



MINUTES OF THE PARISH COUNCIL MEETING HELD IN BANWELL YOUTH & COMMUNITY CENTRE (YCC) AT 7:30pm ON MONDAY 20th JULY 2026

PRESENT: Councillors: Steve Voller (Chairman), Mike Bailey (Vice Chairman), Andrew Base, Mike Dolling, Paul Harding, Darren Salvage, Kelly Smith, Matthew Thompson and Tara Wright.

IN ATTENDANCE: Mrs Liz Shayler (Clerk)
WARD COUNCILLOR: Cllr Tristram
MEMBERS OF THE PUBLIC: One

Cllr Voller welcomed everyone.

Before the meeting was convened, the member of the public was invited to speak.

i) Members of the public.

A member of the public spoke about the severance of Moor Road and raised concerns regarding active travel routes in the surrounding area.

ii) Community Beat Manager's Report.

No report was received. Residents were encouraged to stay informed via the Avon & Somerset Police website or by following their Facebook page: North Somerset Neighbourhood Policing.

iii) Ward Councillor's Report.

Cllr Tristram reported that he had spoken to the resident regarding concerns about active travel routes around the Moor Road area and would be interested in attending any future site meeting.

Cllr Tristram had attended a meeting regarding North Somerset's Public Spaces Protection Orders with the newly appointed officer, who was keen to review enforcement. He was informed that the Clerk, Chair and Vice-Chair had arranged to meet with the officer in August.

At his recent surgery in Banwell, several residents had raised the issue of placemaking following the opening of the bypass. The Clerk had already discussed this with the bypass team. As North Somerset Council would now be undertaking this work directly to reduce costs, it was hoped that officers would arrange a meeting with the Parish Council to discuss local issues and priorities before commencing any design work.

The meeting was convened.

111/26 To receive apologies for absence (agenda item 1)

Apologies were received from Cllrs Simon Arlidge and Steve Davies.

112/26 To receive members' declarations of interest on any agenda item (agenda item 2)

No declarations of interest were received.

113/26 To approve as a correct record the minutes of the Parish Council Meeting held on the 15th of June 2026 (agenda item 3)

Resolved – That the June minutes of the Parish Council Meeting be approved as a correct record.

The resolution was correctly proposed and seconded (unanimous with one abstention due to absence)

The minutes of the meetings were signed by the Chairman as a correct record.

114/26 To note the following minutes (agenda item 4)

- i) **Environment Working Group held on 1st June 2026**
- ii) **Wolvershill Working Group held on 9th June 2026**

The minutes above were noted.

115/26 To note the training and events available and agree any attendance (agenda item 5)

- i) **ALCA events and training from £30 each**
- ii) **ALCA e-learning through Nimble £14 each**
- iii) **Breakthrough communications training £30**
- iv) **Various finance training £30**
- v) **Various Scribe finance training - Free**
- vi) **Various NALC training from £32.68.**

The training above was noted.

116/26 To receive the Clerk's report/Exchange of information (agenda item 6)

- i) **Banwell Bypass update**
The Council were informed that drainage and culvert works on the Banwell Bypass were continuing, although programme delays remained centred on the Bristol Water diversion works. Work had also started on the wider Public Rights of Way mitigation areas in Sandford and Churchill. East Street would be closed from 27 July to 29 August for drainage and tie-in works, Riverside was expected to reopen on 24 July, and the permanent closure of Moor Road had been delayed until 3 August. Access to Moor Road north of the bypass would then be via the new link road. The BBC had also visited the site on 14 July to explore a possible feature about the bypass being "100 years in the making".
- ii) **Mead Fields Picnic**
The Council were informed that the Mead Fields Picnic had been rescheduled to 12 September.
- iii) **YCC Book Nook**
The Council were informed that Banwell Parish Council had been selected as one of 200 locations nationally to receive a Raising Readers Book Nook, funded by Hachette UK in partnership with The Reading Agency. The Book Nook, which included a bookcase, cushions, a rug, promotional materials and 100 new children's books, had been installed at the Youth and Community Centre on 9 July. It would be available during public opening hours and for use by groups meeting at the Centre. There was no direct cost to the Council, although it would be responsible for its ongoing day-to-day management.
- iv) **Green Bus Shelter Funding**
The Council were informed that funding had been awarded by the National Lottery to cover the full cost of installing green roofs on two bus shelters. Installation was expected in the autumn.
- v) **Printer contract**
The Council were informed that the new printer contract had been signed. Although the contract included an increase in the monthly charge, the cost of both black-and-white and colour printing had been reduced by half. The minimum monthly print charge had also been waived, meaning that the Council would no longer be required to incur at least £25 quarterly printing charges.
- vi) **Removal of the 125 bus service**
The Council were informed that the 125 bus service would be withdrawn from 30 August. Concern was raised that the previous coordination of the 125, 126 and U2 timetables had resulted in several buses arriving close together, followed by lengthy gaps, which may have affected passenger numbers. WESTlink had been reinstated for Winscombe and Sandford, but Banwell did not appear to be included. If confirmed, Banwell would lose the 125 service without receiving replacement WESTlink coverage.
- vii) **Chair Yoga Grant**
The Council were informed that North Somerset Council had awarded the Parish Council a £986 Physical Activity Grant to fund 14 weekly chair yoga sessions in Banwell. The first six sessions would be free, with the remaining eight subsidised to £5 per session. The funding would also cover additional room hire and refreshments to encourage social connection.

Funding had only been approved for Banwell at this stage. However, North Somerset Council had indicated that it may reconsider funding for Mead Fields if sufficient demand could be demonstrated. A local Impact Alliance Change Maker was keen to support yoga activities in Mead Fields, which would help the Council evidence future demand.

117/26 To consider purchasing the 2025 edition of 'Essential Law for Cemetery and Crematorium Managers' at a cost of up to £46 (agenda item 7).

Resolved – To approve purchasing the 2025 edition of 'Essential Law for Cemetery and Crematorium Managers' at a cost of up to £46.

The resolution was correctly proposed and seconded (unanimous)

118/26 To consider part-funding a six-week Teen Baking Club for young people aged 13–18 at a cost of £440 (agenda item 8).

Resolved – To approve part-funding a six-week Teen Baking Club for young people aged 13–18 at a cost of £440.

The resolution was correctly proposed and seconded (unanimous)

119/26 To note the North Somerset young people's feedback report and consider Banwell Parish Council's current provision and future actions (agenda item 9).

The Council received the North Somerset young people's feedback report and considered Banwell Parish Council's current provision for young people and potential future actions.

Resolved – To note the report and agree that the Clerk further investigate potential future actions.

The resolution was correctly proposed and seconded (unanimous)

120/26 To agree a Contractor to install gym equipment on the Recreation Ground (agenda item 10).

Members discussed the tender submissions, with particular consideration given to Contractors 6, 7 and 8. Contractor 8 was considered to provide the strongest overall proposal, particularly in relation to accessibility and suitability for a broad range of users.

Resolved – To appoint Contractor 8, Kompan, to supply and install outdoor gym equipment at the Recreation Ground, subject to confirmation of grant funding and satisfactory completion of the Council's usual pre-contract checks.

The resolution was correctly proposed and seconded (unanimous)

121/26 To consider of Reinvesting or Moving Funds from Maturing 1-Year Interest Account and 18 month Deposit Account (agenda item 11).

Resolved – To reinvest the maturing Charity Bank balance and transfer a further £15,000 from the NatWest cemetery reserve into the 1-year fixed-term Charity Bank account.

To reinvest the maturing Unity Trust Bank fixed-term deposit and transfer up to £35,000 from the Unity Trust Bank current account to create a new 1-year fixed-term Unity Trust Bank deposit, subject to the available product and interest rate being confirmed at maturity.

The resolution was correctly proposed and seconded (unanimous)

122/26 To note the Parish Council's end of June net position, bank balances, bank reconciliation and reserves (agenda item 12).

The Parish Council's end of June net position, bank balances, bank reconciliation and reserves were noted.

123/26 To authorise bills for payment for July (agenda item 13).

The Clerk tabled an amended schedule of bills for payment.

Resolved – To authorise July payments totalling £10,934.86. Cllrs Harding and Bailey were authorised to approve the BACS payments on behalf of the Council.

The resolution was correctly proposed and seconded (unanimous)

124/26 Dates of the next meetings (agenda item 14)

Monday 3rd of August 2026, 7pm Planning Committee at the Youth & Community Centre (YCC).

Monday 3rd of August 2026, TBD Youth & Community Centre Committee at the YCC.

Monday 17th of August 2026, 7:30pm Parish Council Meeting at the YCC.

The Chairman closed the meeting at 8:17pm

.....Chairman

.....Date

DRAFT

Bills for Payment - 15th June to the 14th July 2026
Banwell Parish Council

Method	Payee	Details	Gross Amount	Comments	Minute agreed	Power
Already Paid						
DD	North Somerset	YCC Waste Collection	£ 10.06	overlapping contract	094/26	
DD	Octopus Energy	YCC energy use	£ 11.67		094/26	
DD	Mainstream	Phone and Broadband	£ 57.14		094/26	
To Pay						
BACS	J K Gardening	Grass cutting & Village Orderly contract	£ 1,043.34	To be claimed back	094/26	
BACS	J K Gardening	Emptying NSC bins	£ 15.00		198/24 (ii)	
BACS	J K Gardening	Footpath clearance	£ 90.00		123/26	
BACS	J K Gardening	Additional Mead Fields Grass cutting Total: £1417.68	£ 156.00		123/26	
BACS	Corporate Cleaning Services	Dog Bin Emptying	£ 364.20		094/26	
BACS	Insight Cleaning	YCC Cleaning	£ 280.00		094/26	
BACS	YMCA	Youth Club Provision	£ 675.00		094/26	
BACS	Scribe	Civic.ly monthly cost	£ 63.60		172/24	
BACS	ALCA	2 x training	£ 90.00		089/26(i) & 055/26(i)	
BACS	The Gatehouse	Soup and a roll Jan - April	£ 560.00		022/24	
BACS	Banwell Village Hall	Community Picnic Hire	£ 112.00		123/26	
BACS	Banwell Handy Man	YCC works including installation of water butts	£ 114.50		YCC 21/26	
BACS	Print Hive	Dog Bins signs	£ 46.80		123/26	
BACS	Brean Theme Park	Summer Holidays Youth Club activity	£ 300.00		YCC 022/26	
BACS	Officer overtime + Expenses	Overtime, expenses (milk, scones, refreshments)	£ 106.63		060/26	
DD	Lloyds Bank PLC	Multipay charge & costs (Open AI, willow, microsoft, zoom, food bank, water butts and ycc cleaning)	£ 1,390.28		various inc ycc 21/26	
DD	Conrad Energy	Streetlighting	£ 144.28		094/26	
SO	Amy Symonds	Impact Alliance Officer Salary	£ 226.19		MVJC 05/26	
SO	Officer Salaries	Officer Salaries	£ 3,409.20		094/26 & E04/26	
DD	Nest	Pension contributions	£ 293.35		094/26	
DD	Unity Trust	Bank Charges	£ 11.65		094/26	
DD	North Somerset	YCC Waste Collection	£ 10.06		094/26	
DD	ICO	Annual Data Protection Payment	£ 47.00		094/26	
BACS	HMRC	PAYE and NI	£ 1,306.91		094/26	
		Totals	£ 10,934.86			
BACS	Bank Transfer	Natwest Cemetery to Natwest Current Account	£ 15,000.00		121/26	
BACS	Bank Transfer	Natwest Current Account to Charity Bank Account	£ 15,000.00		121/26	

The Parish Council have resolved to use the General Power of Competence as of the 15th May 2023

Banwell Recreation Ground Trust
Charity No. 304472

**Minutes of the Annual Meeting of the Trustees held at the Youth and Community Centre
at 7.00pm on Monday, 20th July 2026**

PRESENT: Mike Bailey (Chairman), Andrew Base, Mike Dolling, Paul Harding, Kelly Smith, Matthew Thompson, Steve Voller (Vice Chairman) and Tara Wright.

08/26 Apologies for Absence (agenda item 1)

Apologies were received from Simon Arlidge, Steve Davies and Darren Salvage.

09/26 To appoint a Chairman for the Banwell Recreation Ground Trust for 2026/27 (agenda item 2)

Resolved – That Mike Bailey be elected as Chairman of the Recreation Ground Trust

The resolution was correctly proposed and seconded (unanimous).

10/26 To appoint a Vice-Chairman for the Banwell Recreation Ground Trust for 2026/27 (agenda item 3)

Resolved – That Steve Voller be elected as Vice-Chairman of the Recreation Ground Trust

The resolution was correctly proposed and seconded (unanimous).

11/26 To receive declarations of interest (agenda item 4)

No declarations of interest were received.

12/26 To agree as a correct record the Minutes of the Meeting of the Trustees held on the 16th of March 2026 (agenda item 5)

Resolved – That the minutes be approved as a correct record of the meeting.

The resolution was correctly proposed and seconded (unanimous with 2 abstentions due to absence).

The minutes were signed by the Chairman of the meeting as a correct record.

Mike Dolling joined the meeting

13/26 To discuss and agree the installation of Gym Equipment on the Recreation Ground by Banwell Parish Council (agenda item 6).

Resolved – To grant permission for Banwell Parish Council to install outdoor gym equipment on the Recreation Ground.

The resolution was correctly proposed and seconded (unanimous).

Resolved – To recommend to the Parish Council that Contractors 6, 7 and 8 to be shortlisted, with Contractor 8, identified as the preferred contractor.

The resolution was correctly proposed and seconded (unanimous).

Andrew Base joined the meeting.

14/26 To review and agree the Recreation Ground Trustees Standing Orders (agenda item 7)

Resolved – To approve the Recreation Ground Trustees Standing Orders

The resolution was correctly proposed and seconded (unanimous).

15/26 To approve the end-of-year Accounts for 2025/2026 (agenda item 8)

Resolved – To approve the end of Year Accounts for 2025/2026

The resolution was correctly proposed and seconded (unanimous).

16/26 To note the Parish Councils Recreation Ground end of June’s budget (agenda item 9)

The Parish Councils Recreation Ground end of June’s budget was noted.

17/26 To consider any other urgent other issues relating to the Recreation Ground (agenda item 10)

The Chairman was thanked for arranging the removal of the recent graffiti from the Recreation Ground.

18/26 Date of the next meeting (agenda item 11)

TBC

The Chairman closed the meeting at 7:15pm

.....Chair

.....Date



Minutes of the meeting of the Planning Committee held at Banwell Youth & Community Centre, 7pm on Monday 3rd August 2026.

PRESENT: Cllr Dolling (Chairman), Paul Harding (Vice-Chairman), Simon Arlidge, Mike Bailey

IN ATTENDANCE: Amy Symonds (Environment and Biodiversity Officer)

MEMBERS OF THE PUBLIC: 2

Cllr Dolling welcomed everybody.

A member of the public spoke to raise concerns regarding planning application 26/P/1406/OUT, outlining concerns about the proposed development, its potential impacts, and why they considered it to be unsuitable.

The meeting was convened.

39/26 To receive apologies for absence. (Agenda Item 1)

Apologies were received for Cllr Thomson and Cllr Davies (Attended online)

40/26 To receive members' declarations of interest on any agenda item. (Agenda Item 2)

No declarations of interest were received.

41/26 To approve the minutes from the Planning Committee meeting held on the 1st of June 2026 as a correct record (Agenda Item 3)

Resolved – That the minutes of the Planning Committee Meeting held on the 1st of June are a correct record of the meeting.

The resolution was correctly proposed and seconded (unanimous)

The minutes of the meeting were signed by the Chairman of the meeting as a correct record.

42/26 To note and comment upon planning applications (Agenda Item 4)

(i) 26/P/1343/FUH Rose Cottage Bristol Road Hewish Weston-super-Mare BS24 6RD

Retrospective application for the demolition of existing outbuilding, Replacement of existing side and rear extensions with a new 2-storey side extension and single storey rear extension. Installation of rooflights to the front elevation and expansion of front hardstanding.

Resolved – To note the application.

The resolution was correctly proposed and seconded (unanimous)

(ii) 26/P/1418/RM Land At Nut Tree Farm Off Barton Road Winscombe BS25 1DU

Reserved Matters application for approval of appearance, landscaping, layout and scale for the erection of two agricultural workers dwellings, pursuant to outline planning permission 24/P/0203/OUT

Resolved – To note the application.

The resolution was correctly proposed and seconded (unanimous)

(iii) 26/P/1406/OUT Land North Of Lower Laurel Farm Summer Lane Banwell BS25 1DU

Outline planning permission for the erection of a specialist later living accommodation (Classes C2 and C3), with access for approval (Appearance, landscaping, layout and scale reserved for subsequent approval).

Resolved – To defer the decision to the Full Council meeting on the 17th August 2026.

The resolution was correctly proposed and seconded (unanimous)

43/26 To note planning decisions for information (Agenda Item 5)

- (i) **26/P/1302/CRN Waywick Farm Waywick Lane BS24 6UZ**
Prior Notification for the change of use of a stone barn from Agricultural Use (Sui Generis) to Commercial, Business and Service use (Use Class E(d) - indoor sport, recreation or fitness), specifically for use as a yoga and wellness - **PN (General) Noted.**
- (ii) **26/P/1055/TRCA Oak Lodge West Street Banwell BS29 6DB**
T1 yew - reduce crown by up to 1m - **No objection (tree/hed) unconditional.**
- (iii) **26/P/0852/FUH Royston Wolvershill Road Banwell BS29 6DG**
Installation of an Air Source Heat Pump (ASHP) to the South-East of the property – **Approved.**
- (iv) **26/P/0808/FUL Rolstone Farm Business Park West Rolstone Road Hewish**
Operational development consisting of the enclosure of an agricultural building with new roller doors, metal and timber cladding – **Approved.**
- (v) **26/P/0777/AOC Land To The North West Of The Moor Dairy Moor Road Banwell**
Request to discharge condition 3 (Construction Environmental Management Plan) from application 25/P/1583/FUL – **Approved.**
- (vi) **26/P/0489/FUL Barn 2, Box Bush Farm Box Bush Lane Rolstone BS24 6UA**
Change of use of land from agricultural to Use Class C3 (residential garden land) and external alterations to the building comprising of cladding of the walls, installation of external flue, landscape boundary fences, gates and surfacing materials (pursuant to application 24/P/1890/CQA) – **Approved.**
- (vii) **26/P/0637/NMA Parcels 2.1a, 2.1b, 2.2a And 2.2b At Parklands Churchland Way**
Non-Material Amendment to application 23/P/2647/MMA (Minor material amendment to application 20/P/3081/RM (Reserved matters application for matters of access, appearance, landscaping, layout, scale for the erection of 77no. dwellings with associated roads, footways, parking, drainage, landscaping and public open space pursuant to 12/P/1266/OT2) to allow for the redesign of multiple house types and alterations to the proposed layout to improve frontage onto the main link road.) to allow for the removal of cladding to plots 71-76 – **Approved.**

The planning decisions above were noted.

44/26 Date of the next meeting (Agenda Item 6)

Planning Committee Meeting Monday 7th of September 2026 7pm at the Youth and Community Centre.

The Chairman closed the meeting at 19:28

..... Chairman

..... Date



Banwell Parish Council

MINUTES OF A MEETING OF THE YOUTH & COMMUNITY CENTRE (YCC) COMMITTEE HELD AT THE YCC, WEST STREET, BANWELL AT 7:30pm ON MONDAY 3rd of AUGUST 2026

Present: Cllrs Mike Bailey (Chairman), Andrew Base (Vice Chairman) and Kelly Smith.

In attendance: Liz Shayler (Clerk).

26/26 To elect a Chairman of the Youth & Community Centre (YCC) Committee for 2026/27 (agenda item 1)

Resolved – That Cllr Bailey be elected as Chairman of the YCC Committee for 2026/27

The resolution was correctly proposed and seconded (unanimous).

27/26 To elect a Vice Chairman of the Youth & Community Centre (YCC) Committee for 2026/27 (agenda item 2)

Resolved – That Cllr Base be elected as Vice Chairman of the YCC Committee for 2026/27

The resolution was correctly proposed and seconded (unanimous).

28/26 To receive apologies for absence: (agenda Item 3)

Apologies were received from Cllrs Thomson and Wright.

29/26 To receive members' declarations of interest on any agenda item (agenda Item 4).

There were no declarations of interests.

30/26 To approve, as a correct record, the minutes of the Youth & Community Centre (YCC) Committee from the 12th of May 2026 (agenda Item 5)

Resolved: To approve the minutes of the YCC Committee meeting from the 12th of May 2026.

The resolution was correctly proposed and seconded (unanimous)

The minutes of the meeting were signed by the Chairman as a correct record.

31/26 To note the YMCA Dulverton report on the current Youth Club (agenda Item 6)

The report was noted.

32/26 To complete the YMCA Dulverton appraisal process (agenda Item 7)

Resolved: The appraisal process was completed resulting in a satisfactory outcome (see attached sheet). Cllr Base and Smith to undertake a surprise inspection in the autumn.

The resolution was correctly proposed and seconded (unanimous)

33/26 To receive the Officer's report/Exchange of information (agenda Item 8)

i) Youth Club summer holiday activities

The Committee noted that the Youth Club's summer holiday programme had begun with a trip to Brean Theme Park on 24 July. Cllr Smith, who met the group on their return to the Youth & Community Centre, reported that the young people appeared to have thoroughly enjoyed the

day. A small number of spaces remained available on trips planned for later in August, which were being promoted by the Communications Officer.

ii) **Increase in mentoring bookings for the Summer Holidays**

The Committee noted that North Somerset Council's Social Services Team had booked the Centre for several hours on three days each week during the summer holidays.

iii) **Works to the YCC**

The Committee noted that various health and safety and cosmetic works had been completed, including the installation of the Potigny town-twinning pottery pieces, touch-up painting, replacement toilet seats and updated signage. Water butts had also been installed and had begun collecting water.

iv) **Update on Feasibility Study Investigations**

The Committee noted that Gregor Heating had been contacted regarding the heating, air leakage and building fabric recommendations contained within the feasibility study, and that a site visit was being arranged for August. One quotation had been received for acoustic improvements to the main hall.

A meeting would also be arranged to consider the noise-reduction and heating systems installed at WiNspace in Winscombe and compare their suitability and cost with the systems proposed for the Youth & Community Centre.

34/26 To review the current charging schedule for the YCC and Field (agenda Item 9).

i) **General booking fees**

Resolved: To approve Hire Fees at the current rate of:

- YCC, Monday-Friday: £12.00 per hour.
- YCC, Saturday-Sunday: £14.00 per hour.
- YCC Field, £5.00 per hour.

To continue the community discount - Community groups in Banwell are eligible for a 50% discount on standard rates where the booking directly supports the group's purpose. This concession is limited to one discounted booking per six months per group, at the Youth and Community Centre Committee's discretion. For groups / organisations or charities providing a service directly benefiting Banwell residents, the building may be used at no charge in certain cases. Eligibility for this concession will be determined by the Youth and Community Centre Committee on a case-by-case basis.

The resolution was correctly proposed and seconded (unanimous)

ii) **Forget me Not Cafe**

Resolved: To agree that the YCC will be offered for free for this monthly group and reviewed in May 2027.

The resolution was correctly proposed and seconded (unanimous)

iii) **Toddler Group**

Resolved: To agree that the group offers a service for families and to offer use of the YCC free of charge for the next year.

The resolution was correctly proposed and seconded (unanimous)

iv) **Mentoring / Social Service**

Resolved: To agree that where a mentoring or Social Services booking relates to a Banwell family, use of the building will be offered free of charge.

The resolution was correctly proposed and seconded (unanimous)

35/26 To note the Youth and Community Centre and Youth Club budgets (agenda Item 10).

The Youth and Community Centre and Youth Club budgets were noted.

36/26 Date of Next Meeting (agenda item 11)

Youth & Community Centre Committee Meeting at Banwell YCC on 2nd November 2026.

The meeting closed at 7:55pm

Chairman.....

Date.....

DRAFT

YMCA –REVIEW OF PERFORMANCE

Period under review April 2026 to July 2026

1. Are all contracted sessions being held? **Yes** / No where possible

Comments...

2. Are the numbers attending increasing? **Yes** / No / NA

Comments ...

3. Is a comprehensive range of activities being organised? **Yes** / No / NA

Comments... Yes, Summer Holiday Activities Planned and October residential camp.

4. Are YMCA demonstrating a degree of flexibility in the activities provided to meet users' needs (e.g. weekend or holiday activities)? **Yes** / No

Comments.... Summer Holidays Activities and residential organised for October

5. YMCA arranging activities outside of the village? **Yes** / No / NA

Comments... Summer Holidays Activities and residential organised for October.

6. Are YMCA seeking other sources of funding for Youth Club activities? Yes / **No** / NA

Comments – N/A.

7. Is any feedback from users/parents positive? Yes / No / **NA**

Comments – None received

8. Have any complaints been received about the service? Yes / **No**

Comments...

9. Have there been any behavioural issues at the Youth Club including damage? Yes / **No** / NA

Comments.... None reported

10. Have any unannounced visits been made by Committee members since the review? Yes/ **No**

Comments... One planned for Autumn.

11. Any other comments:

12. Conclusion – **Satisfactory** / Unsatisfactory

13. Action points for YMCA

- Residential / day trip

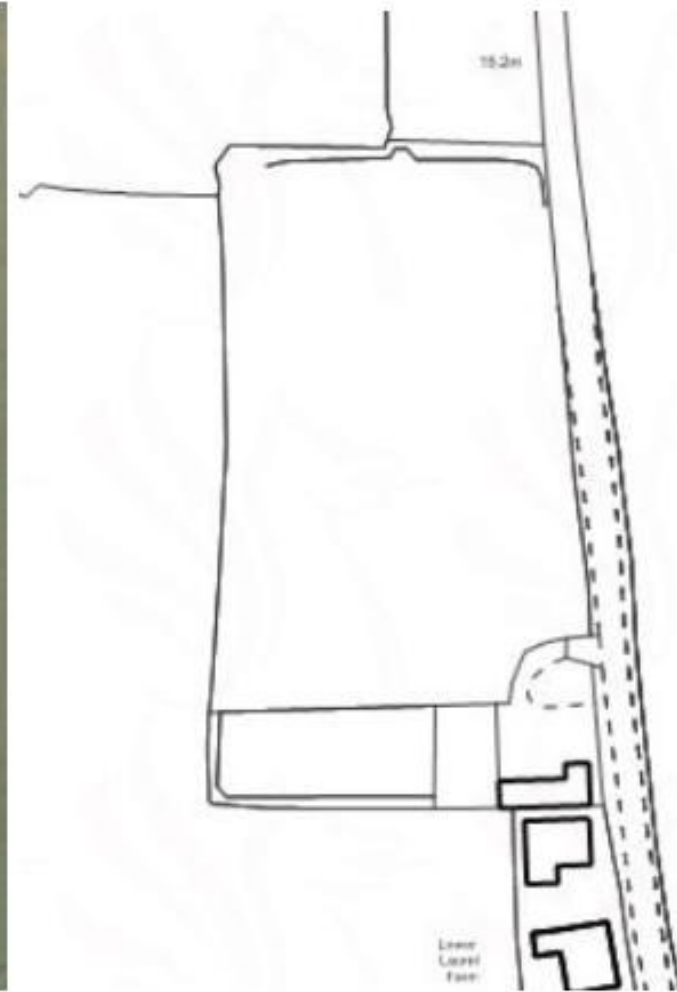
14. Action points for Youth Club Management Committee.

- Cllr Base and Smith to undertake an unannounced visit.

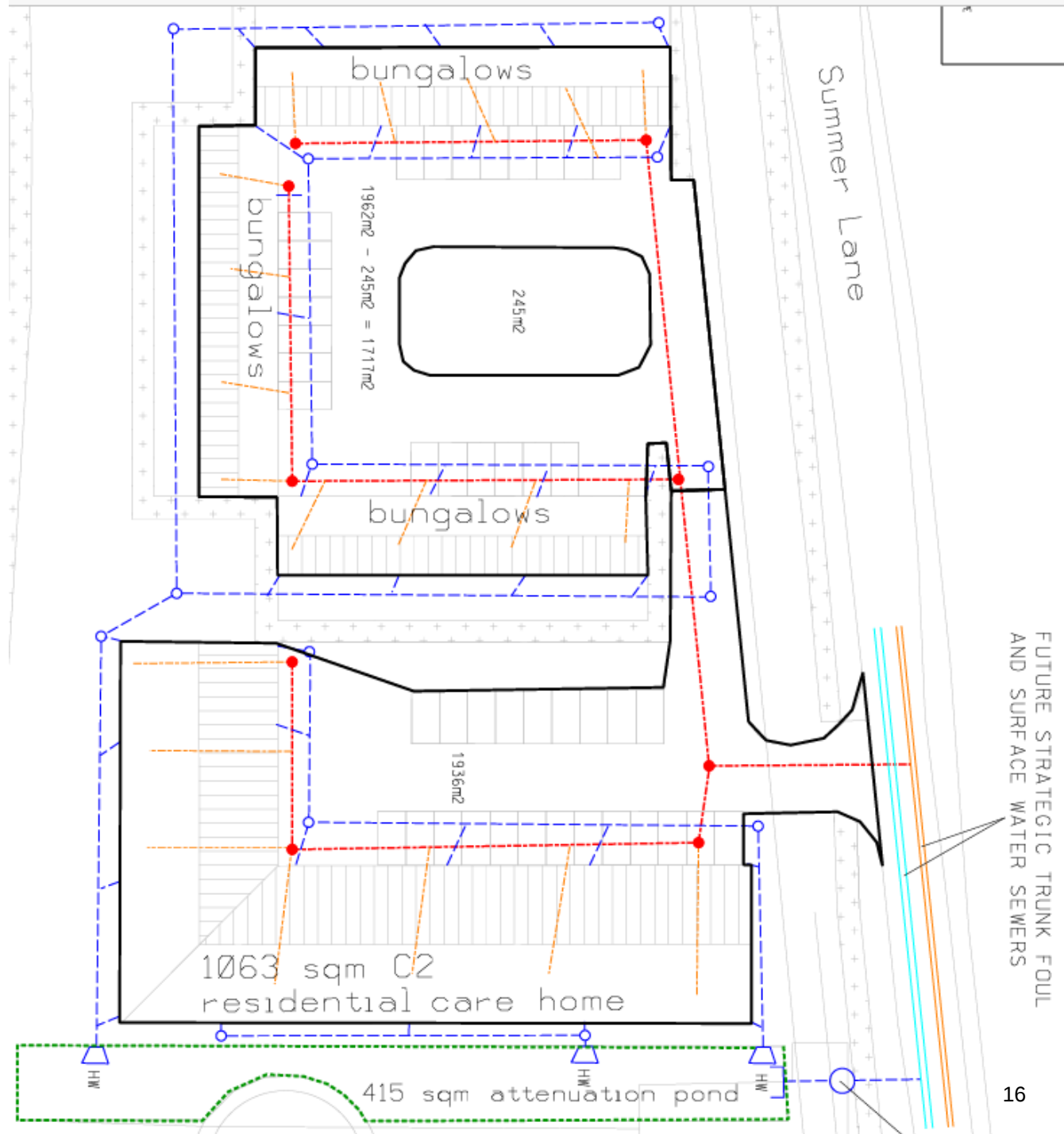
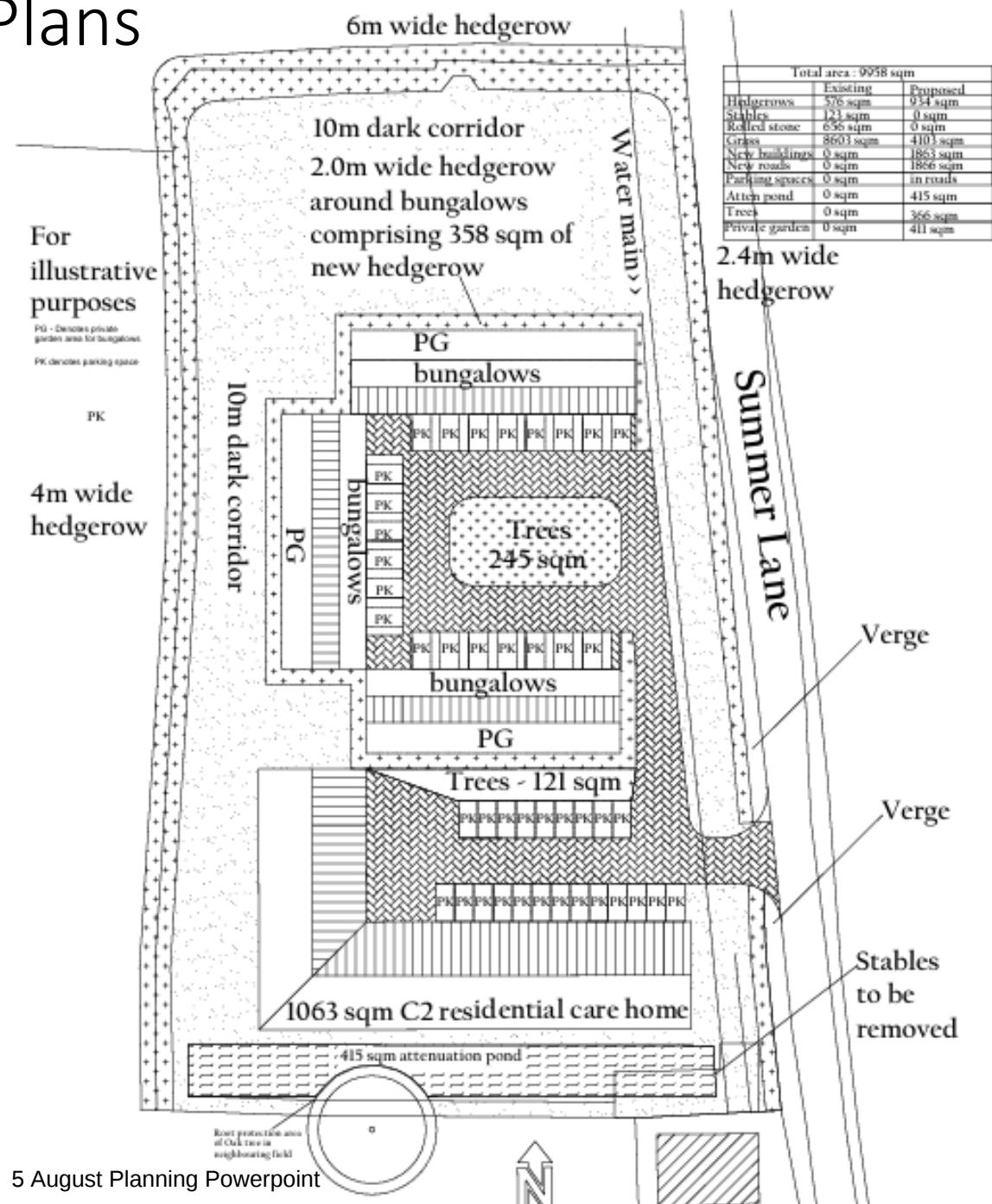
26/P/1406/OUT Land North Of Lower Laurel Farm Summer Lane BanwellBS25 1DU

Outline planning permission for the erection of a specialist later living accommodation (Classes C2 and C3), with access for approval (Appearance, landscaping, layout and scale reserved for subsequent approval).

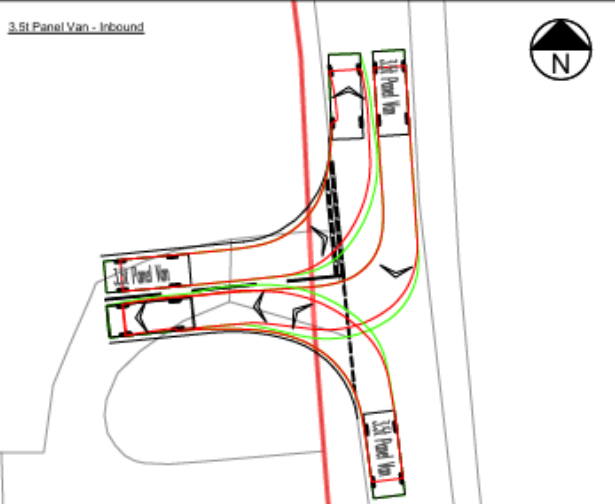
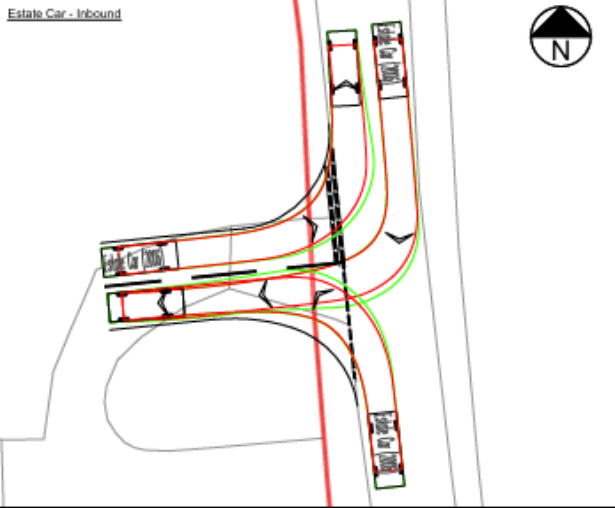
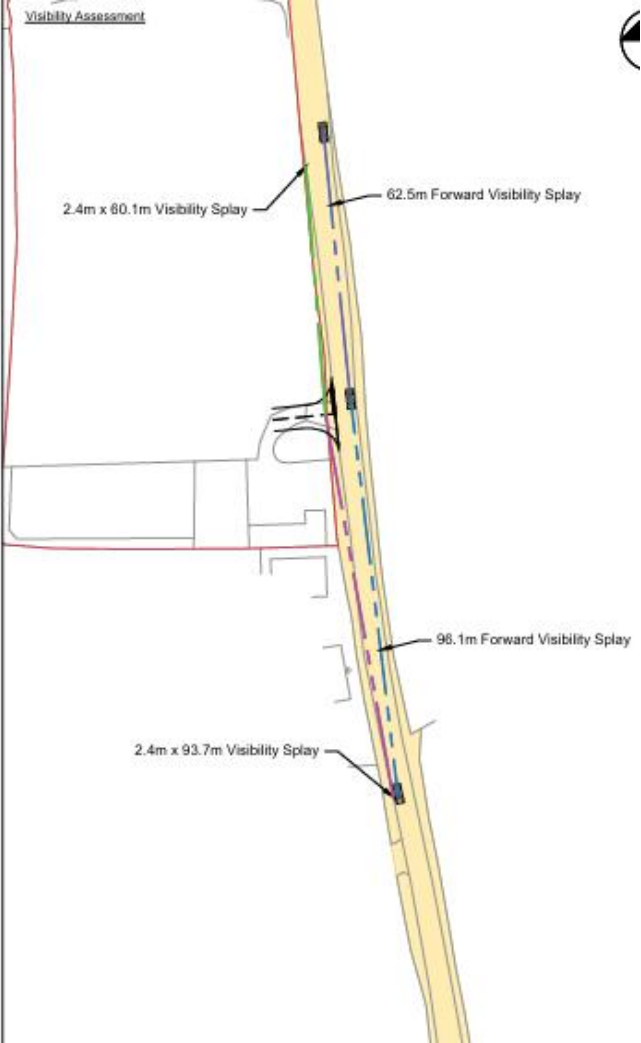
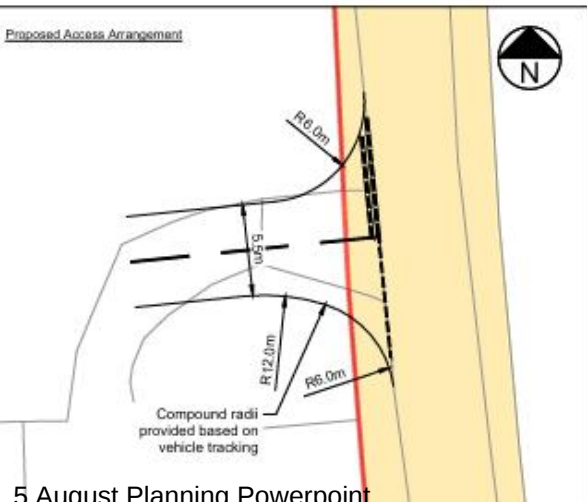
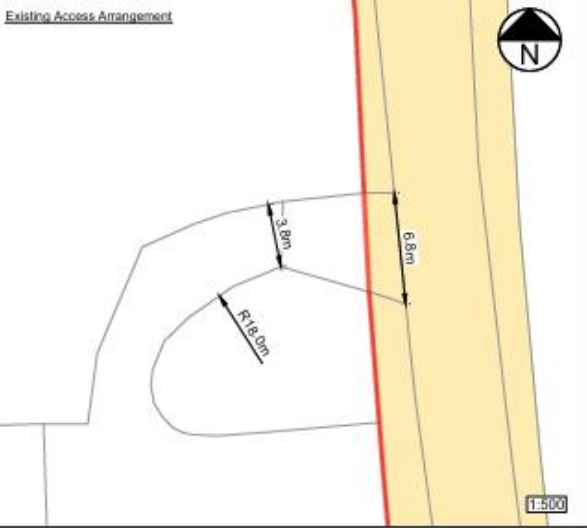
Location off Summer Lane



Plans



Access



Topic	Environment and biodiversity recommendations	Additional notes
Lighting	As the site lies within the Lesser and Greater Horseshoe Bat Consultation Zone B, it is recommended that planning condition ECO07 – Ecology (Bats) is attached to any permission granted. The lighting information submitted with the application is insufficient to demonstrate that external lighting will not adversely affect the local bat population or important bat commuting and foraging habitat as required due to the Bat SAC. This is particularly relevant as the application seeks to achieve a positive Habitat Evaluation Procedure (HEP) biodiversity credit on site.	ECO07 – Ecology (Bats) No external lighting shall be installed until details, including: (i) details of the type and location of the proposed lighting; (ii) existing lux levels affecting the site; (iii) the proposed lux levels; and (iv) lighting contour plans, have been submitted to and approved in writing by the Local Planning Authority. Any external lighting shall be installed and operated in accordance with the approved details.
HEP / BNG	The application has not been accompanied by a Habitat Management and Monitoring Plan (HMMP). An HMMP is required to demonstrate how the proposed habitat creation and enhancement measures will be managed, monitored and maintained over the long term. In particular, it is necessary to ensure that the mandatory 30-year management and monitoring commitment for Biodiversity Net Gain (BNG) is achieved also well as the 80-year management commitment required for the proposed Habitat Evaluation Procedure (HEP) biodiversity credits.	

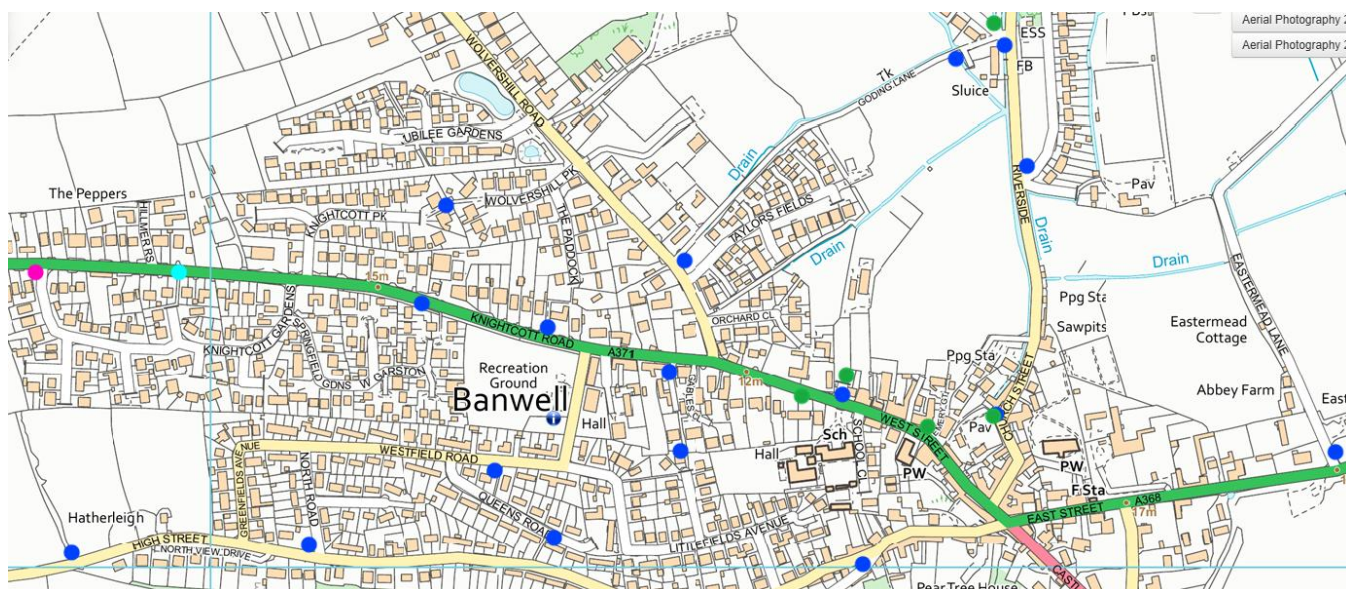
6. To review the positions of dog bins around the parish.

Background

In early 2026, two dog waste bins were relocated on a six-month trial basis:

- Recreation Ground to the West Garston ramp.
- End of Knightcott Gardens ● to the end of the footpath leading to Knightcott Road. ●

The six-month trial has now concluded. The relocation of the Recreation Ground bin to the West Garston ramp has proved successful, and no issues have been reported. However, since the relocation of the Knightcott Gardens bin, the Parish Council has received repeated correspondence and visits concerning the bin's new position. These have primarily related to its proximity to neighbouring properties. A separate concern has also been raised that the bin may reduce the usable width of the pavement for mobility scooters. Members are therefore asked to consider the future location of this bin.



The options are:

- Retain the bin in its current location.
- Return the bin to its original location.
- Remove the bin altogether.

As shown on the map above, removing the bin altogether would leave a significant part of the village without a nearby dog waste bin. When alternative locations were investigated in August 2025, no other suitable site was identified to serve this part of the village.

Mead Fields

- Present dog bins
- Suggested dog bins (2 but three possible locations)

Whilst reviewing dog waste bin provision across the parish, it is also appropriate to consider the needs of the Mead Fields development.

The Clerk visited the site and noted that, although the road layout differs slightly from the original plans, the 2nd public open space and play area are now established and are already being used by residents exercising their dogs.

It is therefore recommended that one dog waste bin is installed during the current financial year. Three potential locations have been identified, from which the most appropriate site can be selected.



As the development continues to expand, it is further suggested that provision is made within the 2027/28 budget for up to two additional dog waste bins, subject to future demand and the completion of later phases of the development.

7. To note the training and events available and agree any attendance.

i) Society of Local Council Clerks (SLCC) National Conference October 13th and 14th £550

The SLCC National Conference is its flagship two-day professional development event. The programme includes contributions from key sector organisations, experienced clerks and other specialists.

Topics this year, include devolution and the opportunities it may create for local councils, the evolving roles of councillors and clerks, digital AGAR developments, council finance software, code of conduct complaints, neurodiversity, charitable trusts, community asset transfers and proposed reforms to burial law affecting cemeteries and closed churchyards. The conference provides an opportunity to keep up to date with developments affecting the sector and hear about innovative approaches. It also offers valuable networking opportunities with clerks from across the country.

The Clerk generally attends the National Conference in person approximately once every 3/4yrs, with last in-person attendance in 2022. Also identified in Clerk's six-monthly appraisal in Feb 2026.

ii) ALCA events and training from £30 each [Upcoming-events](#)

iii) ALCA e-learning on nimble £14 each [E-Learning Courses ALCA](#)

iv) Breakthrough communications training £30 [Communications Courses ALCA](#)

v) Various finance training £30 [Finance Training ALCA](#)

vi) Various Scribe finance training (this is our accounting package) Free [Scribe Training](#)

vii) Various NALC training from £32.68 www.nalc.gov.uk/nalc-events

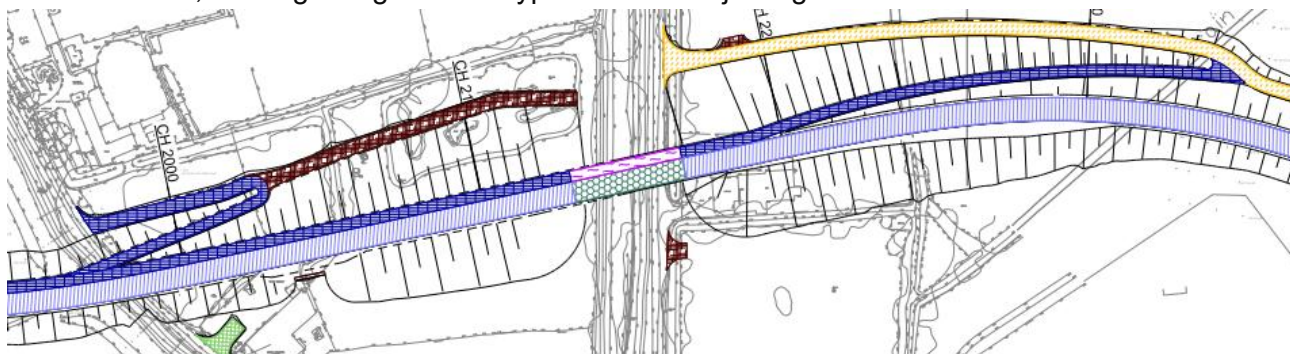
8. To receive the Officer report/Exchange of information: Please note that the Council is unable to make any formal decision under this item.

i) Banwell Bypass update

Drainage and culvert works are continuing. Programme delays remain centred around utility diversion works. Mitigation works continue in the neighbouring parishes.

- **East Street:** The road closed on 27 July and is currently due to reopen on 29 August. HGVs continue to cause issues by ignoring the diversion and restriction signage, particularly from the direction of the Helicopter Museum into Banwell.
- **Riverside:** Riverside reopened on 24th July, ahead of the East Street closure.
- **Moor Road:** The new Moor Road link closed on 10 August to allow the installation of copings on the bridge and culvert. It is currently due to reopen on 23 August. As a result, the permanent closure of Moor Road has been delayed until 24 August, subject to Bristol Water's programme.
- **Knightcott Road:** Temporary traffic lights are expected to be installed again at the beginning of September.
- **Wolvershill Road:** A road closure is anticipated in early September for several weeks to allow utility works to take place.
- **Active travel routes around Moor Road**

Concerns have been raised regarding access to Moor Road North once the road is permanently closed. There will initially be no through access for approximately a year. Once the bypass opens, pedestrians, cyclists and horse riders will be able to access Moor Road North via the new route beneath the Riverside bridge. The route will pass under the bridge before doubling back over it, running alongside the bypass and then joining Moor Road to continue north.



- **Communications:** There have been two articles published.
[Click here for Article 1](#) and [Click here for article 2](#)

ii) Mead Fields Surgery and Litter Pick

The Mead Fields Surgery and litter pick were held on Wednesday 5 August. Three people attended the litter pick. The Surgery was attended by two members of the local Methodist Church, two local residents and representatives from North Somerset Council. The session provided a useful opportunity for networking and for discussions regarding the provision of additional dog waste bins.

iii) Defibrillators, training and replacement pads

The defibrillator has now been installed at Mead Fields Care Home. Although it remains externally accessible, it has been positioned further within the site than originally anticipated, which has raised concerns that it may be more difficult to locate quickly in an emergency. It has therefore been suggested that, should a more accessible and visible location become available, consideration is given to relocating the unit. Defibrillator training is due to take place in September;

- Banwell YCC: 7pm Thursday 17 and 10am Saturday 26.
- Mead Fields Hub: 10am Saturday 19 and 7pm on Thursday 24.

iv) High Street Weight Limit Signage

Following repeated enquiries, North Somerset Council has agreed to install additional 7.5-tonne weight restriction signage at the junctions of:

- High Street and Littlefields Avenue;
- North Road and Greenfields Avenue; and
- West Street and Westfield Road, where an advance warning sign will be installed.

The works are expected to be completed before Christmas. Although the Parish Council had previously offered to contribute towards the cost of the additional signage, North Somerset Council has confirmed that a contribution will not be required.

9. To discuss increasing the cost of the soup and a roll to £2.50 (page 17)

The Council currently provides Soup and a Roll through the Public Living Room, with visitors invited to make a voluntary contribution of £2. A review of the costs and contributions received shows that the £2 voluntary contribution does not consistently cover the cost of providing the soup and rolls. Based on the figures available, food costs have totalled approximately £1,220, compared with voluntary contributions of approximately £948.67.

Until the end of 2025, any shortfall could be met from remaining grant funding. That grant funding has now ended. More recently, the remaining shortfall has been covered through income raised during the summer period, including the cream tea. Attendance across the recorded sessions averages approximately 14 people per week. If everyone attending made the suggested contribution, increasing this from £2 to £2.50 would increase average weekly income from around £28 to £35, bringing contributions much closer to the actual cost of providing the food.

The Clerk is also investigating ways to reduce food waste and improve value for money. One option is to allocate a particular soup to each Thursday of the month. Where attendance is lower than expected, any unused frozen soup could then be retained and used on the corresponding Thursday the following month, subject to safe storage and food hygiene requirements.

Increasing the suggested voluntary contribution to £2.50, alongside measures to reduce food waste, should help bring income and expenditure more closely into balance while keeping the scheme accessible. The £2.50 will remain a suggested voluntary contribution rather than a charge, so nobody will be prevented from attending or having Soup and a Roll if they are unable or do not wish to contribute the suggested amount.

Recommendation:

That the Council agrees to increase the suggested voluntary contribution for Soup and a Roll from £2 to £2.50, with the contribution remaining voluntary.

10. To discuss the replacement fence at Riverside and agree a way forward.

Background

The Parish Council has previously agreed that the existing boundary fencing around Riverside Green requires replacement.



The Council initially investigated replacing the existing timber fence with recycled plastic fencing, with the aim of providing a longer-lasting and lower-maintenance alternative. Three indicative quotations were obtained for approximately 200m of recycled plastic fencing.

When the matter was last considered, members raised concerns regarding the appearance of some of the recycled plastic options, particularly the brackets and overall design. The matter was therefore deferred “to allow the Clerk to investigate alternative knee-high fencing designs and bracket options, together with a comparison against traditional timber fencing.”

Cllr Base has subsequently undertaken further investigation into the timber option. This report brings that work together with the recycled plastic options previously investigated to enable Council to compare the two materials and determine which it wishes to proceed with. The replacement fence would be approximately 200m long and knee-high (approximately 600mm). The current exercise relates to the supply of materials only, as National Grid has offered to arrange installation of the replacement fencing at no cost to the PC.

Timber fencing

Four potential timber suppliers/contractors were approached.

Two timber merchants provided quotations for standard off-the-shelf knee-high fencing. A sawmill was approached to explore whether a bespoke fence could be manufactured using different timber species or treatments; however, despite several discussions, a quotation was not received. A landscaping contractor was also approached but was primarily interested in supplying and installing the fencing rather than providing the materials only. The standard timber option consists of approximately 100mm x 100mm posts with a V-shaped or "bird's mouth" top supporting a 100mm x 100mm top rail, secured using a metal strap. Similar knee-high fencing is already used locally, including at Locking Parklands, Mead Fields and Wolvershill Road.

An advantage of the standard design is that the individual components are readily available from timber merchants. Replacement posts, rails and fixings should therefore be relatively straightforward to source if individual sections require repair following accidental damage or deterioration.



Alternative timber

A bespoke timber option was also explored. A local sawmill was approached to investigate different timber species and treatments but ultimately did not provide a quotation. Research undertaken as part of this work identified European redwood as a possible alternative. However, establishing a direct like-for-like cost and reliable evidence of increased lifespan proved difficult. The research suggested that redwood would be more expensive than standard pressure-treated pine, but no firm quotation was obtained for a complete fence. There is therefore currently insufficient information to demonstrate that a bespoke or alternative timber option would provide better value or a sufficiently longer lifespan than the standard timber option.

Local Example

Similar knee-high timber fencing was installed at Mead Fields approximately five years ago. The photographs below, taken in October 2025 and August 2026, provide a local example of how this type of fencing has weathered over time. Visible weathering and movement can be seen in sections of the fencing.



Lifespan and maintenance

The timber would be pressure treated. The two suppliers who provided quotations indicated an expected lifespan of approximately 10 years or more, although neither was able to guarantee this as lifespan can vary according to location and environmental conditions. The fencing would require ongoing maintenance during its life, including further preservative treatment approximately every four years.

One supplier also suggested the use of post-protection wrap around the section of each post at ground level, where timber posts can be particularly vulnerable to decay. The additional material cost quoted was £3.50 per post, equating to approximately £196 for the 56 posts required. A similar product was identified elsewhere at approximately £300 for the same number of posts.



The wrap would need to be applied to each individual post before installation. As National Grid's offer is to install the replacement fencing at no cost to the Council, it would need to be confirmed whether this additional preparation would be included within that arrangement. The potential increase in lifespan resulting from post protection has not been independently established as part of this exercise and should therefore be regarded as an additional protective measure rather than a guaranteed extension of the life of the fence.

Recycled plastic fencing

Three indicative quotations were previously obtained for approximately 200m of recycled plastic fencing. All three options use recycled plastic posts and rails, although there are differences in post dimensions, rail heights and the methods used to secure the rails to the posts. Some quotations also exclude brackets and/or fixings.



Recycled plastic does not rot in the same manner as timber and does not require periodic painting or preservative treatment. It therefore offers a considerably lower-maintenance alternative. When the options were previously considered, members raised concerns regarding the appearance of some of the designs, particularly the brackets/fixing arrangements. This was one of the reasons the matter was deferred to allow alternative knee-high designs and bracket arrangements to be considered alongside traditional timber fencing.



The recycled plastic quotations were indicative and based on approximately 200m. Exact lengths, gaps and the number of posts would need to be confirmed before ordering. The quotations would also need to be refreshed before any order is placed. One of the recycled plastic manufacturers previously investigated provides a 25-year warranty against material defects. The precise warranty applying to the product ultimately selected would be confirmed before an order is placed.

Environmental considerations

Both materials have environmental advantages and disadvantages.

Timber is a renewable material where sustainably sourced. However, the timber proposed for this application is pressure treated, will require periodic preservative treatment during its life and is expected eventually to require replacement. If the optional post-protection system is used, this would also introduce plastic-based material around each timber post at ground level. The environmental considerations for timber therefore include the initial pressure treatment, subsequent preservative treatments, the manufacture and disposal of replacement fencing and, potentially, the use and eventual disposal of plastic post-protection wraps.

Recycled plastic makes use of material which has already entered the waste stream and does not require periodic preservative treatment. Its longer anticipated lifespan may also reduce the quantity of replacement material required over the life of the asset. However, it would result in approximately 200m of plastic fencing being permanently located within the green space. Long-term exposure to weathering and abrasion creates a potential for plastic degradation and microplastic release, although the extent to which this would occur from the proposed fencing over its service life has not been established.

Overall, there are environmental advantages and disadvantages associated with both materials, and the information available does not demonstrate conclusively that either option is environmentally preferable.

Indicative Whole-Life Comparison

The initial purchase price alone does not provide a complete comparison because the two materials have substantially different anticipated lifespans and maintenance requirements.

A 25-year comparison has been used to provide an indication of the potential whole-life position. Future material, labour and maintenance costs cannot be accurately predicted and the figures should therefore be regarded as indicative rather than a definitive forecast.

Consideration 25-year period	Timber	Recycled Plastic
Initial material cost	£2,438–£3,022	£6,081–£9,999*
Post protection	Optional post-protection wrap: approx. £196 for 56 posts. Requires application to individual posts and may fall outside National Grid's offer to install the replacement fence	Not required
Expected lifespan	Suppliers suggest approximately 10+ years, but this is not guaranteed and will depend upon location and conditions (see Mead Fields above).	Manufacturer provides a 25-year warranty against material defects and indicates a potential service life of 50+ years.
Preservative treatment	Pressure-treated initially. Further preservative treatment required approximately every 4 years.	No preservative treatment required
Preservative consumables over 25 years	To be allowed for within whole-life cost once product/quantity cost confirmed	£0
Labour for future preservative treatment	Not included – contractor/labour cost is currently unknown	£0
Routine repairs / accidental damage	Individual posts and rails may require repair or replacement due to accidental damage, rot or general deterioration.	Accidental damage may still require individual components to be repaired or replaced, although routine

	Standard components are readily available locally. Future costs cannot be quantified.	deterioration is expected to be lower. Future costs cannot be quantified.
Replacement during 25-year period	Based on an indicative 10-year lifespan, comparison should allow for replacement at approximately years 10 and 20	No complete replacement anticipated within 25 years, subject to selected product/warranty
Replacement material cost	Two replacements: £4,876–£6,044 –based on today's costs.	£0
Future removal and installation costs	Not included. National Grid's offer relates to installation of the current replacement fence only. Future replacement would be a Council cost	No replacement installation anticipated within the 25-year comparison period
Maintenance requirement	Regular inspection, periodic preservative treatment and repairs	Very low; no painting or preservative treatment
Environmental considerations	Renewable if sustainably sourced, but pressure treated; requires periodic preservative treatment and potentially three sets of fencing over 25 years. Preservatives and disposal of treated timber also need consideration.	Uses recycled material and potentially avoids repeated replacement and preservative treatments. However, as an outdoor plastic product, long-term UV exposure, weathering and abrasion may result in surface degradation and the release of microplastics. The extent of this over the anticipated life of this particular fencing is not known.
Appearance	Traditional/natural appearance. Local examples available, including Mead Fields	Alternative colours/designs available.
Initial installation	National Grid has offered to install the replacement fencing at no cost to the Council. Additional work associated with post protection would need to be confirmed	National Grid has offered to install the replacement fencing at no cost to the Council
Minimum indicative 25-year cost	£7,314–£9,066 PLUS post protection (if used), preservative materials, repairs and all future contractor/labour costs	£6,481–£9,999 , with no expected additional costs.

* The lowest recycled-plastic quotation of £6,081.40 excludes brackets/fixings, estimated at a further £400–£600, giving an adjusted minimum of approximately £6,481–£6,681. The other quotations were approximately £9,783 and £9,999, although some fixings were also excluded.

** The 25-year warranty applies to the relevant supplier/product and is subject to the manufacturer's warranty terms. Equivalent warranty arrangements should be confirmed before selecting a final supplier..

Whole-life cost considerations

The figures above are intended to provide an indicative comparison rather than a definitive forecast.

Timber: the comparison assumes that the fence may require replacement at approximately years 10 and 20, based on the lifespan indicated by the suppliers. This lifespan is not guaranteed and the actual life of the fence could be shorter or longer depending on site conditions, maintenance and treatment. The timber figure therefore represents a minimum known cost using today's prices. It does not include:

- inflation or increases in future timber prices;
- periodic preservative materials where these have not yet been costed;
- contractor/labour costs for preservative treatment;
- repairs and replacement of individual components;
- removal and disposal of the existing fence at future replacement points; or
- labour and installation costs for the replacement fences at approximately years 10 and 20.

Recycled plastic: one manufacturer provides 25-year warranty against material defects and indicates a potential service life of 50+ years. The 50+ year figure is anticipated lifespan rather than guaranteed period. For the purposes of the 25-year comparison, no complete replacement has therefore been assumed.

National Grid's offer to install the replacement fencing at no cost applies to the current installation only and should not be assumed to apply to any future replacement work.

Summary: On this basis, timber has the lower initial purchase price, but its actual whole-life cost is likely to be higher than the minimum figure shown once future maintenance, treatment, repairs and replacement costs are taken into account. Recycled plastic requires a higher upfront investment but is expected to require substantially less intervention over the same period.

Decision required

Council is asked to determine whether the replacement boundary fencing at Riverside Green should be constructed from:

- i) traditional timber; or
- ii) recycled plastic.

having considered the initial purchase price, anticipated lifespan, ongoing maintenance requirements, indicative 25-year whole-life cost and environmental considerations.

If timber is selected, the Council would be in a position to proceed using one of the standard knee-high options already investigated, subject to confirming current prices and the final order quantities.

If recycled plastic is selected, further work will be required to confirm the preferred design and bracket/fixing arrangement before an order can be placed. Council may therefore wish to approve a budget of up to £10,400 for the recycled plastic option, with the final specification and quotation brought forward once the design work has been completed.

11. To discuss the grant awarded for the gym equipment and discuss a way forward.

The Parish Council has been awarded grant funding equivalent to 50% of the cost of the outdoor gym equipment. This reduces the cost to the Parish Council to £14,999.08.

The following amounts were included within the 2026/27 budget:

- £3,000 towards the Green Bus roof;
- £14,000 towards the outdoor gym equipment; and
- £14,000 towards resurfacing the MUGA.

In addition, £50,000 was allocated from the Council's Community Infrastructure Levy funding to support these projects and the replacement fencing at Riverside Green.

The Environment and Biodiversity Officer has submitted three further grant applications for the gym equipment. Two have been unsuccessful. The third application is to the same funder as one of the unsuccessful applications but is for a larger amount. A decision is not expected until the beginning of November 2026.

Although this application is for the full cost of the outdoor gym equipment and taster sessions, there is no guarantee that it will be successful. Waiting until November would also create a risk that the current tender price could no longer be honoured, meaning that the Council may need to undertake a further procurement exercise. It would also delay installation until the winter months, when ground and weather conditions may make the works more difficult.

The Green Bus roof has now received full grant funding, and the outdoor gym equipment has received 50% grant funding. The Council has also already allocated sufficient funding within its 2026/27 budget and Community Infrastructure Levy allocation to meet the remaining cost.

It is therefore recommended that the Council proceeds with the appointment of KOMPAN and accepts the current contract price, rather than delaying the project while awaiting the outcome of the remaining grant application.

12. To consider whether to participate in the Highways Working Together Pilot and agree the Council's response in relation to.

i) Additional Verge Cutting

One element of the pilot relates to additional verge cutting. North Somerset Council currently undertakes an annual cut, but this is limited to 1 metre from the highway edge. This means that in some locations the full verge is not cut back to the boundary.

Verge cutting maps were presented to the Clerk, Chair, Vice-Chair and Environment and Biodiversity Officer. These identified areas where a cut back to the boundary may be beneficial, rather than just the standard 1 metre cut currently undertaken by North Somerset Council. Examples include wider verge areas where the standard cut leaves a significant area unmanaged.

Proposal

The proposal is for the Parish Council to participate in the verge cutting element of the Highways Working Together pilot. The cost to Banwell Parish Council has been calculated by North Somerset Council using a household-based funding model. Banwell's contribution for the verge cutting element is £2,925.06.

While North Somerset Council already undertakes a standard 1m cut, certain areas have been identified by North Somerset Council and/or its contractor where a more extensive cut back to the boundary would be beneficial. The proposal is therefore for the Parish Council to fund this additional "top-up" element, so that these identified areas are cut back more fully than would be achieved through the standard 1m cut alone.

It is not anticipated that a full boundary cut would necessarily be required every year. The intention would be to assess the effectiveness of the work before determining whether similar expenditure should be supported in future years.

Monitoring and Evaluation

To help assess the value of the work, it is suggested that before and after photos and/or video footage are taken along the route. This would allow the Parish Council to compare the condition of the verges before and after the boundary cut and consider whether the work has delivered sufficient benefit to justify the cost. This evidence would also assist the Council when considering whether to support similar expenditure in future years.

Decision Required

Members are asked to consider whether Banwell Parish Council wishes to participate in the verge cutting element of the Highways Working Together pilot at a cost of £2,925.06. Members are also asked to agree that before and after photos/videos are taken to evaluate the effectiveness of the work and inform future decision-making.

ii) Parish Gang

One element of the pilot is the proposed Parish Gang service. This is separate from the additional verge cutting element and has been costed separately. Banwell Parish Council's contribution for the Parish Gang element has been calculated at £3,177.88. The pilot would provide three visits between October 2026 and March 2027. This equates to just over £1,000 per visit.

The cost has been calculated by North Somerset Council using a household-based funding model. North Somerset Council has advised that this model was considered to be the fairest and most transparent way of sharing costs across participating parishes.

Clarification Received from North Somerset Council

Following concerns raised by the Clerk regarding value for money, further clarification was requested from North Somerset Council. They have confirmed that:

- the Parish Gang would consist of two operatives;
- the gang would use a 7.5-tonne tipper vehicle and standard highway maintenance hand tools;
- the team would be available for an eight-hour working day, including travel time;
- Banwell should typically expect around 6.5 to 7 hours of productive work on site per visit;
- the gang would not be intended to replace larger highway maintenance schemes or works requiring significant traffic management;
- the gang would consist of general highways operatives rather than specialist contractors;

- suitably qualified local contractors may be able to undertake similar work, provided they meet the necessary highway requirements and hold appropriate insurance; and
- North Somerset Council / NSEC would provide supervision, insurance arrangements and highways expertise as part of the service.

North Somerset Council has advised that the benefit of the Parish Gang is that it would provide a trained, insured, highways-focused team operating within the Council's highway maintenance framework.

Consideration

The Parish Gang service would provide access to a highways-focused resource and would reduce the need for the Parish Council to manage highway approvals, supervision and compliance directly. However, the cost to Banwell Parish Council would be £3,177.88 for three visits. This equates to over £1,000 per visit for two operatives, standard highway maintenance equipment and approximately 6.5 to 7 hours of productive time on site.

Officers have considered whether there are suitable works within the parish that would justify the Parish Gang element of the pilot. Three possible areas of work have been identified.

- Firstly, there are footpaths around the village which would benefit from sweeping. However, this would require a path sweeper, which does not appear to be included within the Parish Gang provision. The Parish Gang would therefore not be able to address this issue in the way required.
- Secondly, there is a bank which requires cutting back. Whilst this is the type of work the Parish Gang may be able to undertake, the location is along a wide footway on a 30mph road. It is therefore likely that this work could be undertaken by a suitable local contractor without requiring a specialist highways gang.
- Thirdly, there are highway footpaths which require cutting back. However, subject to the necessary permission from North Somerset Council, this work could also be undertaken by a local landscaping contractor.

On this basis, whilst some possible works have been identified, they either require equipment not included within the Parish Gang provision, or could likely be undertaken by local contractors with the necessary permission from North Somerset Council.

The Parish Gang provision may be more appropriate where parishes have a clear programme of minor highway maintenance works that require NSC/NSEC supervision, insurance and highways expertise. At present, Banwell Parish Council does not appear to have sufficient suitable work to demonstrate that the service would represent value for money.

North Somerset Council has also indicated that if several parishes in the pilot express similar concerns, the method used to apportion costs could be revisited. They have also advised that costs may reduce in future if participation increases and there is demand to continue the service more widely next year.

Recommendation

It is recommended that Banwell Parish Council does not participate in the Parish Gang element of the Highways Working Together pilot for 2026/27, on the basis that the current cost does not represent sufficient value for money for the parish. Although some possible works have been identified, these either require equipment not included within the Parish Gang provision, or could likely be undertaken by local contractors with the necessary permission from North Somerset Council.

It is further recommended that the Parish Council keeps the matter under review and considers participating in a future year if the cost reduces, if more parishes join the scheme, or if a clear programme of suitable highway-related works is identified.

13. To discuss allocating approximately £6000 as a contribution for a North Somerset Community Response Officer in the 2027/28 budget.

The Clerk and three Councillors met with North Somerset Council's Senior Anti-Social Behaviour Officer to discuss how the Council and its partners are working to reduce anti-social behaviour and improve enforcement of the Public Spaces Protection Orders in place across North Somerset.

Discussion focused on the limited capacity of the Police and PCSOs, and the significant effect that anti-social behaviour can have on how safe and connected residents feel within their community. Community Response Officers are currently being used successfully in Weston-super-Mare to provide a visible presence, engage with residents and young people, gather evidence, encourage the reporting of incidents and support the enforcement of Public Spaces Protection Orders.

It was suggested that Banwell Parish Council could work with neighbouring parish councils to jointly fund a Community Response Officer. Based on the initial proposal, the officer would spend approximately five hours per week in Banwell. Their work could include:

- carrying out visible patrols in areas where concerns have been reported;
- visiting schools, clubs and community organisations to raise awareness of anti-social behaviour and how incidents should be reported;
- engaging with residents and young people;
- identifying recurring issues and gathering evidence;
- liaising with the Parish Council, North Somerset Council, the Police and other relevant organisations; and
- supporting appropriate education, intervention and enforcement activity.

The proposed contribution from Banwell Parish Council is expected to be £5,567.57 for the 2027/28 financial year. Further information would be required regarding the proposed partnership arrangements, hours of deployment, priorities, reporting arrangements and how the effectiveness of the service would be measured before any final commitment was made

14. To consider a grant application from the Air Ambulance.

Our grant policy states

1. Donations to Registered Charities in response to a general fundraising appeal will normally be restricted to an upper limit of £100 but will be decided upon on a case-to-case basis.
2. Groups operating outside the parish boundary will normally be limited to an upper limit of £50 but will be decided upon on a case-to-case basis.

However, previously we have always donated £200 recognising the work that this charity undertakes.

BANWELL PARISH COUNCIL - GRANT APPLICATION FORM	
Name of organisation	Great Western Air Ambulance Charity
Name on bank account / We prefer to pay by BACS so please include your details	Great Western Air Ambulance Charity 31562711 401424 HSBC UK
Registered Charity/Charity Number	Yes – 1121300
Contact name and position with the group	Jeni Bryant – Supporter Engagement Coordinator
Contact name's home address.	Great Western Air Ambulance Charity, County Gates, Ashton Road, Bristol, BS3 2JH
Contact name's telephone number and email address.	03034444999 Jeni.bryant@gwaac.com
Purpose for which the grant would be used and who will benefit from it (in particular in reference to Banwell residents).	GWAAC provides emergency pre-hospital care to the most critically ill and injured people across the region, including Bristol, Bath and North East Somerset, Gloucestershire, South Gloucestershire, North Somerset, and parts of Wiltshire. Our specialist team of Critical Care Doctors and Paramedics brings the skills and equipment found in an emergency department directly to the patient, wherever they may be. The funding requested will go directly towards covering the operational costs of one mission — including aviation, medical equipment, fuel, and highly trained personnel.
Describe the evidence you have obtained that shows a need for the grant.	Our critical care crew respond to, on average, over 6 missions every single day. 365 days a year. In 2025 we attended 5 residents of Banwell to provide critical care and so far this year we have been called to Banwell directly twice, and the surrounding region 140 times.
Grant amount being requested including a breakdown of costs.	£2200, this is the average cost of one mission, including aviation, medical equipment, fuel, and highly trained personnel. Each mission is unique, with location and medical interventions needed varying, therefore we cannot provide an exact breakdown of costs.
Number of members in the Group	There are 2.1 million people in the area GWAAC serves, any of which may suddenly require our service due to a medical incident or accident. In 2025 we attended 2344 patients and over 10,000 residents were given CPR & AED training.
Total spent by the group in the year.	£7,300,852
Total received by the group in the year	£7,084,619
Who has also been approached for funding for this project.	As a charity we apply for funding from a variety of other organisations and also fundraise across our region through a variety of platforms.

Main income sources – please itemise.	Lottery - £2,151,625 Retail - £1,281,878 Grants - £1,033,418 Full 2025 income, figures subject to audit, are available on page 25 of attached income report.
Current bank balance (please state date)	£215,743.39 as of 1 st July 2026
Special/other considerations	Life-changing illness or injury could happen to anyone, anywhere, anytime, and we all deserve the best care, as soon as possible. GWAAC is working hard to provide this with an extraordinarily skilled team who are committed to saving lives in our local communities. Though we are part of the regional 999 response service and work closely with NHS hospitals, we are a charity entirely funded by local people and organisation. Your generosity is what keeps GWAAC flying and keeps us saving lives. Rising fuel costs are creating uncertainty and cost pressures for both businesses and families in the UK and worldwide. For GWAAC, fuel is one of many essential operational costs we have, alongside clinical equipment, training and staffing. Therefore, increasing aviation fuel costs are increasing the cost of each mission we attend. We are also seeing an increasing demand every year for our services, with a 3.1% rise in cases attended in 2025 compared to 2024, a continuation of a trend we have been seeing since 2022. This rise in both cost and demand for services means every donation is more important to us than ever. With your support, we can continue to deliver advanced critical care where it's needed most, helping to improve survival and recovery rates. One funded mission means one more person given the best possible chance at life.

I declare that to the best of my knowledge the statement made in this application form, including any accompanying sheets, are true.

Signature... *J Bryant* Date 15th July 2026
(Electronic submissions can use electronic signatures)

This form should be submitted to the Parish Council either by email: clerk@banwellparishcouncil.gov.uk or to the Parish Office, Banwell Youth & Community Centre, West Street Banwell. BS29 6DB.

BANWELL PARISH COUNCIL

Quarterly Internal Controls Checklist

Financial Period covered: April - June 2026	Chq.No: N/A	Scb No:305	Scb No:329	Scb No:335	Scb No:355	Scb No:374	Scb No:377	Scb No:127	Month: Qtr	Month:Feb	Month:Mar	Month:Jan	Jan	Month: Feb	Month:Jan	Month:Feb		
	Y/N	Y/N	Y/N	Y/N	Y/N	Y/N	Y/N	Y/N	Y/N	Y/N	Y/N	Y/N	Y/N	Y/N	Y/N	Y/N		
Are payments authorised by a minimum of two members?	Y	Y																
Are original invoices initialled as evidence to confirm payment is accurate?	Y	Y	Y	Y	Y	Y												
Is the correct amount shown on the bank statement?	Y	Y	Y	Y	Y	Y												
Is the payment shown accurately on Scribe cashbook and initialled	Y	Y	Y	Y	Y	Y												
Are all receipts/income payments correctly shown as part of the 'Scribe Cashbook'?							Y	Y										
Are income receipts reconciled against bank statements							Y	Y										
Is VAT reclaimed correctly, checked as accurate and initialled by a member?									Y									
Is the VAT amount paid /claimed correctly shown on the bank statement?									Y									
Does a member review and countersign each reconciled and appropriate bank statement?											Y							
Are all Bank Accounts reconciled on a monthly basis?												Y						
Is there a separate S137 and VAT column shown as part of the Scribe accounts?													Y					
If funds needs to be transferred between Accounts has a 'Virement' been agreed by the Full Council and noted accordingly?														N/A				
Does the Full Council see the budget figures, monthly?															Y			
Is the PAYE initialled as accurate and NEST summary initialled as correct?																Y		
Is the PAYE and salary payments reconciled with the bank statement and Scribe accounts?																Y		
Card Statement to be checked against related invoices, with invoices initialled as correct.																	Y	
Do the monthly bills for payment schedules agree and are these presented as part of the monthly accounting process to Full Council?																		Y

Additional Comments	All accounts in order
---------------------	-----------------------

Reviewed by Councillor: Steve Voller
Date: 16th July, 2026

A redacted signature consisting of a thick black horizontal bar with a few thin, curved lines extending downwards from its right side.

Banwell Parish Council
Net Position by Cost Centre and Code - All Cost Centres and Codes

Cost Centre Name**Administration**

<u>Code</u>	<u>Title</u>	<u>Bal. B/Fwd.</u>	<u>Receipts</u>		<u>Payments</u>		<u>Current Balance</u>
			<u>Budget</u>	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>	<u>Budget</u>
203	Advertising				1,000.00	137.00	863.00
204	Insurance				1,900.00	1,870.96	29.04
205	Subscriptions inc ALCA &				2,000.00	1,935.58	64.42
206	Audit Fee				1,400.00	385.00	1,015.00
207	Legal Costs				600.00		600.00
209	Training Councillor				500.00	90.00	410.00
210	Office Equipment				1,500.00	243.59	1,256.41
211	Chairmans Allowance				400.00	206.17	193.83
212	IT Equipment in software				2,500.00	1,099.43	1,400.57
213	Bank Charges				200.00	67.35	132.65
215	Risk Assessments				180.00		180.00
					12,180.00	£6,035.08	6,144.92

Cemetery & Memorials

<u>Code</u>	<u>Title</u>	<u>Bal. B/Fwd.</u>	<u>Receipts</u>		<u>Payments</u>		<u>Current Balance</u>
			<u>Budget</u>	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>	<u>Budget</u>
101	Cem Grass Cutting				1,950.00	650.00	1,300.00
102	Cem paths / trees / garder				1,000.00		1,000.00
103	Cem making up graves				200.00		200.00
104	Cemetery / Memorial Main				5,000.00		5,000.00
105	Env Fee					120.00	-120.00
106	Cemetery software				560.00		560.00
					8,710.00	£770.00	7,940.00

Cemetery Income

<u>Code</u>	<u>Title</u>	<u>Bal. B/Fwd.</u>	<u>Receipts</u>		<u>Payments</u>		<u>Current Balance</u>
			<u>Budget</u>	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>	<u>Budget</u>
110	Cemetery Income		3,500.00	1,401.99			-2,098.01
111	Cemetery Bank interest		3,500.00	3,422.64			-77.36
			7,000.00	£4,824.63			-2,175.37

Earmarked Reserves

<u>Code</u>	<u>Title</u>	<u>Bal. B/Fwd.</u>	<u>Receipts</u>		<u>Payments</u>		<u>Current Balance</u>
			<u>Budget</u>	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>	<u>Budget</u>
504	CIL 2022/23						
505	CIL 2025/26						
506	CIL 2026/27						
507	Food bank			840.00	2,000.00	424.29	2,415.71
718	Living Room			514.00		714.16	-200.16
				£1,354.00	2,000.00	£1,138.45	2,215.55

Environment

<u>Code</u>	<u>Title</u>	<u>Bal. B/Fwd.</u>	<u>Receipts</u>		<u>Payments</u>		<u>Current Balance</u>
			<u>Budget</u>	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>	<u>Budget</u>
301	Allotment		1,647.88	1,647.88	1,647.88	1,647.88	
302	Env Grass Cutting				2,045.00	681.68	1,363.32
303	Env Hedge / Fence / Tree				1,000.00		1,000.00
304	Village Orderly		435.81		4,890.00	1,570.00	2,884.19
305	Dog Bins				7,500.00	1,939.00	5,561.00
306	Env Maintenance / Inspec				2,000.00	1,071.40	928.60
307	Env Projects		245.00	435.81	8,200.00	1,650.46	6,740.35
			2,328.69	£2,083.69	27,282.88	£8,560.42	18,477.46

Grants & Donations

<u>Code</u>	<u>Title</u>	<u>Bal. B/Fwd.</u>	<u>Receipts</u>		<u>Payments</u>		<u>Current Balance</u>
			<u>Budget</u>	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>	<u>Budget</u>
219	Grants & Donations				8,100.00	1,512.32	6,587.68
308	Env Grant		7,149.00		1,000.00		-6,149.00
			7,149.00		9,100.00	£1,512.32	438.68

Current Balance = Balance B/Fwd - (Receipt Budget - Actual Receipt) + (Payment Budget - Actual Payments)

Banwell Parish Council
Net Position by Cost Centre and Code - All Cost Centres and Codes

Cost Centre Name

Highways		Bal. B/Fwd.	Receipts		Payments		Current Balance
Code	Title		Budget	Actual	Budget	Actual	Budget
401	Street light power				3,000.00	708.94	2,291.06
402	Street light maintenance				1,500.00	705.00	795.00
403	Street light upgrade						
404	Highways related projects			3,660.00	7,000.00	125.00	10,535.00
				£3,660.00	11,500.00	£1,538.94	13,621.06

Impact Alliance

Impact Alliance		Bal. B/Fwd.	Receipts		Payments		Current Balance
Code	Title		Budget	Actual	Budget	Actual	Budget
808	Salary IA					1,043.65	-1,043.65
						£1,043.65	-1,043.65

Income

Income		Bal. B/Fwd.	Receipts		Payments		Current Balance
Code	Title		Budget	Actual	Budget	Actual	Budget
501	Misc Income		2,500.00	0.15			-2,499.85
502	Annual Precept		145,290.19	72,645.10			-72,645.09
503	VAT						
			147,790.19	£72,645.25			-75,144.94

Recreation Ground

Recreation Ground		Bal. B/Fwd.	Receipts		Payments		Current Balance
Code	Title		Budget	Actual	Budget	Actual	Budget
601	Rec Grass Cutting				2,300.00	750.00	1,550.00
602	Rec Maintenance				16,000.00	39.00	15,961.00
603	Rec Tree & Fence Work				300.00		300.00
604	Rec Inspections				530.00	85.00	445.00
605	Rec Play Equipment & Be				14,000.00		14,000.00
					33,130.00	£874.00	32,256.00

Staffing

Staffing		Bal. B/Fwd.	Receipts		Payments		Current Balance
Code	Title		Budget	Actual	Budget	Actual	Budget
201	Salary & NI				49,000.00	20,673.02	28,326.98
202	Clerk pension contribution				1,400.00	1,053.94	346.06
208	Training Officers				600.00		600.00
216	Overtime				2,000.00		2,000.00
217	Pension employer contrib				1,000.00	130.41	869.59
					54,000.00	£21,857.37	32,142.63

Youth & Community Centre

Youth & Community Centre		Bal. B/Fwd.	Receipts		Payments		Current Balance
Code	Title		Budget	Actual	Budget	Actual	Budget
701	YCC upgrade				2,000.00		2,000.00
702	YCC repairs & maintenanc				3,000.00	990.69	2,009.31
703	YCC CCTV				800.00	375.00	425.00
704	YCC Electricity			146.56	200.00	39.01	307.55
705	YCC Gas				1,000.00	461.14	538.86
706	YCC water				800.00		800.00
707	YCC waste				350.00	49.43	300.57
708	YCC cleaning & supplies				3,000.00	1,142.25	1,857.75
710	YCC phone & wifi				600.00	190.62	409.38
711	YCC Grass cutting				1,125.00	375.00	750.00
712	YCC hedge, fence & tree \				1,000.00	280.00	720.00
713	YCC grants & donations		1,500.00				-1,500.00
714	YCC income		500.00	1,750.00			1,250.00
715	YCC Booking software				430.00		430.00
716	YCC Music Licence				600.00		600.00
717	YCC events refreshments				150.00	8.67	141.33

Current Balance = Balance B/Fwd - (Receipt Budget - Actual Receipt) + (Payment Budget - Actual Payments)

Banwell Parish Council
Net Position by Cost Centre and Code - All Cost Centres and Codes

Cost Centre Name

			2,000.00	£1,896.56	15,055.00	£3,911.81	11,039.75
Youth Club							
<u>Code</u>	<u>Title</u>	<u>Bal. B/Fwd.</u>	<u>Receipts</u>		<u>Payments</u>		<u>Current Balance</u>
			<u>Budget</u>	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>	<u>Budget</u>
801	YC sessions				8,000.00	2,025.00	5,975.00
803	YC extraordinary activities				5,000.00		5,000.00
805	YC subscriptions		550.00	189.00			-361.00
806	Tuck Shop			94.00		52.43	41.57
807	Youth Forum				200.00		200.00
			550.00	£283.00	13,200.00	£2,077.43	10,855.57
NET TOTAL			166,817.88	£86,747.13	186,157.88	£49,319.47	56,767.66

Current Balance = Balance B/Fwd - (Receipt Budget - Actual Receipt) + (Payment Budget - Actual Payments)

Banwell Parish Council
Reserves Balance
2026-2027

<u>Reserve</u>	<u>OpeningBalance</u>	<u>Transfers</u>	<u>Spend</u>	<u>Receipts</u>	<u>CurrentBalance</u>
Earmarked					
Cemetery Reserves	118,991.26			4,824.63	123,815.89
Food Bank	3,801.98		424.29	840.00	4,217.69
New Banwell Solar	16,638.40				16,638.40
CIL 22/23	4,503.73				4,503.73
CIL 2023/24	5,598.67				5,598.67
Community Living Room	148.66		714.16	514.00	-51.50
CIL 2025/26	58,376.83				58,376.83
Total Earmarked	208,059.53		1,138.45	6,178.63	213,099.71
 TOTAL RESERVE	 208,059.53		 1,138.45	 6,178.63	 213,099.71
GENERAL FUND					103,635.34
TOTAL FUNDS					316,735.05

Banwell Parish Council

Prepared by: _____

Date: _____

Name and Role (Clerk/RFO etc)

Approved by: _____

Date: _____

Name and Role (RFO/Chair of Finance etc)

A	Bank Reconciliation at 31/07/2026		
	Cash in Hand 01/04/2026		278,688.02
	ADD Receipts 01/04/2026 - 31/07/2026		88,987.80
	SUBTRACT Payments 01/04/2026 - 31/07/2026		367,675.82
	Cash in Hand 31/07/2026 (per Cash Book)		50,940.77
B			316,735.05
	Cash in hand per Bank Statements		
	Natwest Current account (5335765 31/07/2026	7,656.79	
	Cemetery Reserve Account (59678 31/07/2026	11,198.78	
	PC Reserve Saver account (81413 31/07/2026	51.44	
	Unity Trust Bank (20398572) 31/07/2026	137,150.93	
	Lloyds Credit Card 31/07/2026	0.00	
	Charity Bank 31/07/2026	110,677.11	
	Unity Saver 31/07/2026	50,000.00	
			316,735.05
B	Less unrepresented payments		
			316,735.05
	Plus unrepresented receipts		
	Adjusted Bank Balance		316,735.05
	A = B Checks out OK		

Bills for Payment - 17th July to the 10th August 2026
Banwell Parish Council

Method	Payee	Details	Gross Amount	Comments	Minute agreed	Power
Already Paid						
DD	Water2bsiness	YCC 6 month water bill	£ 186.06		094/26	
DD	Mainstream	Phone and Broadband	£ 57.78		094/26	
To Pay						
BACS	J K Gardening	Grass cutting & Village Orderly contract	£ 1,043.34		094/26	
BACS	J K Gardening	Emptying NSC bins	£ 15.00		198/24 (ii)	
BACS	J K Gardening	Soil for Rec	£ 125.00		H & S	
BACS	J K Gardening	Less July overpayment Total: £1070	-£ 113.34		Admin	
BACS	Corporate Cleaning Services	Dog Bin Emptying	£ 650.00		094/26	
BACS	Insight Cleaning	YCC Cleaning	£ 256.00		094/26	
BACS	YMCA	Youth Club Provision	£ 270.00		094/26	
BACS	Scribe	Civic.ly monthly cost	£ 63.60		172/24	
BACS	Brean Theme Park	Repayment of Youth Club Extraordinary Activities	£ 275.00		YCC 022/26	
BACS	Avon Armour	Annual Automatic Door Test	£ 125.10		H & S	
BACS	Initial Washroom Hygeine	Annual Waste Collections	£ 134.30		Agenda Item	
BACS	St Johns Ambulance	Grant for Defibrillator Training	£ 100.00		106/26	
BACS	Viv Bailey	Graffiti remover	£ 20.45		Admin	
BACS	Officer overtime + Expenses	Overtime, expenses (milk, scones, refreshments)	£ 106.63	Awaiting receipt from Env	060/26	
DD	Lloyds Bank PLC	Multipay charge & costs (Open AI, willow, microsoft, zoom, food bank, water butts and ycc cleaning)	£ 1,240.20		various inc ycc 21/26	
DD	Conrad Energy	Streetlighting	£ 144.28	awating invoice	094/26	
SO	Amy Symonds	Impact Alliance Officer Salary	£ 226.19	To be claimed back	MVJC 05/26	
SO	Officer Salaries	Officer Salaries	£ 3,409.20		094/26 & E04/26	
DD	Nest	Pension contibutions	£ 293.35		094/26	
DD	Unity Trust	Bank Charges	£ 12.10		094/26	
DD	North Somerset	YCC Waste Collection	£ 10.06		094/26	
BACS	HMRC	PAYE and NI	£ 1,289.31		094/26	
Totals			£ 9,939.61			

The Parish Council have resolved to use the General Power of Competence as of the 15th May 2023