



MINUTES OF THE PARISH COUNCIL MEETING HELD IN BANWELL YOUTH & COMMUNITY CENTRE (YCC) AT 7:30pm ON MONDAY 15th JUNE 2026

PRESENT: Councillors: Steve Voller (Chairman), Mike Bailey (Vice Chairman), Mike Dolling, Paul Harding, Darren Salvage, Kelly Smith, Matthew Thompson and Tara Wright

IN ATTENDANCE: Mrs Liz Shayler (Clerk)
WARD COUNCILLOR: Cllr Tristram
MEMBERS OF THE PUBLIC: None

Cllr Voller welcomed everybody.

Before the meeting was convened, members of the public were invited to speak.

i) **Members of the public.**

No members of the public were present.

Cllr Dolling spoke in relation to application 25/P/0046/OU2 – Land North of Banwell and West of Wolvershill Road. He raised concerns regarding the proposed location of the playing pitches within the strategic green gap. Concerns included duplication of existing football provision within the parish, the impact of vehicular access via Wolvershill Road, and the location of the pitches on the opposite side of the bypass.

ii) **Community Beat Manager's Report.**

No report was received. Residents are encouraged to stay informed via the Avon & Somerset Police website or by following their Facebook page: North Somerset Neighbourhood Policing.

iii) **Ward Councillor's Report.**

Cllr Tristram reported that, overall, residents appeared to be content at present. He confirmed that the William Dawes Close development was almost complete. However, he had met with a number of Knightcott Road residents who had raised concerns about the potential flood risk associated with the new development. Particular concerns related to whether the attenuation ponds had sufficient capacity and whether they would continue to operate effectively in the event of a power cut.

The meeting was convened.

099/26 To receive apologies for absence (agenda item 1)

Apologies were received from Cllrs Simon Arlidge, Andrew Base and Steve Davies (who attended online).

100/26 To receive members' declarations of interest on any agenda item (agenda item 2)

Cllr Dolling declared an interest in agenda item application 25/P/0046/OU2 Land North of Banwell and West of Wolvershill Road due to the proximity of his property to the strategic green gap.

101/26 To approve as a correct record the minutes of the Annual Parish Council Meeting held on the 18th of May 2026 (agenda item 3)

Resolved – That the May minutes of the Annual Parish Council Meeting be approved as a correct record.

The resolution was correctly proposed and seconded (unanimous with one abstention due to absence)

The minutes of the meetings were signed by the Chairman as a correct record.

102/26 To note the following minutes (agenda item 4)

- i) **Planning Committee 1st June 2026**
- ii) **Environment Working Group on 1st June 2026**
- iii) **Wolvershill Working Group on 9th June 2026**

The minutes above were noted.

103/26 To approve the request from the Mendip Villages Joint Committee to initially host the new Mendip Villages website / app (agenda item 5).

Resolved – To approve the request from the Mendip Villages Joint Committee to initially host the new Mendip Villages website / app.

The resolution was correctly proposed and seconded (unanimous)

104/26 To note the training and events available and agree any attendance (agenda item 6)

- i) **ALCA events and training from £30 each**
- ii) **ALCA e-learning on Nimble £14 each**
- iii) **Breakthrough communications training £30**
- iv) **Various finance training £30**
- v) **Various Scribe finance training Free**
- vi) **Various NALC training from £32.68.**

The training above was noted.

105/26 To receive the Clerk's report/Exchange of information (agenda item 7)

- i) **Banwell Bypass update**
Opening has been delayed due to utility diversion works, with the current expected opening date now summer 2027. Traffic mitigation measures for Churchill, Sandford and Winscombe are a current high priority. A further closure of Wolvershill Road is planned, although this is unlikely to take place until the autumn. Intermittent traffic management will be required on Knightcott Road, including works to the new junction, road realignment and the entrance to the industrial estate. A decision is awaited from North Somerset Council Highways regarding proposed works on East Street, with discussions ongoing about a possible closure in or around July; any closure would be kept as short as possible, with traffic management used where feasible to minimise disruption. It was also noted that Moor Road is due to close permanently on 13th July, with no pedestrian access north of the embankment works until Riverside reopens, meaning access will need to be via Silvermoor Lane or from north of the Riverside closure point.
- ii) **Mead Fields Surgery**
No residents attended the Mead Fields Surgery. The Environment and Biodiversity Officer also cancelled the litter pick due to the weather.
- iii) **Mead Fields Picnic**
The Mead Fields Picnic had to be cancelled the day before the event due to forecast heavy rain and wind gusts of up to 40mph. It is hoped that the event can go ahead on 15th September.
- iv) **Printer contract**
The printer contract has rolled over into a new year, with a small increase of £3 to the monthly cost. This includes the provision of a new, updated printer, which should make it significantly easier to switch between colour and black and white printing than is currently the case.

106/26 To approve the cost of £100 donation to St John Ambulance for four defib training sessions in Banwell and Mead Fields (agenda item 8).

Resolved – To approve a £100 donation to St John Ambulance for four defib training sessions in Banwell and Mead Fields.

The resolution was correctly proposed and seconded (unanimous)

107/26 To note and comment upon the reconsultation of the following planning applications (agenda item 9)

i) 24/P/2690/OU2 Land East of Wolvershill Road (Re-Consultation)

Outline Planning Application with Environmental Statement (main points of Access, from Banwell Bypass and Wolvershill Road not reserved) for demolition of existing buildings and phased redevelopment to provide up to 1,300 homes (Use Class C3), a mixed-use local centre including up to 5,500 sqm of community and commercial uses (Use Classes E, F1 and F2) and a Care or Extra Care facility (Use Class C2), a Primary School, green infrastructure, and associated works. Details of layout, appearance, scale and landscaping reserved for subsequent approval.

Resolved – To approve the following comment.

Banwell Parish Council notes the changes to the planning application; however, it has the following comments.

The Parish Council supports the safeguarding of land for the future M5 Junction 21A road. However, it considers that the M5 Junction 21 relief road, identified in the Local Plan, should also be protected. Concern is raised that the current planning application appears to show an attenuation pond and new planting on the proposed route. If permitted, and the relief road is subsequently brought forward, this could have implications for drainage infrastructure and the delivery of 30-year Biodiversity Net Gain commitments.

The Parish Council notes the updated layout of the community centre area and supports the continued prioritisation of bus access and active travel routes. However, concern is raised that car parking provision may be inadequate, particularly where residential, commercial and hub-related demand coincides. The Parish Council requests that parking provision is reviewed to ensure that the community centre area can function effectively without creating displacement parking or access issues elsewhere within the development.

The Parish Council supports the provision of one set of allotments south of the bypass within the strategic green gap. Whilst the Parish Council would not normally support this type of provision within the strategic green gap, it considers that the benefits in this instance outweigh the potential disadvantages. In particular, provision south of the bypass would better serve existing Banwell residents, whose access to the current allotments north of the bypass is likely to become more challenging once the bypass is in place, and may help reduce vehicle movements across the village.

The resolution was correctly proposed and seconded (unanimous)

Cllr Dolling left the meeting.

ii) 25/P/0046/OU2 Land North of Banwell and West of Wolvershill Road (Re-consultation).

Outline planning application with Environmental Statement for residential-led mixed use development comprising: up to 600 residential dwellings including specialist later living accommodation (Classes C2 and C3), mixed-use Local Centre (non-residential uses to include Classes E, F2 and sui generis (pub/restaurant)), a Primary School (Class F1), sports and leisure provision including community park, public open space and associated access, infrastructure, landscape and ancillary works. All matters reserved except for access from Wolvershill Road and Summer Lane.

Resolved – To approve the following comment:

Banwell Parish Council notes the changes to the planning application; however, as the playing pitches remain within the strategic green gap, it recommends refusal of the application for the following reasons.

The Parish Council notes the updated layout of the community centre area and supports the continued prioritisation of bus access and active travel routes. However, concern is raised that car parking provision may be inadequate, particularly where residential, commercial and hub-

related demand coincides. The Parish Council requests that parking provision is reviewed to ensure that the community centre area can function effectively without creating displacement parking or access issues elsewhere within the development.

The Parish Council does not support the provision of formal sports pitches within the strategic green gap.

The Parish Council supports the principle of sports provision and recognises the importance of access to football and organised sport. However, it considers that the current location is inappropriate and that formal sports pitches should be relocated to the Wolverhill side of the bypass, where they can be properly integrated into the layout, movement network, green infrastructure and community infrastructure of the new development. The Parish Council's concerns are as follows:

Vehicular access - The Parish Council considers that vehicular access is the key issue. While pedestrian, cycle and public transport access may be available, the proposal does not appear to have adequately assessed the vehicular trips generated by organised sports use, including visiting teams, parents, spectators, coaches, officials and maintenance vehicles. The concern is therefore not general accessibility, but the suitability and impact of the proposed vehicular access arrangement.

Location in relation to the bypass and the new development - The pitches would be located outside the main body of the Wolverhill development and separated from it by the bypass corridor. This weakens their integration with the new community and risks creating a peripheral sports facility rather than a centrally planned piece of community infrastructure.

Traffic modelling - The Parish Council is concerned that the traffic modelling for the bypass did not include the operation of formal sports pitches in this location. The application should not rely on modelling that has not assessed organised sports use, match-day peaks, visitor traffic, parking demand, and the cumulative impact on Banwell village and the local highway network.

Impact on Banwell village - The proposed location could result in pitch-related traffic being routed via Banwell village rather than being contained within the Wolverhill development. This risks undermining the purpose of the bypass by creating a new leisure destination that draws vehicle movements back into the village.

Access from the end of a cul-de-sac - The Parish Council remains concerned that access via the end of a cul-de-sac is not suitable for an organised sports facility that may generate concentrated periods of traffic, parking demand and pedestrian movement. This arrangement risks harm to residential amenity and highway safety unless it is fully assessed and appropriately mitigated.

Strategic gap and landscape impact - The Parish Council objects to the location of formal sports pitches within the strategic green gap unless the applicant can clearly demonstrate that the proposal would preserve the openness, landscape character, visual separation and setting function of the gap. The strategic green gap is not simply undeveloped land available for community facilities; it has a defined planning purpose in maintaining the character and setting of Banwell and the separation between Banwell and Wolverhill.

Formal sports use, together with associated parking, structures, lighting, fencing and activity, risks urbanising this important area and weakening its planned separation function.

Placemaking and community integration - Sports provision should form part of a comprehensive placemaking strategy for Wolverhill. Locating the pitches south of the development, beyond the bypass corridor, risks making them feel detached from the new settlement rather than part of its social and recreational heart. The Parish Council therefore requests that the applicant consider relocating the pitches to the Wolverhill side of the bypass, where they can be integrated into the development from the outset, with direct vehicular access designed as part of the wider movement strategy.

Alternative provision and wider health and wellbeing - Banwell already has established football provision through Banwell FC. The Parish Council therefore considers that limited land and Section 106 resources should be used to create a broader and more inclusive health and wellbeing offer that complements existing football provision rather than duplicating it. The Parish Council supports football and organised sport but considers that the wider health and wellbeing needs of a 2,800-home development would be better served by more inclusive multi-use green space, particularly where formal football provision already exists locally and could be enhanced through early Section 106 investment. Land within the strategic green gap should instead be used for informal, low-impact green infrastructure and country park-style wellbeing provision, consistent with its separation, landscape and setting function.

Section 106 and early sports mitigation - The Parish Council is concerned that the timing of sports pitch delivery may not align with the timing of need arising from the development. Demand for football and other organised sport will arise from the first occupations, particularly from families and young people moving into the new community. If the permanent pitch provision is delivered in a later phase, there is likely to be a significant interim period during which existing local clubs and facilities will experience additional demand without corresponding mitigation.

The Parish Council therefore requests that the Section 106 agreement includes an early-phase sports mitigation contribution, payable at or before first occupation, or at an early occupation threshold, to support existing local football provision. This could be directed to Banwell FC or administered through the appropriate local authority or community sports mechanism, to increase immediate local capacity while permanent provision is delivered. Such a contribution would be directly related to the development, necessary to mitigate the early recreational and sporting demand generated by new residents, and fairly and reasonably related in scale and kind to the development. It would also help ensure that the health and wellbeing benefits of sports provision are available from the outset, rather than only after later phases of the development.

The resolution was correctly proposed and seconded (unanimous)

Cllr Dolling rejoined the meeting.

108/26 To note the Parish Council's end of May net position, bank balances, bank reconciliation and reserves (agenda item 10).

The Parish Council's end of May net position, bank balances, bank reconciliation and reserves were noted.

109/26 To authorise bills for payment for June (agenda item 11).

The Clerk tabled an amended bills for payment schedule.

Resolved – To authorise June payments totalling £9,536.37. Cllrs Harding and Bailey to authorise the BACS payments on behalf of the Council.

The resolution was correctly proposed and seconded (unanimous)

110/26 Dates of the next meetings (agenda item 12)

Monday 6th of July 2026, 7pm Planning Committee at the Youth & Community Centre (YCC).

Monday 20th of July 2026, 7pm Banwell Recreation Ground AGM at the YCC.

Monday 20th of July 2026, 7:30pm Parish Council Meeting at the YCC.

The Chairman closed the meeting at 8pm

.....Chairman

.....Date

Bills for Payment - 17th May to the 13th June 2026
Banwell Parish Council

Method	Payee	Details	Gross Amount	Comments	Minute agreed	Power
Already Paid						
DD	Octopus Energy	YCC energy use	£ 8.36	To be claimed back	094/26	
DD	Nest	Pension contributions	£ 293.35		094/26	
DD	CF Quarterly	Printer lease	£ 132.00		094/26	
DD	XCS	Quarterly printing	£ 41.83		094/26	
To Pay						
DD	Mainstream	Phone and Broadband	£ 57.14		094/26	
BACS	J K Gardening	Grass cutting & Village Orderly contract	£ 1,043.34		094/26	
BACS	J K Gardening	Emptying NSC bins	£ 15.00		198/24 (ii)	
BACS	J K Gardening	Environment Fees Total: £1098.34	£ 40.00		109/26	
BACS	Corporate Cleaning Services	Dog Bin Emptying	£ 598.00		094/26	
BACS	Insight Cleaning	YCC Cleaning	£ 264.00		094/26	
BACS	YMCA	Youth Club Provision	£ 405.00		094/26	
BACS	Scribe	Civic.ly monthly cost	£ 63.60		172/24	
BACS	Banwell Handyman	YCC toilet seat & dog bin installation	£ 72.60		109/26	
BACS	GB Sport	Quaretly Inspection	£ 132.00		094/26	
BACS	Banwell Parish News	Advertising	£ 30.00		109/26	
BACS	Banwell Parish News	Quarterly newsletter Total: £137.00	£ 107.00		094/26	
BACS	Print Hive	New Policeman Sign	£ 150.00		092/26 (vi)	
BACS	Webglu	Quarterly Wesbite hosting and maintenance fee	£ 161.46		094/26	
BACS	DS Securities	Replacement of CCTV hard drive	£ 450.00		H & S	
BACS	Officer overtime + Expenses	Overtime, expenses (milk, scones, refreshments)	£ 32.95		060/26	
DD	Lloyds Bank PLC	Multipay charge & costs (Open AI, star, food bank, admin and tuck)	£ 327.19		109/26	
DD	Conrad Energy	Streetlighting	£ 165.89		094/26	
SO	Amy Symonds	Impact Alliance Officer Salary	£ 226.19		MVJC 05/26	
SO	Officer Salaries	Officer Salaries	£ 3,409.20		089/25 & E29/25	
DD	Unity Trust	Bank Charges	£ 10.90		094/26	
DD	North Somerset	YCC Waste Collection	£ 10.06		094/26	
BACS	HMRC	PAYE and NI	£ 1,289.31		094/26	
		Totals	£ 9,536.37			

The Parish Council have resolved to use the General Power of Competence as of the 15th May 2023



Minutes of the meeting of the Mendip Villages Joint Committee held virtually, 6pm on Thursday 11th June 2026.

PRESENT:

Cllrs Kelly Smith (Banwell), Jan Murray (Churchill) Barbara Smart (Winscombe & Sandford).

Officers: Liz Shayler and Amy Symonds (Banwell), Sally Diaz (Churchill) & Lynne Rampton (Winscombe & Sandford)

Also present: Trevor Smallwood (Chairman, Churchill & Langford Minibus Society), Chris Head (North Somerset Council) David Williams (St Monicas Trust), Simone Shepherd (West of England Rural Network) and Linda Hobson.

21/26 To elect a Chair of the Joint Committee (agenda item 1)

Resolved: to elect Trevor Smallwood as Chair of the Joint Committee.

22/26 To receive apologies for absence (agenda item 2)

Apologies were received from Tina Huckle-Mills (WERN), Anne Cooke (Impact Alliance).

23/26 To receive members' declarations of interest on any agenda item (agenda Item 3)

No declarations of interest were received.

24/26 To approve as a correct record the minutes of the Mendip Villages Joint Committee from the 8th of April 2026 (agenda item 4).

Resolved: to approve as a correct record the minutes of the Mendip Villages Joint Committee from the 8th of April 2026.

25/26 To note the following reports (agenda item 5).

(i) Chairmans report

The Chairmans report was noted. He also briefly reported on a Voluntary Action North Somerset meeting and a report received on Community Transport. He noted that volunteering was identified as important, including how a volunteer recruitment drive could be supported within North Somerset. North Somerset Council is also involved in this work and will be supporting it.

(ii) Community Connector report

The Community Connector report was noted. She provided an update on the Story of Change report undertaken for the Mendip Villages, which will be shared with the Committee for feedback. She also informed the Committee that the 'Altogether Now Fund' has opened.

26/26 To consider and agree expenditure and next steps within the Communications and Volunteers priority strands (agenda item 6).

(i) Update on Community Website

Resolved: to agree contractor 2 to develop the community website with Banwell PC initially hosting the website / app.

(ii) Yoga in the Park

Resolved: to agree a budget of up to £1500 to deliver Yoga in the Park every Sunday throughout the summer. The Community Co-ordinator to work with local Yoga instructors to record data in relation to referrals.

27/26 To discuss the progression of emerging ideas and agree next steps for development (agenda item 7).

(i) Churchill Community Growing Area

Churchill Parish Council provided an update on its community allotment proposal.

(ii) Community Get togethers

The Committee discussed the possibility of trialling events aimed at helping residents from new developments become more involved with village life. It was suggested that the community should explore organisations that may be able to support this aim.

(iii) NSC Community Cohesion Role

North Somerset informed the Committee that they were employing a Community Cohesion Officer working across North Somerset, with a focus on community development and cohesion.

(iv) Churchill Minibus Society

The minibus society are considering creating a video of initiatives that they have run which they hope to share with other community transport groups.

28/26 To note the current income and expenditure (agenda item 8).

The current income and expenditure were noted.

29/26 Date of the next meeting (agenda item 9)

Thursday 16th July 2026

The Chairman closed the meeting at 18:35

.....Chairman

.....Date



Banwell Parish Council

Banwell Youth & Community Centre

West Street, Banwell. BS29 6DB

Telephone: (01934) 820442

Email: clerk@banwellparishcouncil.gov.uk

MEETING: Cemetery and Memorials Working Group.

DATE & TIME: Wednesday, 8th July 2026 at 6pm.

LOCATION: Banwell Cemetery, St Andrews Church, Church Street, Banwell.

PRESENT: Cllr, Andrew Base, co-opted members John Keate (Cemetery Orderly) & Maggie McCarthy (Church Warden).

Also present: Liz Shayler (Clerk).

NOTES

01/26 To elect a Chairman (agenda item 1)

Resolved: To elect Cllr Base as Chairman of the Working Group.

The resolution was correctly proposed and seconded (unanimous)

02/26 To elect a Vice-Chairman (agenda item 2)

The election of a Vice-Chairman was postponed due to the lack of councillor attendance.

03/26 To receive apologies for absence (agenda item 3)

Apologies were received from Cllr Davies.

04/26 To receive members' declarations of interest on any agenda item (agenda item 4)

John Keate, as Cemetery Orderly, declared an interest in all matters of expenditure.

05/26 To agree the notes of the meeting held on the 25th of October 2025 (agenda item 5)

Resolved: To agree the notes of the meeting held on the 25th of October 2025.

The resolution was correctly proposed and seconded (unanimous)

06/26 To undertake the following checks and suggest any work needed (agenda item 6)

i) Cemetery Paths

No work was required, although it was noted that the paths may need to be sprayed later in the season.

ii) Trees

No visible issues were identified.

iii) Remembrance Garden

Queries were raised regarding the lack of progress with the planting. The Clerk was asked to speak to the Environment and Biodiversity Officer for an update.

It appeared that ashes may have been scattered in the Garden of Remembrance, although the Clerk was not aware of any recent permission having been granted.

07/26 To note the Cemetery and Memorials Budget and income (agenda item 7)

The Cemetery and Memorials Budget and income were noted.

08/26 To undertake the annual memorial inspection (agenda item 8).

The annual memorial safety inspection was undertaken.

The following memorials would be referred to a memorial mason for further inspection:

70 - Warner

82 – Tripp (cement)

117 - Hollard

323 - Payne

RC7 - Vernon

09/26 Date of next meeting (agenda item 9)

Wednesday 14th October 2026, 6:00pm at Banwell Cemetery.

The Chairman closed the meeting at 6:15pm

.....Chairman

.....Date

5. To note the training and events available and agree any attendance.

- i) ALCA events and training from £30 each [Upcoming-events](#)
- ii) ALCA e-learning on nimble £14 each [E-Learning Courses ALCA](#)
- iii) Breakthrough communications training £30 [Communications Courses ALCA](#)
- iv) Various finance training £30 [Finance Training ALCA](#)
- v) Various Scribe finance training (this is our accounting package) Free [Scribe Training](#)
- vi) Various NALC training from £32.68 www.nalc.gov.uk/nalc-events

6. To receive the Officer report/Exchange of information: Please note that the Council is unable to make any formal decision under this item.

i) Banwell Bypass update

Drainage and culvert works are continuing. Programme delays remain centred around the Bristol Water diversion works. Work has also started on the wider Public Rights of Way mitigation areas in Sandford and Churchill, focusing on access to Churchill Academy.

- **East Street:** The road closure has been confirmed from 27 July until 29 August to allow drainage and tie-in works to the southern link from East Street. The closure period has been kept as short as possible, with traffic management arrangements being used where feasible to minimise disruption.
- **Riverside:** Riverside is now due to reopen on 24 July, before the East Street closure begins.
- **Moor Road:** The permanent closure has been delayed until 3 August because Bristol Water is not yet ready to begin the diversion works. By this date, Riverside will have reopened and access to Moor Road, north of the bypass, will be via the new link road, which is already open.
- **Communications:** The BBC visited the site on 14 July, together with the Chairman and a local historian. It is hoped that a feature will be produced about the bypass being “100 years in the making”.
- **Green Roofs:** The green roofs have now been ordered and are due to be installed in the autumn.

ii) Mead Fields Picnic

The Mead Fields Picnic will now be held on September 12th.

iii) YCC Book Nook

Following a successful application, Banwell Parish Council has been selected as one of 200 locations across the country to receive a Raising Readers Book Nook, funded by Hachette UK in partnership with The Reading Agency. The Book Nook includes a bookcase, cushions, a rug, branding materials and 100 new children's books. It was officially set up on Thursday 9 July and will be available during public opening hours, as well as for use by groups and organisations meeting at the Youth and Community Centre.

The aim of the project is to encourage children and families to enjoy reading for pleasure and to make books more accessible within community spaces. There is no direct cost to the Council, although it will be responsible for the ongoing day-to-day management of the Book Nook.

iv) Green Bus Shelter Funding

Thanks to funding from the National Lottery, the Council has been awarded the full amount required to cover the cost of two green bus shelter roofs which are likely to be installed in the Autumn.

v) Printer contract

The new printer contract has been signed. Although the contract includes an increase in the monthly charge, the cost of both black-and-white and colour printing has been reduced by half. The minimum print charge has also been waived, meaning that the Council will no longer be required to incur at least £25 of printing charges each month.

vi) Removal of the 125 bus service

It has been announced that the 125 bus service will be withdrawn from 30 August. The service was initially introduced to replace part of the former 126 route. The 126 route has since been reinstated and the new U2 service has also been introduced.

There have previously been concerns about the coordination of the 125, 126 and U2 timetables. At times, three buses have arrived within approximately 20 minutes, followed by a gap of nearly two hours. Although the withdrawal of the 125 may reduce the number of overlapping services, the previous timetable arrangements may also have affected passenger numbers because the services were not evenly spaced throughout the day. A more evenly distributed timetable may have provided residents with a more practical hourly service.

It is understood that, following the withdrawal of the 125, Westlink on-demand transport has been reinstated for Winscombe and Sandford. However, Banwell village does not appear to have been included within the reinstated Westlink operating area.

Should this be confirmed, Banwell village would be left without the 125 service and without access to Westlink. This would appear to make Banwell one of only two villages in North Somerset without access to Westlink.

7. To consider purchasing the 2025 edition of 'Essential Law for Cemetery and Crematorium Managers' at a cost of up to £46.

The Institute of Cemetery and Crematorium Management (ICCM) has published a revised 2025 edition of 'Essential Law for Cemetery and Crematorium Managers', replacing the 2021 edition. It includes updates on death certification, burial and cremation law, recent case law and practical case studies relevant to burial authorities. As the Council manages a cemetery, the book would provide a useful reference for the Clerk. Currently on Amazon for £43.99.

8. To consider part-funding a six-week Teen Baking Club for young people aged 13–18 at a cost of £440.

Alliance Homes and North Somerset Council are looking to work with Banwell Parish Council on a joint project to deliver a six-week Teen Baking Club for six to eight young people aged 13–18.

The sessions would aim to help young people develop confidence, practical baking skills, food hygiene awareness and teamwork. Possible activities include making cookies, cupcakes, brownies, flapjacks and banana bread, followed by a final Bake-Off Challenge.

The total cost of the project is £640. Alliance Homes would contribute £200 and cover the cost of the ingredients, while North Somerset Council would provide support with the development and delivery of the project. The Parish Council is asked to consider contributing the remaining £440.

Following the summer holiday provision, it is anticipated that approximately £1,500 will remain in the extra-ordinary activities budget. This would be sufficient to fund the Council's contribution while retaining enough budget for the potential annual overnight stay or day trip planned by YMCA for September.

The Youth and Community Centre has been identified as the proposed venue because it has access to an oven, microwave, fridge and baking equipment. Subject to the success of the initial course, the format may be capable of being adapted for delivery at Mead Fields at a future date.

To note the North Somerset young people's feedback report and consider Banwell Parish Council's current provision and future actions

1. Purpose of Report

To consider the feedback gathered by North Somerset Council from young people at Churchill Academy Parents' Evening, and to review how Banwell Parish Council is currently meeting the needs identified, together with any further actions that could be considered.

2. Background

North Somerset Council gathered feedback through conversations with approximately 60 young people from Years 7 and 10 at Churchill Academy Parents' Evening. The key finding was that young people felt there was not enough for them to do locally. The most common request was for a youth club or dedicated youth space, followed by outdoor recreation, sports facilities and improved transport links.

The feedback identified the following broad themes:

- youth clubs and social spaces;
- parks, outdoor activities and sports facilities;
- organised sports clubs;
- community support and creative activities;
- better transport, cycle routes and safer access.

3. Current Provision in Banwell

Banwell Parish Council already provides or supports a number of facilities and opportunities which respond directly to the priorities identified by young people.

Youth Club / Dedicated Youth Space

The Parish Council already provides a youth club based at the Youth and Community Centre. This directly responds to the most common request in the feedback, where young people identified a youth club or dedicated youth space as their top priority. The Council has also built capacity into its annual budget to allow for an additional member of staff if required. This means there is some flexibility to expand youth provision in future, subject to demand, staffing and affordability.

Youth and Community Centre

Banwell already has a community facility through the Youth and Community Centre. This provides an important base for community activity, youth provision and potential new initiatives. The Council is also working with Alliance Homes and North Somerset Council to offer cooking sessions for secondary school-aged pupils at the Youth and Community Centre from September. This responds to the request for practical and creative activities, including cooking classes.

Mendip Villages Joint Committee and Partnership Working

Banwell Parish Council is involved in the Mendip Villages Joint Committee, working with neighbouring parish councils and the Impact Alliance to consider community needs across Banwell, Winscombe and Sandford, and Churchill and Langford. This provides an opportunity to look at youth provision on a wider area basis, rather than each parish trying to duplicate activities separately. For example, some activities may already be available in neighbouring villages, but young people may not know about them or may not be able to access them easily.

Through the Impact Alliance, there may also be opportunities to support new initiatives through Changemaker funding. However, this would require local "changemakers" to be identified — for example, residents, volunteers, young people, parents or community groups willing to help develop or lead activities. The Parish Council could help by identifying gaps, promoting opportunities and encouraging interested people to come forward.

Mendip Villages Website / App

Banwell Parish Council is also involved in the development of a new website / app through the Mendip Villages Joint Committee. This is intended to bring together information about activities, events, groups and support available across Banwell, Winscombe and Sandford, and Churchill and Langford.

This is particularly relevant to the feedback from young people, as part of the issue may be that young people and their parents are not always aware of what is already available locally. The website / app should make it easier for residents to see what activities are taking place, receive updates about new events, and

identify opportunities across the wider Mendip Villages area. This could help address the perception that there is “nothing to do” by improving communication, visibility and access to existing activities, as well as highlighting any genuine gaps in provision.

Recreation Ground and Outdoor Facilities

The Recreation Ground is already well used by teenagers and includes a range of facilities suitable for young people, including:

- Multi-Use Games Area;
- zip wire;
- teen zone;
- nest swing and ordinary swings;
- five-a-side football goals;
- picnic benches and informal social space.

The MUGA requires resurfacing, and this work is planned. The Council could also consider whether line markings should be added or amended as part of that project, including basketball markings if appropriate. The teen zone is also being considered for replacement next year, which provides an opportunity to review what type of equipment would best meet the needs of older children and teenagers.

Existing Local Groups and Activities

Banwell has a number of existing groups and activities for young people, including Scouts, Explorers and local football provision. There are also junior sports clubs and activities such as cricket, rugby, tennis and running available in neighbouring villages. However, access to activities outside Banwell may be limited by transport, particularly for young people who cannot easily travel independently or who rely on school buses.

4. Facilities Not Currently Available in Banwell

Mountain Bike Track

The Parish Council does not currently own any suitable land for a mountain bike track. However, this type of facility has been considered in relation to the future Wolverhill development, and it may be appropriate to continue raising this through discussions on future community and recreational infrastructure.

Skate Park

There is no skate park in Banwell. There is a skate park in Winscombe and one is planned for Churchill. The Parish Council does not currently have suitable land for a skate park in Banwell. A skate park was previously considered at Riverside in 2008, but there was significant public concern at that time. Any future proposal would therefore need careful site assessment, consultation and consideration of potential impacts on nearby residents.

Swimming Pool

The closest swimming pool is at Hutton Moor. When Churchill pool was initially closed, the Parish Council considered the matter but felt that Banwell residents were more likely to use Hutton Moor than Churchill. On that basis, the Council chose not to offer funding to keep Churchill pool open.

Girls' Group / Guides and Brownies

Guides and Brownies previously operated in Banwell but folded several years ago due to lack of attendance and staffing issues. Groups are still available in Locking, which is a neighbouring parish, but transport may again be a barrier for some young people.

Craft Activities

There are no specific craft clubs currently offered by Banwell Parish Council (except via youthclub). However, it may be more effective to improve access to existing activities, including those offered through Churchill Academy, rather than duplicate provision locally. This links to the wider issue of transport. Many young people have to catch a school bus home, which can make it difficult for them to stay for after-school clubs or activities even where these are already available.

5. Transport and Access Issues

Transport appears to be one of the most significant barriers for young people in Banwell. Although Banwell has bus services, there are timetable issues. Three services operate, but they tend to run within around 20 minutes of each other, meaning that in practical terms the village can still feel as though it has a two-hourly service.

There is also a particular issue around after-school activities. Many young people rely on school buses to get home from Churchill Academy. This means that staying for after-school clubs can be difficult, even where the activity itself is available. Cycle paths and safer cycling routes are expected to improve as part of the bypass works. This will help with independence and access over time, but may not fully resolve the issue of getting young people home from school-based activities.

A practical option for the Parish Council may be to explore whether there is any way to help young people return to Banwell from Churchill Academy after after-school clubs. This could potentially make better use of activities that already exist, rather than creating duplicate provision within Banwell.

6. Key Gaps Identified

The main gaps for Banwell appear to be:

1. lack of clear, accessible information for young people and parents about activities already available locally and in neighbouring villages;
2. transport home from after-school activities at Churchill Academy;
3. access to activities in neighbouring villages;
4. need to review teenage play and recreation facilities as equipment ages;
5. need to identify local volunteers, parents, young people or community groups who could act as “changemakers” and help develop new initiatives;
6. lack of suitable Parish Council-owned land for a skate park or mountain bike track;
7. need to consider future youth provision as Banwell grows through the Wolvershill development.

7. Suggested Actions

The Parish Council may wish to consider the following actions.

i) Continue to support and review the youth club

The youth club already responds to the most common request from young people. The Council should continue to monitor attendance, staffing requirements and demand for additional sessions or activities.

ii) Review teenage provision at the Recreation Ground

The existing teen zone at the Recreation Ground is due to be considered for replacement. This is a piece of Sutcliffe equipment which already provides a mix of uses. As part of the replacement process, the Council could consider whether a similar item remains the most appropriate option, taking into account current use, condition, cost, durability and the needs of older children and teenagers.

iii) Include basketball markings as part of the MUGA resurfacing review

As the MUGA resurfacing is already planned, the Council could consider whether basketball markings or other flexible sports markings could be included as part of the project.

iv) Improve communication about existing activities

Banwell Parish Council is actively involved in delivering the new Mendip Villages website / app through the Mendip Villages Joint Committee. The Clerk is currently working with the developers to create the website / app, which will bring together information about activities, events, groups and support available across Banwell, Winscombe and Sandford, and Churchill and Langford.

Once developed, the Environmental and Biodiversity Officer will support the longer-term task of importing information and working with local groups and organisations to help ensure that the information remains accurate and up to date. This is a longer-term commitment, but it should help parents and young people find out what is available locally and across neighbouring villages. It should also allow residents to be notified when new activities or events are added.

Improving communication may help address the view that there is not enough to do locally, while also giving the Council, the Mendip Villages Joint Committee and partner organisations better evidence of where genuine gaps remain.

v) Explore transport options from Churchill Academy

Rather than duplicating activities already available at Churchill Academy or in neighbouring villages, the Council could explore whether there is a practical way to help young people get home from

after-school clubs. This could potentially involve discussion with Churchill Academy, North Somerset Council, the Impact Alliance, bus providers or neighbouring parish councils.

vi) Use the Mendip Villages Joint Committee to identify wider-area solutions

The Council could use the Mendip Villages Joint Committee to consider whether some youth provision is better planned across the wider area, particularly where facilities already exist in neighbouring parishes. This could include looking at whether young people need new activities in Banwell, better access to existing activities elsewhere, or a combination of both.

vii) Identify potential Changemakers

Through the Mendip Villages Joint Committee, the Parish Council is already working with the Impact Alliance to identify potential changemakers who may be interested in supporting community-led initiatives, including those aimed at young people. The Joint Committee includes two Banwell Parish Councillors, and officers are also involved in supporting this work. The wider Parish Council can support this by using councillors' local knowledge, contacts and links with residents, parents, young people, volunteers, community groups and existing organisations to help identify people who may be willing to develop or support new activities.

Where suitable people or groups are identified, they can be signposted to the Impact Alliance for advice, support and potential funding opportunities. This would help ensure that youth-focused initiatives are community-led and sustainable, rather than relying solely on the Parish Council to deliver them directly.

viii) Feed youth facility needs into Wolvershill discussions

Where Banwell does not currently have suitable land, particularly for facilities such as a mountain bike track or skate park, the Council should continue to raise the need for youth recreation facilities as part of the Wolvershill development and associated infrastructure planning.

ix) Support planned cooking sessions

The proposed cooking sessions at the Youth and Community Centre should be supported and reviewed after delivery to assess attendance, feedback and whether similar practical sessions could be offered in future.

8. Conclusion

Banwell Parish Council is already providing a significant amount of provision which responds to the needs identified by young people, particularly through the youth club, Youth and Community Centre, Recreation Ground, MUGA, teen facilities and access to existing local groups.

However, the feedback also highlights that young people need both things to do and the ability to know about and access them. The North Somerset feedback identified that young people felt there was not enough for them to do locally, with youth clubs, outdoor recreation, sports facilities and transport all raised as priorities.

For Banwell, the most practical next steps would not be creating entirely new activities in every case, but improving access to existing provision, improving communication about what is already available, reviewing teenage recreation facilities, supporting community-led ideas, and ensuring that youth facilities are properly considered as part of future development and infrastructure planning.

The Council's involvement with the Mendip Villages Joint Committee and the Impact Alliance provides a useful route for identifying wider-area solutions, promoting activities through the new website / app, and accessing potential funding opportunities. However, for new initiatives to be successful, local changemakers will need to be identified and supported.

Summary Comparison of Tender Submissions Against Tender Criteria

Purpose of this summary

This document compares the eight tender submissions against the criteria set out in the Council's tender documentation. It is intended to support councillor discussion and decision-making. It is a summary document rather than a full technical evaluation, and should be read alongside the original tender submissions, any clarification responses, and the final contract documentation.

Tender criteria used

Criterion	Weighting	Summary
Quality and suitability of design	35%	Fit with the Council's vision for a calisthenics/bodyweight-led, social, inclusive and engaging activity space.
Durability and maintenance	20%	Long-term durability, low maintenance, inspection, warranties, spare parts and vandal resistance.
Value for money	20%	Whether the proposal provides a complete deliverable scheme within the available budget and offers good whole-life value.
Inclusivity and user appeal	10%	Suitability for teenagers, adults, casual users, older residents and a range of confidence/fitness levels.
Relevant experience and references	10%	Evidence of relevant delivery experience, references and capacity to complete the project.
Environmental considerations	5%	Sustainable materials, waste, local delivery, biodiversity or wider environmental commitments.

Key tender requirements

- Design, supply, installation, surfacing, foundations/groundworks, delivery, site setup/welfare, post-installation inspection, handover documents, warranty information and maintenance guidance.
- Predominantly calisthenics/bodyweight fitness approach, supported by approximately two interactive or adjustable items.
- Budget is approximately £30,000 excluding VAT.
- Inclusive mainstream facility, but not a specialist adaptive outdoor gym.
- Low-maintenance, durable, anti-vandal equipment with manageable moving parts.
- Suppliers were invited to provide details of app integration, QR-linked guidance, videos, workout suggestions or other low-maintenance digital engagement features.
- Relevant insurance, accreditation/certification evidence and compliance with relevant standards, including outdoor fitness equipment standards.

1. Summary comparison table

Overall comparison

The submissions vary significantly in how closely they respond to the Council's intended concept. The strongest submissions are those which clearly retain a calisthenics-led, social activity space while adding only a limited number of guided, adjustable or interactive elements. The weaker submissions either significantly exceed the available budget, provide a more traditional equipment-led outdoor gym, or leave important delivery/compliance points to be clarified.

	Overall fit with tender	Budget position	Key strengths	Key risks / issues	Overall summary
1	Strong fit	£30,000 with project discount.	Calisthenics-led design with two interactive/moving items, wetpour surfacing, accessible access and QR-linked exercise guidance. Good social/activity focus, low-maintenance equipment, limited moving parts, clear warranties.	Public Liability Insurance needs clarification. Spare parts availability should be checked, as tender states parts are readily available, but informal sector feedback suggests parts may be expensive and take time to be delivered.	A strong and well-aligned tender. Subject to insurance clarification and review of exclusions, this is a credible compliant option.
2	Mixed	£36,548.47	Calisthenics-led design with accessible fitness stations, rubber mulch surfacing, workout guidance board and QR-linked exercise content. Good inclusive/social activity focus, Vinci Play equipment, limited moving parts, clear warranties.	The proposal is materially above the stated budget and does not provide a clear, specific justification for why the additional cost is necessary or why a scheme approximately one fifth above budget represents better value for the Council.	A comprehensive and well-aligned tender in design terms, with strong accessibility, guidance and durability. However, it exceeds stated budget by significant margin, & the submission does not make a sufficiently clear case for why the Council should select a higher-cost option. Weakening the value-for-money position making overall fit mixed.
3	Mixed / weaker fit	£23,927	Low-maintenance approach; robust/vandal-resistant equipment; relevant company background; emphasis on durability and replacement parts.	Less clearly aligned with request for approximately two interactive or adjustable elements. QR/app guidance appears limited. Possible material inconsistency.	Cost-effective & straightforward calisthenics option but doesn't fully meet tender. Strong on price & simplicity, weaker on inclusivity, adjustable equipment & digital guidance.
4	Mixed	£30,000 with project discount.	Calisthenics-led proposal with two hydraulic/adjustable fitness items, wetpour surfacing, groundworks and installation included. Clear experience in outdoor gym projects, relevant certification information and a simple, robust layout.	QR-linked/digital exercise guidance is also unclear and may only be optional or available in principle. Scheme is relatively compact, with most activity value centred around one main unit plus two hydraulic items.	A credible and broadly compliant tender that meets the budget and the main design brief. It is a straightforward option with suitable surfacing, but clarification is needed on whether QR/digital user guidance is actually included.
5	Mixed / good design fit, but surfacing concern.	Option 1 £29,997; Option 2 £29,998	Strong calisthenics-led equipment offer; good inclusive elements; includes interactive/adjustable equipment; QR/app-linked	Both submitted options include grass mat, which is not thought to be suitable due to maintenance concerns. Surfacing is a material part	The equipment proposal is strong and otherwise aligns well with the Council's brief, but the tender is materially weakened

			exercise guidance; strong warranty & maintenance info.	of the scheme and price, so the tender cannot be fairly compared.	because it is based on grass matting.
6	Very strong fit	£30,000	Very complete written submission; calisthenics-led; includes guided/interactive strength elements; wetpour surfacing; QR guidance on every item; warranty, spares and maintenance information.	Insurance and accreditation evidence should be checked before contract. Final specifications should be clearly incorporated into the award documentation.	A strong tender that closely meets Council's brief & budget. Proposal provides a clear community-focused activity space rather than a traditional outdoor gym, with good accessibility, digital guidance and warranty support.
7	Strong fit	£29,578	Strong multi-user Big Rig / calisthenics element; includes adjustable / variable resistance equipment; accessible arm bike; rubber mulch surfacing; QR-linked video guidance; app-based workouts; free launch / training; good warranty/aftercare info.	More of an outdoor gym-style offer than a pure calisthenics/social activity space. Discount inconsistency and programme/terms should be clarified or recorded clearly before award.	Strong, budget-compliant tender with good equipment range, accessibility, user support and digital guidance. Subject to clarification of the discount wording, this is a credible and well-aligned option.
8	Very strong fit	£29,998.16	Very Strong calisthenics-led design with Combi 4 as the main multi-user item; includes two clear adjustable items: Bike and Squat; wetpour surfacing and full installation package included; QR-linked exercise guidance / app support; good inclusivity, recycled-content and whole-life information.	Quote assumptions around weather, access and reinstatement should be confirmed as part of the final fixed-price position.	One of the clearest matches to the original brief, subject to confirmation of assumptions.

2. Individual tender summaries

Contractor 1

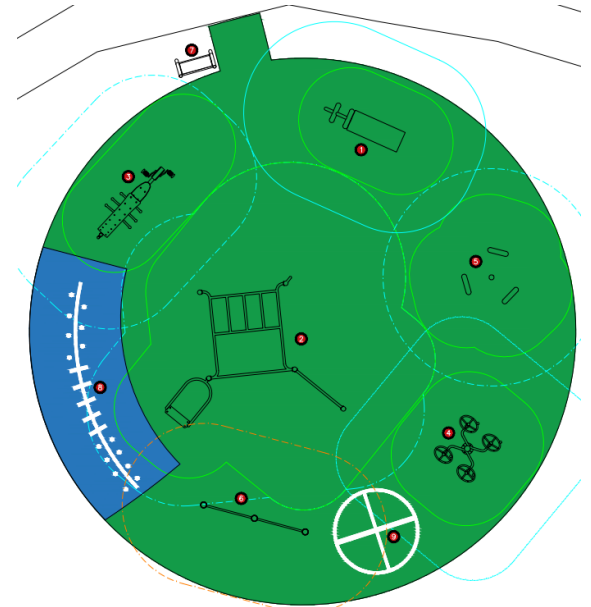
A strong, professionally presented scheme with a circular/social layout, approximately 85m² wetpour activity area, connection to the existing path, QR codes on equipment and site signage, and a design aimed at up to around 20 users without congestion.

Strengths

- Strong fit with the Council's brief for a social, multi-user outdoor activity space rather than isolated static stations.
- Includes wetpour surfacing, access connection, groundworks, installation, handover and maintenance guidance.
- States independent post-installation inspection is included.
- Strong durability position with structural steel, powder coating, spare parts availability and long warranties.
- Good environmental information, including recycled/recyclable material content and local supplier/installer approach.

Risks / issues

- Public Liability evidence.
- Final specification, colours, surfacing and any exclusions should be captured clearly in the final contract/order.
- There is a concern that the shape of the proposed layout may impact on the five-a-side pitch; this will need to be checked before award.



Summary view

Good to strong submission. It appears to respond well to the project vision and whole-life value requirements.

Contractor 2

A calisthenics-led proposal with guided/accessibility features, rubber mulch surfacing, dedicated workout instruction board, QR-linked guidance, and relevant references. The main issue is cost: the tender price provided was £36,548.47 excluding VAT, which is materially above the available £30,000 budget.

Strengths

- Good understanding of the Council's wish to avoid a traditional isolated-station outdoor gym.
- Includes multifunction calisthenics equipment, accessible/guided fitness elements, rubber mulch surfacing and QR-linked content.
- States equipment will comply with EN 16630 and provides warranty/aftercare information.
- Provides a useful references list.

Risks / issues

- The submitted price significantly exceeds the budget.
- Ongoing inspection packages are optional annual costs and not required by the Council if inspections are already covered.



Summary view

Mixed. The contractor has submitted a strong design-led proposal, but the submission does not provide a sufficiently clear or specific justification for exceeding the stated £30,000 budget by approximately one fifth. The explanation is based mainly on general quality and long-term value, rather than a clear comparison showing why the additional cost is necessary or represents better value for the Council.

Contractor 3

A more conservative, low-maintenance proposal. The submission emphasises durability, absence of moving parts and ease of maintenance, but appears less directly aligned with the brief for approximately two interactive or adjustable elements and low-maintenance QR/app guidance.

Strengths

- Low-maintenance approach may reduce long-term servicing demands.
- Relevant company background and experience in play/outdoor environments.
- Emphasis on robust construction, vandal resistance, replacement parts and warranty coverage.

Risks / issues

- Clarification is needed on whether the proposed Multi Gym Unit is aluminium or steel if documents are inconsistent.
- Clarification is needed on BS EN 16630 compliance/certification and relevant accreditations.
- The proposal appears less strong on QR-linked exercise guidance or instruction-board/digital support.



Summary view

Mixed to weaker against this particular brief. It may be durable and simple, but the design response appears less aligned with the Council's desired activity-space concept.

Contractor 4

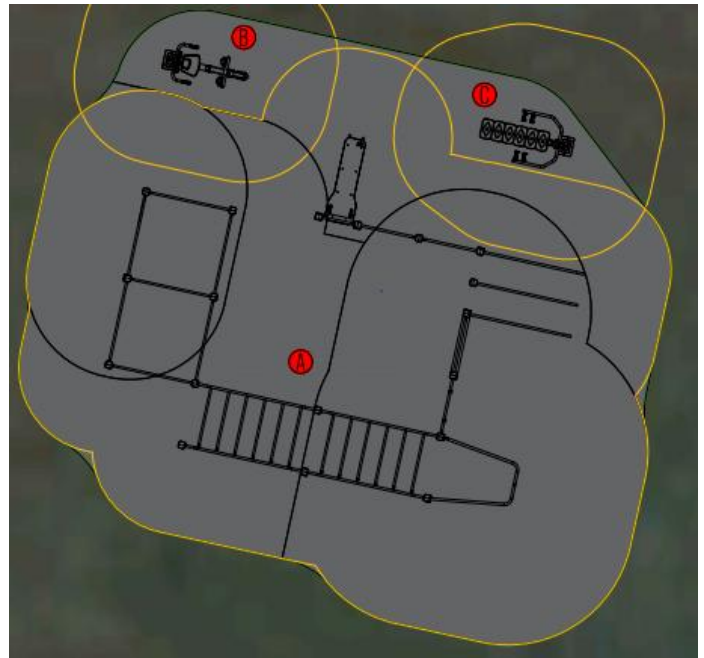
The available working notes indicate a proposal requiring clarification on QR-linked guidance, post-installation inspection, surfacing/warranty conditions and any Council obligations to maintain warranties. The tender may have useful features, but the summary position is less clear than for the strongest submissions.

Strengths

- Appears to include a developed scheme and digital engagement claims, but the detail needs to be confirmed.
- May include wetpour surfacing and warranty information.

Risks / issues

- QR-linked guidance detail needs confirming: what it provides, whether videos/workouts are included, whether an app is required and whether there are ongoing costs.
- Warranty obligations should be clarified so the Council understands what it must do to preserve cover.



Summary view

A credible and broadly compliant tender that meets the budget and the main design brief. It is a straightforward option with suitable surfacing, but clarification is being sought on whether QR/digital user guidance is actually included.

Contractor 5

A mixed submission. Two budget-compliant options were provided.

Option 1 includes recumbent bike, hand bike, bespoke welcome sign, multi-function calisthenics rig and variable-resistance squat.



Option 2 includes recumbent bike, sign, rig, variable-resistance accessible chest press and variable-resistance leg extension. Both include installation on grass matting which will lead to increased maintenance costs.

Strengths

- Both options are just under £30,000 ex VAT.
- Good digital engagement: signage includes QR codes linking to the supplier app, video tutorials, workout logging and tracking.
- Strong sustainability information.
- Option 2 appears particularly strong for accessibility due to the accessible variable-resistance chest press and leg equipment.

Risks / issues

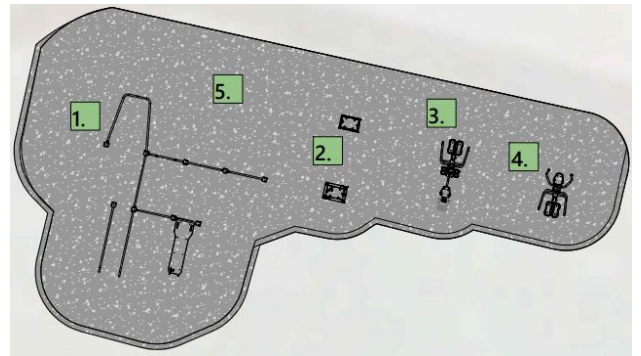
- Grass matting was not considered suitable at the site meeting due to maintenance concerns. This is a material issue because surfacing forms part of both the specification and the submitted price.

Summary view

The equipment proposal is strong and otherwise aligns well with the Council's brief, but the tender is materially weakened because it is based on grass matting.

Contractor 6

A very strong submission. The scheme is calisthenics-led and includes a multi-gym/calisthenics area, plyometric platforms, guided leg strength and upper body strength units, black wetpour surfacing, integrated QR codes on every piece of equipment, post-installation inspection and a fixed £30,000 ex VAT price.



Strengths

- Strong alignment with the Council's brief for a calisthenics-led, social, inclusive activity space.
- Includes two guided/interactive strength units, which respond well to the approximate two interactive/adjustable items requested.
- QR guidance is detailed, per-equipment, low-maintenance and stated not to require Council software or subscription.
- Strong durability and warranty position, including Vinci Play warranties and spare parts availability.

Risks / issues

- Insurance/accreditation evidence should be checked and updated before any contract is finalised.
- The front-page validity date and later validity wording differed, although this has been considered manageable in previous review.



Summary view

A strong written submission which appears to meet many elements of the brief. However, before any award could be recommended, the Council should be satisfied through reference checks, due diligence, insurance/accreditation evidence and previous project performance.

Contractor 7

A strong budget-compliant outdoor gym specialist submission at £29,578 ex VAT. It includes a 26-user site, Big Rig, resistance/cardio equipment, accessible arm bike, Tai Chi spinners, air skier, rubber mulch and groundworks, QR codes, app/video guidance and a free two-hour launch/training session.

Strengths

- Strong outdoor gym experience with a substantial number of installations and specialist focus.
- Good user support offer: QR codes on each item, app, videos, suggested repetitions and launch/training session.
- Budget-compliant and includes surfacing, waste disposal, site security and post-installation RPI inspection.
- Good capacity/user offer, with varied equipment for different fitness levels.

Risks / issues

- The proposal is more recognisably an outdoor gym than some of the more calisthenics/activity-space-led submissions, though it does include the Big Rig and adjustable/resistance items.
- Discount inconsistency to be clarified, as the executive summary and pricing table refer to different discount percentages.
- Final installation programme and contract terms should be confirmed before award.



Summary view

A strong submission, particularly on experience, user support and community activation, although councillors should consider whether its style best matches the Council's desired non-traditional activity-space feel.

Contractor 8

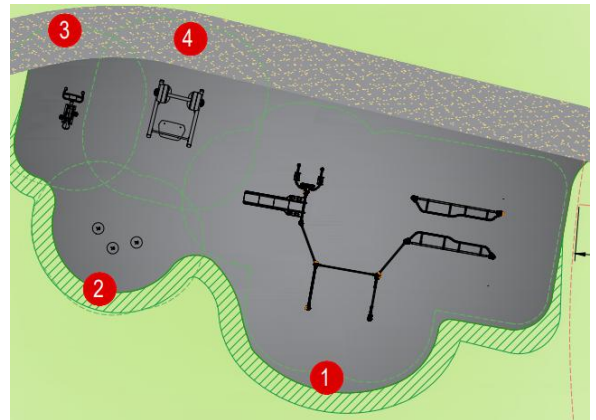
A very strong structured response against the tender criteria. The proposal includes Combi 4, Bike, Squat and Stepping Pods, black wetpour, installation, signage, concrete/slab works, excavation, sub-base, site setup, post-installation RPII inspection and freight for £29,998.16 ex VAT.

Strengths

- Excellent fit with the calisthenics-led brief while adding two clear adjustable elements: Bike and Squat.
- Strong durability and maintenance explanation, including enclosed mechanisms, hot dip galvanising, long warranty/spares position and first-year inspection support.
- Good inclusivity and user appeal: bike offers approachable seated cardio; squat provides adjustable resistance; Combi 4 offers multi-user bodyweight activity.
- QR-linked information signs and supplier app provide exercise guidance and videos without heavy on-site technology.
- Clear, criterion-based submission and strong whole-life value argument.

Risks / issues

- The quote includes assumptions around good weather installation, no reinstatement required and good vehicular access; these should be clarified as fixed-price assumptions.
- Quote expiry/validity should be confirmed in line with the Council's decision timetable.
- As with all tenders, insurance/accreditations and final specification should be checked before award.



Summary view

A very strong submission. It is one of the clearest matches to the original brief and the weighted criteria, subject to written clarification of assumptions.

3. Decision frame for councillors

Councillors may wish to consider the following when reaching a decision:

- Which proposal best delivers the Council's original vision: a social, welcoming, calisthenics-led activity space, not just a traditional outdoor gym?
- Which proposal is most likely to attract regular informal use by older teenagers, young adults, adults, casual users and older residents?
- Which proposal offers the best whole-life value, taking account of warranties, spare parts, inspection and maintenance, not only the initial capital cost?
- Which proposal gives the Council the least future administrative burden, particularly around digital guidance and maintenance?
- Which proposal provides the strongest overall confidence that the scheme can be delivered within budget, to the required specification, and with reliable aftercare?

Source note

This summary has been prepared using the original tender documentation, the tender submissions received, and clarification points identified during the Clerk and Chair's review. AI assistance has been used to help structure and draft the comparison summary. The content should be read alongside the original tender submissions, which are available via the link provided in the accompanying email.

To consider of Reinvesting or Moving Funds from Maturing 1-Year Interest Account and 18 month deposit account.

The Parish Council holds part of its cemetery reserve in a 1-year fixed-term account with Charity Bank. This account is due to mature at the end of June. The current balance of £92,254.47 will increase to approximately £95,677.11 at maturity.

Charity Bank is currently offering a further 1-year fixed-term charity account at 3.56% Gross/AER, compared with 3.71% last year. Eligible deposits are protected by the Financial Services Compensation Scheme up to £120,000, and the proposed reinvestment would remain within this limit.

The Council also holds a further £25,000 in a NatWest account as part of its cemetery reserve. As the cemetery now pays for itself, and land for the future cemetery extension has not yet been identified, the project is unlikely to progress in the short term. It is therefore considered reasonable to retain approximately £10,000 in the NatWest account for any initial feasibility, legal, valuation or early-stage costs, and to transfer the remaining £15,000 to Charity Bank to improve the interest earned.

If £15,000 were added to the maturing Charity Bank balance, the total reinvested would be approximately £110,677.11. At the current Charity Bank rate of 3.56% Gross/AER, this would be expected to mature after one year at approximately £114,616.83, remaining within the £120,000 FSCS protection limit.

The Council also has a Unity Trust Bank fixed-term deposit due to mature in August. This account currently holds £50,000 of the Council's general reserves and was previously placed on an 18-month fixed-term deposit.

Unity Trust Bank remains an ethical banking provider and currently advertises a 12-month fixed-term deposit at 4.06% Gross/AER, with a minimum deposit of £85,000. The Council currently holds approximately £145,000 in its Unity current account. Two project payments totalling approximately £30,000 are expected in the autumn, but a further precept payment of approximately £72,000 is due in October. It is therefore considered that sufficient cashflow would remain available if up to £35,000 were transferred from the Unity current account to the maturing £50,000 Unity deposit, creating a new fixed-term deposit of £85,000.

The Council's balances with Unity Trust Bank are already above the FSCS protection limit of £120,000. Transferring funds from the Unity current account into a Unity fixed-term deposit would not change the provider exposure, as the funds are already held with Unity, but Council should be satisfied that sufficient funds remain accessible for day-to-day cashflow, planned project payments and unforeseen expenditure.

Alternative ethical banking options have been reviewed. Triodos offers a slightly higher 12-month rate than Charity Bank, but the difference in return is minimal and would require opening a new financial product. Reliance Bank is not suitable, as it will not accept parish councils unless the account is held by a registered charity, and these are Parish Council funds. Unity Trust Bank is already above the FSCS protection limit, so placing cemetery reserve funds with Unity is not recommended. Ecology Building Society does not currently appear to offer a comparable 1-year fixed-term business or charity savings product. The CCLA Public Sector Deposit Fund is not considered suitable under the Council's current financial policy, as it is a money market fund rather than a straightforward FSCS-protected deposit account.

Recommendation: To reinvest the maturing Charity Bank balance and transfer a further £15,000 from the NatWest cemetery reserve into the 1-year fixed-term Charity Bank account.

To reinvest the maturing Unity Trust Bank fixed-term deposit and transfer up to £35,000 from the Unity Trust Bank current account to create a new 1-year fixed-term Unity Trust Bank deposit, subject to the product and rate being confirmed at maturity.

Banwell Parish Council

Net Position by Cost Centre and Code - All Cost Centres and Codes

Cost Centre NameAdministration

<u>Code</u>	<u>Title</u>	<u>Bal. B/Fwd.</u>	<u>Receipts</u>		<u>Payments</u>		<u>Current Balance</u>
			<u>Budget</u>	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>	<u>Budget</u>
203	Advertising				1,000.00	137.00	863.00
204	Insurance				1,900.00	1,870.96	29.04
205	Subscriptions inc ALCA &				2,000.00	1,935.58	64.42
206	Audit Fee				1,400.00	385.00	1,015.00
207	Legal Costs				600.00		600.00
209	Training Councillor				500.00		500.00
210	Office Equipment				1,500.00	243.59	1,256.41
211	Chairmans Allowance				400.00	94.17	305.83
212	IT Equipment in software				2,500.00	888.26	1,611.74
213	Bank Charges				200.00	52.70	147.30
215	Risk Assessments				180.00		180.00
					12,180.00	£5,607.26	6,572.74

Cemetery & Memorials

<u>Code</u>	<u>Title</u>	<u>Bal. B/Fwd.</u>	<u>Receipts</u>		<u>Payments</u>		<u>Current Balance</u>
			<u>Budget</u>	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>	<u>Budget</u>
101	Cem Grass Cutting				1,950.00	487.50	1,462.50
102	Cem paths / trees / garder				1,000.00		1,000.00
103	Cem making up graves				200.00		200.00
104	Cemetery / Memorial Main				5,000.00		5,000.00
105	Env Fee					120.00	-120.00
106	Cemetery software				560.00		560.00
					8,710.00	£607.50	8,102.50

Cemetery Income

<u>Code</u>	<u>Title</u>	<u>Bal. B/Fwd.</u>	<u>Receipts</u>		<u>Payments</u>		<u>Current Balance</u>
			<u>Budget</u>	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>	<u>Budget</u>
110	Cemetery Income		3,500.00	1,264.17			-2,235.83
111	Cemetery Bank interest		3,500.00				-3,500.00
			7,000.00	£1,264.17			-5,735.83

Earmarked Reserves

<u>Code</u>	<u>Title</u>	<u>Bal. B/Fwd.</u>	<u>Receipts</u>		<u>Payments</u>		<u>Current Balance</u>
			<u>Budget</u>	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>	<u>Budget</u>
504	CIL 2022/23						
505	CIL 2025/26						
506	CIL 2026/27						
507	Food bank			480.00	2,000.00	258.03	2,221.97
718	Living Room			414.00		100.04	313.96
				£894.00	2,000.00	£358.07	2,535.93

Environment

<u>Code</u>	<u>Title</u>	<u>Bal. B/Fwd.</u>	<u>Receipts</u>		<u>Payments</u>		<u>Current Balance</u>
			<u>Budget</u>	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>	<u>Budget</u>
301	Allotment		1,647.88	1,647.88	1,647.88	1,647.88	
302	Env Grass Cutting				2,045.00	511.26	1,533.74
303	Env Hedge / Fence / Tree				1,000.00		1,000.00
304	Village Orderly		435.81		4,890.00	1,177.50	3,276.69
305	Dog Bins				7,500.00	1,574.80	5,925.20
306	Env Maintenance / Inspec				2,000.00	1,071.40	928.60
307	Env Projects		245.00	435.81	8,200.00	944.45	7,446.36
			2,328.69	£2,083.69	27,282.88	£6,927.29	20,110.59

Grants & Donations

<u>Code</u>	<u>Title</u>	<u>Bal. B/Fwd.</u>	<u>Receipts</u>		<u>Payments</u>		<u>Current Balance</u>
			<u>Budget</u>	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>	<u>Budget</u>
219	Grants & Donations				8,100.00	1,000.00	7,100.00
308	Env Grant		7,149.00		1,000.00		-6,149.00
			7,149.00		9,100.00	£1,000.00	951.00

Current Balance = Balance B/Fwd - (Receipt Budget - Actual Receipt) + (Payment Budget - Actual Payments)

Banwell Parish Council

Net Position by Cost Centre and Code - All Cost Centres and Codes

Cost Centre Name

Highways		Bal. B/Fwd.	Receipts		Payments		Current Balance
Code	Title		Budget	Actual	Budget	Actual	Budget
401	Street light power				3,000.00	571.53	2,428.47
402	Street light maintenance				1,500.00	705.00	795.00
403	Street light upgrade						
404	Highways related projects				7,000.00	125.00	6,875.00
					11,500.00	£1,401.53	10,098.47

Impact Alliance

Impact Alliance		Bal. B/Fwd.	Receipts		Payments		Current Balance
Code	Title		Budget	Actual	Budget	Actual	Budget
808	Salary IA					817.46	-817.46
						£817.46	-817.46

Income

Income		Bal. B/Fwd.	Receipts		Payments		Current Balance
Code	Title		Budget	Actual	Budget	Actual	Budget
501	Misc Income		2,500.00	0.11			-2,499.89
502	Annual Precept		145,290.19	72,645.10			-72,645.09
503	VAT						
			147,790.19	£72,645.21			-75,144.98

Recreation Ground

Recreation Ground		Bal. B/Fwd.	Receipts		Payments		Current Balance
Code	Title		Budget	Actual	Budget	Actual	Budget
601	Rec Grass Cutting				2,300.00	562.50	1,737.50
602	Rec Maintenance				16,000.00		16,000.00
603	Rec Tree & Fence Work				300.00		300.00
604	Rec Inspections				530.00	85.00	445.00
605	Rec Play Equipment & Be				14,000.00		14,000.00
					33,130.00	£647.50	32,482.50

Staffing

Staffing		Bal. B/Fwd.	Receipts		Payments		Current Balance
Code	Title		Budget	Actual	Budget	Actual	Budget
201	Salary & NI				49,000.00	14,619.66	34,380.34
202	Clerk pension contribution				1,400.00	760.59	639.41
208	Training Officers				600.00		600.00
216	Overtime				2,000.00		2,000.00
217	Pension employer contrib				1,000.00	130.41	869.59
					54,000.00	£15,510.66	38,489.34

Youth & Community Centre

Youth & Community Centre		Bal. B/Fwd.	Receipts		Payments		Current Balance
Code	Title		Budget	Actual	Budget	Actual	Budget
701	YCC upgrade				2,000.00		2,000.00
702	YCC repairs & maintenanc				3,000.00	876.19	2,123.81
703	YCC CCTV				800.00	375.00	425.00
704	YCC Electricity			146.56	200.00	27.90	318.66
705	YCC Gas				1,000.00	461.14	538.86
706	YCC water				800.00		800.00
707	YCC waste				350.00	39.37	310.63
708	YCC cleaning & supplies				3,000.00	812.99	2,187.01
710	YCC phone & wifi				600.00	143.00	457.00
711	YCC Grass cutting				1,125.00	281.25	843.75
712	YCC hedge, fence & tree \				1,000.00	280.00	720.00
713	YCC grants & donations		1,500.00				-1,500.00
714	YCC income		500.00	1,702.00			1,202.00
715	YCC Booking software				430.00		430.00
716	YCC Music Licence				600.00		600.00
717	YCC events refreshments				150.00	4.20	145.80

Current Balance = Balance B/Fwd - (Receipt Budget - Actual Receipt) + (Payment Budget - Actual Payments)

Banwell Parish Council
Net Position by Cost Centre and Code - All Cost Centres and Codes

Cost Centre Name

			2,000.00	£1,848.56	15,055.00	£3,301.04	11,602.52
Youth Club							
<u>Code</u>	<u>Title</u>	<u>Bal. B/Fwd.</u>	<u>Receipts</u>		<u>Payments</u>		<u>Current Balance</u>
			<u>Budget</u>	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>	<u>Budget</u>
801	YC sessions				8,000.00	1,350.00	6,650.00
803	YC extraordinary activities				5,000.00		5,000.00
805	YC subscriptions		550.00	189.00			-361.00
806	Tuck Shop			94.00		52.43	41.57
807	Youth Forum				200.00		200.00
			550.00	£283.00	13,200.00	£1,402.43	11,530.57
NET TOTAL			166,817.88	£79,018.63	186,157.88	£37,580.74	60,777.89

Banwell Parish Council
Reserves Balance
2026-2027

<u>Reserve</u>	<u>OpeningBalance</u>	<u>Transfers</u>	<u>Spend</u>	<u>Receipts</u>	<u>CurrentBalance</u>
Earmarked					
Cemetery Reserves	118,991.26			1,264.17	120,255.43
Food Bank	3,801.98		258.03	480.00	4,023.95
New Banwell Solar	16,638.40				16,638.40
CIL 22/23	4,503.73				4,503.73
CIL 2023/24	5,598.67				5,598.67
Community Living Room	148.66		100.04	414.00	462.62
CIL 2025/26	58,376.83				58,376.83
Total Earmarked	208,059.53		358.07	2,158.17	209,859.63
TOTAL RESERVE	208,059.53		358.07	2,158.17	209,859.63
GENERAL FUND					111,127.27
TOTAL FUNDS					320,986.90

Banwell Parish Council

Prepared by: _____

Date: _____

Name and Role (Clerk/RFO etc)

Approved by: _____

Date: _____

Name and Role (RFO/Chair of Finance etc)

A	Bank Reconciliation at 30/06/2026		
	Cash in Hand 01/04/2026		278,688.02
	ADD Receipts 01/04/2026 - 30/06/2026		81,259.30
	SUBTRACT Payments 01/04/2026 - 30/06/2026		359,947.32
	Cash in Hand 30/06/2026 (per Cash Book)		38,960.42
B			320,986.90
	Cash in hand per Bank Statements		
	Natwest Current account (5335765 30/06/2026	7,506.79	
	Cemetery Reserve Account (59678 30/06/2026	26,060.96	
	PC Reserve Saver account (81413 30/06/2026	51.40	
	Unity Trust Bank (20398572) 30/06/2026	145,113.28	
	Lloyds Credit Card 30/06/2026	0.00	
	Charity Bank 30/06/2026	92,254.47	
	Unity Saver 30/06/2026	50,000.00	
			320,986.90
B	Less unrepresented payments		
			320,986.90
	Plus unrepresented receipts		
	Adjusted Bank Balance		320,986.90
	A = B Checks out OK		

Bills for Payment - 15th June to the 14th July 2026
Banwell Parish Council

Method	Payee	Details	Gross Amount	Comments	Minute agreed	Power
Already Paid						
DD	North Somerset	YCC Waste Collection	£ 10.06	overlapping contract	094/26	
DD	Octopus Energy	YCC energy use	£ 11.67		094/26	
DD	Mainstream	Phone and Broadband	£ 57.14		094/26	
To Pay						
DD	Mainstream	Phone and Broadband	£ 57.14	awaiting invoice	094/26	
BACS	J K Gardening	Grass cutting & Village Orderly contract	£ 1,043.34		094/26	
BACS	J K Gardening	Emptying NSC bins	£ 15.00		198/24 (ii)	
	J K Gardening	Footpath clearance	£ 90.00		H & S	
BACS	J K Gardening	Additional Mead Fields Grass cutting Total: £1417.68	£ 156.00		Admin	
BACS	Corporate Cleaning Services	Dog Bin Emptying	£ 364.20		094/26	
BACS	Insight Cleaning	YCC Cleaning	£ 280.00		094/26	
BACS	YMCA	Youth Club Provision	£ 675.00		094/26	
BACS	Scribe	Civic.ly monthly cost	£ 63.60		172/24	
BACS	ALCA	2 x training	£ 90.00		089/26(i) & 055/26(i)	
BACS	The Gatehouse	Soup and a roll Jan - April	£ 560.00		022/24	
BACS	Banwell Village Hall	Community Picnic Hire	£ 112.00		Admin	
BACS	Banwell Handy Man	YCC works including installation of water butts	£ 114.50		YCC 21/26	
BACS	Print Hive	Dog Bins signs	£ 46.80		Admin	
BACS	Officer overtime + Expenses	Overtime, expenses (milk, scones, refreshments)	£ 106.63		060/26	
DD	Lloyds Bank PLC	Multipay charge & costs (Open AI, willow, microsoft, zoom, food bank, water butts and ycc cleaning)	£ 1,390.28		various inc ycc 21/26	
DD	Conrad Energy	Streetlighting	£ 144.28		094/26	
SO	Amy Symonds	Impact Alliance Officer Salary	£ 226.19		MVJC 05/26	
SO	Officer Salaries	Officer Salaries	£ 3,409.20		089/25 & E29/25	
DD	Nest	Pension contributions	£ 293.35		094/26	
DD	Unity Trust	Bank Charges	£ 11.65		094/26	
DD	North Somerset	YCC Waste Collection	£ 10.06		094/26	
DD	ICO	Annau Data Protection Payment	£ 47.00		094/26	
BACS	HMRC	PAYE and NI	£ 1,306.91		094/26	
		Totals	£ 10,692.00	To be claimed back		

The Parish Council have resolved to use the General Power of Competence as of the 15th May 2023