



## **MINUTES OF THE PARISH COUNCIL MEETING HELD IN BANWELL YOUTH & COMMUNITY CENTRE AT 7:30pm ON MONDAY 16<sup>th</sup> of JUNE 2025**

**PRESENT:** Councillors: Steve Voller (Chairman), Simon Arlidge, Mike Bailey, Steve Davies, Mike Dolling, Paul Harding, Nick Manley, Kelly Smith, Nina Thain & Tara Wright.

**IN ATTENDANCE:** Mrs Liz Shayler (Clerk)  
**WARD COUNCILLOR:** None  
**MEMBERS OF THE PUBLIC:** None

Cllr Voller welcomed everybody.

**Before the meeting was convened, members of the public were invited to speak.**

**i) Members of the public.**

No members of the public were present.

**ii) Community Beat Manager's report.**

The following report was received for the period 12/05/2025 to 12/06/2025.

A total of 58 incidents were reported, including the following crimes: 3 abandoned 999 calls, 4 antisocial behaviour, 2 assault, 2 Blackmail, 8 concern for welfare, 1 criminal damage, 3 harassment, 2 suspicious activity, 1 theft, 2 threat, 6 traffic related.

Residents are encouraged to stay informed via the Avon & Somerset Police website or by following their Facebook page: North Somerset Neighbourhood Policing. If you see anything suspicious in the area or wish to speak to local officers, please call 101, or 999 in an emergency. You can also report anonymously to Crimestoppers on 0800 555 111.

**iii) Ward Councillor's report.**

Cllr Tristram sent his apologies.

**The meeting was convened.**

**093/25 To receive apologies for absence (agenda item 1).**

Apologies were received from Cllr Matthew Thomson.

**094/25 To receive and consider an application to fill the casual vacancy by co-option from Mike Dolling (agenda item 2).**

**Resolved –** To co-opt Mike Dolling on to Banwell Parish Council.

**The resolution was correctly proposed and seconded (unanimous)**

Cllr Dolling read and signed the Declaration of Acceptance of Office.

**095/25 To receive members' declarations of interest on any agenda item (agenda item 3)**

No interests were declared.

**096/25 To approve as a correct record, the minutes of the Annual Parish Council meeting on the 19<sup>th</sup> of May 2025 (agenda item 4)**

**Resolved** – That the minutes of the Annual Parish Council Meeting on the 19<sup>th</sup> May 2025 be approved as a correct record.

**The resolution was correctly proposed and seconded (unanimous with two abstentions due to absence)**

The minutes of the meeting were signed by the Chairman as a correct record.

**097/25 To note the Environment Working Group on 2nd June 2025 following (agenda item 5).**

The minutes of the Environment Working Group were noted with an amendment to those attending.

**098/25 To agree the cost of £40 to run two seed bomb workshops over the summer (agenda item 6).**

The meeting were informed that there was a discrepancy between the agenda item and papers of £10.

**Resolved** – To agree the cost of £50 to run two seed bomb workshops over the summer.

**The resolution was correctly proposed and seconded (unanimous)**

**099/25 To note the training and events available and agree any attendance (agenda item 7)**

**i) 26th June, 6:15pm Essential Councillor Training £45.**

**Resolved** – To agree the cost of £45 for Cllr Dolling to attend the training session.

**The resolution was correctly proposed and seconded (unanimous)**

**ii) 1st July, 6pm Planning in Plain English £45.**

**Resolved** – To agree the cost of £45 for Cllr Dolling to attend the training session.

**The resolution was correctly proposed and seconded (unanimous)**

**iii) ALCA e-learning on nimble**

**iv) Breakthrough Communications Training via ALCA**

**v) Various Finance Training via ALCA**

**vi) Various 'Scribe' Finance Training**

**vii) Various NALC training from £30**

The training above was noted.

**100/25 To receive the Clerk's report/Exchange of information (agenda item 8)**

**i) Banwell Bypass update**

Ground improvement works are ongoing along the final section of haul road between Moor Road and Riverside, with piling works to follow. Galliford Try's Public Liaison Officer is reviewing the potential impact of this work and how best to communicate with affected residents and stakeholders.

An emergency road closure on Wolverhill Road took place on 11th June for improvement works. The Knightcott traffic lights remain in place but will be repositioned to support work by various utility companies.

A "Meet the Contractor" event is scheduled for Wednesday 18th June, 4:30–7:30pm at Banwell Village Hall. Display boards from the event will be made available at the Youth & Community Centre during Public Living Room sessions. The communications theme is "A Hundred Years in the Making," with further engagement planned with the local school.

**ii) YCC Emergency Lights**

Two faulty emergency lights were identified during the annual inspection. One was replaced and the other repaired on Friday 13th June.

iii) **YCC Book & Puzzle Swap.**

New bookcases have been installed and the collection organised into clear categories, including preschool, school-age, fiction, non-fiction, and biographies. Additional shelving has been added above the radiator for puzzles. Social media promotion is scheduled for release by the end of the week.

iv) **Riverside Fence.**

A section of the Riverside fence has been reported as knocked down. The village orderly has been asked to assess the damage as a priority and arrange for repairs as soon as possible.

**101/25 To note the increased printing costs of the quarterly Parish Council update in the Parish Magazine from £28.50 per page to £30 (agenda items 9).**

The meeting was informed that the cost of a full page had increased from £28.50 to £30, and that the charge for a half page was now £17 rather than the expected £15 (i.e. half the cost of a full page).

The increased printing costs of the quarterly Parish Council update in the Parish Magazine were noted.

**102/25 To agree the costs for the proposed movement to the .gov.uk domain (agenda item 10)**

**Resolved** – To approve the one-off setup cost of £1,394.40 for transitioning to the .gov.uk domain, and to agree the ongoing annual cost of £1,194.40 for maintenance and hosting.

**The resolution was correctly proposed and seconded (unanimous)**

**103/25 To agree a new contract for YCC electricity which ends on the 29th of July (agenda item 11).**

**Resolved** – To move to the Octopus Energy 100% green electricity tariff with a fixed unit rate and no standing charge, for a period of 12 months.

**The resolution was correctly proposed and seconded (unanimous)**

**104/25 To discuss the request from a Jubilee Gardens resident for a dog bin located at the entrance of Jubilee Gardens to include installation for £370 and to agree the cost of the annual collection of £270.40 (agenda item 12).**

**Resolved** – To agree to purchase and install a dog bin for approximately £370 with an annual collection cost of £270.40.

**The resolution was correctly proposed and seconded (unanimous)**

**105/25 To discuss the cost of replacing the seat and chains on the swings on the Recreation Ground (agenda item 13).**

**Resolved** – to replace the swing seat, chains, and shackles with the curve flat seat option at a cost of £420.25 + VAT, due to its improved durability and lower long-term maintenance costs.

**The resolution was correctly proposed and seconded (unanimous)**

**106/25 To discuss a request from National Grid for the installation of underground cables and its associated Unit at Riverside Green (agenda item 14).**

**Resolved** – The Parish Council agreed to respond to National Grid with the following comments, copying in North Somerset Council Highways:

- Councillors raised concerns about the proposed location of the unit, which lies adjacent to a busy junction and the last viable turning point for large vehicles. This raises issues of visibility, access, and highway safety.
- The open aspect of Riverside Green means that a large green GRP unit would be visually intrusive and not in keeping with the character of the area.

The Parish Council requested clarification on whether this is the only feasible location from an engineering perspective, and asked National Grid to consider alternative locations, including:

- Behind the residential properties along Riverside Green.
- A position further back from the junction.

If Riverside Green is determined to be the only viable option, the Parish Council requested that National Grid undertake direct consultation with nearby residents prior to proceeding further with the proposal.

**The resolution was correctly proposed and seconded (unanimous)**

**107/25 To formally agree to establish a Joint Committee with Winscombe & Sandford Parish Council and Churchill Parish Council to support the Mendip Villages Enabler pilot (agenda item 15).**

**i) To approve the Terms of Reference.**

**Resolved** – To approve the Terms of Reference.

**The resolution was correctly proposed and seconded (unanimous)**

**ii) Delegates authority to the Joint Committee to carry out the functions outlined in the Terms of Reference.**

**Resolved** – To delegate authority to the Joint Committee to carry out the functions outlined in the Terms of Reference.

**The resolution was correctly proposed and seconded (unanimous)**

**iii) To appoint two Councillors as voting members, and the Clerk as a non-voting advisory member.**

**Resolved** – To appoint Cllr Harding and Cllr Smith as voting members, and the Clerk as a non-voting advisory member.

**The resolution was correctly proposed and seconded (unanimous)**

**iv) Approves Winscombe & Sandford Parish Council to act as the host council for finance, with Banwell and Churchill Parish Councils sharing administrative duties.**

**Resolved** – To approve Winscombe & Sandford Parish Council to act as the host council for finance, with Banwell and Churchill Parish Councils sharing administrative duties.

**The resolution was correctly proposed and seconded (unanimous)**

**108/25 To consider reinvesting / moving funds from maturing Charity Bank 1-Year Interest Account (agenda item 16).**

**Resolved** – To reinvest the lump sum and its interest with Charity Bank for another year.

**The resolution was correctly proposed and seconded (unanimous)**

**109/25 To approve the following documents (agenda item 17).**

**i) Community Picnic Risk Assessment.**

**Resolved** – To approve the Community Picnic Risk Assessment.

**The resolution was correctly proposed and seconded (unanimous)**

ii) **Tree Policy.**

**Resolved** – To approve the Tree Policy.

**The resolution was correctly proposed and seconded (unanimous)**

iii) **Tree Risk Management Plan.**

**Resolved** – To approve the Tree Risk Management Plan.

**The resolution was correctly proposed and seconded (unanimous)**

**110/25 To note the Parish Council's end of May's net position, reserves, bank balances and bank reconciliation (agenda item 18)**

The Parish Council's end of May's net position, reserves, bank balances and bank reconciliation were noted.

**111/25 To authorise bills for payment for June (agenda item 19).**

**Resolved** – To authorise the bills for payment for June of £10,126.43. Cllr Harding and Cllr Bailey to authorise the BACs payments.

**The resolution was correctly proposed and seconded (unanimous)**

**112/25 Dates of the next meetings (agenda item 20)**

Monday 7th of July 2025, 7pm Planning Committee at the Youth & Community Centre (YCC).

Monday 7th of July 2025, TBD Environment Working Group at the YCC.

Monday 21st of July 2025, 7:30pm Parish Council Meeting at the YCC.

The Chairman closed the meeting at 20:30

.....Chairman

.....Date

**Bills for Payment - 18th May to the 16th June 2025**  
**Banwell Parish Council**

Method	Payee	Details	Gross Amount	Comments	Minute agreed	Power
<b>Already Paid</b>						The Parish Council
DD	YU	Streetlight Power	£ 198.64		089/25	
DD	EDF	YCC Electricity	£ 16.83		089/25	
DD	Mainstream	Phone and Broadband	£ 57.14		089/25	
DD	XCS	Printer use	£ 29.48		089/25	
<b>To Pay</b>						
BACS	J K Gardening	Grass cutting & Village Orderly contract	£ 1,043.34		089/25	
BACS	J K Gardening	Emptying NSC bins	£ 15.00		198/24 (ii)	
BACS	J K Gardening	Golling Lane <b>Total: £1148.34</b>	£ 90.00		089/25	
BACS	Corporate Cleaning Services	Dog Bin Emptying	£ 546.00		089/25	
BACS	YMCA	Youth Club Sessions	£ 405.00		089/25	
BACS	Insight Cleaning	YCC Cleaning	£ 264.00		089/25	
BACS	GB Sport	Operational Inspection	£ 132.00		089/25	
BACS	Glasdon	3 dog bins	£ 1,340.89		056/25	
BACS	ALCA	HR Training x 2	£ 240.00		035/25	
BACS	Bristol City Council	Part of Ecology Survey	£ 151.25		038/25	
BACS	Avon Armour	All weather strip for YCC automatic door	£ 109.20		YCC 20/25(ii)	
BACS	Parish News	Article and posters	£ 197.00		089/25	
BACS	Nailsea Town Council	Officer Planning Training	£ 54.00		084/25 (vi)	
BACS	Officer overtime + Expenses	Overtime, expenses (rolls, butter, milk & YCC bookcases)	£ 553.28		contractual & YCC 21/25	
DD	Lloyds Bank PLC	Multipay charge & costs (Open AI, misc YCC, food bank)	£ 365.75		Admin & 089/25	
SO	Officer Salaries	Officer Salaries	£ 2,957.40		089/25	
DD	Nest	Pension contributions	£ 207.13		089/25	
DD	Unity Trust	Bank Charges	£ 10.20		089/25	
DD	North Somerset	YCC Waste Collection	£ 9.77		089/25	
BACS	HMRC	PAYE and NI	£ 1,133.13		089/25	
<b>Totals</b>			<b>£ 10,126.43</b>			

The Parish Council have resolved to use the General Power of Competence as of the 15th May 2023



# Banwell Parish Council

Banwell Youth & Community Centre

West Street, Banwell. BS29 6DB

Telephone: (01934) 820442

Email: [clerk@banwellparishcouncil.org.uk](mailto:clerk@banwellparishcouncil.org.uk)

**MEETING:** Cemetery and Memorials Working Group.

**DATE & TIME:** Monday, 12<sup>th</sup> June 2025 at 6pm.

**LOCATION:** Banwell Cemetery, St Andrews Church, Church Street, Banwell.

**PRESENT:** Parish Councillors, Paul Harding (Chairman), Nick Manley plus co-opted members & John Keate (Cemetery Orderly) & Maggie McCarthy (Church Warden).

**Also present:** Liz Shayler (Clerk).

## NOTES

### 01/25 To elect a Chairman (agenda item 1)

**Resolved:** To elect Cllr Manley as Chairman of the Working Group.

**The resolution was correctly proposed and seconded (unanimous)**

### 02/25 To elect a Vice-Chairman (agenda item 2)

**Resolved:** To elect Cllr Harding as Vice-Chairman of the Working Group.

**The resolution was correctly proposed and seconded (unanimous)**

### 03/25 To receive apologies for absence (agenda item 3)

No apologies were received.

### 04/25 To receive members' declarations of interest on any agenda item (agenda item 4)

John Keate as Cemetery Orderly declared an interest in all matters of expenditure.

### 05/25 To agree the notes of the meeting held on the 7<sup>th</sup> of October 2024 (agenda item 5)

**Resolved:** To agree the notes of the meeting held on the 7<sup>th</sup> of October 2024.

**The resolution was correctly proposed and seconded (unanimous)**

### 06/25 To recommend approval of the following documents (agenda item 6).

- i) Cemetery Risk Assessment
- ii) Memorial Risk Assessment
- iii) Cemetery Equality Impact Assessment.
- iv) Banwell Cemetery Public Guidance.

**Resolved:** To recommend approval of the documents above.

**The resolution was correctly proposed and seconded (unanimous)**

## **07/25 Matters for Information / Clerks Report (agenda item 7)**

### **i) Interment of archaeological remains.**

The archaeological remains were interred in February 2025. A stone unveiling ceremony is scheduled for 10:30am on 19th July, with associated historical artifacts (discovered at the same time) on display at the Youth & Community Centre from 11:00am to 4:00pm. The Parish Council is partnering with the Archaeological Society for this event.

### **ii) Remembrance Garden**

Mark Walker has produced a design for the area, which would effectively double its current size. The Clerk contacted three companies for quotes: one declined, and the second agreed but failed to submit a quote by the deadline of 9<sup>th</sup> June. As a result, a Council decision has been deferred to the July meeting to allow time for additional quotes to be obtained.

### **iii) Ecologist**

The ecologist has undertaken a review of all Parish Council owned spaces, including the cemetery. She made several recommendations for the cemetery such as additional tree and bulb planting, as well as the use of creepers on walls. Concerns were raised about potential damage from tree roots to gravestones and walls, as well as the ongoing maintenance of trailing plants. Bulb planting was considered a possibility, provided it was not carried out directly above graves. It was suggested that any increase in biodiversity should be focused within the proposed expanded Remembrance Garden.

### **iv) Consideration of shroud burials**

The committee was asked to reconsider burials consisting solely of a shroud. The Clerk will investigate our current regulations and add this item to the October agenda.

## **08/25 To undertake the following checks and suggest any work needed (agenda item 8)**

### **i) Cemetery Paths**

It was noted that the paths had been sprayed and then subsequently cleared by the Payback Team. However, the section adjacent to the Children's Corner needed to be done.

### **ii) Trees**

The tree arboriculturist was next due in October. Nothing was noted visually.

### **iii) Remembrance Garden**

See above.

## **09/25 To note the Cemetery and Memorials Budget and income (agenda item 9)**

The Cemetery and Memorials Budget and income were noted.

## **10/25 To undertake the annual memorial inspection (agenda item 10).**

The Annual memorials safety inspection was undertaken. The following will be checked for ground anchors: 28 (Bull), 112 (Munden), RC1(Callie) and advice for the wooden memorial 192 (Peregrine). The following require a small amount of cement 16 (Westlake), 23 (Haigh / Ball), 39 (Gent), 82 (Tripp), 84 (Gould), 33 (Roberton), and 297 (Plaister).

## **11/25 Date of next meeting (agenda item 11)**

TBD 14<sup>th</sup> October, 15<sup>th</sup> or 16<sup>th</sup> 2025 Banwell Cemetery. The Clerk to send around a doodle poll.

The Chairman closed the meeting at 17:50

.....Chairman

.....Date



**Banwell Recreation Ground Trust**  
**Charity No. 304472**

**Minutes of the Annual Meeting of the Trustees held at 7pm on Monday, 16<sup>th</sup> June 2025  
at the Youth and Community Centre**

PRESENT: Paul Harding (Chairman), Mike Bailey, Nick Manley and Tara Wright.

**01/25 Apologies for Absence (agenda item 1)**

No apologies were received from Matthew Thomson.

**02/25 To appoint a Chairman for the Banwell Recreation Ground Trust for 2025/26 (agenda item 2)**

**Resolved** – That Paul Harding be elected as Chairman to the Recreation Ground Trust

**The resolution was correctly proposed and seconded (unanimous).**

**03/25 To appoint a Vice - Chairman for the Banwell Recreation Ground Trust for 2025/26 (agenda item 3)**

**Resolved** – That Mike Bailey be elected as Vice-Chairman to the Recreation Ground Trust

**The resolution was correctly proposed and seconded (unanimous).**

**04/25 To Receive any Declarations of Interest (agenda item 4)**

None received.

**05/25 To agree as a correct record the Minutes of the Annual Meeting of the Trustees held on the 17<sup>th</sup> of June 2024 (agenda item 5)**

**Resolved** – That the minutes be approved as a correct record of the meeting.

**The resolution was correctly proposed and seconded (unanimous with 1 abstention due to absence).**

The minutes of the meeting to be signed by the Chairman of the meeting as a correct record.

**06/25 To note the following (agenda item 6)**

- i. The installation of the new all-weather path.
- ii. Replacement of grass matting for wet pour in the toddler area.

The Items above were noted

**07/25 To review and agree the Recreation Ground Trustees Standing Orders (agenda item 7)**

**Resolved** – To agree the Recreation Ground Trustees Standing Orders

**The resolution was correctly proposed and seconded (unanimous).**

**08/25 To approve the end of Year Accounts for 2024/2025 (agenda item 8)**

**Resolved** – To approve the end of Year Accounts for 2024/2025

**The resolution was correctly proposed and seconded (unanimous).**

**09/25 To note the Parish Councils Recreation Ground end of May’s budget (agenda item 9)**

The Parish Councils Recreation Ground end of May’s budget was noted.

**10/25 To Consider Any Other Urgent Other Issues Relating to the Recreation Ground (agenda item 10)**

The clerk informed the meeting that she was investigating the resurfacing of the Multi Use Games Area (MUGA). She had met with NSEC Ltd to discuss options.

**11/25 Date of the next meeting (agenda item 11)**

TBD

**The Chairman closed the meeting at 7:10pm**

.....Chair

.....Date



## **Minutes of the meeting of the Planning Committee held at Banwell Youth & Community Centre, 7pm on Monday 7<sup>th</sup> of July 2025.**

**PRESENT:** Councillors Nick Manley (Chairman), Paul Harding & Matthew Thomson.

**IN ATTENDANCE:** Liz Shayler (Clerk) and Cllr Mike Dolling.

Cllr Manley welcomed everybody.

**The meeting was convened.**

### **34/25 To elect a Chairman of the Planning Committee (agenda item 1)**

**Resolved** – That Cllr Manley be elected as Chairman of the Planning Committee.

**The resolution was correctly proposed and seconded (unanimous)**

### **35/25 To elect a Vice Chairman of the Planning Committee (agenda item 2)**

**Resolved** – That Cllr Harding be elected as Vice Chairman of the Planning Committee.

**The resolution was correctly proposed and seconded (unanimous)**

### **36/25 To receive apologies for absence (agenda item 3)**

Apologies were received from Cllrs Simon Arlidge and Steve Davies (who attended online).

### **37/25 To receive declarations of interest (agenda item 4)**

No declarations of interest were received.

### **38/25 To approve as a correct record the minutes of the Planning Committee Meeting held on the 12<sup>th</sup> of May 2025 (agenda item 5)**

**Resolved** – That the minutes of the Planning Committee Meeting held on the 12<sup>th</sup> of May be approved as a correct record of the meeting.

**The resolution was correctly proposed and seconded (unanimous)**

The minutes of the meeting were signed by the Chairman of the meeting as a correct record.

### **39/25 To agree a response to the Governments Consultation on the planning system (agenda item 6)**

The Chairman gave a summary of the current government planning consultations and outlined key concerns.

**Standing Orders were suspended.**

Cllr Dolling requested clarification on the oversight of North Somerset Council Planning Case Officers and how Banwell Parish Council's Planning Committee fits within this process.

**Standing Orders were reinstated.**

**Resolved** – That the following response be submitted:

Whilst Banwell Parish Council Planning Committee supports greater clarity in delegation and the principle of timely housing delivery, we express concern over the following.

- The proposal to reduce scrutiny and application requirements for medium-sized developments (i.e. fewer than 50 homes). In small and medium-sized villages,

developments of this scale are often substantial and can have a significant impact on local infrastructure, services, and community character. These applications should not be subject to reduced oversight or streamlined approval processes.

- The reduction in committee oversight for medium-sized developments. The right should remain for all applications, regardless of size, to be called into committee to ensure transparency, public accountability, and the opportunity for democratic input.
- The potential for piecemeal applications to bypass proper scrutiny, which leaves individual case officers vulnerable to accusations of bias or impropriety.
- Inadequate enforcement of infrastructure delivery, particularly where planning obligations are not met or delayed,
- The potential loss of input from key statutory consultees, such as Sport England, which risks overlooking critical community and recreational needs.

**The resolution was correctly proposed and seconded (unanimous)**

**40/25 To note and comment upon planning applications (agenda item 7).**

**(i) 25/P/0063/FUL. Building At Chestnut Farm Wolvershill Road Banwell BS29 6LA.**

Retrospective application for the change of use of a building from agriculture to a mixed use Class B2 (motor vehicle and plant servicing and repairs) and Class B8 (general storage).

**Resolved:** To note this application. To suggest that, prior to approval being granted, a retrospective lighting assessment and details of any impervious surfacing be submitted and considered.

**The resolution was correctly proposed and seconded (unanimous)**

**(ii) 25/P/0312/RM Land South of Wolvershill Road Banwell.**

Reserved Matters application for access, appearance, landscaping, layout and scale for the erection of 81no. dwellings and associated works on Site A pursuant to Outline Permission 16/P/2744/OT2 (Outline planning application with Environmental Statement with all matters reserved for subsequent approval for a residential development of up to 250 dwellings and associated infrastructure).

**Resolved:** To note the application and to suggest the following comments be passed to the case officer.

- That the layout be reviewed to ensure bin and recycling storage locations are within a reasonable and accessible distance from the kerbside.
- That hedgehog highways be incorporated into any close-boarded fencing to reduce habitat fragmentation and promote ecological connectivity.

**The resolution was correctly proposed and seconded (unanimous)**

**(iii) 25/P/1057/FUH & 25/P/1058/LBC 60B West Street Banwell BS29 6DB.**

Listed Building Consent & Proposed repair and upgrade of existing rear lean-to extension including the replacement of polyurethane roofing with glass and installation of larger wooden fascia, alongside the repair and upgrade of existing 'sun room' outbuilding including the partial replacement of existing glass roofing with tiles and replacement of front glasswork and doors.

**Resolved:** To support the application

**The resolution was correctly proposed and seconded (unanimous)**

**(iv) 25/P/1113/FUL Land to North of Station Road, and West of Nye Road, Sandford**

Installation of Battery Energy Storage System, associated infrastructure, landscaping and access on land at Station Road Farm (fields between Nye Road and Mead Lane), Sandford.

**Resolved:** To note this application

**The resolution was correctly proposed and seconded (unanimous)**

**(v) 25/P/1098/FUL Land South of Dolemoor Lane, Congresbury**

Application for the construction, operation, maintenance, and decommissioning of a ground mounted solar farm complete with landscaping, associated infrastructure, and temporary construction access.

**Resolved:** To note this application

**The resolution was correctly proposed and seconded (unanimous)**

**41/25 To note the following planning applications (agenda item 8).**

**(i) 25/P/1033/TRCA Banwell Primary West Street Banwell BS29 6DB**

T1 ash - fell due to ash die back. In schools' recent tree survey it was recommended to be felled.

**(ii) 25/P/1037/AOC Parcels 2.1a, 2.1b, 2.2a and 2.2b At Parklands Churchland Way**

Request to discharge conditions 5 (Parking Plan) and 6 (Ecological Enhancements Timescale) from application 23/P/2647/MMA.

**(iii) 25/P/1094/AOC Parcels 2.1a, 2.1b, 2.2a and 2.2b At Parklands Churchland Way**

Request to discharge condition 4 (Security Lighting) from application 23/P/2647/MMA

**(iv) 25/P/1235/TPO 1 Taylors Fields Banwell North Somerset BS29 6AJ**

T25 - Common Lime Tilia - Crown lift over public footpath to provide 3m ground level clearance

**(v) 25/P/1181/NMA Parcels 2.1a, 2.1b, 2.2a and 2.2b At Parklands Churchland Way**

Non-material amendment to application 23/P/2647/MMA (Minor material amendment to application 20/P/3081/RM (Reserved matters application for matters of access, appearance, landscaping, layout, scale for the erection of 77no. dwellings with associated roads, footways, parking, drainage, landscaping and public open space pursuant to 12/P/1266/OT2) to allow for the redesign of multiple house types and alterations to the proposed layout to improve frontage onto the main link road.) to allow for amendments to the window proportions and elevational treatments required as a result of updating house type details to reflect bespoke approaches to design.

**(vi) 25/P/1194/NMA Parcels 2.1a, 2.1b, 2.2a And 2.2b At Parklands Churchland Way.**

Non material amendment to application 23/P/2647/MMA (Minor material amendment to application 20/P/3081/RM (Reserved matters application for matters of access, appearance, landscaping, layout, scale for the erection of 77no. dwellings with associated roads, footways, parking, drainage, landscaping and public open space pursuant to 12/P/1266/OT2) to allow for the redesign of multiple house types and alterations to the proposed layout to improve frontage onto the main link road.) to allow for the relocation of plot 21 and 1no. tree to facilitate the relocation of the parking for Plot 38 and the increase in garden size.

**(vii) 25/P/1231/AOC Banwell Bypass Land to North and East of Banwell including mitigation Highway Land In Sandford, Winscombe and Churchill.**

Application for partial discharge of details reserved by conditions 6 (Landscape Ecological Management Plan), 7(b), 29 (Soft landscaping details) and full discharge of condition 7(f) (Riverside bridge design and screening) (herein referred to as "Phase 2d Landscape Planting") relating to the Banwell Bypass and Highway Improvement Scheme application 22/P/1768/R3EIA

The applications above were noted.

**42/25 To note planning decisions – (agenda item 9)**

**(i) 24/P/2551/FUL Land to the East of Banwell Road (A371) Banwell**

Retention of existing access track for agricultural use and construction of new 4m wide agricultural track. **APPROVE**

**(ii) 25/P/0467/AOC Land South of Churchland Way Wolverhill Road Banwell**

Discharge of condition 42 (Generate 15% of energy required by each building or buildings) from application 12/P/1266/OT2. **APPROVE (discharge condition)(RDC)**

**(iii) 25/P/0635/FUH Withyhurst Riverside Banwell BS29 6EH**

Proposed demolition of existing detached stable/store buildings and erection of a part one-storey, part two-storey side extension to existing outbuilding alongside the creation of a canopy front porch and fenestration alterations to all elevations. **REFUSE**

- (iv) **25/P/0653/FUH 28 Littlefields Avenue Banwell BS29 6BQ**  
Proposed erection of a single storey side extension with enlarged room in the roof and associated rear facing dormer. **APPROVE**
- (v) **25/P/0737/TRCA Briar Patch 9 Dark Lane Banwell BS29 6BP**  
Leyland cypress (G1)- remove. **NO OBJECTION (tree/hed) unconditional**
- (vi) **25/P/0785/NMA Parcels 2.1a, 2.1b, 2.2a and 2.2b at Parklands Churchland Way**  
Non-material amendment to application 23/P/2647/MMA (Minor material amendment to application 20/P/3081/RM (Reserved matters application for matters of access, appearance, landscaping, layout, scale for the erection of 77no. dwellings with associated roads, footways, parking, drainage, landscaping and public open space pursuant to 12/P/1266/OT2) to allow for the redesign of multiple house types and alterations to the proposed layout to improve frontage onto the main link road.) to allow for the removal of the car port serving the parking of plots 40-42, and the omission of boundary walls to that of fences in several locations. **APPROVE**
- (vii) **25/P/0850/FUL Land at the Moor Dairy (Log Cabin) Moor Road Banwell**  
Section 73 application to vary condition 2 attached to planning permission 22/P/2396/FUL (Demolition of an existing dwelling (log cabin) and the erection of a replacement dwelling) to allow for repositioning of dwelling approved. **APPROVE**
- (viii) **25/P/1070/ELE Land Off East Street and Dark Lane Banwell**  
Notification of National Grid Electricity Distribution intension to divert overhead lines in the close vicinity of the new proposed Banwell bypass. **PN (Electricity) No objections.**
- (ix) **24/P/2734/TRCA 10 School Close Banwell BS29 6DT**  
2 x horse chestnut trees and 1x false acacia - cut overhanging trees back to boundary line, result in a final tree height of 10m as per previous approved application. **NO OBJECTION (tree/hed) unconditional**

#### **43/25 Date of the next meeting (agenda item 10)**

Planning Committee Meeting Monday 4th of August 2025 7pm at the Youth and Community Centre.

**The Chairman closed the meeting at 19:35**

.....Chairman

.....Date



## Notes of the meeting of the Environmental Working Group at Banwell Youth & Community Centre, 7:30pm on Monday 7th of July 2025.

**PRESENT:** Councillors Steve Voller (Chairman), Mike Bailey (Vice-chairman), Mike Dolling, Paul Harding and Kelly Smith

**Officers Present:** Amy Symonds (Environment and Biodiversity officer)

**Members of the public Present:** 2

The meeting was convened.

### **009/25 To receive apologies for absence (agenda item 1)**

Apologies were received from Councillor Arlidge & Cynthia Legge

### **010/25 To receive declarations of interest (agenda item 2)**

No interests were declared.

### **011/25 To agree the minutes from the Environment WG on the 2<sup>th</sup> of June 2025 (agenda item 3)**

**Resolved** – The minutes of the Environment Working Group on the 2<sup>nd</sup> of June 2025 were approved as a correct record of the meeting.

### **012/25 Ecologist Introduction and Recommendations (agenda Item 4)**

The Ecologist employed to survey the Parish Councils Green spaces provided an overview outlining the significance of safeguarding the surrounding landscape and subsequently presented proposed management options for each individual land parcel.

### **013/25 Recap of Existing Green Space Suggestions (agenda item 5)**

The Environment and Biodiversity Officer reviewed the suggestions made last week regarding the management of our green spaces, highlighting those that aligned with the ecologist's recommendations.

### **014/25 Discussion: Selecting Priority Ideas for Green Space Use (agenda item 6)**

The Group wanted to prioritise actions that could be implemented across multiple sites and offered quick, tangible benefits. These included the installation of wildlife boxes and the improvement or creation of hedgerows. Following this, the next key priority identified was supporting pollinators. As a result, the Environment and Biodiversity Officer was tasked with exploring potential changes to current grassland management practices.

### **015/25 Update on Non-Green Space Environmental Ideas (agenda item 7).**

The Environment and Biodiversity Officer provided a brief overview of the non-green space related ideas proposed last week, along with the steps already taken to begin implementing the most actionable items.

### **016/25 Date of next meeting. (Agenda item 8).**

Monday 6<sup>th</sup> of October 2025 7:15pm Environment Working Group Meeting at the YCC.

**The Chairman closed the meeting at 8:45pm**

.....Chairman

.....Date

**5. To note the training and events available and agree any attendance.**

**i) 22<sup>nd</sup> July, 10am, SLCC Committees, Sub-Committees and Working Groups £24.**

**Environment and Biodiversity Officer**

Explores benefits of committees and working groups and how they benefit working practices.

- Benefits of having committees and working groups
- Forming committees and Terms of Reference
- Types of committees and their structure
- Delegating functions
- Who can sit on committees, including non-members and ex-officio
- Voting rights
- Public admission to meetings
- Minutes and agendas

**ii) 2<sup>nd</sup> September, 1pm, SLCC Managing Grant Applications and Source Funding £84.**

**Environment and Biodiversity Officer**

Opportunities for funding can be limited for Town & Parish Councils; so knowing where and how to source grants is crucial. This session provides practical guidance and advice on the grants available, and the essential skills needed to write more successful bids.

The session examines the current grant sources, including; –

- National Lottery distributors
- Landfill Communities Funds
- Regional, County and Local grants
- Trusts and Foundations

Participants will also be taken through developing and writing applications, including; –

- Meeting eligibility criteria
- Knowing what funders are really looking for
- Building a successful rationale and case for funding

**iii) 24<sup>th</sup> September 6:15pm NALC Beyond the Precept: Exploring alternative income sources £35. Cllr Voller**

Following the 2012 government administration, parish and town councils have avoided caps on council tax increases, but more is needed to guarantee a stable income. Many councils still face challenges securing funds, especially when they cannot directly apply for government grants.

This event will equip you with the knowledge to uncover alternative sustainable income sources that parish and town councils can tap into for specific projects, services, or general purposes. Attendees will discover various sources of non-precept revenue available, learn how to effectively apply for and secure funding from leading national organisations, and hear from parish and town councils which have successfully navigated the funding landscape and secured vital resources to enhance their community services.

**iv) 30<sup>th</sup> September 6:15pm ALCA Mastering Standing Orders £32. Cllr Voller**

This is a new course aiming to provide an in-depth analysis, with working examples of application to meeting scenarios, ranging from the relatively ordinary to the more challenging and unusual. The training will focus on the NALC Model Standing Orders template (which we have adapted), but also highlight the flexibility that councils are given in creating their own Standing Orders to suit their needs. This course will be highly beneficial to new Councillors, as well as experienced Councillors and Chairs looking to deepen their working knowledge and understanding.

**v) ALCA e-learning on nimble £14 each [E-Learning Courses ALCA](#)**

**vi) Breakthrough communications training £30 [Communications Courses ALCA](#)**

**vii) Various finance training £30 [Finance Training ALCA](#)**

**viii) Various Scribe finance training (this is our accounting package) Free [Scribe Training](#)**

**ix) Various NALC training from £32.68 [www.nalc.gov.uk/nalc-events](http://www.nalc.gov.uk/nalc-events)**



**6. To receive the Officer report/Exchange of information: Please note that the Council is unable to make any formal decision under this item.**

**i) Banwell Bypass update**

The haul road is now complete. Ground drainage works and piling are currently underway.

**Traffic Management:**

- An emergency road closure along Wolvershill Rd is scheduled for July to allow road improvement works. This closure will be limited after 9am until 3pm to avoid peak times.
- The Knightcott traffic lights will remain in place for at least one month to accommodate utility diversions. Efforts are being made to optimise the traffic light priority timings, and additional signage is being installed to prevent vehicles from blocking junctions.

**Communications and Engagement:** The recent "Meet the Contractor" event was well attended. Display boards from the event are available to view at the YCC every Tuesday & Thursday between 10am and 1pm. Social media updates will include progress photos from the site. A quarterly newsletter is also being produced to provide updated information to the public.

**ii) Charity Bank**

The Council's Ethical Business 1-Year Fixed Rate Account with Charity Bank is due to mature on 23rd July 2025. Since the Council's resolution to reinvest, interest rates have slightly decreased. The paperwork provided confirms the reinvestment rate will be 3.71% Gross/AER, rather than the 3.88% Gross/AER advertised on the Charity Bank website. Following an enquiry, it was clarified that the lower rate will apply at the time of maturity. Given the small difference in rates and the challenges of securing high-yield accounts with ethical banks, the Clerk has confirmed that the funds will be rolled into a new 1-year fixed-rate account with Charity Bank in line with last month's resolution.

**iii) Transition to .gov.uk.**

The new .gov.uk website is now live. The Clerk has started the administrative process of transitioning all references to the new domain. Cllr laptops will be submitted for reconfiguration following this meeting. This will enable the Microsoft 365 Business migration and creation of .gov.uk email accounts. Social media communications regarding the new website and email changes have begun via Facebook and will continue over the coming months to ensure wide community awareness. The change will also be highlighted in the Parish Council's next quarterly newsletter.

**iv) Riverside Fence**

The two recently damaged fence posts and associated struts at Riverside have been repaired.

**v) Mead Fields Surgery**

The recent drop-in session was generally well received, with around ten residents attending. However, due to a social media repost of the original event notice mistakenly stating that the developers would be present, some attendees arrived expecting to speak with them.

Key concerns raised included:

- Infrastructure provision (e.g. shops and play areas)
- Road access and pedestrian connectivity to Locking Parklands

The Clerk will email Mead Realisations to request responses to these queries and once again invite them to attend a future session.

**vi) Picnic on the Rec / Community Picnic**

The event benefited from good weather, although some attendees noted that it may have been too hot, which could have contributed to a lower turnout. Thanks are extended to Banwell Football Club for coordinating the food hut, bar, ice cream van, cheesecake vendor, and face painting. Feedback from attendees was positive, particularly in relation to the games and activities organised by the Football Club and Parish Council.

Suggestions for lower attendance included:

- Late creation of the Facebook event
- High temperatures deterring visitors from walking from the village
- Uncertainty around what activities were available

**vii) Banwell Heritage Day**

The Banwell Heritage Day is being delivered in partnership with the Banwell Archaeological Society, with support from the South West Heritage Trust. The YCC field will also be hosting a summer fayre organised by North Somerset's "Right at Home" team. Attendees are encouraged to walk to the event where possible due to limited parking availability.

**viii) Parking Restrictions Consultation**

North Somerset Council has given advance notice of proposed parking restrictions in the parish as part of the 2025 Highway Works programme. This includes yellow lines at the High Street / Littlefields Rise junction to address access issues for waste collection vehicles. Although it is

already illegal to park at junctions, it is hoped that the markings will act as a visual deterrent. Cllr Thomson has been actively involved in discussions with North Somerset Council and North Somerset Environment Company (NSEC) on this matter. Formal consultation is expected to begin shortly and will run for three weeks. The proposals will come to Council once the consultation opens.

**ix) 'How Can We Support a Stronger, Healthier, Happier Banwell?' Consultation.**

As part of our role as a pilot Enabler Group for the Impact Alliance, the Parish Council has created a short community consultation to help us better understand the needs of local residents. The aim is to gather insights into areas such as loneliness—recognising this can be a sensitive topic—as well as local opinions on play spaces and wider community wellbeing. To meet the Impact Alliance's request for data within the next couple of months, the consultation was produced at short notice. Councillors are asked to note that all questions are optional, and responses will be used to inform future Council services and community support initiatives. Councillors are kindly asked to complete the consultation themselves and to share it within their networks to help encourage participation.

**7. To discuss the following items in relation to land registry**

The Parish Council owns two small parcels of land that remain unregistered with HM Land Registry. This was because of parking on both areas. For this reason, the PC had to install additional fencing and a bollard to prevent this.

**i) First Registration of Two Remaining Parcels**

To complete the first registration, the Clerk will submit:

- Form FR1 – Application for first registration
- Form DL – Document list
- Plans of each parcel compliant with Land Registry standards
- Form ST3 – Statutory declaration confirming ownership

These will be submitted electronically through the Land Registry portal.

**ii) Land Valuation Band and Fees**

To determine the appropriate Land Registry fee, the Council must assign a notional value to each parcel. As both plots are held for public use and have no development value, it is proposed they be registered under the 'less than £80,000' band.

As a voluntary first registration submitted via the portal, the reduced fee of £30 per parcel applies – a total of £60.

**iii) ID Verification – Form ID2**

As the Parish Council is submitting the application directly and not through a conveyancer, the Land Registry requires Form ID2 to verify the identity of the applicant (the Clerk). Previously this cost around £10; however, under current procedures, solicitors must now open a file and register a case, even for ID verification. This results in a minimum charge of £300, which covers the solicitor's time and compliance requirements.

**iv) Title for Disused Path**

The Council holds title to a historic path that no longer exists physically, but remains registered under the Parish Council. It is recommended that the Clerk investigate having this title removed from the register. This process involves:

- Form AP1 – Application to change the register
- A statement of truth confirming that the path no longer exists and is not in the Council's ownership or control
- No fee applies if the title is being removed without a new registration or transfer

**Recommendation:**

That the Council:

- Authorises the Clerk to register the two remaining unregistered parcels of Parish Council land;
- Confirms both parcels fall within the less than £80,000 value band and incur a total portal fee of £60;
- Approves the solicitor's £300 charge to complete ID verification via Form ID2;
- Agrees that the Clerk should begin the process of removing the registered title for the disused path.

**8. To discuss the attempt to get quotes for the implementation of the Remembrance Garden and agree a way forward (page 11).**

Background: As part of the ongoing work to implement the Remembrance Garden, I approached five local companies to request quotations for the work proposed. These were selected based on their proximity to the village and suitability for the type of landscaping required. Of the five local companies contacted:

- One company submitted a full quote.
- Two companies declined to quote.
- One company is currently winding down operations and unable to take on new work.
- One company did not respond.

As a result, only one quote has been received. A list of Bristol-based companies has since been suggested should the Council wish to cast the net wider.

Confidentiality Note: Due to procurement sensitivity, the full quote from the locally based company has been circulated confidentially by email. If members choose to proceed, this would be the cost agreed.

Decision Required: The company that submitted a quote is based in Banwell and has previously undertaken work for the Parish Council to a good standard. They have also undertaken work in the community.

Members are asked to consider the following options:

1. Accept the quote from the Banwell-based company and proceed with the project.
2. Seek further quotations from the suggested Bristol-based companies before making a final decision.

**9. To review all Banwell Parish Council Committee and Working Parties membership.**

<b>Planning</b>	<b>Youth and Community Centre</b>
Cllr Arlidge	Cllr Harding
Cllr Davies	Cllr Manley
Cllr Harding	Cllr Smith
Cllr Manley	Cllr Thain
Cllr Thomson	Cllr Thomson
	Cllr Wright
<b>Employment</b>	<b>Appeals</b>
Cllr Arlidge	Cllr Davies
Cllr Bailey	Cllr Thomson
Cllr Harding	Cllr Voller
Cllr Thain	
Cllr Wright	
<b>Cemetery &amp; Memorials Working Group</b>	<b>Banwell Environment Working Group</b>
Cllr Davies	Cllr Arlidge
Cllr Harding	Cllr Bailey
Cllr Manley	Cllr Harding
Maggie McCarthy (co-opted)	Cllr Smith
John Keate (co-opted)	Cllr Voller
<b>Wolvershill Development Liaison Group</b>	<b>Wolvershill Development Working Group</b>
Chairman of the Parish Council	Cllr Arlidge
Vice-Chairman of the Parish Council	Cllr Bailey
Chairman of the Planning Committee	Cllr Harding
Vice-Chairman of the Planning Committee	Cllr Manley
	Cllr Thomson
	Cllr Voller



# Banwell Parish Council

## YCC LPG Risk Assessment

### Risk Rating Matrix

	A possibility of death, major injury, major damage or loss of property or equipment.	B	C minor injury or minor damage to property or equipment
1 Extremely Likely			
2 Likely			
3 May but unlikely			

Identified Hazards	Who's Exposed	Risk Rating	Mitigation Measures	Risk Rating	Additional Mitigation
<b>Gas leak, fire or explosion</b>	All site users	2A	LPG tank is enclosed in a 6ft-high metal fence; open-top design ensures ventilation. Bi-metric system allows supplier top up as needed.	2B	Check LPG emergency response is in site fire plan.
<b>Vandalism or tampering</b>	Public	2A	Fence provides basic security. Gate is not padlocked due to supplier / Wessex access needs. Front monitored by CCTV.	2C	Consider installing "Danger – LPG" signage.
<b>Inadequate inspection or maintenance</b>	All site users	2A	Maintained by Avanti, but no documentation confirmed.	2C	Retain documentation from Avanti confirming inspection frequency and last service date. Maintain a record in the YCC H&S folder.
<b>Inaccessibility of manhole (sewage)</b>	Maintenance contractors	2B	NSC built compound is located over Wessex Water sewage manhole, restricting machinery access. Wessex Water aware.	2B	Continue to monitor situation. Ensure gate remains freely accessible. Reassess if Wessex Water access requirements change.
<b>Lack of fire safety equipment nearby</b>	All site users	2A	Fire extinguishers are available inside the building. None are located near the LPG compound — deliberately, to avoid inappropriate use in a tank fire.	2B	Do not install extinguisher at tank. Emphasise in fire safety training that no attempt should be made to fight an LPG fire. Ensure staff understand evacuation and emergency contact procedures.
<b>Staff not trained.</b>	Staff	2B	No formal LPG-specific training. General fire awareness in place.	2C	Provide short briefing to staff on recognising signs of LPG leak and response protocol.
<b>Delivery incident during refuelling</b>	Delivery staff, public	2B	Refuelling occurs automatically via bi-metric system. Deliveries usually happen first thing in the morning, outside of normal building use. Area is covered by CCTV.	2C	Include LPG top-up caution in staff and contractor site briefings. No need for on-site signage.

Approved: July 2025

Next Review: by July 2026

**BANWELL PARISH COUNCIL**  
**Quarterly Internal Controls Checklist**

Financial Period covered: April - June 2025	Chq.No: N/A	Scb No:305	Scb No:329	Scb No:335	Scb No:355	Scb No:374	Scb No:377	Scb No:127	Month: Qtr	Month:Feb	Month:Mar	Month:Jan	Jan	Month: Feb	Month:Jan	Month:Feb
	Y/N	Y/N	Y/N	Y/N	Y/N	Y/N	Y/N	Y/N	Y/N	Y/N	Y/N	Y/N	Y/N	Y/N	Y/N	Y/N
Are payments authorised by a minimum of two members?	Y	Y														
Are original invoices initialled as evidence to confirm payment is accurate?	Y	Y	Y	Y	Y	Y										
Is the correct amount shown on the bank statement?	Y	Y	Y	Y	Y	Y										
Is the payment shown accurately on Scribe cashbook and initialled	Y	Y	Y	Y	Y	Y										
Are all receipts/income payments correctly shown as part of the 'Scribe Cashbook'?							Y	Y								
Are income receipts reconciled against bank statements							Y	Y								
Is VAT reclaimed correctly, checked as accurate and initialled by a member?									Y							
Is the VAT amount paid /claimed correctly shown on the bank statement?									Y							
Does a member review and countersign each reconciled and appropriate bank statement?									Y							
Are all Bank Accounts reconciled on a monthly basis?										Y						
Is there a separate S137 and VAT column shown as part of the Scribe accounts?											Y					
If funds needs to be transferred between Accounts has a 'Virement' been agreed by the Full Council and noted accordingly?												N/A				
Does the Full Council see the budget figures, monthly?												Y				
Is the PAYE initialled as accurate and NEST summary initialled as correct?													Y			
Is the PAYE and salary payments reconciled with the bank statement and Scribe accounts?														Y		
Card Statement to be checked against related invoices, with invoices initialled as correct.															Y	
Do the monthly bills for payment schedules agree and are these presented as part of the monthly accounting process to Full Council?																Y
<b>Additional Comments</b>	All accounts in order															

**Reviewed by Councillor:** Steve Voller  
10th July, 2025



# Banwell Parish Council

## Net Position by Cost Centre and Code

### Cost Centre Name

#### Cemetery & Memorials

<u>Code</u>	<u>Title</u>	<u>Bal. B/Fwd.</u>	<u>Receipts</u>		<u>Payments</u>		<u>Current Balance</u>
			<u>Budget</u>	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>	<u>Budget</u>
101	Cem Grass Cutting				1,950.00	487.50	1,462.50
102	Cem paths / trees / garder				300.00		300.00
103	Cem making up graves				200.00		200.00
104	Cemetery / Memorial Main				5,000.00	18.49	4,981.51
105	Env Fee				2,045.00	80.00	1,965.00
106	Cemetery software				450.00	105.00	345.00
					<b>9,945.00</b>	<b>£690.99</b>	<b>9,254.01</b>

#### Cemetery Income

<u>Code</u>	<u>Title</u>	<u>Bal. B/Fwd.</u>	<u>Receipts</u>		<u>Payments</u>		<u>Current Balance</u>
			<u>Budget</u>	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>	<u>Budget</u>
110	Cemetery Income			1,186.33			1,186.33
111	Cemetery Bank interest						
				<b>£1,186.33</b>			<b>1,186.33</b>

#### Clerk & Administration

<u>Code</u>	<u>Title</u>	<u>Bal. B/Fwd.</u>	<u>Receipts</u>		<u>Payments</u>		<u>Current Balance</u>
			<u>Budget</u>	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>	<u>Budget</u>
201	Salary & NI				48,000.00	11,531.22	36,468.78
202	Clerk pension				2,400.00	608.99	1,791.01
203	Advertising				650.00	197.00	453.00
204	Insurance				1,900.00	1,845.01	54.99
205	Subscriptions inc ALCA &				2,000.00	910.37	1,089.63
206	Audit Fee				1,400.00	85.00	1,315.00
207	Legal Costs				600.00		600.00
208	Training Officers				600.00	165.00	435.00
209	Training Councillor				500.00	120.00	380.00
210	Grants & Donations				8,100.00	2,000.00	6,100.00
211	Chairmans Allowance				400.00	76.95	323.05
212	IT Equipment in software				1,500.00	966.65	533.35
213	Bank Charges				200.00	41.70	158.30
215	Risk Assessments				180.00		180.00
709	Office Equipment inc Web				1,500.00	199.37	1,300.63
					<b>69,930.00</b>	<b>£18,747.26</b>	<b>51,182.74</b>

#### Earmarked Reserves

<u>Code</u>	<u>Title</u>	<u>Bal. B/Fwd.</u>	<u>Receipts</u>		<u>Payments</u>		<u>Current Balance</u>
			<u>Budget</u>	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>	<u>Budget</u>
214	Food bank			280.00	2,000.00	79.35	2,200.65
504	CIL 2022/23					60,482.43	-60,482.43
505	CIL 2025/26			3,839.96			3,839.96
718	Living Room			400.00		77.81	322.19
808	Social Perscribing Grant						
				<b>£4,519.96</b>	<b>2,000.00</b>	<b>£60,639.59</b>	<b>-54,119.63</b>

#### Environment

<u>Code</u>	<u>Title</u>	<u>Bal. B/Fwd.</u>	<u>Receipts</u>		<u>Payments</u>		<u>Current Balance</u>
			<u>Budget</u>	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>	<u>Budget</u>
301	Allotment		1,647.88	1,647.88	1,647.88	1,647.88	
302	Env Grass Cutting				2,045.00	511.26	1,533.74
303	Env Hedge / Fence / Tree				310.00		310.00
304	Village Orderly		435.81	435.81	4,890.00	1,207.50	3,682.50
305	Dog Bins				7,500.00	2,640.27	4,859.73
306	Env Maintenance / Inspec				2,000.00	36.00	1,964.00
307	Env Projects		245.00		8,200.00	326.05	7,628.95
308	Env Grant		7,149.00		1,000.00		-6,149.00
			<b>9,477.69</b>	<b>£2,083.69</b>	<b>27,592.88</b>	<b>£6,368.96</b>	<b>13,829.92</b>

#### Highways

<u>Code</u>	<u>Title</u>	<u>Bal. B/Fwd.</u>	<u>Receipts</u>		<u>Payments</u>		<u>Current Balance</u>
			<u>Budget</u>	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>	<u>Budget</u>

Current Balance = Balance B/Fwd - (Receipt Budget - Actual Receipt) + (Payment Budget - Actual Payments)

# Banwell Parish Council

## Net Position by Cost Centre and Code

**Cost Centre Name**

401 Street light power	3,000.00	607.79	2,392.21
402 Street light maintenance	1,500.00		1,500.00
403 Street light upgrade			
404 Highways related projects	3,000.00		3,000.00
	<b>7,500.00</b>	<b>£607.79</b>	<b>6,892.21</b>

**Income**

<u>Code</u>	<u>Title</u>	<u>Bal. B/Fwd.</u>	<u>Receipts</u>	<u>Payments</u>	<u>Current Balance</u>
			Budget	Actual	Budget
501	Misc Income		300.00	11.78	-288.22
502	Annual Precept		122,646.03	69,682.60	-52,963.43
503	VAT				
			<b>122,946.03</b>	<b>£69,694.38</b>	<b>-53,251.65</b>

**Recreation Ground**

<u>Code</u>	<u>Title</u>	<u>Bal. B/Fwd.</u>	<u>Receipts</u>	<u>Payments</u>	<u>Current Balance</u>
			Budget	Actual	Budget
601	Rec Grass Cutting			2,300.00	1,737.50
602	Rec Maintenance			8,600.00	8,600.00
603	Rec Tree & Fence Work			300.00	300.00
604	Rec Inspections			400.00	216.00
605	Rec Play Equipment & Be			6,000.00	6,000.00
				<b>17,600.00</b>	<b>£746.50</b>
					<b>16,853.50</b>

**Youth & Community Centre**

<u>Code</u>	<u>Title</u>	<u>Bal. B/Fwd.</u>	<u>Receipts</u>	<u>Payments</u>	<u>Current Balance</u>
			Budget	Actual	Budget
701	YCC upgrade			2,000.00	1,646.50
702	YCC repairs & maintenanc			3,000.00	2,629.50
703	YCC CCTV			800.00	800.00
704	YCC Electricity			800.00	751.60
705	YCC Gas			1,000.00	1,000.00
706	YCC water			600.00	600.00
707	YCC waste			300.00	271.50
708	YCC cleaning & supplies			3,000.00	2,137.50
710	YCC phone & wifi			600.00	443.54
711	YCC Grass cutting			1,125.00	843.75
712	YCC hedge, fence & tree \			500.00	500.00
713	YCC grants & donations	1,000.00	1,500.00		500.00
714	YCC income	500.00	99.00		-401.00
715	YCC Booking software			430.00	12.40
716	YCC Music Licence			600.00	600.00
717	YCC events refreshments			150.00	145.45
			<b>1,500.00</b>	<b>£1,599.00</b>	<b>14,905.00</b>
					<b>£2,523.26</b>
					<b>12,480.74</b>

**Youth Club**

<u>Code</u>	<u>Title</u>	<u>Bal. B/Fwd.</u>	<u>Receipts</u>	<u>Payments</u>	<u>Current Balance</u>
			Budget	Actual	Budget
801	YC sessions			8,000.00	6,650.00
802	YC budget			400.00	400.00
803	YC extraordinary activities			5,000.00	5,000.00
805	YC subscriptions	550.00	248.00		-302.00
806	Tuck Shop	100.00	130.00	100.00	18.47
807	Youth Forum			200.00	200.00
			<b>650.00</b>	<b>£378.00</b>	<b>13,700.00</b>
					<b>£1,461.53</b>
					<b>11,966.47</b>

**NET TOTAL**

**134,573.72      £79,461.36      163,172.88      £91,785.88      16,274.64**

**Banwell Parish Council**  
**Reserves Balance**  
**2025-2026**

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<u>Reserve</u>	<u>OpeningBalance</u>	<u>Transfers</u>	<u>Spend</u>	<u>Receipts</u>	<u>CurrentBalance</u>
<b>Earmarked</b>					
Cemetery Reserves	109,753.67			1,186.33	110,940.00
Social prescribing grant	863.57				863.57
Food Bank	2,623.64		79.35	280.00	2,824.29
New Banwell Solar	9,488.88				9,488.88
CIL 22/23	64,986.16		60,482.43		4,503.73
Refreshments	32.33		4.55		27.78
CIL 2023/24	5,598.67				5,598.67
Community Living Room	126.49		77.81	400.00	448.68
CIL 2025/26				3,839.96	3,839.96
<b>Total Earmarked</b>	<b>193,473.41</b>		<b>60,644.14</b>	<b>5,706.29</b>	<b>138,535.56</b>
<b>TOTAL RESERVE</b>	<b>193,473.41</b>		<b>60,644.14</b>	<b>5,706.29</b>	<b>138,535.56</b>
<b>GENERAL FUND</b>					85,961.31
<b>TOTAL FUNDS</b>					224,496.87



# Banwell Parish Council

Prepared by: \_\_\_\_\_

Date: \_\_\_\_\_

Name and Role (Clerk/RFO etc)

Approved by: \_\_\_\_\_

Date: \_\_\_\_\_

Name and Role (RFO/Chair of Finance etc)

<b>A</b>	<b>Bank Reconciliation at 30/06/2025</b>		
	Cash in Hand 01/04/2025		248,375.73
	<b>ADD</b> Receipts 01/04/2025 - 30/06/2025		80,982.81
	<b>SUBTRACT</b> Payments 01/04/2025 - 30/06/2025		329,358.54
	<b>Cash in Hand 30/06/2025</b> (per Cash Book)		104,861.67
<b>B</b>			<b>224,496.87</b>
	Cash in hand per Bank Statements		
	Natwest Current account (5335765 30/06/2025	4,505.51	
	Cemetery Reserve Account (59678 30/06/2025	20,556.66	
	PC Reserve Saver account (81413 30/06/2025	50.91	
	Unity Trust Bank (20398572) 30/06/2025	61,110.45	
	Lloyds Credit Card 30/06/2025	0.00	
	Charity Bank 30/06/2025	88,273.34	
	Unity Saver 30/06/2025	50,000.00	
			<b>224,496.87</b>
	Less unrepresented payments		
			224,496.87
	Plus unrepresented receipts		
<b>B</b>	<b>Adjusted Bank Balance</b>		<b>224,496.87</b>
	<b>A = B Checks out OK</b>		

**Bills for Payment - 18th June to the 15th July 2025**  
**Banwell Parish Council**

Method	Payee	Details	Gross Amount	Comments	Minute agreed	Power
<b>Already Paid</b>				Awaiting invoice		The Parish Council
DD	YU	Streetlight Power	£ 182.87		089/25	
DD	EDF	YCC Electricity	£ 15.96		089/25	
DD	Mainstream	Phone and Broadband	£ 57.14		089/25	
<b>To Pay</b>						
BACS	J K Gardening	Grass cutting & Village Orderly contract	£ 1,043.34		089/25	
BACS	J K Gardening	Emptying NSC bins	£ 15.00		198/24 (ii)	
BACS	J K Gardening	Environmental Fee x 2	£ 80.00		Cem Admin	
BACS	J K Gardening	Golling Lane <b>Total: £1198.34</b>	£ 60.00		089/25	
BACS	Corporate Cleaning Services	Dog Bin Emptying	£ 483.60		089/25	
BACS	Corporate Cleaning Services	Dog Bin Installation <b>Total: £783.60</b>	£ 300.00		056/25 & 104/25	
BACS	YMCA	Youth Club Sessions	£ 540.00		089/25	
BACS	Insight Cleaning	YCC Cleaning	£ 256.00		089/25	
BACS	Webglu	Quarterly	£ 243.84		089/25	
BACS	Webglu	.gov.uk transition <b>Total: £351.84</b>	£ 108.00		102/25	
BACS	SLCC	Officer training x 2	£ 108.00		Agenda Item	
BACS	Tempest	3 x ID	£ 9.90		Admin	
BACS	ICO	Data Protection Fee	£ 47.00		089/25	
VDD	Octopus	YCC Electricity	£ 47.72		103/25	
BACS	Officer overtime + Expenses	Overtime, expenses (scones, cream, milk)	£ 222.54		contractual & YCC 21/25	
DD	Lloyds Bank PLC	Multipay charge & costs (Open AI, dog bin, YC, food bank, microsoft, public living room, training, YCC misc, zoom)	£ 1,166.38		Various	
SO	Officer Salaries	Officer Salaries	£ 2,957.40		089/25	
DD	Nest	Pension contributions	£ 207.13		089/25	
DD	Unity Trust	Bank Charges	£ 10.35		089/25	
DD	North Somerset	YCC Waste Collection	£ 9.77		089/25	
BACS	HMRC	PAYE and NI	£ 1,133.13		089/25	
<b>Totals</b>			<b>£ 9,305.07</b>			

The Parish Council have resolved to use the General Power of Competence as of the 15th May 2023