



Banwell Youth and Community Centre,  
West Street  
Banwell. BS29 6DB  
01934 820442

11<sup>th</sup> November 2025

Members of the public and press are entitled to be at the following meeting in accordance with the Public Bodies (Admission to Meeting) Act 1960 Section 1 unless excluded by the Parish Council by resolution during the whole or part of the proceedings. Such entitlement does not however include the right to speak on any matter except at the commencement of the meeting given over specifically for that purpose.

**To: The Chairman and all members of Banwell Parish Council.**

**You are summoned to attend a Meeting of Banwell Parish Council, to be held at the Youth & Community Centre (YCC) on Monday 17<sup>th</sup> November 2025 at 7:30pm, when the following business will be transacted.**

The meeting will be livestreamed on Facebook <https://www.facebook.com/banwellparishcouncil>

*Liz Shayler*

Clerk to the Council

Before the meeting begins there will be a public participation session – *This session is open to the Public to present comments, observations, information, petitions or lead deputations and is the only time members of the public may participate. (Please note that the Council is unable to make formal decisions under this item)*

- i) Members of the public.
- ii) Community Beat Manager's report.
- iii) Ward Councillor's report.

## A G E N D A

1. To receive apologies for absence. Cllr Wright.
2. To receive members' declarations of interest on any agenda item.
3. To approve as a correct record the minutes of the Extraordinary Parish Council Meeting held on the 27<sup>th</sup> of October 2025 (pages 1 & 2)
4. To note the following minutes:
  - i) Planning Committee on 3<sup>rd</sup> November 2025 (pages 3 & 4)
  - ii) Youth & Community Centre Committee on 3<sup>rd</sup> November 2025 (pages 5 - 7)
5. To note the training and events available and agree any attendance (page 8).
  - i) ALCA preventing sexual harassment part 1 and 2 £65 – The Clerk
  - ii) SLCC Public Procurement for Town and Parish Councils 19<sup>th</sup> Jan £77 – The Clerk
  - iii) ALCA events and training from £30 each [Upcoming-events](#)
  - iv) ALCA e-learning on nimble £14 each [E-Learning Courses ALCA](#)
  - v) Breakthrough communications training £30 [Communications Courses ALCA](#)
  - vi) Various finance training £30 [Finance Training ALCA](#)
  - vii) Various Scribe finance training (this is our accounting package) Free [Scribe Training](#)
  - viii) Various NALC training from £32.68 [www.nalc.gov.uk/nalc-events](http://www.nalc.gov.uk/nalc-events)
6. To receive the Officer report/Exchange of information: Please note that the Council is unable to make any formal decision under this item (pages 8 & 9).
  - i) Banwell Bypass
  - iii) Mead Fields Surgery

- iv) Christmas Market
  - v) Remembrance Day Parade
  - vi) Step Over Gate
  - vii) Grit Bins
  - viii) Great Western Air Ambulance Charity
7. To consider requesting a review of speed limits and signage along Riverside and Rolstone Road through North Somerset Council's "One Front Door" process (page 9).
  8. To agree to take over the administration of the Burgess Trust and to contact Lloyds Bank to change the Clerks address to the Parish Office. (page 10)
  9. To consider signing the Armed Forces Covenant and agreeing any associated commitments (page 10).
  10. To agree the following documents (page 12 - 15).
    - i) Winter Planning Procedure (pages 12 & 13)
    - ii) Internal Christmas Market Risk Assessment (pages 14 & 15)
  11. To consider Martyn's Law (Terrorism (Protection of Premises) Bill) in relation to the Christmas Market (page 11).
  12. To note the Parish Council's end of October's net position, reserves, bank balances and bank reconciliation (pages 16 – 20).
  13. To authorise bills for payment for November (page 21).
  14. Exclusion of the press and public. (The Council is recommended to resolve that members of the press and public be excluded from the meeting during consideration of agenda item 14 & 15 by reason of the confidential nature of the item of business to be transacted, in accordance with Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960).
  15. To agree adding a restrictive covenant to ST: 396298 (attached separately page 1).
  16. To formally agree that with the signed deed that the Parish Council will not object to the adverse possession claim. (attached separately page 1).
  17. Date of the next meeting –
    - Monday 1<sup>st</sup> of December 2025, 7pm Planning Committee at the Youth & Community Centre (YCC).
    - Monday 15<sup>th</sup> of December 2025, 7:30pm Parish Council Meeting at the YCC.

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (age, race, gender, gender reassignment, sexual orientation, marital status, religion & belief, pregnancy & maternity and disability) Crime and Disorder, Health & Safety and Human Rights.