



MINUTES OF THE PARISH COUNCIL MEETING HELD IN BANWELL YOUTH & COMMUNITY CENTRE AT 7:30pm ON MONDAY 14th of APRIL 2025

PRESENT: Councillors: Paul Harding (Chairman), Paul Blatchford, Mike Bailey, Kelly Smith, Matthew Thomson, Steve Voller (Vice-Chairman) & Tara Wright.

IN ATTENDANCE: Mrs Liz Shayler (Clerk)
WARD COUNCILLOR: Cllr Tristam
MEMBERS OF THE PUBLIC: None

Cllr Harding welcomed everybody.

Before the meeting was convened, members of the public were invited to speak.

i) Members of the public.

No members of the public wished to speak.

ii) Community Beat Manager's report.

The following report was received for the period 19/03/2025 to 12/04/2025.

A total of 28 incidents were reported, including the following crimes: 3 abandoned 999 calls, 2 antisocial behaviour, 2 concern for welfare, 1 stalking, 3 suspicious activity, 1 theft, 1 threat, 9 traffic related.

Residents are encouraged to stay informed via the Avon & Somerset Police website or by following their Facebook page: North Somerset Neighbourhood Policing. If you see anything suspicious in the area or wish to speak to local officers, please call 101, or 999 in an emergency. You can also report anonymously to Crimestoppers on 0800 555 111.

iii) Ward Councillor's report.

Cllr Tristam gave a brief update on Thomas Close Parking. All parties involved have agreed to take part in conflict resolution, which will be organised by Allianz.

The meeting was convened.

046/25 To receive apologies for absence (agenda item 1).

Apologies were received from Cllrs Steve Davies, Nick Manley and Simon Arlidge.

047/25 To receive members' declarations of interest on any agenda item (agenda item 2)

An interest was declared by Cllr Smith on agenda 6 (vii) due to the Council's use of Microbitz.

048/25 To approve as a correct record, the minutes of the Parish Council meeting on the 17th of March 2025 (agenda item 3)

Resolved – That the minutes of the Parish Council Meeting be approved as a correct record.

The resolution was correctly proposed and seconded (unanimous)

The minutes of the meeting were signed by the Chairman as a correct record.

049/25 To note the minutes from the Planning Committee on 7th April 2025 (agenda item 4).

The minutes above were noted.

050/25 To receive the Clerk's report/Exchange of information (agenda item 5)

i) Banwell Bypass update

North Somerset Council has approved the decision to proceed to Stage Two, allowing main construction work on the Banwell Bypass to begin.

Traffic Management - The Knightcott traffic lights have been removed. The Towerhead traffic lights will remain in place for a few more weeks before being removed. Additional signs either side of the traffic lights on Wolvershill Rd to ensure they are only for haul road. The closure of Riverside delayed to at least the 22nd of April for a duration of 11 weeks.

Communications and Engagement - Galliford Try's new Communications Officer is now in post and has met with the Clerk. She, along with members of the Bypass team, will be attending the Parish Assembly on 28th April to give a brief presentation on the scheme. As a result, the Parish Council's formal update has been postponed until June, when more information about the construction timetable is expected to be available. A "Meet the Contractor" event has been scheduled for Thursday, 22nd May.

ii) Baseline Ecology

Due to be undertaken in June. The resident currently grazing has been informed of the dates.

iii) Community Infrastructure Payment (CIL).

A payment of £3,839.96 has been received from North Somerset in relation to the planning application on Whitecross Lane.

iv) Grumble pill Footpath.

Residents raised concerns with the Chair about the lack of a safe walking or cycling route for students travelling from Meadfields and West Wick to Winterstoke Academy. Although the school is nearby, there is no public transport or safe crossing at the Somerset Avenue roundabout, leaving driving as the only option. A current planning application proposes a foot/cycle bridge across the rhyne near Meadfields, but progress appears to be delayed as objections were raised by The Internal Drainage Board. Mead Realisations have been contacted by NSC councillors Solomon and Tristram who are in discussion with Mead Realisations. Residents were encouraged to comment on the application and contact their local district councillors.

051/25 To approve the following expenditure (agenda items 7)

i) £105 for the annual membership to the Institute of Cemetery & Crematorium Management (ICCM).

Resolved – To approve the cost of £105 for the annual membership to the ICCM.

The resolution was correctly proposed and seconded (unanimous)

ii) £417.60 + VAT for the annual Scribe Bookings.

Resolved – To approve the cost of £417.60 + VAT for the annual Scribe Bookings.

The resolution was correctly proposed and seconded (unanimous)

iii) £910.37 for the Annual Avon Local Council Association (ALCA) subscription (£640.15) and Annual National Association of Local Councils (NALC) subscription (£270.22).

Resolved – To approve the cost of £910.37 for the ALCA / NALC subscription.

The resolution was correctly proposed and seconded (unanimous)

iv) £2000 annual contribution to the Older Peoples Service.

Resolved – To approve a grant of £2000 annual contribution to the Older Peoples Service.

The resolution was correctly proposed and seconded (unanimous)

v) **£25 + VAT for an A3 YCC private carpark sign.**

Resolved – To approve the cost of £25 + VAT for an A3 YCC private carpark sign. To be reviewed in 6 months to see if another one is needed.

The resolution was correctly proposed and seconded (unanimous)

vi) **£250 + VAT Annual PAT testing and Emergency Lights in the YCC.**

Resolved – To approve the cost of £250 + VAT Annual PAT testing and Emergency Lights in the YCC.

The resolution was correctly proposed and seconded (unanimous)

vii) **£180 for additional batteries for two of the councillor laptops.**

The Clerk told the meeting that the cost of the batteries was £95 each. However, the laptop currently with Mircobitz had needed additional work.

Resolved – To clerk to have delegated power to approve the cost of up to £250 + VAT for additional batteries and any works needed for two of the councillor laptops.

The resolution was correctly proposed and seconded (unanimous with one abstention)

052/25 To note the training and events available and agree any attendance (agenda item 6)

- i) **ALCA e-learning on nimble**
- ii) **Breakthrough Communications Training via ALCA**
- iii) **Various Finance Training via ALCA**
- iv) **Various 'Scribe' Finance Training**
- v) **Various NALC training from £30**

The training above was noted.

053/25 To agree an initial £100 budget for the Community Picnic (agenda item 8).

The Clerk clarified that there was unlikely to be a need for more than the £100 budget.

Resolved – To agree an initial £100 budget for the Community Picnic.

The resolution was correctly proposed and seconded (unanimous)

Resolved – To authorise the use of temporary signage on Riverside Green for this and future large-scale events.

The resolution was correctly proposed and seconded (unanimous)

054/25 To discuss the request for a cream tea to replace the soup and a roll for June to August (agenda item 9).

Resolved – To offer a cream tea every Thursday from 12:30 to 1:30pm during June. If successful and with no cost to the Parish Council, the initiative would continue through July and August.

The resolution was correctly proposed and seconded (unanimous)

055/25 To discuss the request for horse warning signs along Riverside (agenda item 10).

Resolved – It was agreed that Cllr Bailey will meet with residents to identify specific areas of concern along Riverside. The matter will then be brought back to Council for further consideration. Additionally, Cllr Thomson will assess the situation along the High Street.

The resolution was correctly proposed and seconded (unanimous)

056/25 To note the donation from Mead Realisations of £1050 for dog bins located in Mead Fields and to agree the cost of an additional bin, installation of approximately £630 (agenda item 11).

Resolved – To thank Mead Realisations for the £1050 donation for three dog bins and agree the cost of an additional bin and installations totalling £630 + VAT.

The resolution was correctly proposed and seconded (unanimous)

057/25 To discuss a request from the Village Hall for a grant to cover the land registry fees (agenda item 12).

Resolved – To authorise the Clerk to use the Parish Councils Planning Portal Access to register the Village Hall with Land Registry and to agree a grant of up to £150 to cover the land registry fees.

The resolution was correctly proposed and seconded (unanimous)

058/25 To note the Environment and Biodiversity survey outcomes and suggested actions (agenda item 13).

The Environment and Biodiversity survey outcomes and suggested actions were noted.

059/25 To agree the following new documents (agenda item 14).

i) **Annual Parish Council Action Plan.**

Resolved – To approve the Annual Parish Council Action Plan, with the removal of the action relating to the war memorial renovation, which will be delayed until the bypass has been completed.

The resolution was correctly proposed and seconded (unanimous)

ii) **General Volunteers Policy and associated Risk Assessment.**

Resolved – To approve the General Volunteers Policy and associated Risk Assessment, subject to an amendment in the safeguarding section to clarify that Parish Council events will always require a parent to be present unless the event is contracted out.

The resolution was correctly proposed and seconded (unanimous)

060/25 To note the internal audit reports from the 17th of March and agree any recommendations (agenda item 15)

The internal audit report was noted with no recommendations.

061/25 To review and approve the updated Asset Register (agenda item 16).

Resolved – To approve the updated Asset Register.

The resolution was correctly proposed and seconded (unanimous)

062/25 To carry out a review of the effectiveness of the system of internal control and review the Internal Audit Plan (agenda item 17)

Resolved – To approve the reviewed Internal Audit Plan and that the effectiveness of the system of internal controls in good and adequately meet the needs of Banwell Parish Council.

The resolution was correctly proposed and seconded (unanimous)

063/25 To confirm that the Parish Council have no conflicts of interest with the external auditor BDO LLP (agenda item 18).

Resolved – To confirm that the Parish Council have no conflicts of interest with the external auditor BDO LLP.

The resolution was correctly proposed and seconded (unanimous)

064/25 To note the Internal Auditors section of the Annual Return for 2024/25 (agenda item 19)

The Internal Auditors section of the Annual Return for 2024/25 was noted.

065/25 To approve the Annual Governance Statements for 2024/25 (agenda item 20)

Resolved – To approve the Annual Governance Statements for 2024/25.

The resolution was correctly proposed and seconded (unanimous)

066/25 To approve the Statement of Accounts for 2024/25 (agenda item 21)

Resolved – To approve the Statement of Accounts for 2024/25.

The resolution was correctly proposed and seconded (unanimous)

067/25 To note the Parish Council’s end of March’s net position, reserves, bank balances and bank reconciliation (agenda item 22)

The Parish Council’s end of March’s net position, reserves, bank balances and bank reconciliation were noted.

068/25 To note the Parish Council’s 2025/26 budget (agenda item 23)

The Parish Council’s 2025/26 budget was noted.

069/25 To authorise bills for payment for April (agenda item 24).

The Clerk tabled an additional bills for payment schedule.

Resolved – To authorise the bills for payment for April of £85679.31. Cllr Harding and Cllr Blatchford to authorise the BACs payments.

The resolution was correctly proposed and seconded (unanimous)

070/25 Dates of the next meetings (agenda item 25)

- Monday 28th April 2025 7:30pm Parish Assembly / Annual Meeting of Electors at the YCC.
- Monday 12th of May 2025, 7pm Planning Committee at the YCC.
- Monday 12th of May 2025, TBD Youth & Community Centre Committee at the YCC.
- Monday 12th of May 2025, TBD Employment Committee
- Monday 19th of May 2025, 7:30pm Parish Council Meeting at the YCC.

The Chairman closed the meeting at 20:30

.....Chairman

.....Date

Bills for Payment - 18th March to the 10th April 2025
Banwell Parish Council

Method	Payee	Details	Gross Amount	Comments	Minute agreed	Power
Already Paid in 24/25 Financial Year						The Parish Council
BACS	Avon Armour	Part Payment for annual door inspection	£ 85.00		036/25 (ii)	
BACS	Webglu	Quarterly web maintenance	£ 243.84		083/24	
Already Paid in 25/26 Financial Year						
DD	YU	Streetlight Power	£ 234.61		083/24	
DD	Mainstream	Phone and Broadband	£ 73.32	Query additional cost	083/24	
To Pay						
BACS	J K Gardening	Grass cutting & Village Orderly contract	£ 1,043.34		083/24	
BACS	Ambience Landscape	Dog Bin Emptying	£ 648.07		083/24	
BACS	YMCA	Youth Club Sessions	£ 540.00		083/24	
BACS	Insight Cleaning	YCC Cleaning	£ 256.00		083/24	
Chq	GB Sport	All Weather Path	£ 54,974.92		158/24	
BACS	GB Sport	Quarterly inspection	£ 132.00		083/24	
BACS	GB Sport	Wetpour under toddler equipment	£ 17,604.00	TOTAL £17,736.00	174/24	
BACS	Scribe	Annual Bookings Renewal	£ 501.12		051/25 (ii)	
BACS	Bridget Bowen	2nd internal audit	£ 85.00		113/23	
BACS	ALCA	Annual Subs	£ 910.37		051/25 (iii)	
BACS	Churchill Minibus Society	Contribution to the ' Older People Service'	£ 2,000.00		051/25 (iv)	
BACS	K. Gunningham	Annual Banwell Allotment Payment	£ 1,647.88		095/23	
BACS	ICCM	Annual subscription	£ 105.00		051/25 (i)	
BACS	Microbitz	Additional battery and repairs to councillor lap top.	£ 139.99		051/25 (vii)	
BACS	Officer overtime + Expenses	Overtime, expenses (rolls & butter)	£ 114.97		contractual & 022/24	
DD	EDF	YCC Electricity	£ 18.58		083/24	
DD	Lloyds Bank PLC	Multipay charge & costs (Open AI, YC, YCC misc, plaque)	£ 202.20		069/25	
SO	Officer Salaries	Officer Salaries	£ 2,957.40	New Env & Tax code	083/24	
DD	Nest	Pension contibutions	£ 199.38		083/24	
DD	Unity Trust	Bank Charges	£ 12.15		083/24	
DD	North Somerset	YCC Waste Collection	£ 9.50		083/24	
BACS	HMRC	PAYE and NI	£ 1,080.66		083/24	
Totals			£ 85,819.30			

The Parish Council have resolved to use the General Power of Competence as of the 15th May 2023



**MINUTES OF THE PARISH COUNCIL MEETING HELD IN
BANWELL YOUTH & COMMUNITY CENTRE (YCC)
AT 7:30pm ON MONDAY 16th FEBRUARY 2026**

PRESENT: Councillors: Steve Voller (Chairman), Mike Bailey, Andrew Base, Steve Davies, Mike Dolling, Paul Harding (Vice Chairman).

IN ATTENDANCE: Mrs Liz Shayler (Clerk)
WARD COUNCILLOR: Cllr Tristram
MEMBERS OF THE PUBLIC: One

Cllr Voller welcomed everybody.

Before the meeting was convened, members of the public were invited to speak.

i) Members of the public.

No members of the public wished to speak..

ii) Community Beat Manager's report.

The following report was received for the period 18/01/2026 to 15/02/2026.

A total of 46 incidents were reported, including the following crimes: 4 abandoned 999 calls, 2 assaults, 1 burglary, 2 concerns for welfare, 3 harassment, 15 road-related, 2 suspicious activity, 1 theft, 2 threat and 1 theft of a vehicle.

The next "Coffee & Chat" drop in session will be Wednesday 18th March, 11 till 12. Otherwise, residents are encouraged to stay informed via the Avon & Somerset Police website or by following their Facebook page: North Somerset Neighbourhood Policing. If you see anything suspicious in the area or wish to speak to local officers, please call 101, or 999 in an emergency. You can also report anonymously to Crimestoppers on 0800 555 111.

iii) Ward Councillor's report.

Cllr Tristram mentioned that North Somerset Council Executive are coming to visit Coffee and Chat and the March Parish Council meeting.

The meeting was convened.

017/26 To receive apologies for absence (agenda item 1)

Apologies were received from Cllrs Simon Arlidge, Kelly Smith, Matthew Thomson & Tara Wright,

018/26 To receive members' declarations of interest on any agenda item (agenda item 2)

No interests were declared.

019/26 To approve as a correct record, the minutes of the Parish Council meeting on 19th of January 2026 (agenda item 3)

Resolved – That the minutes of the Parish Council Meeting be approved as a correct record.

The resolution was correctly proposed and seconded (unanimous with one abstention due to absence)

The minutes of the meeting were signed by the Chairman as a correct record.

020/26 To note the following minutes (agenda item 4)

- i) Planning Committee Meeting on the 2nd of February**
- ii) Youth & Community Centre Committee Meeting on the 2nd of February**
- iii) Mendip Villages Joint Committee on the 4th of February**

iv) Wolvershill Liaison Group February 9th

The minutes above were noted.

021/26 To note the training and events available and agree any attendance (agenda item 5)

i) Avon Local Council Association (ALCA) Chairmanship Training £45 Cllr Dolling

Resolved – To approve the cost of £45 for Cllr Dolling for the Chairmanship Training.

The resolution was correctly proposed and seconded (unanimous)

ii) ALCA Preparing for Assertion 10 (parts 1 & 2) Clerk Training £35 Clerk

Resolved – To approve the cost of £35 annual for the Clerk to undertake the training.

The resolution was correctly proposed and seconded (unanimous)

iii) ALCA Preparing for Assertion 10 Councillor Training £15

Resolved – To approve the cost of £15 for Cllr Dolling to undertake the training.

The resolution was correctly proposed and seconded (unanimous)

iv) ALCA e-learning on Nimble

v) Society of Local Council Clerks (SLCC) Devolution, Governance, and Growth: Tools for the Next Era of Local Councils, Taunton 3rd June All Day £85 Clerk

Resolved – To approve the cost of £85 for the Clerk to attend the conference.

The resolution was correctly proposed and seconded (unanimous)

vi) Breakthrough Communications Training via ALCA

vii) Various Finance Training via ALCA

viii) Various 'Scribe' Finance Training

ix) Various NALC training from £30

The rest of the training above was noted.

022/26 To receive the Clerk's report/Exchange of information (agenda item 6)

i) Banwell Bypass update

Temporary traffic lights remain on Knightcott Road with no significant issues following sequencing adjustments. Traffic management continues due to utility works, including planned Wessex Water night works (early March) and Wales & West lights on Castle Hill (25 Feb–20 Mar). Wolvershill Road is hoped to reopen mid-March subject to progress. The quarterly newsletter was published in the February Parish Magazine.

ii) Mead Fields Surgery

Three residents attended and raised queries regarding Mead Fields. They were advised that a planning application has been submitted for the retail/health provision area, the play area is temporarily closed due to vandalism (expected to reopen in spring following hedge planting), a new application has been submitted for the pedestrian link to Locking Parklands, and the vehicular road connection works have commenced. A request was made for a zebra crossing between Mead Fields and West Wick and concerns were raised regarding mud on Cowleaze from the Taylor Wimpey site.

iii) North Somerset Children's Services Community Co-ordinator

Banwell has been selected as a pilot area for a new Community Co-ordinator role to identify gaps in provision for families and young people and work with local organisations. Mead Fields identified as an initial focus area.

iv) **Impact Alliance Community Connector role**

The Mendip Villages Joint Committee has agreed to progress a 12-month Community Connector role to support volunteering and reduce loneliness. Following a three-month establishment phase shared with Winscombe Parish Council, the role will be delivered by Banwell Parish Council but funded by the Impact Alliance.

v) **Licensing service**

Cllr Harding reported that he had attended the Licensing Service of Rev. Jacqui Keir-Bucknall and had spoken on behalf of the Parish Council to welcome her to Banwell.

023/26 To approve the following expenditure (agenda items 7)

i) **Up to £35 for engraving and paperweight for 'Service to the Community Award'.**

Resolved – To approve the cost of up to £35 for engraving and paperweight for 'Service to the Community Award'.

The resolution was correctly proposed and seconded (unanimous)

ii) **£103 for annual automatic front door service at the Youth & Community Centre (YCC).**

Resolved – To approve the cost of £103 for the annual automatic front door service at the YCC.

The resolution was correctly proposed and seconded (unanimous)

iii) **£299 for a 35l Fido dog waste bin.**

Resolved – To approve the cost of £299 for a 35l Fido dog waste bin to replace the one at the Recreation Ground.

The resolution was correctly proposed and seconded (unanimous)

iv) **Up to £190 for the first years public liability for the Village Market.**

As per the agenda papers the meeting were told the cost of the public liability was £194.56 with a cost of £30 for a full colour page advert.

Resolved – To approve a payment of £194.56 for the first year's public liability for the Village Market and £30 for a colour advert in the Parish Magazine.

The resolution was correctly proposed and seconded (unanimous)

024/26 To agree the 2026 spring and summer clean dates and a refreshments budget (agenda item 8).

Resolved – To agree the following dates for the spring and summer clean in Banwell (May 16th & September 19th) and Mead Fields (April 8th & August 5th).

The resolution was correctly proposed and seconded (unanimous)

025/26 To consider the road naming options for the new road on Mead Fields (agenda item 9).

Resolved – To suggest the use of Martins Hill as a road name.

The resolution was correctly proposed and seconded (unanimous)

026/26 To discuss the request from North Somerset to (agenda item 10).

i) **Inspecting issues within Banwell and providing photographic evidence to North Somerset.**

ii) **Minor maintenance work like clearing vegetation from gates and stiles.**

iii) **Place new signage on structures denoting the Public Rights of Way.**

Resolved – To agree that the Parish Council will support this request and that this should be passed to the Environment Working Group to co-ordinate.

The resolution was correctly proposed and seconded (unanimous)

027/26 To discuss the first draft of the Health & Wellbeing Strategy 2026 to 2029 (agenda item 11).

Resolved – To agree the first draft of the Health & Wellbeing Strategy 2026 to 2029 with the following addition. Under Priority 1 add a bullet point 'Working alongside and supporting organisations that offer health and wellbeing activities within the community, helping to increase awareness, access and participation'.

The resolution was correctly proposed and seconded (unanimous)

028/26 To note North Somerset's A371 Knightcott Road 'Missing Link' scheme and agree any feedback (agenda item 12).

Resolved – To note North Somerset's A371 Knightcott Road 'Missing Link' scheme and agree the following feedback:

The Parish Council supports the principle of improving connectivity by completing the walking and cycling link between Banwell, Weston-super-Mare and the Banwell Bypass route, thereby strengthening the wider strategic network.

The resolution was correctly proposed and seconded (unanimous)

029/26 To note the Environment Agency's 'Withdrawal of Maintenance Consultation' and agree a response (agenda item 13).

Resolved: To note the Environment Agency's 'Withdrawal of Maintenance Consultation' and agree the following feedback:

Banwell Parish Council welcomes the opportunity to respond to the Environment Agency's consultation, despite not being a riparian owner, regarding the withdrawal of vegetation maintenance on sections of the Main River within the parish. The Council has received reports of recent property flooding adjacent to local rhynes. While no formal assessment of causation has been undertaken, these incidents have increased community concern regarding channel capacity and vegetation build-up in certain locations. Residents have observed sections of watercourse where vegetation growth appears significant and flow reduced. The Council considers that maintaining channel capacity forms part of local flood resilience.

Banwell is experiencing ongoing development, and cumulative impacts on surface water and fluvial systems are relevant considerations in long-term maintenance planning. The Parish Council would be willing to engage constructively with the Environment Agency and other partners to explore potential solutions should additional evidence support continued maintenance

The resolution was correctly proposed and seconded (unanimous)

030/26 To note the increase of bank charges for Unity Bank (agenda item 14).

The increase of bank charges for Unity Bank was noted.

031/26 To note the Internal Controls report undertaken by Cllr Voller and agree changes to the following documents (agenda item 15).

The Internal Controls report undertaken by Cllr Voller was noted.

032/26 To note the Parish Council's end of January's net position, bank balances, bank reconciliation and reserves (agenda item 16).

The Parish Council's end of January's net position, bank balances, bank reconciliation and reserves were noted.

033/26 To authorise bills for payment for February (agenda item 17).

The Clerk tabled an amended 'Bills for Payment Schedule'.

Resolved – To authorise the bills for payment for February of £14,209.67. Cllr Harding and Cllr Bailey to authorise the BACS payments.

The resolution was correctly proposed and seconded (unanimous)

034/26 To discuss the employment of Bridget Bowen as the independent internal auditor for the financial year 2026 / 2027 and beyond (agenda item 18).

Resolved – To agree a contract with Bridget Bowen as the independent internal auditor for the financial year 2026/27, 2027/28, 2028/29.

The resolution was correctly proposed and seconded (unanimous)

035/26 Dates of the next meetings (agenda item 19)

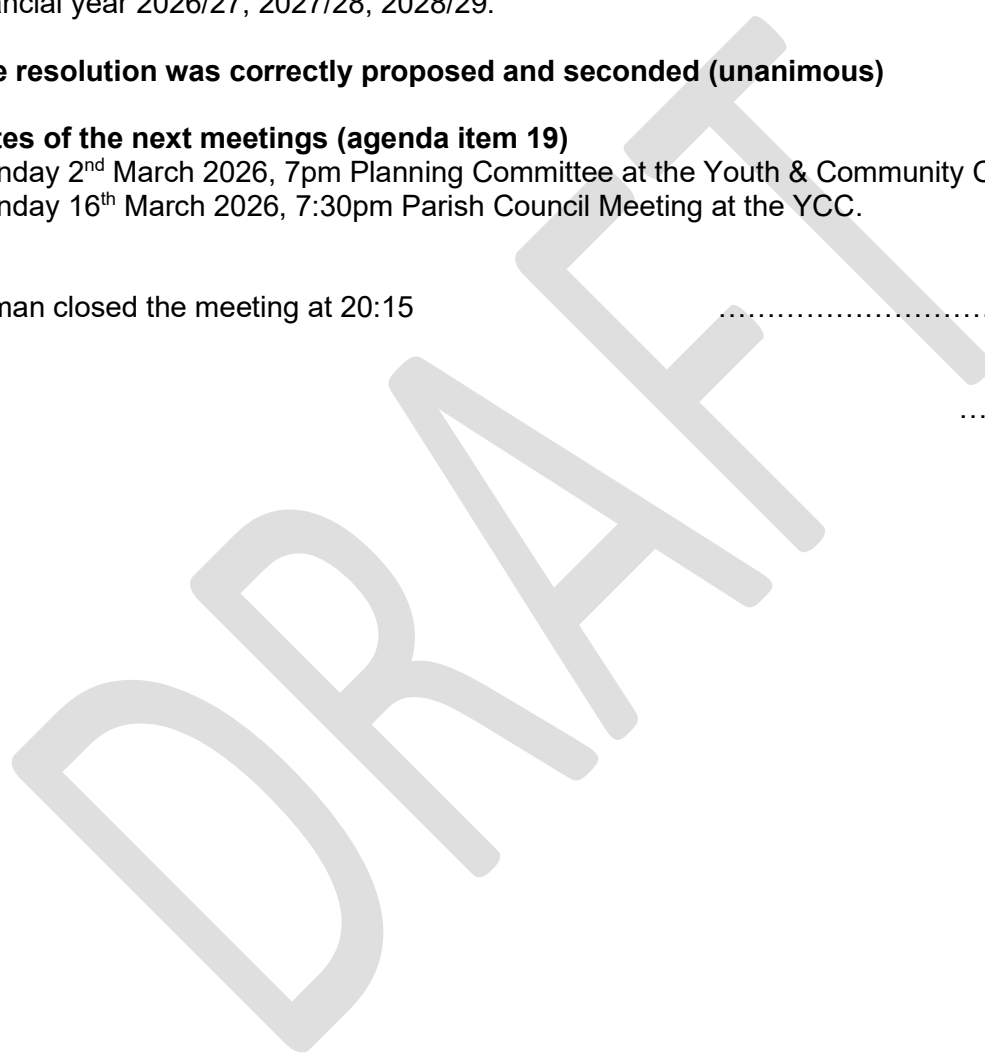
Monday 2nd March 2026, 7pm Planning Committee at the Youth & Community Centre (YCC).

Monday 16th March 2026, 7:30pm Parish Council Meeting at the YCC.

The Chairman closed the meeting at 20:15

.....Chairman

.....Date



Bills for Payment - 20th January to the 10th February 2026
Banwell Parish Council

Method	Payee	Details	Gross Amount	Comments	Minute agreed	Power
Already Paid						The Parish Council
DD	TV Licence	YCC TV license	£ 174.50		089/25	
DD	EMS	charge for using card reader	£ 0.92		Admin	
DD	Water2business	YCC Water	£ 139.23		089/25	
DD	YU	Streetlight Power	£ 324.48		089/25	
DD	Octopus Energy	YCC energy use	£ 79.73		089/25	
DD	AvantiGas	Quarterly standing charge	£ 83.92		089/25	
DD	Mainstream	Phone and Broadband	£ 57.37		089/25	
To Pay						
BACS	J K Gardening	Grass cutting & Village Orderly contract	£ 1,043.34		089/25	
BACS	J K Gardening	Emptying NSC bins	£ 15.00		198/24 (ii)	
BACS	J K Gardening	Environmental Fee at Cemetery	£ 40.00		Admin	
BACS	J K Gardening	Hedges; rec, YCC & Riverside Total: £1493.34	£ 395.00		089/25	
BACS	Corporate Cleaning Services	Dog Bin Emptying	£ 598.00		089/25	
BACS	Insight Cleaning	YCC Cleaning	£ 240.00		089/25	
BACS	YMCA	December Youth Club Provision	£ 405.00		089/25	
BACS	DS Securities	Battery replacement after annual check	£ 84.00		H & S	
BACS	DS Securities	Annual CCTV maintenance	£ 174.00		006/26 (iv)	
BACS	Rob Cox	Annual LPG Survey, replacement tap & CO alarm	£ 324.62		H & S	
BACS	ALCA	Clerk employment training session part 1	£ 35.00		190/25 (i)	
BACS	ALCA	Clerk employment training session part 2	£ 35.00		190/25 (i)	
BACS	ALCA	Chairmanship training	£ 45.00		004/26	
BACS	ALCA	Chairmanship training	£ 45.00		021/26 (i)	
BACS	ALCA	Essential Councillor training	£ 45.00		209/25 (ii)	
BACS	ALCA	Mastering Standing Orders training Total: £237	£ 32.00		117/25 (iii)	
BACS	Scribe	Civic.ly monthly cost	£ 63.60		172/24	
BACS	Hayley Grant	Village Market Public Liability	£ 194.53		023/26 (iv)	
BACS	GB Sport	Yellow Gates	£ 3,566.40		008/26	
BACS	Parish Magazine	Classified add	£ 36.00		089/25	
BACS	Officer overtime + Expenses	Overtime, expenses (postage, mulled wine, mincepies, milk, butter & rolls)	£ 138.15		contractual & 037/25	
DD	Lloyds Bank PLC	Multipay charge & costs (Open AI, microsoft business, food bank, defib pads, YC bats)	£ 605.17		Various, PC 089/25, 102/25	
SO	Officer Salaries	Officer Salaries	£ 3,203.67		089/25 & E29/25	
DD	Nest	Pension contributions	£ 199.36		089/25	
DD	Unity Trust	Bank Charges	£ 8.70		089/25	
DD	North Somerset	YCC Waste Collection	£ 9.77		089/25	
BACS	CF Corporate	Printer hire	£ 132.00		089/25	
BACS	HMRC	PAYE and NI	£ 1,096.21		089/25	
Totals			£ 13,669.67			

The Parish Council have resolved to use the General Power of Competence as of the 15th May 2023



Minutes of the meeting of the Planning Committee held at Banwell Youth & Community Centre, 7pm on Monday 2nd March 2026.

PRESENT: Paul Harding (Vice-Chairman), Mike Bailey, Mike Dolling (Chairman), Steve Davies, Matthew Thomson.

IN ATTENDANCE: Amy Symonds (Environment and Biodiversity Officer)

MEMBERS OF THE PUBLIC: 3

Cllr Bailey welcomed everybody.

The meeting was convened.

09/26 To receive apologies for absence. (Agenda item 1)

Apologies were received for Cllr Arlidge

11/26 To receive members' declarations of interest on any agenda item. (Agenda item 2)

No declarations of interest were received.

12/26 To approve as a correct of the minutes from the Planning Committee meeting on the 1st December 2025 and 2nd February 2026. (Agenda Item 3)

Resolved – That the minutes of the Planning Committee Meeting held on the 2nd February are a correct record of the meeting.

The resolution was correctly proposed and seconded (unanimous)

The minutes of the meeting were signed by the Chairman of the meeting as a correct record.

13/26 To note and comment upon planning applications. (Agenda item 4)

(i) 26/P/0326/FUL Banwell Primary West Street Banwell BS29 6DB

Demolition of existing outbuildings, and erection of new cycle store, covered play area, ramp and boundary fencing

Resolved – To support the application.

The resolution was correctly proposed and seconded (unanimous)

(ii) 26/P/0063/FUL Building At Chestnut Farm Wolvershill Road Banwell BS29 6LA

The change of use of the building from agriculture to a use Class B2 (motor vehicle and plant servicing and repairs) and alterations of the building including a new roof extension (all retrospective)

Resolved - To note the application.

The resolution was correctly proposed and seconded (unanimous)

22/P/3067/OUT Land At Haybow, North Of The A370 And East Of The M5 Motorway Hewish

Outline application with all matters reserved, except for access, for development comprising up to 300 dwellings, commercial, business and service uses including offices, light industrial, co-working space, health and well-being centre, gym, cafe, convenience store and nursery (use Class E), library and welcome centre (use class F.1), community hall and facilities (use class F.2), bus terminal and electric vehicle charging services as well as associated infrastructure, open space and drainage works

Resolved - The Committee continues to object to the application on the grounds set out in its previous comments as below. In addition, it considers the proposal to represent speculative development, as it does not form part of the Local Plan.

- Outside the settlement boundary
- Located on flood zone 3a
- Concerns regarding the sustainable transport provision

The resolution was correctly proposed and seconded (unanimous)

(iii) **25/P/2609/FUL Land To The North West Of Hewish, North Of A370,Puxton**

Construction of a ground mounted solar farm and battery energy storage system with associated infrastructure and landscaping

Resolved - To note the application.

The resolution was correctly proposed and seconded (unanimous)

14/26 To note the following applications (Agenda item 5)

- (i) **26/P/0173/TRCA Banwell Youth And Community Centre West Street Banwell**
Cherry (T2 & T3) - Raise low canopy to 2m within 1 year
- (ii) **26/ P/0174/TRCA Banwell Youth And Community Centre West Street Banwell**
Ash (T7) - Raise low canopy to 2m. Remove major dead wood within 1 year
- (iii) **26/P/0335/AOC Phase 4A Land At Parklands Churchland Way Weston-super-Mare**
Request to discharge condition 19 (External Works Plan) from application 12/P/1266/OT2.
- (iv) **25/P/1113/FUL Land To North Of Station Road And West Of Nye Road Sandford**
Installation of Battery Energy Storage System, associated infrastructure, landscaping and access on land at Station Road Farm (fields between Nye Road and Mead Lane), Sandford [amended plans].

The applications above were noted.

15/26 To note planning decisions for information

- (i) **25/P/2410/FUL Banwell Primary West Street Banwell BS29 6DB**
Demolition of existing demountable classroom blocks and construction of new single storey classroom extension containing 3no. classrooms, toilets and associated areas **Approved**
- (ii) **26/P/0241/NMA Land At Parklands, Meadfields Phase 6 Churchland Way**
Non-Material Amendment to application 25/P/0238/RM (Reserved Matters application for area Phase 6, with access, appearance, landscaping, layout and scale for approval, for the erection of 68no. dwellings and associated works pursuant to Outline Permission 16/P/2744/OT2 (Outline planning application with Environmental Statement with all matters reserved for subsequent approval for a residential development of up to 250 dwellings and associated infrastructure)) to allow for alterations to the quantity of M4(2) units proposed with associated change to the proposed levels. **Approved**
- (iii) **26/P/0119/NMA Parcels 2.1a, 2.1b, 2.2a And 2.2b At Parklands Churchland Way**
Non-Material Amendment to application 23/P/2647/MMA (Minor material amendment to application 20/P/3081/RM to allow for the redesign of multiple house types and alterations to the proposed layout to improve frontage onto the main link road.) to allow for alterations to windows cil placement on Plot 33. **Approved**

(iv) 25/P/2589/S73 Land South Of Churchland Way, Wolvershill Road

Section 73 application to vary condition 1 (plans) attached to reserved matters application 23/P/2689/RM (Reserved matters application for approval of access and landscaping in relation to the construction of cycle and footpath connection along the Grumblepill Rhyne to the M5 bridge crossing, pursuant to outline planning permission 12/P/1266/OT2) to allow for amendment to the location of the footpath across the Grumblepill Rhyne **Approved**

(v) 25/P/2569/TRCA 4 High Street Banwell BS29 6AA

T1: Apple. Fell to ground level tree in decline evidence of honey fungus.. T2: Laburnum. Fell to ground level tree in decline evidence of honey fungus. T3: Pittosporum. Crown reduce by up to 2 metres. T4:Pittosporum. Crown reduce by up to 2 metres and remove damaged / split leader. **No objection (tree/hed) unconditional**

(vi) 25/P/2539/FUH 4 Church Street Banwell BS29 6EA

Retrospective application for the replacement of windows to the West elevation. **Refused**

(vii) 26/P/0009/AOC Phase 4A Land At Parklands Churchland Way Weston-super-Mare

Request to discharge condition 38 (Remediation Scheme) from application 12/P/1266/OT2. **Approve (discharge condition)(RDC)**

The planning decisions above were noted.

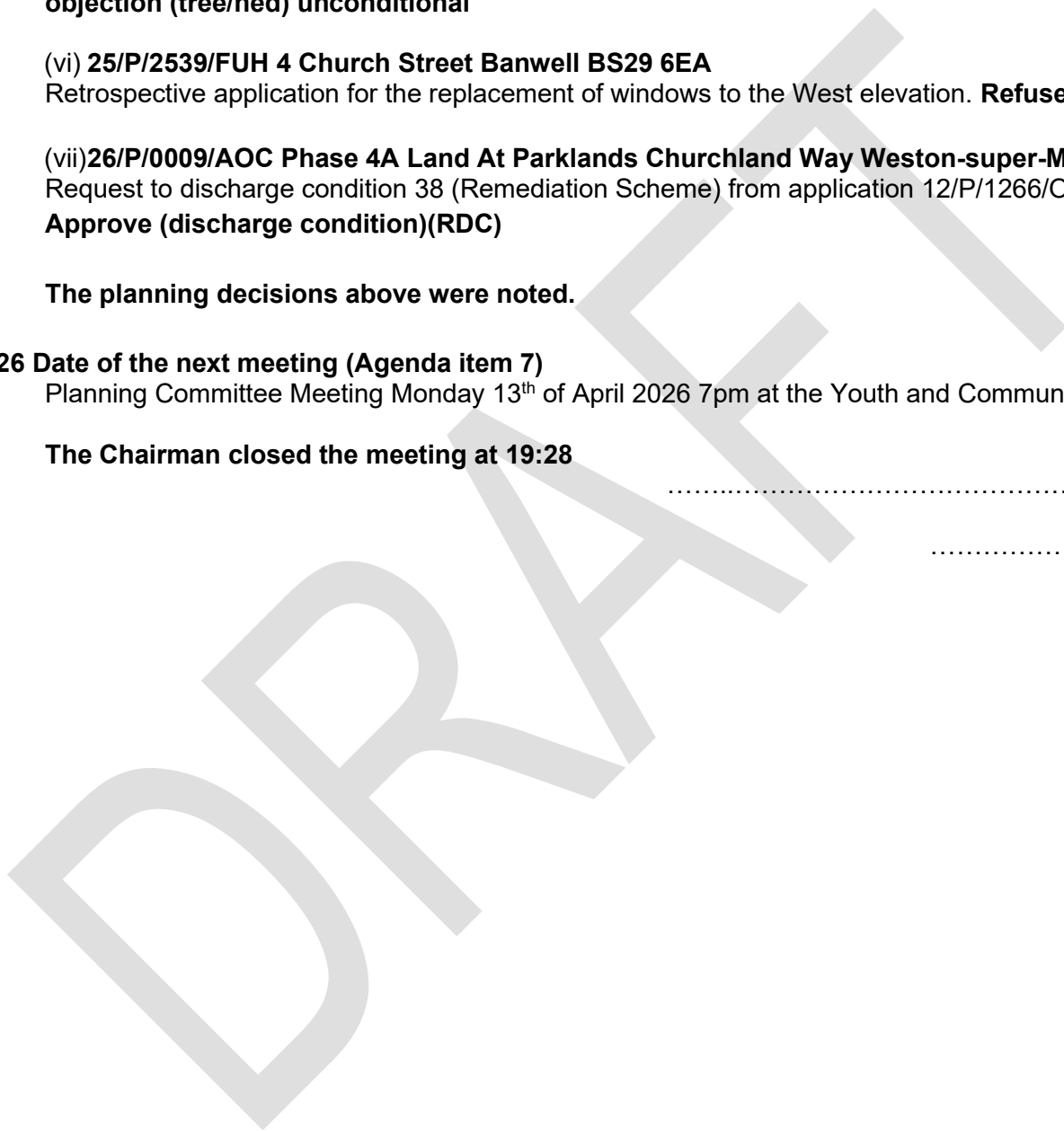
16/26 Date of the next meeting (Agenda item 7)

Planning Committee Meeting Monday 13th of April 2026 7pm at the Youth and Community Centre.

The Chairman closed the meeting at 19:28

.....Chairman

.....Date



5. To note the training and events available and agree any attendance.

- i) ALCA events and training from £30 each [Upcoming-events](#)
- ii) ALCA e-learning on nimble £14 each [E-Learning Courses ALCA](#)
- iii) Breakthrough communications training £30 [Communications Courses ALCA](#)
- iv) Various finance training £30 [Finance Training ALCA](#)
- v) Various Scribe finance training (this is our accounting package) Free [Scribe Training](#)
- vi) Various NALC training from £32.68 www.nalc.gov.uk/nalc-events

6. To receive the Officer report/Exchange of information: Please note that the Council is unable to make any formal decision under this item.

i) Banwell Bypass update

- **Traffic Management:** Ongoing traffic management arrangements continue to be driven by utility works. Wessex & Bristol Water have begun works at the Eastermead end of the village. Traffic lights installed by Wales & West on Castle Hill have resulted in the temporary closure of Wint Hill and Rhodyate by North Somerset Highways for safety reasons.
- **Wolvershill Road:** There will be a slight delay to the reopening of Wolvershill Road, now expected at the end of March / beginning of April, due to delays in the current works. A Facebook update will be issued to inform residents. This delay will also postpone the planned closure of Riverside.
- **20mph zone:** An initial conversation has taken place regarding the possibility of introducing a 20mph zone covering the whole village. Mitigation proposals are expected to be presented and consulted on during the summer / autumn.

ii) Mead Fields Stakeholders

Cllr Bailey and the Clerk are due to attend a stakeholders meeting on the 16th March at the Mead Fields Hub.

iii) Bus Forum

iv) Crop swap table

Launching in April the crop swap table will be expanding to include a seed and seedlings swap.

v) Bat and swift boxes

The bat boxes and swift boxes are up at the Youth and Community centre ready for the swift arrivals and bats coming out of hibernation in April.

vi) Physical activity fund

The Physical activity fund rejected the Parish Councils application for gym equipment stating that outdoor gym equipment within North Somerset is severely underused in a structured way to benefit people's health.

7. To approve the following expenditure.

i) Up to £800 for a weeks hire of a walk behind sweeper.

Approval is sought for the hire of a walk-behind mechanical sweeper for up to one week (estimated cost up to £400 a week). The intention is to undertake a weekend trial during the Parish Council's Spring Clean weekend in May, using the sweeper to remove debris, soil, and dead weeds from kerb lines and hard surfaces. This will take place a few weeks after the annual weed spray so that the dead weeds can be effectively removed. Clearing this material should reduce the build-up of organic matter where weeds take root. The aim is to assess whether regular sweeping could reduce or potentially remove the need for annual herbicide spraying in future years.

ii) £472 for annual weed spray.

This treatment will address existing weed growth early in the season. The proposal is that once the weeds have died back, the council will follow up with the hire of the walk-behind sweeper to remove the remaining plant material and accumulated debris from kerb edges and pathways. This combined approach aims to improve surface cleanliness and reduce the conditions that allow weeds to re-establish, with the longer-term goal of reducing or eliminating the need for herbicide use in future years.

8. To move electricity suppliers for the streetlights unmetered supply.

The Parish Council's current contract for the unmetered electricity supply for street lighting is due to expire. Quotations have therefore been obtained for a new supply contract. Price comparisons were obtained through Clear Utility and Utility Aid, who work in partnership with the National Association of Local Councils (NALC) and Avon Local Councils Association (ALCA). This arrangement allows parish councils to access group purchasing rates, which can provide more competitive pricing.

The Council's current estimated annual spend is £2,550.53, based on an annual consumption of 7,861 kWh, which has been confirmed by the Council's street lighting contractor.

Electricity prices remain subject to volatility due to movements in global energy markets. In recent weeks there have been sudden increases in oil and energy prices linked to rising geopolitical tensions in the Middle East. Changes in global fuel prices can quickly affect wholesale electricity prices, meaning supplier quotations may fluctuate over short periods.

The Council's brokers, Clear Utility and Utility Aid, have advised that energy prices are expected to remain volatile for the next few years. Based on current market conditions, they have indicated that fixing prices for a longer period may provide greater budget certainty. This differs from the position last year, when shorter one-year contracts were recommended due to expectations that prices might fall. Current advice suggests that volatility may continue in the medium term and therefore a three-year contract is considered the most stable option at present.

The quotations shown in this report were provided on 9 March and therefore reflect the prices available at that time. Energy suppliers often only hold prices for a limited period, and the final contract price may change slightly before the agreement is signed.

Contract ends 31st March 2026.

Budget for 2026/27 is £3000

Current Suppliers	Contract term	Unit Rate (UR) Day/Normal - Pence per Kwh	Standing Charge (SC) per day	Annual Cost	Comments
Yu Energy	3	31.091	29.17	Based on 7861kwh	No longer offering unmetered electricity
New Contract					
Yu Energy	Freedom	64-68	3760	£13,000 +	Standard variable tariff
Velda	3	38.00	70.00	£3404	£404 above budget
SSE	3	42.63	236.95	£4427	£1427 above budget
Green New Contract					
Ecotricity	1			£3268	£268 above budget
Ecotricity	2			£3162	£162 above budget
Ecotricity	3.5			£3011	£11 above budget

The lowest quotation received is the Ecotricity contract ending 30 September 2029, with an estimated annual cost of £3,010.95. This represents an increase of approximately £460 per year compared with the current contract.

Recommendation

It is recommended that the Council approves entering into the Ecotricity fully fixed contract ending 30 September 2029, subject to the price remaining broadly in line with the quotation received on 9 March. Delegates authority to the Clerk to finalise and sign the contract, in order to secure the most competitive available rate should prices fluctuate before the agreement is completed.

9. To discuss the installation of gym equipment by the Parish Council.

The Parish Council has been exploring options to enhance the fitness equipment provision at the Recreation Ground. Previous discussions have focused on creating an inclusive, durable, low maintenance installation that provides a broad range of physical activities catering to different abilities. The PC requested quotations from four suppliers and invited each company to resubmit revised proposals to ensure closer alignment in cost, specification, and scope. Submissions have been received from 3 companies.

Contractor 1 Proposal

Contractor 1 has provided a quotation for an outdoor calisthenics gym comprising the following core elements:



Workout Boxes (3-user station).

Quali-Cité Street Workout Unit SW 591.14, offering 16 integrated workout elements such as pull-up bars, monkey bars, rings, parallel bars, wall bars, and abdominal bench. Steel construction (galvanised and powder-coated).

Wet Pour surfacing (62 m²), including excavation, stone base, disposal of spoil, and 65 m² black EPDM wetpour surfacing (60 mm depth).

Installation, delivery, preliminaries, and groundworks fully itemised.

Warranty: Up is up to 25 years and 3 years on wetpour.

Quotation: (excl. VAT): £22,995.

Contractor 2 Proposal

Contractor 2 has proposed a **customised Combi Unit**.

Custom outdoor fitness structure. Steel construction with powder-coated finish.

Wet pour Surfacing works (63m²), including excavation, MOT stone base, trench edging, and wet-pour surfacing (40 mm and 90 mm depths across specified areas).

Installation, delivery, preliminaries, and groundworks fully itemised.

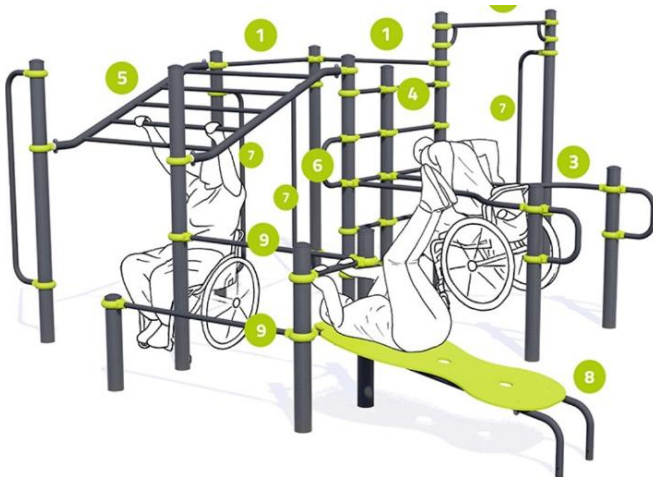
Warranty: lifetime warranty on galvanised structural parts, 15-year and 10-year warranties for other components. Each installation carries a 12-month defect liability period.



Quotation: (excl. VAT): £19,866.97.

Contractor 3 Proposal

Contractor 3 has submitted a proposal centred on the **Inclusive Combination** unit, supported by detailed datasheets and a photo board layout.



Key attributes include:

An **inclusive full-body street workout combination**, providing 24 sports activities (pull-ups, dips, monkey bars, flag handles, abs board, etc.).

Inclusive access features, including parallel bars and monkey bar access adapted for wheelchair users.

Wet Pour surfacing (60 m²), groundworks (excavation, MOT type 1 stone base, chase-cut edging).

Installation, delivery, preliminaries, and groundworks fully itemised.

Warranty: lifetime warranty on galvanised structural parts and 10-year warranties for other components. 2 year guarantee for defects in component parts.

Quotation: (excl. VAT): £25,000.

Comparative Analysis

Feature	Contractor 1	Contractor 2	Contractor 3
Main unit offered	SW 591.14 street workout	Customised Combi Unit	Inclusive Combination J5219A
Inclusion features	Standard fitness access	Standard fitness access	Inclusive wheelchair-adapted features
Materials	Galvanised & powder-coated steel	Galvanised, powder-coated, HDPE, aluminium	Painted galvanised steel, aluminium, HPL, stainless steel

Surfacing & Groundworks

- All suppliers include excavation and MOT stone base installation.
- Wetpour areas slightly vary in depth and total m² depending on equipment footprint.
- Contractor 3 highlights specific warranty conditions reliant on sub-base type and edging.

Installation Method & Site Requirements

- All include fencing, set-up, and health & safety compliance.
- Contractor 2 includes additional site welfare equipment (storage container, telehandler etc.).
- Contractor 1 notes assumptions about ground conditions and potential additional charges if obstructions are discovered.
- Contractor 3 notes their costing assumes pathway edging is already in situ.

Warranties & Maintenance

- **Contractor 2** and **Contractor 3** provide a detailed warranty schedule, including lifetime warranties on structural components and 10 years on components.
- **Contractor 1** provides less details, but indicates “up to 25 years”.

Pricing Summary (Exc. VAT)

- **Contractor 2:** £19,866.97
- **Contractor 1:** £22,995
- **Contractor 3:** £25,000

Costs reflect different equipment types, surfacing areas, installation assumptions, and included services.

Additional Considerations

Community Priorities

Previous council discussions have emphasised:

- Accessibility and inclusivity.
- Long-term durability and low maintenance.
- A broad activity range suitable for differing ages and abilities.
- Value for money and efficient installation.

Site-Specific Notes

- Contractor 2 and Contractor 1 both raise assumptions about unrestricted vehicle access and the potential for increased costs if underground obstructions or unsuitable ground conditions are encountered.
- Contractor 3’s wetpour guarantee is dependent on correct edging being in place at the time of installation.

Conclusion

The three revised proposals are now more closely aligned and each provides a viable solution. The options differ primarily in inclusivity features, warranty depth, cost, and extent of site set-up services.

Each supplier offers:

- A complete installation package.
- Safety-compliant fitness structures.
- Surfacing and groundworks suitable for the equipment proposed.
- Fencing, preliminaries, and delivery included.

10. To note the Annual Governance and Accountability Return (AGAR) Assertion 10 report and agree that the PC has appropriate arrangements in place to comply with AGAR Assertion 10.

Assertion 10 states that the authority has proper arrangements in place for managing information, including data protection, transparency and information security, as set out in the JPAG Practitioners' Guide (paragraphs 5.117–5.125).

Compliance with the Practitioners' Guide

Following a review of the council's policies, procedures and systems, Banwell Parish Council confirms that appropriate arrangements are in place in the following areas:

i) Authority Email Accounts

Councillors and officers use authority email accounts for council business, ensuring council records remain under the control of the authority and accessible where required.

ii) IT Security and Acceptable Use

The council maintains an Acceptable Use Policy which governs the use of council IT systems, devices and information. The policy includes provisions relating to:

- password protection of council devices
- secure storage of council data within approved systems
- restrictions on unauthorised devices
- requirements for reporting data breaches
- appropriate use of council email and internet systems.

iii) Website Accessibility

Banwell Parish Council publishes an Accessibility Statement and aims to ensure its website meets the requirements of the Public Sector Bodies (Websites and Mobile Applications) Accessibility Regulations 2018. The council periodically reviews website accessibility and will seek confirmation from its website provider that the site continues to meet required standards.

iv) Data Protection

The council complies with the Data Protection Act 2018 and UK GDPR and maintains policies governing the use of surveillance equipment. These include:

- a CCTV Policy covering the fixed camera system at the Youth and Community Centre
- a Body-Worn Camera Policy governing the use of body cameras
- supporting documentation including a Data Protection Impact Assessment (DPIA) and ICO registration

These policies ensure that surveillance equipment is used lawfully, proportionately and in accordance with data protection legislation.

v) Freedom of Information

The council complies with the Freedom of Information Act 2000 and maintains a Publication Scheme which is reviewed and re-adopted at least every three years to ensure it remains current.

Training

Training relating to AGAR Assertion 10 and information governance requirements has been offered to all councillors and office staff. The Clerk and Cllr Dolling have undertaken this training, covering:

- information governance
- data protection responsibilities
- transparency and information management requirements.

Conclusion

Having reviewed its policies, procedures and governance arrangements against the requirements of the JPAG Practitioners' Guide (paragraphs 5.117–5.125), Banwell Parish Council is satisfied that appropriate arrangements are in place to manage information, data protection and transparency requirements. The council therefore complies with AGAR Assertion 10.

11. To note the Consultation ‘Expanding the West of England Combined Authority into North Somerset’ and agree a response

North Somerset Council is currently consulting on whether it should become a full member of the West of England Combined Authority (WECA), which presently includes Bristol City Council, Bath and North East Somerset Council, and South Gloucestershire Council. The consultation invites views from residents, businesses, and organisations before any final decision is made.

WECA is responsible for strategic regional matters including transport, housing and regeneration, skills and employment support, business growth, and aspects of climate and energy policy. If North Somerset were to join, it would become the fourth constituent authority within the Combined Authority.

Potential advantages identified through the consultation include the opportunity for North Somerset to play a full role in regional strategic decision-making, increased influence when negotiating with central government, and potential access to additional devolved funding and investment for infrastructure, transport, and economic development.

However, some concerns have also been raised. These include the possibility that regional housing pressures, particularly from Bristol where land availability is limited, could increase development pressure within surrounding authorities such as North Somerset. There are also concerns that combined authorities can introduce an additional layer of regional governance which may feel more remote from local communities. In addition, parish and town councils do not currently have a formal role within WECA governance structures, which may limit direct local representation at that level.

The consultation is open until 10 April 2026.

Members are asked to note the consultation and consider whether the Parish Council wishes to submit a formal response.

Draft Parish Council Response

Banwell Parish Council notes the consultation regarding the proposed expansion of the West of England Combined Authority (WECA) to include North Somerset. The Parish Council recognises that membership of WECA may offer opportunities for stronger regional collaboration, improved strategic coordination, and potential access to additional investment in areas such as transport, infrastructure, and economic development.

However, the Parish Council would wish to highlight several areas of concern. In particular, members are mindful that Bristol’s limited capacity for new housing development may place increasing pressure on neighbouring authorities, including North Somerset, to accommodate additional housing growth. It is important that any regional strategic planning arrangements do not disproportionately shift housing pressures onto surrounding rural communities without appropriate infrastructure and local consideration.

Members also note concerns that combined authorities can add an additional layer of governance, which may feel remote from local communities. Parish and town councils currently have no formal representation within the WECA governance structure, and the Parish Council would encourage consideration of mechanisms to ensure that the voices of local communities and parish councils are effectively heard within regional decision-making.

Banwell Parish Council therefore notes the proposal for North Somerset to join WECA but asks that these concerns are taken into account as the process progresses

Banwell Parish Council

Net Position by Cost Centre and Code - All Cost Centres and Codes

Cost Centre Name

Cemetery & Memorials

Code	Title	Bal. B/Fwd.	Receipts		Payments		Current Balance
			Budget	Actual	Budget	Actual	Budget
101	Cem Grass Cutting				1,950.00	1,787.50	162.50
102	Cem paths / trees / garder				300.00	85.00	215.00
103	Cem making up graves				200.00		200.00
104	Cemetery / Memorial Main				5,000.00	18.49	4,981.51
105	Env Fee				2,045.00	360.00	1,685.00
106	Cemetery software				450.00	555.00	-105.00
					9,945.00	£2,805.99	7,139.01

Cemetery Income

Code	Title	Bal. B/Fwd.	Receipts		Payments		Current Balance
			Budget	Actual	Budget	Actual	Budget
110	Cemetery Income			4,657.43		170.00	4,487.43
111	Cemetery Bank interest			4,001.33			4,001.33
				£8,658.76		£170.00	8,488.76

Clerk & Administration

Code	Title	Bal. B/Fwd.	Receipts		Payments		Current Balance
			Budget	Actual	Budget	Actual	Budget
201	Salary & NI				48,000.00	47,620.52	379.48
202	Clerk pension				2,400.00	2,285.42	114.58
203	Advertising				650.00	742.00	-92.00
204	Insurance				1,900.00	1,845.01	54.99
205	Subscriptions inc ALCA &				2,000.00	1,326.37	673.63
206	Audit Fee				1,400.00	755.00	645.00
207	Legal Costs				600.00	132.70	467.30
208	Training Officers				600.00	325.00	275.00
209	Training Councillor				500.00	687.00	-187.00
210	Grants & Donations				8,100.00	6,427.76	1,672.24
211	Chairmans Allowance				400.00	150.54	249.46
212	IT Equipment in software			58.10	1,500.00	2,884.40	-1,326.30
213	Bank Charges				200.00	148.67	51.33
215	Risk Assessments				180.00		180.00
709	Office Equipment inc Web				1,500.00	1,280.35	219.65
				£58.10	69,930.00	£66,610.74	3,377.36

Earmarked Reserves

Code	Title	Bal. B/Fwd.	Receipts		Payments		Current Balance
			Budget	Actual	Budget	Actual	Budget
214	Food bank			1,750.00	2,000.00	810.36	2,939.64
504	CIL 2022/23					60,482.43	-60,482.43
505	CIL 2025/26			58,376.83			58,376.83
718	Living Room			1,702.50		1,663.48	39.02
808	Social Perscribing Grant					738.83	-738.83
				£61,829.33	2,000.00	£63,695.10	134.23

Environment

Code	Title	Bal. B/Fwd.	Receipts		Payments		Current Balance
			Budget	Actual	Budget	Actual	Budget
301	Allotment		1,647.88	1,647.88	1,647.88	1,647.88	
302	Env Grass Cutting				2,045.00	1,874.62	170.38
303	Env Hedge / Fence / Tree				310.00	271.02	38.98
304	Village Orderly		435.81	435.81	4,890.00	4,392.50	497.50
305	Dog Bins			1,050.00	7,500.00	7,784.15	765.85
306	Env Maintenance / Inspec				2,000.00	1,909.67	90.33
307	Env Projects		245.00	245.00	8,200.00	3,235.34	4,964.66
308	Env Grant		7,149.00		1,000.00		-6,149.00
			9,477.69	£3,378.69	27,592.88	£21,115.18	378.70

Highways

Code	Title	Bal. B/Fwd.	Receipts		Payments		Current Balance
			Budget	Actual	Budget	Actual	Budget

Current Balance = Balance B/Fwd - (Receipt Budget - Actual Receipt) + (Payment Budget - Actual Payments)

Banwell Parish Council
Net Position by Cost Centre and Code - All Cost Centres and Codes

Cost Centre Name

401 Street light power		3,000.00	2,512.50	487.50
402 Street light maintenance		1,500.00	947.00	553.00
403 Street light upgrade				
404 Highways related projects		3,000.00	137.47	2,862.53
		7,500.00	£3,596.97	3,903.03

Income

<u>Code</u>	<u>Title</u>	<u>Bal. B/Fwd.</u>	<u>Receipts</u>		<u>Payments</u>		<u>Current Balance</u>
			<u>Budget</u>	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>	<u>Budget</u>
501	Misc Income		300.00	12.12			-287.88
502	Annual Precept		122,646.03	139,365.19			16,719.16
503	VAT						
			122,946.03	£139,377.31			16,431.28

Recreation Ground

<u>Code</u>	<u>Title</u>	<u>Bal. B/Fwd.</u>	<u>Receipts</u>		<u>Payments</u>		<u>Current Balance</u>
			<u>Budget</u>	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>	<u>Budget</u>
601	Rec Grass Cutting				2,300.00	2,062.50	237.50
602	Rec Maintenance				8,600.00	420.25	8,179.75
603	Rec Tree & Fence Work				300.00	3,222.00	-2,922.00
604	Rec Inspections				400.00	516.00	-116.00
605	Rec Play Equipment & Be				6,000.00		6,000.00
					17,600.00	£6,220.75	11,379.25

Youth & Community Centre

<u>Code</u>	<u>Title</u>	<u>Bal. B/Fwd.</u>	<u>Receipts</u>		<u>Payments</u>		<u>Current Balance</u>
			<u>Budget</u>	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>	<u>Budget</u>
701	YCC upgrade				2,000.00	353.50	1,646.50
702	YCC repairs & maintenanc				3,000.00	3,465.52	-465.52
703	YCC CCTV				800.00	145.00	655.00
704	YCC Electricity			154.22	800.00	394.19	560.03
705	YCC Gas				1,000.00	705.45	294.55
706	YCC water				600.00	361.20	238.80
707	YCC waste			58.62	300.00	214.79	143.83
708	YCC cleaning & supplies				3,000.00	2,830.38	169.62
710	YCC phone & wifi				600.00	538.49	61.51
711	YCC Grass cutting				1,125.00	1,031.25	93.75
712	YCC hedge, fence & tree \				500.00	250.00	250.00
713	YCC grants & donations		1,000.00	1,500.00			500.00
714	YCC income		500.00	365.50			-134.50
715	YCC Booking software				430.00	417.60	12.40
716	YCC Music Licence				600.00	764.33	-164.33
717	YCC events refreshments			18.62	150.00	45.30	123.32
			1,500.00	£2,096.96	14,905.00	£11,517.00	3,984.96

Youth Club

<u>Code</u>	<u>Title</u>	<u>Bal. B/Fwd.</u>	<u>Receipts</u>		<u>Payments</u>		<u>Current Balance</u>
			<u>Budget</u>	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>	<u>Budget</u>
801	YC sessions				8,000.00	3,658.32	4,341.68
802	YC budget				400.00	14.12	385.88
803	YC extraordinary activities			177.00	5,000.00	880.57	4,296.43
805	YC subscriptions		550.00	801.00			251.00
806	Tuck Shop		100.00	409.50	100.00	466.13	-56.63
807	Youth Forum				200.00		200.00
			650.00	£1,387.50	13,700.00	£5,019.14	9,418.36

NET TOTAL

134,573.72	£216,786.65	163,172.88	£180,750.87	64,634.94
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Banwell Parish Council

Prepared by: _____ Date: _____

Name and Role (Clerk/RFO etc)

Approved by: _____ Date: _____

Name and Role (RFO/Chair of Finance etc)

	Bank Reconciliation at 28/02/2026		
	Cash in Hand 01/04/2025		248,375.73
	ADD Receipts 01/04/2025 - 28/02/2026		233,659.02
			482,034.75
	SUBTRACT Payments 01/04/2025 - 28/02/2026		197,266.18
A	Cash in Hand 28/02/2026 (per Cash Book)		284,768.57
	Cash in hand per Bank Statements		
	Natwest Current account (5335765 28/02/2026	6,623.23	
	Cemetery Reserve Account (59678 28/02/2026	24,047.96	
	PC Reserve Saver account (81413 28/02/2026	51.25	
	Unity Trust Bank (20398572) 28/02/2026	111,791.66	
	Lloyds Credit Card 28/02/2026	0.00	
	Charity Bank 28/02/2026	92,254.47	
	Unity Saver 28/02/2026	50,000.00	
			284,768.57
	Less unrepresented payments		
			284,768.57
	Plus unrepresented receipts		
B	Adjusted Bank Balance		284,768.57
	A = B Checks out OK		

Banwell Parish Council
Reserves Balance
2025-2026

<u>Reserve</u>	<u>OpeningBalance</u>	<u>Transfers</u>	<u>Spend</u>	<u>Receipts</u>	<u>CurrentBalance</u>
Earmarked					
Cemetery Reserves	109,753.67		170.00	8,658.76	118,242.43
Social prescribing grant	863.57		880.57	177.00	160.00
Food Bank	2,623.64		810.36	1,750.00	3,563.28
New Banwell Solar	9,488.88				9,488.88
CIL 22/23	64,986.16		60,482.43		4,503.73
Refreshments	32.33		45.30	18.62	5.65
CIL 2023/24	5,598.67				5,598.67
Community Living Room	126.49		1,663.48	1,702.50	165.51
CIL 2025/26				58,376.83	58,376.83
Total Earmarked	193,473.41		64,052.14	70,683.71	200,104.98
TOTAL RESERVE	193,473.41		64,052.14	70,683.71	200,104.98
GENERAL FUND					84,663.59
TOTAL FUNDS					284,768.57

Bills for Payment - 20th February to the 10th March 2026
Banwell Parish Council

Method	Payee	Details	Gross Amount	Comments	Minute agreed	Power	
Already Paid							
DD	YU	Streetlight Power	£ 259.77		089/25	The Parish Council	
DD	Octopus Energy	YCC energy use	£ 74.66		089/25		
DD	Mainstream	Phone and Broadband	£ 57.14		089/25		
DD	XCS	Printer costs	£ 39.48		089/25		
To Pay							
BACS	J K Gardening	Grass cutting & Village Orderly contract	£ 1,043.34		089/25		
BACS	J K Gardening	Emptying NSC bins	£ 15.00	Total: £1058.34	198/24 (ii)		
BACS	Corporate Cleaning Services	Dog Bin Emptying	£ 478.40		089/25		
BACS	Insight Cleaning	YCC Cleaning	£ 240.00		089/25		
BACS	YMCA	January Youth Club Provision	£ 540.00		089/25		
BACS	YMCA	February Youth Club Provision	£ 405.00		089/25		
BACS	Webglu	Quarterly Website hosting costs	£ 161.46		089/25		
BACS	Glasdon	New West Garston footpath Dog Bin	£ 306.13		023/26 (iii)		
BACS	SLCC	Regional Training Seminar	£ 102.00		021/26 (v)		
BACS	ALCA	Assertion 10 training for Clerk	£ 3.00	£32 refund for cancelled course	021/26 (ii)		
BACS	ALCA	Assertion 10 for Councillors	£ 15.00		021/26 (iii)		
BACS	Scribe	Civic.ly monthly cost	£ 63.60		172/24		
BACS	GB Sport	Service cableways and replace traveller	£ 750.00		176/25		
BACS	GB Sport	Quartely operation inspection	£ 132.00	Total: £882	089/25		
BACS	Parish Magazine	Quarterly newsletter	£ 150.00		089/25		
BACS	Rob Cox	YCC repairs to tap and toilet	£ 188.40		H & S		
BACS	Officer overtime + Expenses	Overtime, expenses (keys, postage, milk, butter & rolls)	£ 274.76		contractual & 037/25		
DD	Lloyds Bank PLC	Multipay charge & costs (Open AI, microsoft business, YCC toilet & hand rolls)	£ 94.65		Admin, YCC cleaning		
SO	Officer Salaries	Officer Salaries	£ 3,203.67		089/25 & E29/25		
DD	Nest	Pension contibutions	£ 213.76		089/25		
DD	Unity Trust	Bank Charges	£ 12.85		089/25		
DD	North Somerset	YCC Waste Collection	£ 9.77		089/25		
BACS	HMRC	PAYE and NI	£ 1,175.12		089/25		
Totals			£ 10,008.96				

The Parish Council have resolved to use the General Power of Competence as of the 15th May 2023