



# Banwell Parish Council

## MINUTES OF A MEETING OF THE YOUTH & COMMUNITY CENTRE (YCC) COMMITTEE HELD AT THE YCC, WEST STREET, BANWELL AT 7:30pm ON MONDAY 3<sup>rd</sup> of NOVEMBER 2025

**Present:** Cllrs Mike Bailey, Paul Harding & Kelly Smith.

**In attendance:** Liz Shayler (Clerk).

### **37/25 Appointment of Chair for the Meeting**

As both the Chair and Vice Chair had sent their apologies, members were required to appoint a Chair for the meeting.

**Resolved:** That Cllr Harding be elected as chairman of the meeting.

**The resolution was correctly proposed and seconded (unanimous)**

### **38/25 To receive apologies for absence: (agenda Item 1)**

Apologies were received from Cllr Wright and Cllr Manley.

### **39/25 To receive members' declarations of interest on any agenda item (agenda Item 2).**

No interests were declared.

### **40/25 To approve, as a correct record, the minutes of the Youth & Community Centre Committee (YCC) minutes from the 4<sup>th</sup> of August 2025 (agenda Item 3)**

**Resolved:** To approve, as a correct record, the minutes of the YCC Committee meeting from the 4<sup>th</sup> of August 2025.

**The resolution was correctly proposed and seconded (unanimous)**

The minutes of the meeting were signed by the Chairman as a correct record.

### **41/25 To note the YMCA Dulverton report on the current Youth Club (agenda Item 4)**

The report was noted. The Committee were pleased with how well attended the trips were.

### **42/25 To complete the YMCA Dulverton appraisal process (agenda Item 5)**

**Resolved:** The appraisal process was completed resulting in a satisfactory outcome (see attached).

**The resolution was correctly proposed and seconded (unanimous).**

### **43/25 To receive the Officer's report/Exchange of information (agenda Item 6)**

#### **i) Mentoring bookings**

The regular mentoring sessions, previously held on Mondays, Wednesdays, and Fridays from 12:00–2:00pm, have been changed to an "on request" basis following several weeks of non-attendance. This provides greater flexibility for other groups to use the building.

#### **ii) Free Bookings**

The Committee noted that several thank-yous had been received for the free use of the building, including from groups who had held community activities, events, and support sessions.

#### **iii) Environment and Biodiversity Officer Update**

Youth Club environmental activities began with a bat walk and a soil biodiversity session run by Garden Organic. The Woodland Trust will supply whips for a new hedgerow along the metal

fence side of the YCC's outdoor space, with possible planting support from Galliford Try. Two clothing repair workshops are planned for late November, and the installation of swift and bat boxes around the YCC and Scout buildings is scheduled to take place soon.

iv) **ARUP Project Update**

Arup have secured internal funding to carry out a feasibility study to identify ways to improve the Youth & Community Centre's energy efficiency and reduce gas reliance. Their Technical Services Agreement, setting out the project scope and terms, is being finalised for Parish Council review and sign-off. The study will assess various options using input from Arup's mechanical, acoustic, and civil engineering teams.

**44/25 To note the following inspections and agree a way forward (agenda Item 7).**

i) **Lift Maintenance**

The inspection report highlighted three actions. Following the Clerk's comments, it was agreed that no further work was needed at this stage other than the wobbly post, which will be added to the handyman list.

ii) **Sewage Pump Maintenance**

Members discussed the option of installing an emergency float but agreed that this was not required at the present time.

**45/25 To discuss a way forward with the NEST heating system (agenda Item 8).**

**Resolved:** To approve the replacement of the thermostat.

**The resolution was correctly proposed and seconded (unanimous)**

**46/25 To consider a request from the Scouts to remove one carparking space (agenda Item 9).**

Members noted that the issue prompting the request has only occurred once in the past five years. New signage has since been installed to clarify that the car park is private, and it was felt this should prevent further incidents.

**Resolved:** To reject the request to remove one car parking space and to review the matter again in six months' time to determine whether there have been any further incidents.

**The resolution was correctly proposed and seconded (unanimous)**

**47/25 To note the Youth and Community Centre and Youth Club budgets (agenda Item 10).**

The Youth and Community Centre and Youth Club budgets were noted.

**48/25 To note the Youth and Community Centre and Youth Club budgets (agenda Item 11).**

**Resolved:** To recommend a Youth & Community Centre budget of £13,155 and a Youth Club budget of £12,650 (total £25,805) be put forward to the Parish Council as part of the 2026/27 annual budgeting process.

**The resolution was correctly proposed and seconded (unanimous)**

**49/25 Date of Next Meeting (agenda item 12)**

Youth & Community Centre (YCC) Committee Meeting at Banwell YCC on 2<sup>nd</sup> of February 2025.

The meeting closed at 20:00

Chairman.....

Date.....

## YMCA –REVIEW OF PERFORMANCE

Period under review 1<sup>st</sup> September 2025 to 28<sup>th</sup> October 2025

- 1 Are all contracted sessions being held? **Yes** / No where possible  
Comments...
- 2 Are the numbers attending increasing? **Yes** / No / NA  
Comments ... Experiencing a surge with the new Year 6 intake. Currently approximately 30. Will need to consider additional member of staff if numbers continue at this rate.
- 3 Is a comprehensive range of activities being organised? **Yes** / No / NA  
Comments... Yes. .
- 4 Are YMCA demonstrating a degree of flexibility in the activities provided to meet users' needs (e.g. weekend or holiday activities)? **Yes** / No  
Comments.... Summer Holiday activities and October half term day trip. Restricted by size of minibus.
- 5 YMCA arranging activities outside of the village? **Yes** / No / NA  
Comments... Summer Holiday activities around North Somerset and October day trip at YMCA headquarters.
- 6 Are YMCA seeking other sources of funding for Youth Club activities? Yes / **No** / NA  
Comments – N/A.
- 7 Is any feedback from users/parents positive? Yes / No / **NA**  
Comments – None received.
- 8 Have any complaints been received about the service? Yes / **No**  
Comments... Concern about rubbish around the Youth CC. See report but predominately new cohort pushing boundaries.
- 9 Have there been any behavioural issues at the Youth Club including damage? **Yes** / No / NA  
Comments....
- 10 Have any unannounced visits been made by Committee members since the review? Yes/**No**  
Comments... No, due this term.
- 11 Any other comments:  
In January, the Clerk will meet with the YMCA to discuss summer holiday provision. The NSC Children's Services Manager has also expressed an interest in being involved in these discussions, with the potential to provide staff support. This would enable both trips and in-house activities to take place simultaneously during the summer holidays.
- 12 Conclusion – **Satisfactory** / Unsatisfactory
- 13 Action points for YMCA
  - To ensure that Tuck and Subs are being banked correctly at least every half term.
  - To encourage young people to use the litter bins.
- 14 Action points for Youth Club Management Committee.
  - None at this time.

Banwell youth club had an exciting trip during the October half-term. 11 young people climbed aboard the minibus and travelled down to the George Williams Centre in Bridgewater where they took part in climbing, caving and archery activities. They were each provided a packed lunch with plenty of snacks to keep them ready to go.

Despite the grey and damp day, all the young people got stuck in with the activities and many conquered fears, whether that be in the caves or scaling the heights of the wall. They worked as a team to locate different objects within the cave system, finding glow stones, rubber ducks and other figurines. Some young people choose to do a team building activity instead as the caves felt too claustrophobic a space for them, these young people had to work out how to move some tyres from one pole to another whilst keeping them in number order. The staff were amazed at how quickly they managed to achieve this and were happy to see them communicate effectively.

After Caving they moved on to Rock Climbing using the indoor climbing walls at the George Williams Centre. This was a challenge for some, but all young people gave it ago and some even made it to the top blindfolded!

They finished up the day back outside with archery and few managed to score a bullseye.

The young people have said about the trip:

“I liked it, my favourite thing was the caving”

“I liked it a lot and I found the archery section very fun; I found the caving to be rather scary though”

“I liked it a lot and I don’t think anything could be better”

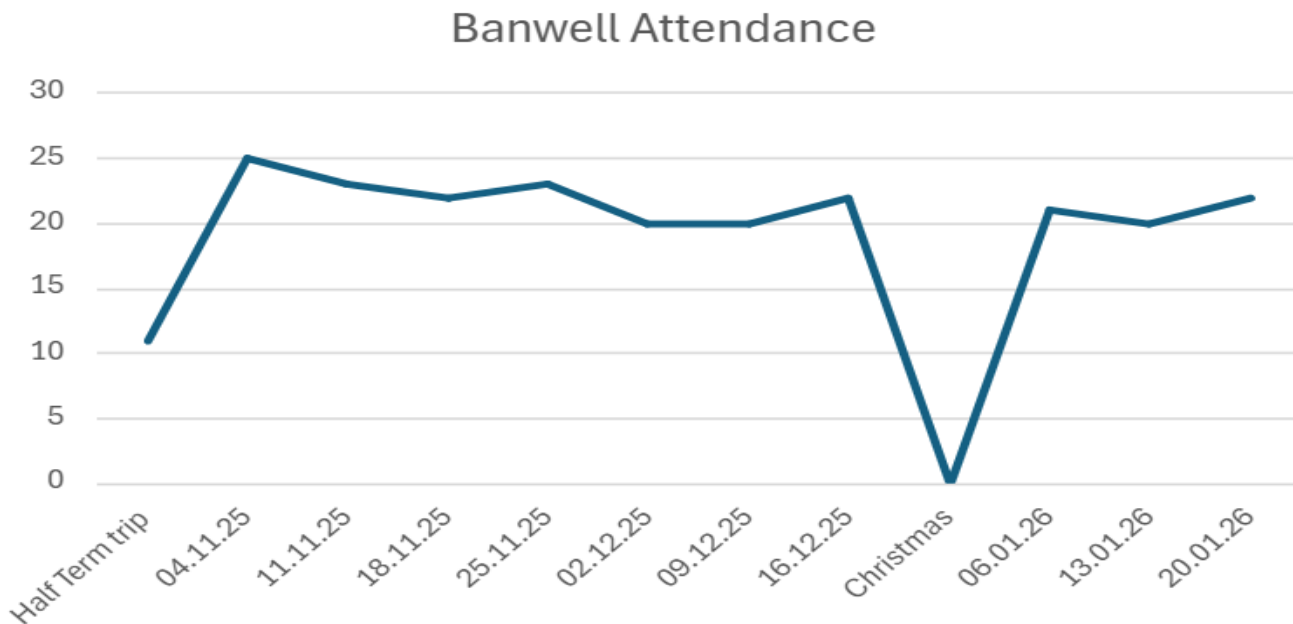
“I liked it but the caves were just too tight!”



**Banwell Youth Group**

**November 2025 – January 2026 Report**

**Attendance**



We've had a fairly steady weekly attendance this quarter, sitting comfortably in the mid 20's most weeks. Although the number of attendees has remained consistent, we have different mix of children each week, this means that we've welcomed 46 individuals across these weeks whilst having nearing 26 at any one time. This way of accessing youth club is encouraging as it indicates that young people feel comfortable to come along if they haven't been for several weeks and shows that whilst there may be times when they don't attend for one reason or another, they remember the youth club as somewhere they want to be and do return. Our cohort appears to have turned over this year, and we are seeing a lot less of the older ones (14+) and a much larger number of 10-12yo, as such we have needed to tailor our activities and processes to this new cohort.

**What we have been up to the last few months?**

We have done an array of different activities including:

- Egg Drop
- Origami/paper aeroplane competitions
- Peppermint cremes
- STEM crafts

We have seen some activities particularly enjoyed recently including the Egg Drop, which all young people engaged in really well and excitingly every group managed to preserve their Egg! We have noted that a competitive edge to the activities seems to be a way of keeping some of the younger boys engaged and opens a conversation around sportsmanship. With this in mind, activities that the quieter more creative members enjoy, such as origami, are given a competitive twist to be appealing to more members of the group.

We are still enjoying regular visits from OTR and have also signposted some young people to their "Shameless Course" which supports young people with their body-confidence and self-worth in a culture that often compares and judges one body better than another. The course will also touch on nutrition and healthy relationships with food.

**Behaviour**

In November of 2025 after multiple instances of poor behaviour resulting in damage to the building or injury to young people, we enforced a new stricter set of rules and behaviour policy and made it very clear for the

young people what was expected of them. We also sent home a letter to the parents explaining the new rules and why they had come into force. Since these rules have been in place we have seen a massive improvement overall, most of the young people now speak more politely and are less likely to get involved in any disruptive behaviour.

As part of this we have begun giving 2 warnings and then asking a young person to leave or be collected depending on their travel permissions. This has meant that bad behaviour is dealt with swiftly and those causing problems are removed from the group allowing the session to run smoothly again. We have also stopped all outside food, drinks and gum being brought in leading to a reduction in litter and crumbs alongside better behaviour overall. However, we have become aware that some young people are drinking energy drinks outside before they come in and are conscious of the effect these will be having on both their behaviour and long term health so we are talking to them about the risks they pose for young people and why they are banned for those under the age of 16. It is also something we have told the PCSO. As behaviour is now much improved, we are maintaining most of these new rules as we feel the structure and clear expectations are having a positive impact on the young people. There have been multiple occasions over the last few weeks where young people have volunteered to help tidy up at the end of sessions and this is something that all staff are very appreciative of. The behaviour at Banwell Youth Club is occasionally still overly boisterous for the size of the space but is now well-managed and any poor behaviour dealt with quickly.

### **Communication**

We continue to make sure we are available to the young people if they need to talk to an adult. As we maintain positive relationships with the young people that have gained the confidence to speak to us at youth club to ask for support or advice, occasionally they may ask to be able to contact us outside of youth club and we continue to be available via our social media or they can speak to a lead youth worker direct on the youth team mobile.

We are also increasing the ease for parent communication by ensuring they all have the email address and telephone number of the lead youth worker. This has meant that parents/carers can let us know if there has been an issue in the week or at home/school which gives us greater understanding and enables us to be prepared for what they might need. We have also found this beneficial in supporting parents and young people to access additional services that they may require, with parents asking us, when they are concerned for their child, if there is anything we can offer or introduce them to which may help their situation. It is also fostering better relationships between the families and staff, which we hope will aid in improving behaviour within the youth club.

We have been using the YMCA DG youth clubs facebook page to share our activities and tag the parish council in. We find this a great way for parents to see what has been happening at youth club and raise awareness of the youth club and activities provided.

### **Future plans for Banwell youth group**

We are excited to share that Banwell PCSO Kayleigh will be bringing the riot van and some of her colleagues to visit us in March and we look forward to the young people being able to explore the van and talk to the PCSO's about their role within the community.

We are also looking forward to the lighter evenings and dryer weather and hope to be able to make use of the outside space in the coming weeks. A lot of the young people attending are active and really enjoy being able to have the space to run and take part in Sports. We hope to have some campfires and axe throwing before the next quarter as we look towards the team games we can do in the summer months.

## YMCA –REVIEW OF PERFORMANCE

Report not received in time for the agenda papers.

Period under review 1<sup>st</sup> November 2025 to 27<sup>th</sup> January 2026

1. Are all contracted sessions being held? **Yes** / No where possible  
Comments...
2. Are the numbers attending increasing? Yes / **No** / NA  
Comments .... Currently mid 20s.
3. Is a comprehensive range of activities being organised? **Yes** / No / NA  
Comments... Yes. Received an update about their October trip.
4. Are YMCA demonstrating a degree of flexibility in the activities provided to meet users' needs (e.g. weekend or holiday activities)? **Yes** / No  
Comments.... Summer Holiday activities to be discussed in February 2026.
5. YMCA arranging activities outside of the village? **Yes** / No / NA  
Comments... Summer Holiday activities to be discussed. October trip report received.
6. Are YMCA seeking other sources of funding for Youth Club activities? Yes / **No** / NA  
Comments – N/A.
7. Is any feedback from users/parents positive? Yes / No / **NA**  
Comments – None received.
8. Have any complaints been received about the service? Yes / **No**  
Comments... None received.
9. Have there been any behavioural issues at the Youth Club including damage? Yes / No / NA  
Comments.... New system in place which has improved behaviour
10. Have any unannounced visits been made by Committee members since the review? Yes/**No**  
Comments... No, due this term.
11. Any other comments:  
In February, the Clerk will meet with the YMCA to discuss summer holiday provision. The NSC Children's Services Manager has also expressed an interest in being involved in these discussions, with the potential to provide staff support. This would enable both trips and in-house activities to take place simultaneously during the summer holidays.
12. Conclusion – **Satisfactory** / Unsatisfactory
13. Action points for YMCA
  - To ensure that Tuck and Subs are being banked correctly at least every half term.
  - To arrange meeting with Clerk to discuss Summer Holiday Provision.
14. Action points for Youth Club Management Committee.

**8. To receive the Clerk's report/Exchange of information: Please note that the Council is unable to make any formal decisions under this item.**

**i) Community Payback Team**

The area required for the hedge has now been fully cleared.

**ii) ARUP visit to the YCC.**

A visit was carried out by the land management team and an acoustics engineer. Photographs were taken and tests undertaken, with a view to providing recommendations.

**iii) North Somerset Children's Centre.**

Children's Services will be returning to the building. They have proposed running a group called Bright Beginnings on Monday mornings, consisting of two sessions of approximately two hours each, over a seven-week period.

**9. To note the chairmanship training on the 3rd February from 6:15 – 8:30pm and agree any attendance for £45 per person (page 8).**

The role of Chairman carries important statutory responsibilities and requires a careful balance of leadership, neutrality, procedural knowledge and people skills. This practical course supports both new and experienced Chairs and Vice-Chairs in leading effective, lawful and well-managed council meetings.

This course is ideal for newly appointed or aspiring Chairs, Vice-Chairs, and Clerks who want a shared understanding of how to run meetings that are calm, inclusive and effective.

**10. To consider approval of expenditure (up to £1,000) to remove spikes from the top of the boundary fence at the Youth and Community Centre.**

Vegetation along the boundary of the Youth and Community Centre was recently cleared to enable the planting of a new hedge. As the hedge will take time to establish, the boundary fence is currently more exposed. As a result, a request has been received from the Scouts regarding the safety of the fence, which features metal spikes along the top and is approximately 100 years old.

In light of the increased visibility and use of the area adjacent to the fence, it is proposed that the spikes are removed as a precautionary safety measure. Approval is sought for expenditure of up to **£1,000** to enable officers to proceed promptly with the works once a suitable quotation is obtained

**11. To review new and the current charging schedules for the YCC and Field.**

**i) Alzheimer's Society**

Alzheimer's Society launched their Memory Café at the YCC and were granted free use of the building for an initial six-month period (ending in April, before the next meeting). Attendance has been consistently good, with a mix of people living with dementia, carers, and members of the public. Feedback has been very positive, particularly around the café-style atmosphere, accessibility of the space, and the suitability of the facilities. The Committee is asked to consider whether to continue providing the space free of charge for a further six-month period.

**ii) Sunday Methodist Services**

A request has been received from the Methodist Church for the potential permanent, weekly hire of the Youth and Community Centre on Sundays, due to ongoing access / maintenance issues with their own building. The Church has confirmed that they would be content to hire the space at the standard Sunday rate and have also requested permission to install a small safe within the building for secure storage related to their activities, subject to the necessary approvals from the relevant Methodist Circuit/District.

Since the Parish Council took over management of the YCC in 2019, there have been no regular Sunday hirers, with the only use being two Sunday services previously held by the Methodist Church. It is partly as a result of the success of these services that the request for a permanent arrangement has been made. Any regular hire would be subject to the Church holding appropriate public liability insurance and being responsible for safeguarding arrangements for their activities, in line with the YCC's standard hire conditions.

### iii) **New Banwell Village Market**

Following discussions with two local residents, a proposal has been developed to establish a new, rebranded monthly market at the YCC. This follows the recent decision by the previous organiser to step back from running the market. Prior to the establishment of the previous community market, the provision of a monthly market was included within the Parish Council's long-term action plan and was removed once the market had been running for a year.

The new organisers are rebranding the market and have outlined a number of ideas for expanding it, including increasing its scale and diversity, and offering opportunities for local clubs and organisations to fundraise. The Clerk has met with the proposed organisers, and initial discussions have taken place regarding health and safety arrangements, insurance requirements, and communications.

**Recommendation:** that the YCC be offered to the organisers free of charge for an initial 12-month period, to be reviewed thereafter, on the proviso that tables are offered free of charge to Banwell-based businesses (as is done for the Christmas Market). This would allow the market time to establish and for its impact on the community to be reviewed.

**Banwell Parish Council**  
**Summary of Receipts and Payments**  
 Cost Centre Group - YCC Committee

26 January 2026 (2025-2026)

**Youth & Community Centre**

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
701	YCC upgrade				2,000.00	353.50	1,646.50	1,646.50 (82%)
702	YCC repairs & maintenance				3,000.00	2,485.76	514.24	514.24 (17%)
703	YCC CCTV				800.00		800.00	800.00 (100%)
704	YCC Electricity		154.22	154.22	800.00	236.56	563.44	717.66 (89%)
705	YCC Gas				1,000.00		1,000.00	1,000.00 (100%)
706	YCC water				600.00	221.97	378.03	378.03 (63%)
707	YCC waste				300.00	205.02	94.98	94.98 (31%)
708	YCC cleaning & supplies				3,000.00	2,350.38	649.62	649.62 (21%)
710	YCC phone & wifi				600.00	443.06	156.94	156.94 (26%)
711	YCC Grass cutting				1,125.00	843.75	281.25	281.25 (25%)
712	YCC hedge, fence & tree work				500.00	100.00	400.00	400.00 (80%)
713	YCC grants & donations	1,000.00	1,500.00	500.00				500.00 (50%)
714	YCC income	500.00	294.00	-206.00				-206.00 (-41%)
715	YCC Booking software				430.00	417.60	12.40	12.40 (2%)
716	YCC Music Licence				600.00	589.83	10.17	10.17 (1%)
717	YCC events refreshments		18.62	18.62	150.00	45.30	104.70	123.32 (82%)
<b>SUB TOTAL</b>		<b>1,500.00</b>	<b>1,966.84</b>	<b>466.84</b>	<b>14,905.00</b>	<b>8,292.73</b>	<b>6,612.27</b>	<b>7,079.11 (43%)</b>

**Youth Club**

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
801	YC sessions				8,000.00	3,240.00	4,760.00	4,760.00 (59%)
802	YC budget				400.00	14.12	385.88	385.88 (96%)
803	YC extraordinary activities		177.00	177.00	5,000.00	880.57	4,119.43	4,296.43 (85%)
805	YC subscriptions	550.00	534.00	-16.00				-16.00 (-2%)
806	Tuck Shop	100.00	299.50	199.50	100.00	284.95	-184.95	14.55 (7%)
807	Youth Forum				200.00		200.00	200.00 (100%)
<b>SUB TOTAL</b>		<b>650.00</b>	<b>1,010.50</b>	<b>360.50</b>	<b>13,700.00</b>	<b>4,419.64</b>	<b>9,280.36</b>	<b>9,640.86 (67%)</b>

**Summary**

<b>NET TOTAL</b>	<b>2,150.00</b>	<b>2,977.34</b>	<b>827.34</b>	<b>28,605.00</b>	<b>12,712.37</b>	<b>15,892.63</b>	<b>16,719.97</b>
<b>V.A.T.</b>					<b>892.83</b>		
<b>GROSS TOTAL</b>		<b>2,977.34</b>			<b>13,605.20</b>		

Budget heading / costcode	Budget 2024 / 25	Actual 2024/25	Budget 2025 / 26	Spend 01.04.2 - 31.12.25	Anticipated Spend 2025 - 26	Comments	Budget 2026 / 27	Precept	Reserves
<b>YCC</b>									
YCC upgrade	£ 6,200.00	£ 8,706.18	£ 2,000.00	£ 353.50	£ 1,000.00		£ 2,000.00	£ 2,000.00	£ -
Repairs & Maintenance	£ 2,900.00	£ 4,345.25	£ 3,000.00	£ 2,485.76	£ 2,500.00	ECIR 2024 due 2029	£ 3,000.00	£ 3,000.00	£ -
CCTV	£ 800.00	£ 675.00	£ 800.00	£ -	£ 800.00	3rd yr of replacement	£ 800.00	£ 800.00	£ -
Electricity	£ 1,800.00	£ 647.00	£ 800.00	£ 236.56	£ 200.00	inc Solar panels payment	£ 200.00	£ 200.00	£ -
Gas	£ 1,000.00	£ 1,285.71	£ 1,000.00	£ -	£ 526.00		£ 1,000.00	£ 1,000.00	£ -
Water	£ 600.00	£ 345.81	£ 600.00	£ 221.97	£ 500.00	Poss hedge watering	£ 800.00	£ 800.00	£ -
Waste Collection	£ 300.00	£ 130.61	£ 300.00	£ 205.02	£ 330.00	Last yr less due to refund	£ 350.00	£ 350.00	£ -
Cleaning & supplies	£ 2,700.00	£ 3,059.12	£ 3,000.00	£ 2,350.38	£ 3,000.00	Last yr less due to refund	£ 3,000.00	£ 3,000.00	£ -
Phone internet	£ 700.00	£ 585.15	£ 600.00	£ 443.06	£ 600.00	2nd year of 3yr	£ 600.00	£ 600.00	£ -
Grass cutting	£ 1,125.00	£ 1,125.00	£ 1,125.00	£ 843.75	£ 1,125.00	no increase	£ 1,125.00	£ 1,125.00	£ -
fence / hedge	£ 500.00	£ 490.00	£ 500.00	£ 100.00	£ 500.00	new hedge to hide metal spiked fence	£ 1,000.00	£ 1,000.00	£ -
Booking software	£ 430.00	£ 417.60	£ 430.00	£ 417.60	£ 417.60		£ 430.00	£ 430.00	£ -
Music Licence	£ 600.00	£ 736.13	£ 600.00	£ 589.83	£ 589.83		£ 600.00	£ 600.00	£ -
YCC events refreshments	£ 120.00	£ 79.71	£ 150.00	£ 45.30	£ 120.00	Part paid for by fund raising	£ 150.00	£ 150.00	£ -
Income	-£ 500.00	-£ 881.50	-£ 500.00	-£ 294.00	-£ 500.00		-£ 500.00	-£ 500.00	£ -
<b>TOTAL</b>	<b>£ 19,275.00</b>	<b>£ 21,746.77</b>	<b>£ 14,405.00</b>	<b>£ 7,998.73</b>	<b>£ 11,708.43</b>		<b>£ 14,555.00</b>	<b>£ 14,555.00</b>	<b>£ -</b>