



Banwell Parish Council

MINUTES OF A MEETING OF THE YOUTH & COMMUNITY CENTRE (YCC) COMMITTEE HELD AT THE YCC, WEST STREET, BANWELL AT 7:15pm ON MONDAY 5th SEPTEMBER 2022

Present: Cllrs Paul Blatchford, Paul Harding, Nick Manley (Chairman), Maggie McCarthy (Vice-Chairman) & Tara Wright

In attendance: Liz Shayler (Clerk) and Cllrs Mike Bailey & Steve Davies

20/22 To receive apologies for absence: (agenda Item 1)

Apologies were received from Alli Waller (YMCA Senior Lead Youth Worker)

21/22 To receive members' declarations of interest on any agenda item (agenda Item 2).

There were no declarations of interest received.

22/22 To approve, as a correct record, the minutes of the Youth & Community Centre Committee (YCC) minutes from the 9th of May 2022 (agenda Item 3)

Resolved: To approve, as a correct record, the minutes of the YCC Committee minutes from the 4th of July 2022.

The resolution was correctly proposed and seconded (unanimous)

The minutes of the meeting were signed by the Chairman as a correct record.

23/22 To note the report from YMCA Dulverton on the current Youth Club provision (agenda Item 4)

The report received earlier that day was noted. The Committee really enjoyed reading the positive feedback from young people.

24/22 To complete the YMCA Dulverton appraisal process (agenda Item 5)

Resolved: The appraisal process was completed resulting in a satisfactory outcome (see attached sheet).

The resolution was correctly proposed and seconded (unanimous)

25/22 To receive the Clerk's report/exchange of information (agenda item 6)

i) Social Prescribing Grant

The Summer Holidays positive activities are now over. The feedback was good and almost every activity fully booked. The residential is in September.

ii) LED lights

The lights have now all been replaced inside and out.

iii) Youth & Community Centre Redecoration

The redecoration of the YCC has been set for October 10th and will take approximately four weeks. The contractor will work around the groups where possible.

iv) Mens Toilets

The Clerk informed the meeting that the unisex toilet door was going to be removed and a lock put on the external door to allow the toilet to be more accessible.

v) **Teracycle Scheme**

The Clerk informed the meeting that the YCC had been accepted as a teracycle location for sweet wrappers. The bin had been purchased and a poster will be laminated and then positioned by the current bins. Youth Club to be informed along with the Scouts. Social media posts planned.

vi) **Bookcases**

The Clerk has been unable to pick up the bookcases from IKEA. Cllr Manley offered to collect them. informed the meeting that the YCC had been accepted as a teracycle location for sweet wrappers.

26/22 To discuss the items below and agree a way forward (agenda item 7)

vii) **Window Cleaning**

Resolved: To agree to have the windows on the outside of the building cleaned quarterly at £40 per visit.

The resolution was correctly proposed and seconded (unanimous)

viii) **WeAreAware**

Resolved: To agree to allow the WeAreAware group the use of the Youth & Community Centre for free until the end of year and then reassess.

The resolution was correctly proposed and seconded (unanimous)

27/22 To note the Youth and Community Centre (YCC) and Youth Clubs Budgets (agenda item 8)

The Youth & Community Centre and Youth Club budgets were both noted.

28/22 Date of Next Meeting (agenda item 9)

Youth & Community Centre Committee Meeting at Banwell Youth & Community Centre on November 7th 2022

The meeting closed at 19:40

Chairman.....

Date.....

YMCA –REVIEW OF PERFORMANCE

Period under review 30th of June 2022 to the 30th of August 2022.

1. Are all contracted sessions being held? **Yes** / No where possible
Comments...
2. Are the numbers attending increasing? **Yes** / No / NA
Comments - numbers have risen to a consistent 30 with a high of 37.
3. Is a comprehensive range of activities being organized? **Yes** / No / NA
Comments... Yes they have a varied youth led programme
4. Are YMCA demonstrating a degree of flexibility in the activities provided to meet users' needs (e.g. weekend or holiday activities)? **Yes** / No
Comments – A comprehensive set of activities were executed over the summer holidays and a residential is planned in September.
5. YMCA arranging activities outside of the village? **Yes** / No / NA
Comments - Three trips outside of Banwell (Clevedon, Cheltenham & Bristol) happened over the summer and a residential is planned in September which will take young people to YMCA Bridgewater activity centre.
6. Are YMCA seeking other sources of funding for Youth Club activities? Yes / **No** / NA
Comments –two sets of funding were awarded for summer holiday activities, a residential weekend and two sets of 6 week cookery courses.
7. Is any feedback from users/parents positive? **Yes** / No
Comments –
8. Have any complaints been received about the service? Yes / **No**
Comments...
9. Have there been any behavioural issues at the Youth Club including damage? **Yes** / No / NA
Comments... With increased numbers there has been a clash of personalities, members have been talked to about respecting each other and YC as a safe space.
10. Have any unannounced visits been made by Committee members since the review? Yes/**No**
Comments – last visit undertaken in July and since then it has been the Summer Holidays.
11. Any other comments
12. Conclusion – **Satisfactory** / Unsatisfactory
13. Action points for YMCA
 - Social Media additions
14. Action points for Youth Club Management Committee.

YMCA –REVIEW OF PERFORMANCE

Period under review 1st of September 2022 to the 3rd of January 2023.

1. Are all contracted sessions being held? **Yes** / No where possible
Comments...
2. Are the numbers attending increasing? Yes / **No** / NA
Comments - numbers experienced a September dip which has continued to decrease
3. Is a comprehensive range of activities being organized? **Yes** / No / NA
Comments... Yes they have a varied youth led programme
4. Are YMCA demonstrating a degree of flexibility in the activities provided to meet users' needs (e.g. weekend or holiday activities)? **Yes** / No
Comments – A residential was held in September. A comprehensive set of activities are being considered for the summer holidays.
5. YMCA arranging activities outside of the village? Yes / **No** / NA
Comments – No trips planned currently.
6. Are YMCA seeking other sources of funding for Youth Club activities? Yes / **No** / NA
Comments – N/A.
7. Is any feedback from users/parents positive? **Yes** / No
Comments – Very positive feedback received in relation to food sessions.
8. Have any complaints been received about the service? Yes / **No**
Comments...
9. Have there been any behavioural issues at the Youth Club including damage? **Yes** / No / NA
Comments... TV accidentally smashed.
10. Have any unannounced visits been made by Committee members since the review? Yes/**No**
Comments – last visit undertaken in July.
11. Any other comments
12. Conclusion – Satisfactory / Unsatisfactory
13. Action points for YMCA
14. Action points for Youth Club Management Committee.

Clerks Report

Redecoration of the YCC

This has now been completed.

To discuss the items below and agree a way forward.

Fencing at the YCC

I have been in discussions with NS about the fencing at the entrance of the YCC. The posts are now rotten and need to be replaced however this is quite low on their to-do-list. I have made a few suggestions of a way forward and are just waiting for a reply.

The Dual Comm fire and burglar alarm system at the YCC.

Currently we pay for an additional telephone line for the alarm system. When the alarm is triggered a distress call either travels down the telephone line or via a mobile signal. The system is currently 10+ years old and so the mobile signal only operates on the 2g network making it unreliable. Once in a while we have had a dual comm failure which has meant that if there had been a fire / burglary the system would not have necessarily sent a distress signal. We are informed of these failures but I have had to ask them to turn off notifications at night after some midnight/ 1am and 4am call outs. Unfortunately, one such dual comm failure corresponded with a fire door not being shut correctly which ended up with a visit from the police and a shirty letter.

To remedy this we can replace the current dual comm system or put in place a different system.

Normally I would have suggested a like for like replacement however in 2 - 3 years time all land lines are going to become obsolete and so we would need to replace the system again. To future proof it makes more sense to upgrade the system to a wifi / mobile dual com.

The cost of this is £185 but in the long term it will save money as we will no longer be paying for a separate land line. However, the fee for ending our mainstream contract early is £95.45 (currently we pay 42.00 a quarter and we have 6 quarters left approximately £252).

Recommended: To cancel additional phoneline and pay to upgrade the dual comm fire and burglar alarm.

Banwell Parish Council
Summary of Receipts and Payments
Summary - Cost Centres Only

Cost Centre	Receipts			Payments			Net Position
	Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
Youth & Community Centre	2,400.00	1,364.50	-1,035.50 (-43%)	26,920.00	11,198.48	15,721.52 (58%)	14,686.02
Youth Club	400.00	675.80	275.80 (68%)	13,583.80	5,706.88	7,876.92 (57%)	8,152.72
NET TOTAL	2,800.00	2,040.30	-759.70 (-27%)	40,503.80	16,905.36	23,598.44 (58%)	22,838.74
Total for ALL Cost Centres		2,040.30			16,905.36		
V.A.T.		19.00			1,209.23		
GROSS TOTAL		2,059.30			18,114.59		