



Banwell Youth and Community Centre,
West Street
Banwell. BS29 6DB
01934 820442

10th July 2024

Members of the public and press are entitled to be at the following meeting in accordance with the Public Bodies (Admission to Meeting) Act 1960 Section 1 unless excluded by the Parish Council by resolution during the whole or part of the proceedings. Such entitlement does not however include the right to speak on any matter except at the commencement of the meeting given over specifically for that purpose.

To: The Chairman and all members of Banwell Parish Council.

You are summoned to attend a Meeting of Banwell Parish Council, to be held at the Youth & Community Centre (YCC) on Monday 15th July 2024 at 7:30pm, when the following business will be transacted.

The meeting will be livestreamed on Facebook <https://www.facebook.com/banwellparishcouncil>

Liz Shayler
Clerk to the Council

Before the meeting begins there will be a public participation session – *This session is open to the Public to present comments, observations, information, petitions or lead deputations and is the only time members of the public may participate. (Please note that the Council is unable to make formal decisions under this item)*

- i) Members of the public.
- ii) Community Beat Manager's report.
- iii) Ward Councillor's report.

A G E N D A

1. To receive apologies for absence. Cllr Wright
2. To receive members' declarations of interest on any agenda item.
3. To approve as a correct record the minutes of the Parish Council Meeting held on the 17th of June 2024 (pages 1 – 6)
4. To receive the Officer report/Exchange of information: Please note that the Council is unable to make any formal decision under this item (page 7).
 - i) Picnic on the Rec / Community Picnic
 - ii) Banwell Bypass update
 - iii) Community payback team
 - iv) Cart Wash Grit Bin
 - v) Mobile Library
 - vi) Youth and Community Centre Trees
5. To note the training and events available and agree any attendance (page 7).
 - i) 6th September or 12th November SLCC Cemetery Matters £30 Clerk.
 - ii) ALCA e-learning on nimble £14 each [E-Learning Courses ALCA](#)
 - iii) Breakthrough communications training £30 [Communications Courses ALCA](#)
 - iv) Various finance training £30 [Finance Training ALCA](#)
 - v) Various Scribe finance training (this is our accounting package) Free [Scribe Training](#)
 - vi) Various NALC training from £32.68 www.nalc.gov.uk/nalc-events

6. To agree the following expenditure (page 7).
 - i) £270 for the annual tree survey by Atworth Arboriculturist.
 - ii) £180 for Hagg to do a kitchen shutter inspection.
7. To consider the purchase of two roving North Somerset CCTV cameras for £260 each to help combat fly tipping around the parish (page 8).
8. To note the resignation of Cllr Gibbons and to fill the following roles (page 8),
 - i) Churchill & Landford Minibus representative.
 - ii) Quarterly finance checks.
 - iii) Weekly play inspections every 3 months
9. To note the quarterly operational play inspections (sent via email) and agree any actions (page 8)
10. To discuss the suggested street names for the development at Mead Fields and agree a response (page 9).
11. To note the felling license application for White Lodge, Castle Hill (sent via email, maps page 10).
12. To agree the War Memorial Policy following documents (page 11)
13. To note the internal financial control checks undertaken in May and agree any recommendations (pages 12 & 13)
14. To note the Parish Council's end of June's net position, bank balances, bank reconciliation and reserves (pages 14 – 17)
15. To authorise bills for payment for July (page 18).
16. Date of the next meeting –
 - Monday 5th of August 2024, 7pm Planning Committee at the Youth & Community Centre (YCC).
 - Monday 5th of August 2024, TBD Youth & Community Centre Committee at the YCC.
 - Monday 19th of August 2024, 7:30pm Parish Council Meeting at the YCC.

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (age, race, gender, gender reassignment, sexual orientation, marital status, religion & belief, pregnancy & maternity and disability) Crime and Disorder, Health & Safety and Human Rights.