



Banwell Parish Council

Banwell Youth and Community Centre,
West Street, Banwell. BS29 6DB

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23rd March 2026

Dear Member,

You are summoned to attend a Meeting of the Employment Committee at Banwell Youth & Community Centre, West Street to be held on Monday 30th March 2026 at 7pm.

Liz Shayler

Clerk to the council

A G E N D A

1. Apologies for absence – Cllr Wright
2. Members' declarations of interest on any agenda items.
3. To approve as a correct record the minutes of the meeting of the Employment Committee held on the 1st September 2025 (pages 1 & 2).
4. To consider and discuss future office resilience and capacity planning (pages 3 - 6).
5. Exclusion of the press and public. *(The Committee is recommended to resolve that members of the press and public be excluded from the meeting during consideration of agenda item 6 - 8 by reason of the confidential nature of the business to be transacted, in accordance with Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960).*
6. To note the Communications Officer six-monthly appraisal targets (confidential papers, page 1)
7. To note the Environment and Biodiversity Officer's six-monthly appraisal targets (confidential papers, page 2).
8. To undertake the Clerk's six-monthly appraisal (confidential papers, pages 3 - 5).
9. To agree the date of the next meeting. 7th of September 2026

Members are reminded that the Committee has a general duty to consider the following matters in the exercise of any of its functions - Equal Opportunities (race, gender, sexual orientation, marital status and any disability), Crime and Disorder, Health & Safety and Human Rights.