about the service? Yes / **No**
Comment;
9. Have there been any behavioural issues at the Youth Club including damage? Yes / **No**
Comments... See Youthworkz report
10. Have any unannounced visits been made by Committee members since the review? Yes/No
11. Any other comments:
12. Conclusion – **Satisfactory** / Unsatisfactory
13. Action points for YOUTHWORKZ
 - Youthworkz to look at staffing costs for staffing on residential.
 - To purchase a digital camera
14. Action points for Youth Club Management Committee

Signed.....

Date.....

Banwell Youth Club – Youthworkz Report – August 2017

Attendance Figures

No change from the last meeting except for Thursday numbers. Mike to raise plan for Thursday evening session with committee.

Recent Programme

- Since the last meeting, the programme has included:
- barbecue, youth café, frisby golf, shortbread, French bread pizza, French cricket, nail art, pattern art, Minecraft/FIFA night on the Xbox, wordsearches, trip planning...

Behaviour

Behaviour continues to be outstanding. There have been no serious incidents.

Changes to the building

Mike and Jo Arnold to update committee on changes to the building.

Club times

Monday night	Year 5 – 9	5:30pm until 8pm	Cost £1.50 (or £1)
Tuesday night	Year 5 - 9 (Once a month we will run a trip)	5:30pm until 8pm	Cost £1 (or 50p)
Thursday night	Years 5 – 9	5pm until 7pm	Cost £1.50 (or £1)

Summer plans

Mike to update committee on summer sessions.

Fundraising

Asda update

Staffing

Monday night – Mike Jordan, Jo Larder and Gene Sprague

Tuesday night – Mike Jordan, Gene Sprague and Jo Larder

Thursday night – Mike Jordan and Jo Larder

Mike Jordan

Youthworkz

Banwell Youth Club