



Banwell Youth and Community Centre,  
West Street  
Banwell. BS29 6DB  
01934 820442  
14<sup>th</sup> March 2023

Members of the public and press are entitled to be at the following meeting in accordance with the Public Bodies (Admission to Meeting) Act 1960 Section 1 unless excluded by the Parish Council by resolution during the whole or part of the proceedings. Such entitlement does not however include the right to speak on any matter except at the commencement of the meeting given over specifically for that purpose.

**To: The Chairman and all members of Banwell Parish Council.**

**You are summoned to attend a Meeting of Banwell Parish Council, to be held at the Youth & Community Centre (YCC) on Monday 20<sup>th</sup> March 2023 at 7:30pm, when the following business will be transacted.**

**The meeting will be livestreamed on Facebook or can be joined virtually via zoom**  
<https://us02web.zoom.us/j/308292669>.

*Liz Shayler*  
Clerk to the Council

Before the meeting begins there will be a public participation session – *This session is open to the Public to present comments, observations, information, petitions or lead deputations and is the only time members of the public may participate. (Please note that the Council is unable to make formal decisions under this item)*

- i) Members of the public.
- ii) Community Beat Manager's report.
- iii) Ward Councillor's report.

## **A G E N D A**

1. To receive apologies for absence.
2. To receive members' declarations of interest on any agenda item.
3. To approve as a correct record the minutes of the Parish Council Meeting held on the 16<sup>th</sup> of January 2023 (pages 1 – 6)
4. To note the following committee Meeting minutes
  - i) Planning Committee Meeting held on the 6<sup>th</sup> of March 2023 (pages 7 – 9).
  - ii) Employment Committee Meeting held on the 6<sup>th</sup> of March 2023 (pages 10 & 11).
5. To ratify the employment of David Murphy as the new Communication, Marketing and Grant Funding Officer at NCP salary point 8 for 18 hours a week.
6. To receive the Officer report/Exchange of information: Please note that the Council is unable to make any formal decision under this item (page 12)
  - i) Recreation Ground and Riverside Green additional play equipment projects
7. To note the training and events available and agree any attendance.
  - i) ALCA e-learning on nimble £14 each [E-Learning Courses ALCA](#)
  - ii) Breakthrough communications training £30 [Communications Courses ALCA](#)
  - iii) Various finance training £30 [Finance Training ALCA](#)
  - iv) Various Scribe finance training (this is our accounting package) Free [Scribe Training](#)
  - v) Various NALC training £30 [www.nalc.gov.uk/nalc-events](http://www.nalc.gov.uk/nalc-events)
  - vi) SLCC Three sessions 'How to Organise Community Events' £105 Comms Officer
  - vii) SLCC 'Community Engagement' themed summit £120 Comms Officer.

8. To agree the following expenditure.
  - i) £840 for the repair to the C1 Streetlighting Column at Riverside following ECIR test.
  - ii) Approximately £110 a bench to replace the current wood for recycled plastic slats.
  - iii) £120 to clear of brambles the top section of Dark Lane to improve visibility.
  - iv) Approximately £500 for a new laptop for the Comms Officer.
9. To reduce the public living room hours from 10 - 4pm to 10pm - 1pm but to keep it going throughout the year.
10. To discuss the possible installation of a flashing amber school sign at the entrance to the Methodist Church for approximately £3000 and agree a way forward (pages 12)
11. To discuss the Coronation memorabilia for Banwell Buddies and Banwell School and agree a way forward (pages 13)
12. To note April 24<sup>th</sup> as the date of the 2023 Annual Assembly and agree expenditure of up to £60 for refreshments.
13. To note the North Somerset Electric Vehicle Strategy Consultation and agree a response [North Somerset Electric Vehicle Strategy](#).
14. To agree that the Parish Council can be used as a case study for the purchase of the YCC solar panels.
15. To authorise bills for payment for March (page 14).
16. To note the Parish Council's end of February's net position, bank balances and bank reconciliation (pages 15 – 18)
17. Date of the next meeting –
  - Monday 3<sup>rd</sup> of April 2023, 7pm Planning Committee at the Youth & Community Centre (YCC)
  - Monday 3<sup>rd</sup> of April 2023, TBD Youth & Community Centre Committee at the YCC
  - Monday 17<sup>th</sup> of April 2023, 7:30pm Parish Council Meeting at the YCC
  - Monday 24<sup>th</sup> of April 2023, 7:30pm Parish Assembly at the YCC

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (age, race, gender, gender reassignment, sexual orientation, marital status, religion & belief, pregnancy & maternity and disability) Crime and Disorder, Health & Safety and Human Rights.