



Banwell Parish Council

Banwell Youth and Community Centre,
West Street, Banwell. BS29 6DB

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6th May 2025

Dear Member,

You are summoned to attend a Meeting of the Employment Committee at Banwell Youth & Community Centre, West Street to be held on Monday 12th May 2025 at 8pm.

Liz Shayler

Clerk to the council

A G E N D A

1. Apologies for absence
2. Members' declarations of interest on any agenda item.
3. To approve as a correct record the minutes of the meeting of the Employment Committee held on the 3rd of March 2025 (pages 1 & 2).
4. To agree the Employment Committee Terms of Reference to be presented to the Full Council at the Annual meeting (page 3).
5. Exclusion of the press and public. (The Committee is recommended to resolve that members of the press and public be excluded from the meeting during consideration of agenda item 5 by reason of the confidential nature of the item of business to be transacted, in accordance with Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960).
6. To discuss current workforce capacity and discuss any contingency plans. (sent separately).
7. To agree the date of the next meeting. 1st of September 2025

Members are reminded that the Committee has a general duty to consider the following matters in the exercise of any of its functions - Equal Opportunities (race, gender, sexual orientation, marital status and any disability), Crime and Disorder, Health & Safety and Human Rights.