



MINUTES OF THE MEETING OF THE PARISH COUNCIL HELD AT 7:30pm ON MONDAY 13th MARCH 2017 AT BANWELL VILLAGE HALL

PRESENT:	Councillors Jim Weston (Chairman), Jo Arnold, Paul Bateman, Paul Blatchford, Steve Davies, Angela Haden, Dawn Parry and Michael Poole.
IN ATTENDANCE:	Mrs Liz Shayler (Clerk).
WARD COUNCILLOR:	Cllr
PRESS REPRESENTATIVE:	None
AVON & SOMERSET POLICE:	PCSO Anderson
MEMBERS OF THE PUBLIC:	3

53/17 To receive apologies for absence (Agenda item 1)

Apologies were received from Parish Councillors Paul Harding and Phil Hale & District Cllr Jerry O'Brien.

54/17 To receive members' declarations of interest on any agenda item. (Agenda item 2)

Due to working at the school Cllr Arnold declared an interest in Item 9.

55/17 To invite public participation (Agenda item 3)

i) Members of the public.

- It was raised that when the yellow lines are painted that they should be the correct width for a conservation area.

ii) Community Beat Manager's report.

The following report was received for the period 13/02/17 to 13/03/2017

Calls from the Parish 37 Crimes recorded 10

Recorded crimes: 2 Harassment, 3 criminal damage, 2 domestic, 1 public order, 2 theft.

Current priorities

Castle Hill – ASB / Noise from vehicles.

PCSO Anderson stressed the importance of with better weather arriving to keep windows and doors secure when leaving the property and ensuring keys are not left within view of letterboxes.

Cllr Poole brought up that West Street suffers from the anti-social behaviour recorded on Castle Hill. He was advised to log any such incidents.

The Clerk asked if Community speed watch could be chased up.

iii) Ward Councillor's report.

- A resident was concerned that the A2 bus was being redirected and would not include Banwell. Cllr Harley said she will investigate.
- North Somerset had passed their budget for 2017/2018.
- A & E use is being investigated at Weston Hospital but it is not due to close. Cllr Poole hoped that the Parish Council would support a no change policy to the services offered at A & E.
- Planning appeal in Bleadon was rejected: The implication is that all Planning Inspectors will only be rejecting development on landscaping and not sustainability.

- Riverside – Parish Council to write an official letter of feedback to Cllr Harley and she will chase it up with North Somerset. Cllr Blatchford felt that it was North Somerset's responsibility to lead on this as it was their land.
- Cllr Davies asked Cllr Harley about the proposed houses mentioned in the West of England spatial strategy. Cllr Parry said that the consultation suggested that most people felt that building should be around larger towns / cities which North Somerset seemed reluctant to agree to.
- It has been suggested that fracking has been licensed in North Somerset to include Banwell. Cllr Harley said she will look into it.

56/17 To approve as a correct record the minutes of the meeting of the Parish Council held on 13th February 2017 (Agenda item 4)

Resolved – That the minutes be approved as a correct record of the meeting.

The resolution was correctly proposed and seconded (unanimous 2 abstention due to absences).

The minutes of the meeting were signed by the Chairman as a correct record.

57/17 To note the minutes of the Youth Club Management Committee meeting on the 23rd February 2017 (Agenda item 5)

The minutes were noted

58/17 To review and approve the following documents; (Agenda item 6)

(i) Code of Conduct

Resolved – To approve the Code of Conduct

The resolution was correctly proposed and seconded (unanimous).

(ii) Travel and subsistence / Expenses Policy

Resolved – To approve the Travel and Subsistence / Expenses policy

The resolution was correctly proposed and seconded (unanimous).

(iii) Health and Safety Policy

Resolved – To approve the Health and Safety Policy

The resolution was correctly proposed and seconded (unanimous).

(iv) Grant Awarding Policy

Resolved – To approve the amendments to the grant awarding policy to include the environmental grant from New Banwell Solar Ltd.

The resolution was correctly proposed and seconded (unanimous).

(v) Asset Register

Resolved – To approve the Asset Register

The resolution was correctly proposed and seconded (unanimous).

(vi) Riverside Parking Conditions

Resolved – To approve the amendment to the Riverside Parking Conditions to lengthen the notice given to residents from 1 week to 2 weeks.

The resolution was correctly proposed and seconded (unanimous).

59/17

To receive the Clerk's report/Exchange of information: (Agenda item 7)

(i) Works to Banwell Cemetery Wall

The Chairman informed the council that the work had been delayed for a week but was due to start on the 21st February (weather dependent). Phase 1 - replacing the headstones for the cremation plots along the East Wall is underway.

(ii) Mobile Phone Public Consultation

The Clerk reported that the mobile phone consultations were still slowly coming in. There were still a few outstanding postcodes but that Cllr Blatchford was collecting some of this missing information. Internet seems to be incredibly slow perhaps this can be looked into in the future.

(iii) Great British Spring Clean on the 4th March

The clerk reported that over 20 members of the public supported the Great British Spring Clean including Cllr Harding. They managed to collect over 10 grey bags of rubbish and over 20 bags of green waste. The Chairman and Cllr Blatchford helped in the following days clear an area of brambles. The Chairman asked the Clerk to pass on the Councils thanks to those that helped with the litter picking / weed clearing / sign cleaning and also for the tea / coffee and cake making.

(iv) Land Registry

The Clerk reported that Land Registry now required an additional form to be completed before they will consider registering the recreation ground and village hall land. This was contrary to the advice given by LPR. The clerk would complete the necessary forms.

(v) Lights around the village

The chairman asked if there were any issues with lights around the village. Cllr Harding had sent in a map showing where lights no longer existed / extra lights. Cllr Blatchford reported issues with Riverside C4 which was broken and with C7 which did not exist. Problems were noted with Moor Road C2 and C3.

(vi) The Southern Co-operative Grant

The Chairman was delighted to inform the council that they had been successful with the grant for the defibrillator. The Co-operative had given the Parish Council the entire grant and the Defibrillator had been ordered. The Chairman was going to speak to the Co-op concerning how they would like the defib installed.

(vii) Parish Precepts

NALC has reported that the government have decided against capping any size Parish / Town council precept for the financial year 2017/2018. They have not ruled out capping in the future.

(viii) Parish Council Projector

The archaeology society have asked if they can occasionally use the projector for their speakers. They have a few guest speakers who rely on the place they are speaking to provide the equipment. Up until recently they had just not booked these speakers. This has become increasingly difficult as more and more speakers require this. The Clerk said she was happy to train the archaeology club in the use of the projector

(ix) Jubilee Pump

The contractor hired to carry this out will be starting late April / beginning of May.

(x) Internal Audit

Phil Smith had completed the main part of the audit and found everything satisfactory.

60/17 To approve the following items of expenditure: - (Agenda item 8)

- (i) **Up to £100 for the purchase of materials for the restoration of the finger posts and Parish benches.**
- (ii) **Resolved:** That Cllr Weston purchase materials for the restoration of the finger posts and Parish benches of up to £100

The resolution was correctly proposed and seconded (Unanimous)

- (iii) **A contribution of £48.50 to North Somerset for the cost of yellow lines in Church Street and High Street.**

Resolved: To pay a contribution of £48.50 to North Somerset for the cost of yellow lines in Church Street and High Street.

The resolution was correctly proposed and seconded (7 in favour, 1 against)

61/17 To consider a grant request for £500 for Banwell School's Life Skills Group (agenda item 9)

Resolved: To grant the request of £500 for Banwell School's Life Skills Group

The resolution was correctly proposed and seconded (7 in favour, 1 abstention due to interest)

62/17 To consider a grant request for £230 for the garden area at the back of the Children's centre (agenda item 10).

Resolved: To grant the request of £230 for the garden area at the back of the Children's centre. £199.02 to be used as the last part of this year's environmental grant. The remaining £30.98 to be taken out of the working party budget.

The resolution was correctly proposed and seconded (Unanimous)

63/17 To agree to the cost of a tree safety survey (agenda item 11).

Resolved: To waive financial regulations of 5 million public liability to allow contractor A to undertake the tree survey with 2 million public liability.

The resolution was correctly proposed and seconded (Unanimous)

64/17 To consider a request form Banwell Football Club for the use of Riverside for parking on the 3rd June, 17th June, 18th June, 29th July and the 4th November (Agenda item 12).

Resolved: To agree the request form Banwell Football Club for the use of Riverside for parking on the 3rd June, 17th June, 18th June, 29th July and the 4th November on the proviso that they follow the conditions laid out by council.

The resolution was correctly proposed and seconded (Unanimous)

65/17 To note the training available and agree any attendance (Agenda item 13)

- (i) 15th March ALCA /North Somerset Forum Clevedon 7pm – 9pm

The Clerk, Cllr Haden and Cllr Parry will be attending

- (ii) 27th April 'Playground Management', Thornbury 1:30pm – 4pm

Resolved: The Clerk and Cllr Harding to attend this course.

The resolution was correctly proposed and seconded (Unanimous)

66/17 To receive a report from the working party looking at the Scout Hut Lease and to agree any recommendations. (Agenda item 14)

Resolved: To adjourn to next month for the clerk to find out prices for the lease.

The resolution was correctly proposed and seconded (Unanimous)

67/17 To note the air pollution report from North Somerset (Agenda item 15).

The Air Pollution data was noted. It was suggested that for a better reflection of the NO2 levels that hand held monitors could be used. The clerk had approached North Somerset unfortunately they do not have any. It was suggested contacting local Universities to see if they have any equipment that could be borrowed.

68/17 To receive a report on investigating the production of a Banwell Neighbourhood Plan from Cllr Hale (Agenda item 16).

The report was noted. Any discussion is adjourned until Cllr Hale was present.

69/17 To authorise bills for payment (agenda item 17)

The Clerk tabled an amended 'bills for payment' which included the defibrillator as the grant had come in.

Resolved: To authorise bills for payment. Cllrs Blatchford and Haden will sign the cheques.

The resolution was correctly proposed and seconded (Unanimous)

70/17 To note the Parish Council's current net position (Agenda item 18)

The net position was noted. It was also noted that several cost centres had gone over budget.

Resolved that the overspend would be taken out of reserves and that in the future any potential over spend would be looked at carefully in conjunction with budgets with an under-spend.

The resolution was correctly proposed and seconded (Unanimous)

71/17 To note and comment upon planning applications (Agenda item 19).

- i) **17/P/0295/LB & 17/P/0298/F** – Yarborough Cottage, Banwell Road, Christon, BS29 6ND. Replace existing kitchen window to ground floor east elevation with new timber door and lintel

Resolved – To recommend approval

The resolution was correctly proposed and seconded (Unanimous)

- ii) **17/P/0296/F** - Field off Summer Lane adjacent to Lower Laurel Farm, Knightcott, Banwell. Change of use from agricultural land to equestrian use with the erection of 3no. stables, tack room and hay storage barn with an exercise yard surrounding the stables. The existing access gate will be set back from the road and the access track re-surfaced and a turning head included.

Resolved – To recommend approval mindful of the cumulative effect of effect of equestrian uses, and traffic in the locality. And their effect on the openness / character of countryside.

The resolution was correctly proposed and seconded (4 for 4 against – the Chairman used his casting vote to vote against the motion.)

It was felt continuing to divide the fields in this area to paddocks has an adverse impact on the landscape character along with a loss of agricultural land.

It was felt with the high volume of speeding cars along this local rat run that it would cause conflict.

- iii) **17/P/0338/TPO** - Banwell Caves, Whitley Road, Banwell, BS29 6NA. 1 x oak - reduction in height by 30 feet; 1 x ash - fell; 1 x sycamore - fell.

This application was noted

- iv) **17/P/0477/O** - The Willows, Haybow, Hewish, BS24 6RA. Outline application with all matters reserved for subsequent approval for the erection of 1no. dwelling.

Resolved – To recommend approval

The resolution was correctly proposed and seconded (Unanimous)

51/17 To note planning decisions – (Agenda item 29).

- i) **16/P/2422/F** - 47 West Street, Banwell, BS29 6DE Erection of a two storey and a single storey rear extension and replacement windows (timber double glazed). **GRANTED**
- ii) **16/P/2869/LDE** Land at Willow Cottage, Bristol Road, Hewish, Banwell, BS24 6RD. Application for certificate of lawfulness for existing development for the siting of a static caravan for residential use. **WITHDRAWN**
- iii) **16/P/2993/F** - Chesterfield Close, Banwell, BS29 6HJ. Erection of a detached garage following the demolition of the existing. **GRANTED**
- iv) **17/P/0069/F** – Fairlawn, Wolvershill Road, Banwell, BS29 6LA. Two storey side extension and alterations to roof including dormers, following demolition of existing garage. **GRANTED**
- v) **17/P/0099/TPO** - High Trees, Wolvershill Road, Banwell, BS29 6DGT1 beech - reduce by 1m; T2 lime - reduce by 1m. **REFUSED** but lesser works were **GRANTED**.

52/17 Dates of the next meetings – (agenda item 30)

28th March 2017 – Cemetery & Memorials Committee Meeting 7pm Banwell Village Hall.

10th April 2017 – Parish Council meeting 7:30pm Banwell Village Hall

The Chairman closed the meeting at 20:55

.....Chairman

.....Date

Bills for Payment - 13th February to the 9th March 2017
Banwell Parish Council

Chq No.	Payee	Details	Net Amount	VAT	Gross Amount	Minute agreed	Power
5109	E. Shayler	Locum Clerk's March's Salary for payment on the 31st March	£1,245.66		£1,559.66		LGA 1972 S112
5109	E. Shayler	Expenses (spare key, stationary) Total £1333.76	£80.59	£7.51	£88.10		LGA 1972 S111
5110	HMRC	PAYE and NI for March	£375.23		£375.23		LGA 1972 S112
5111	Bin-It	Dog Bin Emptying	£344.93	£68.99	£413.92		EPA 1990 S5 subsection 86 (13)
5112	J K Gardening	Grass cutting @ Rec Ground, Riverside, Children's Centre, K'cott Bank	£283.50		£283.50		PHA 1875 s164
5112	J K Gardening	Grass cutting @ Banwell Cemetery	£162.50		£162.50		LGA 1972 s214 (2) & (6)
5112	J K Gardening	Village Orderly duties Total £838.50	£392.50		£392.50		LGA 1972 S112
5113	Youthworkz	Youth Club staffing costs (£900 - £110 = £790) + Programme costs (£75.82)	£865.82		£865.82		LG (MP) Act 1976 S19 (1e) & (1f)
5114	LPR	Help with land registration	£1,550.00		£1,550.00	124/16	LGA 1972 S111
5115	ALCA	CiLCA support course	£30.00		£30.00	43/17	LGA 1972 S111
5116	JPS	Supply and fit replacmenet florescent lamp for defib	£30.00		£30.00		PHA 1936 s234
5117	DALC	Attendance of the clerk and 2 councillors to the south west region	£180	£36	£216	43/17	LGA 1972 S111
5118	ALCA	Annual Subscription	£492.78		£492.78		LGA 1972 S111
5119	GB Sports	Replacement cheque after they were lost in the post.	£342.48	£68.50	£410.98	330/16 & 340/16	LGA (miscellaneous provisions) 1976 S19
5120	AED Locator	Defib for erection at The Southern Co-operative in Banwell	£2,024.00	£404.80	£2,428.80	15/17	PHA 1936 s234
5121	Banwell School	£500 for equipment related to setting up an allotment	£500.00		£500.00	61/17	LSA (facilities) 1919 S21
5122	North Somerset	£230 grant for the garden at the back of the childrens centre	£230.00		£230.00	62/17	LGA (miscellaneous provisions) 1976 S19 (1d)
DD	Nest	March pension contibutions (DD 10.04.17)	£28.08		£28.08		LGA 1972 S112
DD	EON	Electricity Account (DD 22.03.17)	£176.96	£35.39	£212.35		PCA 1957, S3 & HA 1980 S301
DD	Mainstream	fraud & call charges (DD 14.03.17)	£2.42	£0.49	£2.91		LGA 1972 S111
		Totals	£9,337.45	£545.18	£10,273.13		