



Banwell Parish Council

Banwell Youth & Community Centre,
West Street, Banwell BS29 6DB
Telephone: (01934) 820442

Email: clerk@banwellparishcouncil.org.uk

16th of October 2025

MEETING: Cemetery and Memorials Working Group.

DATE & TIME: Wednesday 21st October 2026 at 5:30pm.

LOCATION: Cemetery, Church Street, Banwell BS29 6DB.

MEMBERSHIP: Parish Councillors Andrew Base (Chairman), Steve Davies, Paul Harding and Matthew Thomson plus co-opted member John Keate (Church Orderly) & Maggie McCarthy (Church Warden).

A G E N D A

1. To receive apologies for absence
2. To receive members' declarations of interest on any agenda item
3. To agree the notes of the meeting held on the 8th of July 2025 (pages 1 & 2).
4. 'Matters for Information / Clerks Report.
 - i) Remembrance Garden
 - ii) Cemetery Capacity
5. To review and recommend approval of the following documents (pages 3 – 10)
 - i) Cemetery and Memorials Working Group Terms of Reference (page 3)
 - ii) Interment Application Form (pages 4 & 5)
 - iii) Memorial Application Form (pages 6 - 8)
 - iv) Cemetery Fees (page 9)
 - v) Suggested Cemetery Budget for 2027/28 (page 10)
6. To note the Cemetery and Memorials budget and income (page 11).
7. To suggest any work needed on the paths, trees, garden and the compost area in the Cemetery.
8. To undertake the annual memorial inspection (page 12).
9. Date of next meeting – TBD Wb 8th of June 2026 Banwell Cemetery

Liz Shayler
Clerk to the Council