



Banwell Youth and Community Centre,
West Street
Banwell. BS29 6DB
01934 820442

13th January 2026

Members of the public and press are entitled to be at the following meeting in accordance with the Public Bodies (Admission to Meeting) Act 1960 Section 1 unless excluded by the Parish Council by resolution during the whole or part of the proceedings. Such entitlement does not however include the right to speak on any matter except at the commencement of the meeting given over specifically for that purpose.

To: The Chairman and all members of Banwell Parish Council.

You are summoned to attend a Meeting of Banwell Parish Council, to be held at the Youth & Community Centre (YCC) on Monday 19th of January 2026 at 7:30pm, when the following business will be transacted.

The meeting will be livestreamed on Facebook <https://www.facebook.com/banwellparishcouncil>

Liz Shayler

Clerk to the Council

Before the meeting begins, there will be a public participation session. This session is open to the public to present comments, observations, information, petitions, or lead deputations and is the only time members of the public may participate. *(Please note the Council is unable to make formal decisions under this item)*

- i) Members of the public.
- ii) Community Beat Manager's report.
- iii) Ward Councillor's report.

A G E N D A

1. To receive apologies for absence.
2. To receive members' declarations of interest on any agenda item.
3. To approve as a correct record the minutes of the Parish Council Meeting held on the 15th of December 2025 (pages 1 – 7)
4. To note the training and events available and agree any attendance (page 8).
 - i) ALCA e-learning on nimble £14 each [E-Learning Courses ALCA](#)
 - ii) Breakthrough communications training £30 [Communications Courses ALCA](#)
 - iii) Various finance training £30 [Finance Training ALCA](#)
 - iv) Various Scribe finance training (this is our accounting package) Free [Scribe Training](#)
 - v) Various NALC training from £32.68 www.nalc.gov.uk/nalc-events
5. To receive the Officer report/Exchange of information: Please note that the Council is unable to make any formal decision under this item (page 8).
 - i) Banwell Bypass
 - ii) Officers supporting other Councils
 - iii) Land Registry
 - iv) Octopus Export Tarriff
6. To approve the following expenditure (pages 8 & 9).
 - i) £216 for annual YCC lift inspection.
 - ii) £960 for trees works picked up on the annual report & removal of 3 stumps in the cemetery.
 - iii) £760 +VAT for the annual monitored intruder alarm and fire alarm systems.
 - iv) £145 +VAT for the annual CCTV services.

7. To discuss the Cemetery Remembrance Garden edging and agree a way forward (page 9).
8. To note the annual independent play inspections and agree any expenditure (page 10).
9. To agree priorities for Community Infrastructure Levy expenditure (pages 10 & 11)
10. To note the Internal Auditors Interim Report and agree any actions (pages 11 & 12).
11. To consider the following budget requests and agree a way forward. (pages 12 & 13).
 - i) Highways Projects cost centre
 - ii) Environmental Projects cost centre
 - iii) Annual Grant requests
12. To discuss the 2026 / 2027 Parish Council budget and agree the precept request (pages 13 - 16)
13. To note the Parish Council's end of December's net position, bank balances, bank reconciliation and reserves (pages 17 – 21).
14. To authorise bills for payment for January (page 22).
15. To agree to update the banks mandates for NatWest and Unity Trust to remove ex-councillors and to add new councillors.
16. Date of the next meeting –
 - Monday 2nd of February 2026, 7pm Planning Committee at the Youth & Community Centre (YCC).
 - Monday 2nd of February 2026, 7pm Youth & Community Centre Committee at the YCC.
 - Monday 16th of February 2026, 7:30pm Parish Council Meeting at the YCC.

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (age, race, gender, gender reassignment, sexual orientation, marital status, religion & belief, pregnancy & maternity and disability) Crime and Disorder, Health & Safety and Human Rights.