

Committee Members 2022/23 Members already filled in are those from 2021/22

If you have been unable to attend the committee meetings in the past year, then please consider carefully whether you would like to continue on that committee.

Planning (1 st Monday of the month)	Youth and Community Centre (3 rd Monday every two months)
Cllr Blatchford	Cllr Adams
Cllr Davies	Cllr Blatchford
Cllr Harding	Cllr Harding
Cllr Manley	Cllr Manley
VACANCY	Cllr McCarthy
Employment	Appeals (in the unlikely event that after a grievance / disciplinary hearing that there is an appeal)
Cllr Blatchford	Cllr Davies
Cllr Harding	VACANCY
Cllr McCarthy	VACANCY
VACANCY	
Cemetery & Memorials Working Group (twice a year)	Banwell Sustainability Group
Cllr Paul Blatchford	Lizzie Ingram
Cllr Davies	Paul Blatchford
Cllr McCarthy	VACANCY
Cllr Phil Adams	VACANCY
Cllr Paul Harding	
John Keate (co-opted)	

Outside Body	2021/22 Representatives
ALCA North Somerset Group	Cllr Harding
Banwell Allotment Society	VACANCY
Banwell in Bloom	VACANCY
Banwell Scouts & Guides Association	Cllr Adams
Banwell School Community Governor	Only if a Community Governor position is available.
Banwell Village Hall Management Committee	The Clerk & Cllr McCarthy.
Churchill and Langford Minibus Society	Cllr Harding
Community Resilience	VACANCY
Parochial Church Council	Cllr McCarthy
NSC Standards Sub-Committee (need a knowledge of the Code of Conduct)	Cllr Harding
Winscombe & Banwell Patient Participation Group	VACANCY
Other	
Defibrillator Guardians	Cllr Adams & Cllr Manley
Weekly Visual Checks of Play Areas	Cllr Harding & VACANCY
Vehicle Activated Speed Sign	Cllr Harding & VACANCY



MINUTES OF THE MEETING OF THE PARISH COUNCIL HELD AT THE YOUTH & COMMUNITY CENTRE 2021 AT 7:30pm ON TUESDAY 19th APRIL 2022

PRESENT: Councillors: Paul Blatchford (Chairman), Phil Adams, Steve Davies, Kevin Gibbons, Nick Manley and Maggie McCarthy.

IN ATTENDANCE: Mrs Liz Shayler (Clerk)
WARD COUNCILLOR: None
AVON & SOMERSET POLICE: None
MEMBERS OF THE PUBLIC: None

Before the meeting was convened, the Chairman announced the resignation of Cllr Parry. She was thanked for her contribution to the Parish Council for the last few years.

Members of the public were then invited to speak.

Members of the public

No members of public were present

Community Beat Manager's report

The following report was received for the period 19/03/2022 to 17/04/2022.

Calls from Parish = 28 with the following selection of crimes reported: 3 abandoned 999 calls, 1 animal, 1 antisocial behaviour, 2 concern for welfare, 2 suspicious activity, 8 traffic related and 1 threat.

Date for your diary – Saturday 11th June – Free tack marking event at Pals Pets, Locking between 10am and 12, if residents have any leather saddles pop along and get them marked, they will also be signing up new members to “Horse watch and Farm watch”.

Clubs and organisations were asked to contact the local beat team if they have any planned events this year and would like the team to attend. The local Neighbourhood police team can be contacted via 101, or check out their social media sites, Facebook “Weston & Worle police” or Twitter “ASPNorthSomerset” (where you can find details of local events) or email, 9671@avonandsomerset.police.uk.

Ward Councillor's report

No Ward Councillor was present and no report had been received.

The meeting was convened.

050/22 To receive apologies for absence (agenda item 1)

Apologies were received from Cllrs Paul Harding and the Communications Officer who were listening online and Cllr Matthew Thomson.

051/22 To receive members' declarations of interest on any agenda item (agenda item 2)

No declarations of interest were received.

052/22 To approve as a correct record, the minutes of the Parish Council Meeting on the 21st of March 2021 (agenda item 3)

Resolved – That the minutes of the Parish Council Meeting held on the 21st of March be approved as a correct record of the meeting.

The resolution was correctly proposed and seconded (unanimous)

The minutes of the meetings were signed by the Chairman as a correct record.

053/22 To note the Planning Committee minutes from the 4th of April 2022 (agenda item 4)

The minutes were noted

054/22 To note the training and events available and agree any attendance (agenda item 6)

i) ALCA e-learning on nimble

The training was noted

ii) Communications Training via ALCA

The training was noted

iii) Finance Training via ALCA

The training was noted

iv) 'Scribe' Finance Training via ALCA

The training was noted

v) 26th / 27th April 5:30pm North Somerset Joint Strategic Needs Assessment (JSNA) presentation.

The presentation was noted and the Clerk will be attending on behalf of the North Somerset Branch of the Avon Local Council Association.

vi) 28th April 6:30pm ALCA Planning in Plain English £40

The training was noted

vii) Introduction to Local Councils E-Learning Course FREE

The meeting was informed that the Clerk had already undertaken the course and that Cllr McCarthy and Gibbons had signed up for it. Given it was currently a free course all Councillors were encouraged to sign up and give their feedback to the Clerk. The Clerk was asked to sign up Cllr Harding and Cllr Blatchford.

The Clerk tabled additional training from NALC

viii) NALC Fighting Climate Change / Giving Local Councils more of a say on housing £38.97

The training was noted and would be on future agendas

055/22 To receive the Officer report/Exchange of information (agenda item 7)

i) Spring Clean

Thanks was given to the fourteen amazing volunteers who spring cleaned the village on the 2nd of April. They picked up several wheelie bins which were sorted into recycling and rubbish which North Somerset then collected.

ii) Water Bill

Water-2-Business have accepted that there was an issue with the last bill and will not be charging the Parish Council for the excess water used due to the leak.

iii) **Grants**

The Parish Council have been awarded at least one grant which will not be publicly announced until after 6th of May due to purdah.

iv) **Banwell Bypass & Local Plan Consultation**

The Council were reminded that the Bypass Consultation is due to finish on Friday 22nd April and the Local Plan Consultation Friday 29th April. Councillors were asked to submit their individual responses.

056/22 To approve the following items of expenditure (agenda item 9)

i) **£348 for Scribe YCC booking scheduling**

Resolved – To approve the payment of £348 for the annual Scribe booking scheduling.

The resolution was correctly proposed and seconded (unanimous)

ii) **£682.49 for the Annual Avon Local Council Association (ALCA) subscription**

Resolved – To approve the payment of £682.49 for the annual ALCA subscription.

The resolution was correctly proposed and seconded (unanimous)

iii) **£95 for the Annual Institute for Cemetery and Crematorium Management (ICCM) subscription**

Resolved – To approve the annual payment of £95 to the ICCM.

The resolution was correctly proposed and seconded (unanimous)

057/22 To discuss the increase in cost for the Youth Club Sessions and agree a way forward (agenda item 8).

The Clerk informed the meeting that due to an increase in costs, there will be an increase of £15 for each Youth Club session. Currently each session costs £120 and with the increase they will now cost £135.00. This will be effective from 1st April 2022 but not affect the summer provisions which were already quoted for. This will be the first increase since they were hired in 2019.

Resolved – To agree the increase in contract price for each Youth Club Session.

The resolution was correctly proposed and seconded (unanimous)

058/22 To review Facebook livestreaming and agree a way forward (agenda item 9).

Resolved – To continue to live stream all Parish Council meetings / Committee meetings (except the Employment Committee) but that the zoom recordings are deleted after up to 6 months due to large volume of space that they take up and data protection laws.

The resolution was correctly proposed and seconded (unanimous)

059/22 To consider a grant application from Vision North Somerset (agenda item 10).

Resolved – To approve the payment of £100 to Vision North Somerset.

The resolution was correctly proposed and seconded (unanimous)

060/22 To agree a response to North Somersets Banwell Bypass Consultation (agenda item 11).

Standing orders were suspended to allow Cllr Harding to speak against the closure of Wolvershill Road as he felt that cutting off Wolvershill Road due to a perceived increase in travel times to Worle and the related shops and train station and access to the centre of the village from north of the bypass.

Standing Orders were reinstated

Cllr McCarthy raised concerns about Riverside and the volume of HGV's that use Riverside which have to turn round / get stuck. It was felt more adequate signage was needed along the route.

Resolved – That the submitted responses collated by Cllr Manley and presented as part of the agenda papers be approved with the following addition: Concern about the safety of the bend at the top of Castle Hill and whether pedestrian access can be extended to Banwell Garden Centre.

The resolution was correctly proposed and seconded (unanimous)

061/22 To agree a response to North Somersets Local Plan Consultation (agenda item 12).

Resolved – That the submitted responses collated by Cllr Blatchford and presented as part of the agenda papers be approved.

The resolution was correctly proposed and seconded (unanimous)

061/22 To approve the following items of expenditure (agenda item 13)

i) Risk Management Strategy

Resolved – To approve the Risk Management Strategy.

The resolution was correctly proposed and seconded (unanimous)

ii) Health and Safety Policy

Resolved – To approve the Health and Safety Policy with the inclusion of e-cigarettes as a banned item around the Youth & Community Centre

The resolution was correctly proposed and seconded (unanimous)

iii) Grant Awarding Policy

Resolved – To approve the reviewed Grant Awarding Policy.

The resolution was correctly proposed and seconded (unanimous)

iv) Updated Asset Register

Resolved – To approve the updated Asset Register.

The resolution was correctly proposed and seconded (unanimous)

062/22 To note the conclusion of the internal audit 31st March 2022 (agenda item 14).

The conclusion of the internal audit was noted with no recommendations.

Resolved – That the Parish Council is satisfied that the existing internal audit process is satisfactory and meets all the statutory requirements.

The resolution was correctly proposed and seconded (unanimous)

063/22 To approve the Annual Governance Statements for 2021/22 (agenda item 15).

Resolved – The Annual Governance Statements for 2021/22 were approved.

The resolution was correctly proposed and seconded (unanimous)

064/22 To approve the Statement of Accounts for 2021/22 (agenda item 16).

Resolved – To annual Statement of Accounts for 2021/22 were approved.

The resolution was correctly proposed and seconded (unanimous)

065/22 To authorise Aprils bills for payment (agenda item 17)

Resolved: To authorise April bills for payment of £8416.96. Cllr Blatchford and Cllr McCarthy to authorise the BACs payments.

The resolution was correctly proposed and seconded (unanimous)

066/22 To note the Parish Council's end of 2021/22 financial year budget report, bank balances and bank reconciliation (agenda item 18)

The Parish Council's end of 2021 / 22 financial year budget report, bank balances and bank reconciliation were noted.

066/22 To note the 2022/23 budget (agenda item 19)

The Parish Council's 2022/23 budget was noted.

067/22 Dates of the next meetings (agenda item 20)

Monday 25th April 7:30pm Annual Meeting of the Electors at the Youth & Community Centre (YCC)
Monday 16th of May 2022, 7:30pm Parish Council Meeting at the YCC

The Chairman closed the meeting at 20:30

.....Chairman

.....Date

Bills for Payment - 22nd March until 12th April 2022
Banwell Parish Council

Method	Payee	Details	Net Amount	VAT	Gross Amount	Comments	Minute agreed	Power	
Already Authorised & Paid 2021/22 Financial Year									
BACS	Womens Institute	Grant	£200.00		£200.00		041/22	The Parish Council	
BACS	DS Securities	CCTV	£795.00	£159.00	£954.00		042/22		
BACS	DS Securities	New Intruder Alarm Bell	£95	£19	£114		H & S		
BACS	ALCA	Councillor Training	£40.00		£40.00		037/22 (v)		
BACS	Webglu	Quarterly webservice, email and social media feeds x 2	£179.90	£35.98	£215.88		075/22		
BACS	GB Sport	Aug & Feb 2022 operational inspection x 2	£200.00	£20.00	£240.00		075/22		
Total £1068									
Already Paid 2022/23 Financial Year									
DD	Dash (UK) Ltd	Jubilee Mugs	£550	£110	£660		024/22		
DD	Mainstream	Phone and Broadband (DD 15.04.22)	£312.97	£62.59	£375.56		075/21		
DD	N-Power	Streetlight Power (17.04.22)	£134.56	£6.73	£141.29		075/21		
DD	E-ON	YCC power (17.04.22)	£86.42	£4.32	£90.74		075/21		
To Pay									
BACS	J K Gardening	Grass cutting @ Rec Ground & Knightcott Bank	£141.75		£141.75		075/21		
BACS	J K Gardening	Grass cutting @ Riverside	£70.87		£70.87		075/21		
BACS	J K Gardening	Grass cutting @ YCC	£70.88		£70.88		075/21		
BACS	J K Gardening	Grass cutting @ Banwell Cemetery	£162.50		£162.50		075/21		
BACS	J K Gardening	Village orderly	£392.50		£392.50		075/21		
BACS	J K Gardening	Environmental fee x 2	£80.00		£80.00		Admin		
BACS	J K Gardening	Village orderly	£30.00		£30.00		H & S		
Total £948.50									
BACS	Ambience Landscape	Dog Bin emptying	£448.50	£89.70	£538.20		075/21		
BACS	Insight Cleaning	YCC Cleaning	£216.00		£216.00		075/21		
BACS	YMCA	Programme costs	£480.00		£480.00		075/21		
BACS	ALCA	Annual Subscription	£682.49		£682.49		056/22 (ii)		
BACS	ICCM	Annual Subscription	£95.00		£95.00		056/22 (iii)		
BACS	GB Sport	Paint for table tennis table	£40.30	£8.06	£48.36		H & S		
BACS	Bridget Bowen	Internal Audit	£250.00		£250.00		Admin		
BACS	R. Cox	Gas Safety Check	£95.00	£19.00	£114.00		H & S		
BACS	Triangle Lifts	Annual Service agreement with 4 visits	£236.91	£47.38	£284.29		040/22 (iv)		
BACS	Weston Rail Services	Quarterly Streetlight Maintenance	£875.00	£175.00	£1,050.00		075/21		
BACS	Avon Armour	Annual inspection on door	£85.00	£17.00	£102.00		H & S		
BACS	Parish Magazine	April Jubilee adverts x 2	£50.00		£50.00		Grant		
BACS	Volunteers expenses	2 hospital trips to Bristol and 1 to Weston in carparking	£49.95		£49.95		Covid		
BACS	Expenses and overtime	Expenses (refreshments & food bank) & overtime	£170.64		£170.64		Covid, YC & salary		
DD	Loyds Bank PLC	Multipay charge & costs (zoom, monthly fee, litter pickers, bin bags)	£66.29	£11.30	£75.74		151/21		
SO	Officer Salaries	Officer Salaries (SO 26.04.22)	£2,169.01		£2,169.01		075/21		
DD	Nest	Pension contributions (DD 26.04.22)	£168.91		£168.91		075/21		
DD	North Somerset	Waste Collection (DD 01.05.22)	£9.50		£9.50		075/21		
DD	Cathedral Leasing Ltd	Hygiene Services	£129.99	£26.00	£155.99		075/21		
BACS	HMRC	PAYE and NI for Sept (12.05.22)	£758.38		£758.38		075/21		
Totals			£8,025.37	£393.44	£8,416.96				
Transfer	Natwest	Transfer from Cemetery Account to Current Account	£520.00		£520.00	Transferred in March	046/22		



TERMS OF REFERENCE

To review and approve the following terms of reference. They are all available on our website and there are no suggested changes.

<https://www.banwellparishcouncil.org.uk/parish-council/parish-council-information/>

	REVIEWED	TO BE REVIEWED
Planning Committee	May 2021	May 2022
Youth and Community Centre Committee	May 2021	May 2022
Employment Committee	May 2021	May 2022
Cemetery and Memorials Working Party	May 2021	May 2022
Appeals Committee	May 2021	May 2022
Banwell Sustainability Group	November 2021	May 2022

Banwell Parish Council Meeting Dates

All Parish Council meetings are held at the Youth & Community Centre. You are welcome to attend face to face, via zoom or they will be livestreamed on Facebook

2021/22	Full Parish Council (3rd Monday)	Planning Committee (1st Monday)	YCC Committee	Employment Committee / Cemetery & Memorials WP	Parish Assembly	Rec Trust (Ad Hoc)
May	16th	9th Postponed Bank Holiday	9th			
June	20th	6th		Cemetery WP 13th		21st
July	18th	4th	4th			
August	15th	1st				
September	19th	5th		5th Employment		
October	17th	3rd	3rd	Cemetery WP 10th		
November	21st	7th				
December	19th	5th				
January	16th	9th Postponed due to Bank Holiday	9th			
February	20th	6th				
March	20th	6th		Employment Committee 6th		
April	17th	3rd	3rd		24th	
May	15th	Wednesday 3rd				

The agenda and associated paperwork is available the Wednesday before a Monday meeting. They can be found on our website www.banwellparishcouncil.org.uk or a hard copy is available Thursday 10am until 12 at the Youth & Community Centre, West Street.



POLICIES AND PROCEDURES

To review and approve the following highlighted policies & procedures. They are all available on our website

<https://www.banwellparishcouncil.org.uk/parish-council/parish-council-information/> and there are no suggested changes except for the review dates.

POLICY	REVIEWED	TO BE REVIEWED
Absence Policy	May 2020	May 2023
Acceptable use Policy	May 2020	May 2022
Accessibility Statement	May 2020	May 2022
CCTV	April 2019	May 2022
Cemetery Regulations Policy	October 2019	May 2022
Code of Conduct	May 2021	May 2022
Community Engagement Policy Community Engagement Strategy	September 2021	May 2023
Complaints Procedure	May 2021	May 2023
Co-option Policy		
Dignity at Work / Antbullying & harassment policy	May 2020	May 2022
Disciplinary Procedure inc. Hearing Procedure	May 2021	May 2023
Equal Opportunities Policy	May 2020	May 2022
Expenses – Travel & Subsistence Policy	May 2021	May 2023
Financial regulations	May 2021	May 2022
Flagpole and Flag Flying Policy	Nov 2019	May 2023
General Data Protection Regulations Policy <ul style="list-style-type: none"> • Data Audit • Privacy Notice • Subject Access Request Form 	May 2020	May 2022 Ongoing
Grant awarding Policy	April 2021	May 2024
Grievance Procedure	May 2021	May 2023
Health and Safety	April 2022	May 2024
Homeworking Policy	July 2021	May 2024
Hybrid Meeting Policy	Feb 2022	May 2023
Investments Strategy	May 2020	May 2022
Lone Working Policy	June 2020	May 2022
Press and Media Policy	July 2019	May 2022
Protocol for marking the death of a Senior Figure	May 2020	May 2022
Publication scheme and schedule	May 2020	May 2022
Records Management Policy	July 2019	May 2023
Reserves Policy	May 2019	May 2022

Risk Management Strategy	April 2022	May 2024
Safety of Memorials Policy	October 2019	May 2023
Safeguarding Policy	May 2021	May 2023
Scheme of Delegation	May 2020	May 2022
Social Media Policy	May 2020	May 2022
Standing Orders	May 2021	May 2022
Training Policy	May 2020	May 2022
War Memorial Policy	July 2015	ASAP

Clerks Report

Joint Strategic Needs Assessment (JSNA)

The Clerk attended a training session on the JSNA. It looks at the current and future health and care needs of the local population to inform and guide the planning and commissioning of health, well-being and social care services within a local authority area.

JSNA documents in North Somerset include a North Somerset overview document, a [data dashboard](#) giving detailed data for North Somerset, supporting [ward profiles](#), a series of topic specific spotlight reports and, where available, links to any detailed needs assessments and/or qualitative research. The Clerk has used the information on the dashboard for funding bids.

£1000 grant from Winscombe Parish Council

Thank you to Winscombe Parish Council for their £1000 donation to help maintain services at the Youth & Community Centre.

Jubilee Grant

The Parish Council have been awarded £1800 for the Jubilee weekend from the National Lottery along with an additional £315 for wall mounted flags from a member of the community and a free hamper from National Grid. The grant will be used to fund a variety of items from bunting to printing tickets, advertising, refreshments, picnics for our pupil premium families among other things. Almost all of the events will benefit from the grant and therefore indirectly benefitting the groups / organisations running them / residents attending.

Improving Play Spaces Fund

North Somerset have set up a £250,000 'Improving Play Spaces Fund' to offer capital match funding of up to 50% to improve local play spaces. Funding is capped at £20,000 for each project. Projects that enhance the **accessibility** and **inclusivity** of play facilities to children of all ages and abilities will be prioritised. The Clerk & Comms Officer would like to go for funding for Riverside Green. This will include the piece of multi-use equipment, fence, litter bins and seating

BANWELL PARISH COUNCIL - GRANT APPLICATION FORM

BANWELL IN BLOOM (BIB)

B. A. CHATTERLY

R. STAYLOR (CHAIRMAN)

REDACTED

Purchase of new tubs at east wash + Boundary troughs. + General floral decoration of village
 Lock of funds raising due to COVID
 £600 - To replace broken tubs

23

£1547.33

£1257.00

NOBODY

Raffles, Sales, donations

£2,986.93 - End April

Name of organisation	BAN
Name on bank account (for cheque payments)	
Registered Charity/Charity Number	Yes/No
Contact name and position with the group	
Contact name's home address	
Contact name's telephone number and email address.	
Purpose for which the grant would be used and who will benefit from it (in particular, in reference to Banwell residents).	
Describe the evidence you have obtained that shows a need for the grant.	
Grant amount being requested including a breakdown of costs.	
Number of members in the Group	
Total spent by the group in the year (Any figures should be for the last financial year of the organisation).	
Total received by the group in the year	
Who has also been approached for funding for this project.	
Main income sources - please itemise (A summary statement of accounts (e.g. receipts and payments plus the bank balance) should be attached. It is preferable, but not essential, if the accounts have been audited).	
Current bank balance (please state date)	
Special/other considerations	

I declare that to the best of my knowledge the statement made in this application form, including any accompanying sheets, are true.

Signature REDACTED

Date 29/4/22

(Electronic submissions can use electronic signatures)

This form should be submitted to the Parish Council either by email: clerk@banwellparishcouncil.org.uk or to the Parish Office, Banwell Youth & Community Centre, West Street Banwell. BS29 6DB.

Banwell Parish Council

Net Position by Cost Centre and Code

Cost Centre NameCemetery & Memorials

<u>Code</u>	<u>Title</u>	<u>Bal. B/Fwd.</u>	<u>Receipts</u>		<u>Payments</u>		<u>Current Balance</u>
			<u>Budget</u>	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>	<u>Budget</u>
101	Cem Grass Cutting				1,950.00	162.50	1,787.50
102	Cem paths / trees / garder				200.00		200.00
103	Cem making up graves				200.00		200.00
104	Cemetery / Memorial Main				5,000.00		5,000.00
105	Env Fee					80.00	-80.00
106	Cemetery software				380.00		380.00
					7,730.00	£242.50	7,487.50

Cemetery Income

<u>Code</u>	<u>Title</u>	<u>Bal. B/Fwd.</u>	<u>Receipts</u>		<u>Payments</u>		<u>Current Balance</u>
			<u>Budget</u>	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>	<u>Budget</u>
110	Cemetery Income		3,500.00	166.45			-3,333.55
					3,500.00	£166.45	-3,333.55

Clerk & Administration

<u>Code</u>	<u>Title</u>	<u>Bal. B/Fwd.</u>	<u>Receipts</u>		<u>Payments</u>		<u>Current Balance</u>		
			<u>Budget</u>	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>	<u>Budget</u>		
201	Salary & NI				34,500.00	3,589.11	30,910.89		
202	Clerk pension				800.00	168.91	631.09		
203	Advertising				500.00		500.00		
204	Insurance				1,933.12		1,933.12		
205	Subscriptions inc ALCA &	205.00			1,800.00	789.48	1,215.52		
206	Audit Fee				950.00	250.00	700.00		
207	Legal Costs				600.00		600.00		
208	Training Officers	236.00			650.00		886.00		
209	Training Councillor				600.00		600.00		
210	Grants & Donations	500.00			4,000.00		4,500.00		
211	Chairmans Allowance				250.00		250.00		
213	Bank Charges				200.00	3.00	197.00		
214	Covid-19 food bank	1,615.57			500.00	54.07	2,061.50		
215	Risk Assessments	99.00			150.00		249.00		
218	Jubilee			2,135.00		600.00	1,535.00		
					£2,655.57	£2,135.00	47,433.12	£5,454.57	46,769.12

Environment

<u>Code</u>	<u>Title</u>	<u>Bal. B/Fwd.</u>	<u>Receipts</u>		<u>Payments</u>		<u>Current Balance</u>		
			<u>Budget</u>	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>	<u>Budget</u>		
301	Allotment		1,647.88		1,647.88				
302	Env Grass Cutting				1,650.00	70.87	1,579.13		
303	Env Hedge / Fence / Tree	30.00			300.00		330.00		
304	Village Orderly		435.81		4,710.00	392.50	3,881.69		
305	Dog Bins				4,800.00	448.50	4,351.50		
306	Env Maintenance / Inspec				2,500.00		2,500.00		
307	Env Projects				3,000.00	18.90	2,981.10		
308	Env Grant	8,701.61	7,149.00		1,000.00		2,552.61		
309	Riverside Project	5,560.00			10,000.00		15,560.00		
					£14,291.61	9,232.69	29,607.88	£930.77	33,736.03

Highways

<u>Code</u>	<u>Title</u>	<u>Bal. B/Fwd.</u>	<u>Receipts</u>		<u>Payments</u>		<u>Current Balance</u>
			<u>Budget</u>	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>	<u>Budget</u>
401	Street light power				1,800.00	134.56	1,665.44
402	Street light maintenance				3,500.00	875.00	2,625.00
403	Street light upgrade				8,250.00		8,250.00
404	Highways related projects				1,000.00		1,000.00
					14,550.00	£1,009.56	13,540.44

Income

<u>Code</u>	<u>Title</u>	<u>Bal. B/Fwd.</u>	<u>Receipts</u>		<u>Payments</u>		<u>Current Balance</u>
			<u>Budget</u>	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>	<u>Budget</u>
501	Misc Income		100.00	3.10			-96.90

Current Balance = Balance B/Fwd - (Receipt Budget - Actual Receipt) + (Payment Budget - Actual Payments)

Banwell Parish Council
Net Position by Cost Centre and Code

Cost Centre Name

502 Annual Precept		110,785.00	55,392.50		-55,392.50
503 VAT			1,093.37		1,093.37
504 CIL	2,911.22	6,000.00			-3,088.78
	£2,911.22	116,885.00	£56,488.97		-57,484.81

Recreation Ground

<u>Code</u>	<u>Title</u>	<u>Bal. B/Fwd.</u>	<u>Receipts</u>		<u>Payments</u>		<u>Current Balance</u>
			<u>Budget</u>	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>	<u>Budget</u>
601	Rec Grass Cutting				1,700.00	141.75	1,558.25
602	Rec Maintenance				2,000.00	40.30	1,959.70
603	Rec Tree & Fence Work				300.00		300.00
604	Rec Inspections				350.00		350.00
605	Rec Play Equipment & Be		20,000.00		20,000.00		
			20,000.00		24,350.00	£182.05	4,167.95

Youth & Community Centre

<u>Code</u>	<u>Title</u>	<u>Bal. B/Fwd.</u>	<u>Receipts</u>		<u>Payments</u>		<u>Current Balance</u>
			<u>Budget</u>	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>	<u>Budget</u>
701	YCC upgrade				12,000.00		12,000.00
702	YCC repairs & maintenanc			95.00	3,000.00	481.37	2,613.63
703	YCC CCTV				1,000.00		1,000.00
704	YCC Electricity				1,000.00	86.42	913.58
705	YCC Gas				1,000.00	562.03	437.97
706	YCC water	600.00			600.00		1,200.00
707	YCC waste				500.00	9.50	490.50
708	YCC cleaning & supplies				2,700.00	225.99	2,474.01
709	Office Equipment inc Web	325.00			3,000.00	165.00	3,160.00
710	YCC phone & wifi	165.00			720.00	147.97	737.03
711	YCC Grass cutting				900.00	70.88	829.12
712	YCC hedge, fence & tree \				500.00		500.00
713	YCC grants & donations		1,000.00	1,000.00			
714	YCC income		1,400.00	72.00			-1,328.00
		£1,090.00	2,400.00	£1,167.00	26,920.00	£1,749.16	25,027.84

Youth Club

<u>Code</u>	<u>Title</u>	<u>Bal. B/Fwd.</u>	<u>Receipts</u>		<u>Payments</u>		<u>Current Balance</u>
			<u>Budget</u>	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>	<u>Budget</u>
801	YC sessions				9,000.00	480.00	8,520.00
802	YC budget				500.00		500.00
803	YC extraordinary activities				1,200.00		1,200.00
804	YC Printer				500.00		500.00
805	YC subscriptions		300.00				-300.00
806	Tuck Shop		100.00		100.00		
807	Youth Forum				200.00		200.00
808	Community Food Project (2,083.80			2,083.80		4,167.60
809	Social Prescribing Commu	3,986.00			3,986.00		7,972.00
		£6,069.80	400.00		17,569.80	£480.00	22,759.60

NET TOTAL

£27,018.20	152,417.69	£59,957.42	168,160.80	£10,048.61	92,670.12
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**Regular payments to be made by direct debit, standing order or BACs– for
2022/23**

		Frequency
SO	Clerk basic salary	Monthly
SO	Communications Officer basic salary	Monthly
DD	Pension – NEST	Monthly
DD	E-On – electricity streetlights	Monthly
DD	E-On – electricity YCC	Monthly
DD	Mainstream telephone lines x 2 at YCC	Monthly
DD	North Somerset – waste collection at YCC	Monthly
DD	Multipay Card fee	Monthly
DD	Multipay Card purchases	When requested
DD	Water-2-Business YCC	Quarterly
DD	Cathedral Hygiene YCC	Quarterly
DD	Unity Trust Bank Charges	Quarterly
DD	Calor gas Standing Charge	Quarterly
DD	Calor LPG Delivery	When requested
DD	Information Commissioners Office - data protection	Annually
DD	TV Licence	Annually
VDD	Land Registry	When requested
BACS	Allotment payment to JK Gunningham	Annually
BACS	JK Gardening	Monthly
BACS	Ambience Landscaping (Dog Bins)	Monthly
BACS	Insight Cleaning	Monthly
BACS	YMCA Dulverton	Monthly
BACS	HMRC	Monthly
BACS	GB Sport & Leisure (Pay area operational inspections)	Quarterly
BACS	Weston Rail Services (Street light Maintenance)	Quarterly
BACS	Webglu (website maintenance and associated fees)	Quarterly

Bills for Payment - 18th April until 8th May 2022
Banwell Parish Council

Method	Payee	Details	Net Amount	VAT	Gross Amount	Comments	Minute agreed	Power
Already Paid								
BACS	Kaye Gunningham	Allotment Payment	£1,647.88		£1,647.88		05/05/2016	The Parish Council
DD	Mainstream	Phone and Broadband (DD 15.04.22)	£6.56	£1.31	£7.87		075/21	
DD	N-Power	Streetlight Power (17.04.22)	£134.56	£6.73	£141.29		075/21	
DD	E-ON	YCC power (17.04.22)	£65.57	£3.28	£68.85		075/21	
To Pay								
BACS	J K Gardening	Grass cutting @ Rec Ground & Knightcott Bank	£141.75		£141.75		075/21	Awaiting invoice
BACS	J K Gardening	Grass cutting @ Riverside	£70.87		£70.87		075/21	
BACS	J K Gardening	Grass cutting @ YCC	£70.88		£70.88		075/21	
BACS	J K Gardening	Grass cutting @ Banwell Cemetery	£162.50		£162.50		075/21	
BACS	J K Gardening	Village orderly	£392.50		£392.50		075/21	
BACS	J K Gardening	Additional Grass Cutting (High Street, Knightcott, Wolvershill Pk)	£110.00		£110.00		135/19	
BACS	J K Gardening	Additional Strimming (Knightcott, Wolvershill) Total £1008.50	£60.00		£60.00		157/19	
BACS	Ambience Landscape	Dog Bin emptying	£448.50	£89.70	£538.20		075/21	
BACS	Insight Cleaning	YCC Cleaning	£216.00		£216.00		075/21	
BACS	YMCA	Programme costs	£270.00		£270.00		57/22	
BACS	Scribe	Booking Annual Subscription Total	£348.00	£69.60	£417.60		56/22	
BACS	Banwell Village Hall	Hire for Jubilee Events Picnic & B.A.D	£108.00		£108.00		Grant Awarded	
BACS	Complete Business	Hand towels, toilet roll for YCC & printer paper	£75.26	£15.05	£90.31		H & S / Admin	
BACS	R. Cox	Gas Safety Check (repayment)	£95.00	£19.00	£114.00		H & S	
BACS	Parish Magazine	May Jubilee adverts x 3	£75.00		£75.00		Grant awarded	
BACS	Expenses and overtime	Expenses (refreshments & food bank) & overtime	£1,115.43	£124.17	£1,239.60		Grant expenses, YC & salary	
DD	Loyds Bank PLC	Multipay charge & costs (zoom, monthly fee, litter pickers, bin bags)	£1,332.17	£379.29	£1,711.46		151/21	
SO	Officer Salaries	Officer Salaries (SO 26.05.22)	£2,169.01		£2,169.01		075/21	
DD	Nest	Pension contibutions (DD 26.05.22)	£168.91		£168.91		075/21	
DD	North Somerset	Waste Collection (DD 01.05.22)	£9.50		£9.50		075/21	
DD	Calor Gas	Standing Charge	£14.71	£0.74	£15.45		075/21	
BACS	HMRC	PAYE and NI for Sept (12.05.22)	£909.21		£909.21		075/21	
		Totals	£8,363.20	£697.55	£9,060.75			