

Banwell Recreation Ground Trust
Charity No. 304472

Minutes of the Annual Meeting of the Trustees held at 7pm on Monday, 18th July 2022
held at the Youth and Community Centre

PRESENT: Paul Blatchford (Chairman), Kevin Gibbons, Paul Harding, Maggie McCarthy & Matthew Thomson.

01/22 Apologies for Absence (agenda item 1)

Apologies were received from Steve Davies and Nick Manley

02/22 To Receive any Declarations of Interest (agenda item 2)

None received.

03/22 To appoint a Chairman for the Banwell Recreation Ground Trust for 2022/23 (agenda item 3)

Resolved – That Cllr Blatchford be elected as Chairman to the Recreation Ground Trust

The resolution was correctly proposed and seconded (unanimous).

04/22 To appoint a Vice - Chairman for the Banwell Recreation Ground Trust for 2022/23 (agenda item 4)

Resolved – That Cllr McCarthy be elected as Vice-Chairman to the Recreation Ground Trust

The resolution was correctly proposed and seconded (unanimous).

05/22 Minutes of the Annual Meeting of the Trustees held on 19th July 2021 (agenda item 5)

Resolved – That the minutes be approved as a correct record of the meeting

The resolution was correctly proposed and seconded (unanimous with 2 abstentions due to absence).

The minutes of the meeting to be signed by the Chairman of the meeting as a correct record.

06/22 To note the following (agenda item 6).

i. Replacement picnic bench from the insurance claim

The trustees were informed that the vandalized bench had now been replaced with the money from the insurance claim.

ii. Replacement toddler play area fence

The trustees were informed that the last section of wooden fencing around the toddler area had now been replaced with steel.

07/22 To agree the installation of additional play equipment, goal posts, replacement litter bins and signs by Banwell Parish Council (agenda item 7).

Resolved – To agree the installation of additional play equipment, goal posts, replacement litter bins and signs by Banwell Parish Council.

The resolution was correctly proposed and seconded (unanimous).

08/22 To review and agree the Recreation Ground Trustees Standing Orders (agenda item 8)

Resolved – To agree the Recreation Ground Trustees Standing Orders

The resolution was correctly proposed and seconded (unanimous).

09/22 To approve the end of Year Accounts for 2021/2022 (agenda item 9)

Resolved – To approve the end of Year Accounts for 2021/2022

The resolution was correctly proposed and seconded (unanimous).

10/22 To agree the new signatories on the bank mandate (agenda item 10)

Resolved – To agree that the present Parish Councillors would be added to the Lloyds bank mandate.

The resolution was correctly proposed and seconded (unanimous).

11/22 To transfer the money for the fence to the Parish Council Account (agenda item 11)

Resolved – It was agreed that after the bank mandate had been changed that the £5000 fencing contribution be paid back to the Parish Council.

The resolution was correctly proposed and seconded (unanimous).

12/22 To note the Parish Councils Recreation Ground end of June’s budget (agenda item 12)

The Parish Councils Recreation Ground end of June’s budget was noted.

13/22 To Consider Any Other Urgent Other Issues Relating to the Recreation Ground (agenda item 13)

The Clerk informed the meeting that she would be meeting play providers over the next few weeks and would welcome members attendance.

14/22 Date of the next meeting (agenda item 14)

To be determined by the quotes obtained.

The Chairman closed the meeting at 7:20pm

.....Chair

.....Date

Banwell Parish Council
Listing of Payments in each Code for All Cost Centres
(Between 01-04-2022 and 12-10-2022)

Cost Centre Recreation Ground**Code Number 601 Rec Grass Cutting**

Vchr.	Date	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
9	19/04/2022	075/21	Unity Trust Bank (2	BACs	Grass cutting	J K Gardening	X	141.75		141.75
48	17/05/2022	075/21	Unity Trust Bank (2	BACs	Grass cutting	J K Gardening	X	141.75		141.75
172	01/07/2022	086/22	Unity Trust Bank (2	BACs	Grass cutting	J K Gardening	X	141.75		141.75
182	19/07/2022	086/22	Unity Trust Bank (2	BACs	Grass cutting	J K Gardening	X	141.75		141.75
224	16/08/2022	086/22	Unity Trust Bank (2	BACs	Grass cutting	J K Gardening	X	141.75		141.75
257	16/09/2022	086/22	Unity Trust Bank (2	BACs	Grass cutting	J K Gardening	X	141.75		141.75
Subtotal for Code: Rec Grass Cutting								£850.50		£850.50

Code Number 602 Rec Maintenance

Vchr.	Date	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
21	25/04/2022	H & S	Unity Trust Bank (2	BACs	Play equipment repairs	G.B. Sport & Leisure	S	40.30	8.06	48.36
204	25/07/2022	H & S	Unity Trust Bank (2	BACs	Misc environmental work	Amazon	S	9.15	1.83	10.98
230	16/08/2022	086/22	Unity Trust Bank (2	BACs	Recreation ground work	J K Gardening	X	25.00		25.00
Subtotal for Code: Rec Maintenance								£74.45	£9.89	£84.34

Code Number 603 Rec Tree & Fence Work

Vchr.	Date	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
127	21/06/2022	022/22 (i)	Unity Trust Bank (2	BACs	Tree report	Atworth Arboriculture Ltd	S	90.00	18.00	108.00
270	16/09/2022	H & S	Unity Trust Bank (2	BACs	Tree work	Ward Tree Surgeons	S	120.00	24.00	144.00
276	16/09/2022	H & S	Unity Trust Bank (2	BACs	Recreation ground work	SB Fencing	S	1,250.00	250.00	1,500.00
Subtotal for Code: Rec Tree & Fence Work								£1,460.00	£292.00	£1,752.00

Code Number 604 Rec Inspections

Vchr.	Date	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
238	16/08/2022	086/22	Unity Trust Bank (2	BACs	Operational inspection	G.B. Sport & Leisure	S	136.00	27.20	163.20
Subtotal for Code: Rec Inspections								£136.00	£27.20	£163.20

Code Number 605 Rec Play Equipment & Benches

Vchr.	Date	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
242	19/08/2022	Grant Award	Unity Trust Bank (2	BACs	Recreation ground work	Somerset Wood Recycling	S	909.00	181.80	1,090.80
Subtotal for Code: Rec Play Equipment & Benches								£909.00	£181.80	£1,090.80

Subtotal for Cost Centre: Recreation Ground **3,429.95** **510.89** **3,940.84**

TOTALS **£3,429.95** **£510.89** **£3,940.84**