



Banwell Youth and Community Centre,  
West Street  
Banwell. BS29 6DB  
01934 820442

11<sup>th</sup> February 2025

Members of the public and press are entitled to be at the following meeting in accordance with the Public Bodies (Admission to Meeting) Act 1960 Section 1 unless excluded by the Parish Council by resolution during the whole or part of the proceedings. Such entitlement does not however include the right to speak on any matter except at the commencement of the meeting given over specifically for that purpose.

**To: The Chairman and all members of Banwell Parish Council.**

**You are summoned to attend a Meeting of Banwell Parish Council, to be held at the Youth & Community Centre (YCC) on Monday 17<sup>th</sup> February 2025 at 7:30pm, when the following business will be transacted.**

The meeting will be livestreamed on Facebook <https://www.facebook.com/banwellparishcouncil>

*Liz Shayler*

Clerk to the Council

Before the meeting begins there will be a public participation session – *This session is open to the Public to present comments, observations, information, petitions or lead deputations and is the only time members of the public may participate. (Please note that the Council is unable to make formal decisions under this item)*

- i) Members of the public.
- ii) Community Beat Manager's report.
- iii) Ward Councillor's report.

## **A G E N D A**

1. To receive apologies for absence.
2. To receive members' declarations of interest on any agenda item.
3. To approve as a correct record the minutes of the Parish Council Meeting held on the 20<sup>th</sup> of January 2025 (pages 1 – 6)
4. To note the following minutes / notes from the following (pages 7 – 20)
  - i) Planning Committee 5<sup>th</sup> of February 2025 (pages 7 – 10)
  - ii) Youth & Community Centre Committee 5<sup>th</sup> of February 2025 (pages 11 – 14)
5. To receive the Officer report/Exchange of information: Please note that the Council is unable to make any formal decision under this item (page 15).
  - i) Banwell Bypass update
  - ii) Community Governance Review
6. To note the training and events available and agree any attendance.
  - i) ALCA e-learning on nimble £14 each [E-Learning Courses ALCA](#)
  - ii) Breakthrough communications training £30 [Communications Courses ALCA](#)
  - iii) Various finance training £30 [Finance Training ALCA](#)
  - iv) Various Scribe finance training (this is our accounting package) Free [Scribe Training](#)
  - v) Various NALC training from £32.68 [www.nalc.gov.uk/nalc-events](http://www.nalc.gov.uk/nalc-events)
7. To approve the following expenditure (page 15).
  - i) An additional £35+ VAT for inline CCTV camera supply.
  - ii) £499.99 for a detailed drawing of the new cemetery garden design for tender purposes.

8. To agree a £50 donation to St Johns Ambulance for two Defib training sessions, with an allocated refreshments budget of £25 (page 16).
9. To agree on the 19th of July 2025 as the date for the unveiling of the Ancient Remains Stone and the associated event, with an allocated refreshments budget of £80 (page 16).
10. To agree the 2025 spring and summer clean dates and a refreshments budget (page 16)
11. To review the committee membership (page 17)
12. To note the Internal Controls report undertaken by Cllr Voller and agree changes to the following documents (pages 18 - 20).
  - i) New Section 5 in the Expenses - Travelling and Subsistence Policy for Councillors & employees
  - ii) Section 9 of the Financial Regulations
  - iii) New line in the Financial Risk Assessment
13. To agree the following new documents (pages 21 – 38).
  - i) Parish Council Youth & Community Centre Risk Assessment (pages 21 – 24).
  - ii) General Assets Risk Assessment (pages 25 & 26).
  - iii) Body Camera Risk Assessment (pages 27 & 28).
  - iv) Updated Strategic Action Plan (pages 29 – 40).
14. To note the Planning Committee's response and determine the Council's response to the following planning applications (pages 41 - 63)
  - i) 24/P/2446/OU2 Land North of Knightcott Road and West and East of Summer Lane Banwell  
Outline planning application with Environmental Statement for the erection of up to 755 residential dwellings, up to 6.3ha employment use, public open space and areas of play, sustainable drainage, planting, foot/cycle paths, noise bund, community infrastructure, ancillary uses and principal means of vehicular access from Knightcott Road and Summer Lane. All matters reserved except for means of access.
  - ii) 24/P/2690/OU2 Land East of Wolvershill Road, Banwell  
Outline Planning Application with Environmental Statement (main points of Access, from Banwell Bypass and Wolvershill Road not reserved) for demolition of existing buildings and phased redevelopment to provide up to 1,300 homes (Use Class C3), a mixed-use local centre including up to 5,500 sqm of community and commercial uses (Use Classes E, F1 and F2) and a Care or Extra Care facility (Use Class C2), a Primary School, green infrastructure, and associated works. Details of layout, appearance, scale and landscaping reserved for subsequent approval.
  - iii) 25/P/0046/OU2 Land North of Banwell and West of Wolvershill Road Banwell  
Outline planning application with Environmental Statement for residential-led mixed use development comprising: up to 600 residential dwellings including specialist later living accommodation (Classes C2 and C3), mixed-use Local Centre (non-residential uses to include Classes E, F2 and sui generis (pub/restaurant)), a Primary School (Class F1), sports and leisure provision including community park, public open space and associated access, infrastructure, landscape and ancillary works. All matters reserved except for access from Wolvershill Road and Summer Lane.
15. To note the Parish Council's end of January's net position, bank balances, bank reconciliation and reserves (pages 64 – 67).
16. To authorise bills for payment for February (page 68).
17. Date of the next meeting –  
Monday 3<sup>rd</sup> of March 2025, 7pm Planning Committee at the Youth & Community Centre (YCC).  
Monday 17<sup>th</sup> of March 2025, 7:30pm Parish Council Meeting at the YCC.

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (age, race, gender, gender reassignment, sexual orientation, marital status, religion & belief, pregnancy & maternity and disability) Crime and Disorder, Health & Safety and Human Rights.