



Banwell Youth and Community Centre,  
West Street  
Banwell. BS29 6DB  
01934 820442

15<sup>th</sup> July 2025

Members of the public and press are entitled to be at the following meeting in accordance with the Public Bodies (Admission to Meeting) Act 1960 Section 1 unless excluded by the Parish Council by resolution during the whole or part of the proceedings. Such entitlement does not however include the right to speak on any matter except at the commencement of the meeting given over specifically for that purpose.

**To: The Chairman and all members of Banwell Parish Council.**

**You are summoned to attend a Meeting of Banwell Parish Council, to be held at the Youth & Community Centre (YCC) on Monday 21<sup>st</sup> July 2025 at 7:30pm, when the following business will be transacted.**

The meeting will be livestreamed on Facebook <https://www.facebook.com/banwellparishcouncil>

*Liz Shayler*  
Clerk to the Council

Before the meeting begins there will be a public participation session – *This session is open to the Public to present comments, observations, information, petitions or lead deputations and is the only time members of the public may participate. (Please note that the Council is unable to make formal decisions under this item)*

- i) Members of the public.
- ii) Community Beat Manager's report.
- iii) Ward Councillor's report.

## **A G E N D A**

1. To receive apologies for absence. Cllr Thomson.
2. To receive members' declarations of interest on any agenda item.
3. To approve as a correct record the minutes of the Parish Council Meeting held on the 16<sup>th</sup> of June 2025 (pages 1 – 6)
4. To note the following minutes:
  - i) Cemetery Working Group on 12<sup>th</sup> June 2025 (pages 7 & 8)
  - ii) Annual Meeting of the Recreation Ground Trustees on the 16<sup>th</sup> of June (pages 9 & 10)
  - iii) Planning Committee on 7<sup>th</sup> July 2025 (pages 11 - 14)
  - iv) Environment Working Group on 7<sup>th</sup> July 2025 (page 15)
5. To note the training and events available and agree any attendance (page 16).
  - i) 22<sup>nd</sup> July, 10am, SLCC Committees, Sub-Committees and Working Groups £24.
  - ii) 2<sup>nd</sup> September, 1pm, SLCC Managing Grant Applications and Source Funding £84.
  - iii) 24<sup>th</sup> September 6:15pm NALC Beyond the Precept: Exploring alternative income sources £35.
  - iv) 30<sup>th</sup> September 6:15pm NALC Mastering Standing Orders £32.
  - v) ALCA e-learning on nimble £14 each [E-Learning Courses ALCA](#)
  - vi) Breakthrough communications training £30 [Communications Courses ALCA](#)
  - vii) Various finance training £30 [Finance Training ALCA](#)
  - viii) Various Scribe finance training (this is our accounting package) Free [Scribe Training](#)
  - ix) Various NALC training from £32.68 [www.nalc.gov.uk/nalc-events](http://www.nalc.gov.uk/nalc-events)

6. To receive the Officer report/Exchange of information: Please note that the Council is unable to make any formal decision under this item (page 17 & 18).
  - i) Banwell Bypass
  - ii) Charity Bank
  - iii) Transition to .gov.uk
  - iv) Riverside Fence
  - v) Mead Fields Surgery
  - vi) Picnic on the Rec / Community Picnic
  - vii) Banwell Heritage Day
  - viii) Parking Restrictions Consultation
  - ix) 'How Can We Support a Stronger, Healthier, Happier Banwell?' Consultation.
7. To discuss the following items in relation to land registry (page 18).
  - i) To agree that the Clerk proceed with the first registration of the two remaining parcels of Parish Council-owned land for £30 per parcel.
  - ii) To confirm that both parcels fall within the less than £80,000 value band for HM Land Registry fee purposes.
  - iii) To approve the cost of £300 to complete the required Land Registry ID2 form(s), covering identity verification for non-conveyancer applicants.
  - iv) To agree that the Clerk begins the process of removing the registration of a former path no longer in existence but still registered under the Parish Council
8. To discuss the attempt to get quotes for the implementation of the Remembrance Garden and agree a way forward (page 19).
9. To review all Banwell Parish Council Committee and Working Parties membership (page 19).
10. To approve the Youth & Community Centre LPG Tank Risk Assessment (page 20).
11. To note the internal financial control checks undertaken for the 1<sup>st</sup> quarter (page 21).
12. To note the Parish Council's end of June's net position, reserves, bank balances and bank reconciliation (pages 22 – 25).
13. To authorise bills for payment for July (page 26).
14. Date of the next meeting –
  - Monday 4<sup>th</sup> of August 2025, 7pm Planning Committee at the Youth & Community Centre.
  - Monday 4<sup>th</sup> of August 2025, TBD Youth & Community Centre Committee at the YCC.
  - Monday 18<sup>th</sup> of August 2025, 7:30pm Parish Council Meeting at the YCC.

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (age, race, gender, gender reassignment, sexual orientation, marital status, religion & belief, pregnancy & maternity and disability) Crime and Disorder, Health & Safety and Human Rights.