



Banwell Youth and Community Centre,  
West Street  
Banwell. BS29 6DB  
01934 820442  
10<sup>th</sup> October 2022

Members of the public and press are entitled to be at the following meeting in accordance with the Public Bodies (Admission to Meeting) Act 1960 Section 1 unless excluded by the Parish Council by resolution during the whole or part of the proceedings. Such entitlement does not however include the right to speak on any matter except at the commencement of the meeting given over specifically for that purpose.

**To: The Chairman and all members of Banwell Parish Council.**

**You are summoned to attend a Meeting of Banwell Parish Council, to be held at the Youth & Community Centre (YCC) on Monday 17<sup>th</sup> October 2022 at 7:30pm, when the following business will be transacted.**

**The meeting will be livestreamed on Facebook or can be joined virtually via zoom <https://us02web.zoom.us/j/308292669>. Meanwhile due to the size of the YCC we ask that any members of the public wishing to attend please contact the Clerk in advance.**

*Liz Shayler*  
Clerk to the Council

Before the meeting begins there will be a public participation session – *This session is open to the Public to present comments, observations, information, petitions or lead deputations and is the only time members of the public may participate. (Please note that the Council is unable to make formal decisions under this item)*

- i) Members of the public.
- ii) Community Beat Manager's report.
- iii) Ward Councillor's report.

## **A G E N D A**

1. To receive apologies for absence.
2. To receive members' declarations of interest on any agenda item. Cllr Manley
3. To approve as a correct record the minutes of the Parish Council Meeting held on the 19<sup>th</sup> of September 2022 (pages 1 – 6)
4. To note the Planning Committee Meeting Minutes of the 3<sup>rd</sup> of October (pages 7 & 8)
5. To pass a resolution to sign up to the National Association of Local Council (NALC) and Society of Local Council Clerks (SLCC) Civility and Respect Pledge (page 9)
6. To note the report received from a resident in relation to issues with the Safe Routes to School and to agree a way forward (report to follow).
7. To receive the Officer report/Exchange of information: Please note that the Council is unable to make any formal decision under this item (page 10)
  - i) Public Living Room initiative
  - ii) Christmas Market
  - iii) Works to the Youth & Community Centre
8. To note the training and events available and agree any attendance.
  - i) FREE Introduction to Local Councils E-learning Course [E-Learning Courses ALCA](#)
  - ii) ALCA e-learning on nimble £14 each [E-Learning Courses ALCA](#)

- iii) Breakthrough communications training £30 [Communications Courses ALCA \(Civility & Respect Training\)](#)
  - iv) Various finance training £30 [Finance Training ALCA](#)
  - v) Various Scribe finance training (this is our accounting package) Free [Scribe Training](#)
  - vi) 10<sup>th</sup> November ALCA Essential Councillor session 6:30pm £40
9. To approve the following expenditure.
- i) £50 donation for the purchase of a Remembrance Day Wreath using Section 137
  - ii) £76.55 for the annual fire extinguisher survey
  - iii) £424 for the biannual weed spray
  - iv) £220 to remove the branches above the LPG tank
  - v) £414 for the Clerk to attend the National Conference 2<sup>nd</sup> & 3<sup>rd</sup> November, Leistershire.
10. To discuss a request from residents of Cowleaze Path for a dog bin (page 10).
11. To agree the Grass Cutting Contract for the next three years (page 11).
12. To agree a contractor to instal play equipment on the Recreation Ground using section 106 money (page 12).
13. To agree a contractor to instal play equipment on the Riverside Green using the Play Innovator fund (page 13).
14. To note the following annual inspections (pages 14 – 32);
- i) Benches (page 14 - 26)
  - ii) Bus Shelters (pages 27 & 28)
  - iii) Flag Poles (page 29)
  - iv) Grit bins (page 30 & 31)
  - v) Litter bins (page 32)
15. To discuss a request to put a poppy net on the War Memorial hedge from the 1<sup>st</sup> November to the 14<sup>th</sup> November.
16. To discuss the Football Club request to use Riverside Green for parking for their Halloween / Fireworks evening on the 29<sup>th</sup> October (page 33)
17. To discuss the proposal from North Somerset to replace all bollards on the chicanes for those which will bounce back up (page 33).
18. To authorise bills for payment for October (page 34).
19. To note the Parish Council's end of September's net position, bank balances and bank reconciliation (pages 35 - 37)
20. To approve the employment of an Administration & Planning Officer (page 38 - 42).
21. Date of the next meeting –  
Monday 3<sup>rd</sup> of October, 7pm Planning Committee at the YCC  
Monday 17<sup>th</sup> of October 2022, 7:30pm Parish Council Meeting at the YCC

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (age, race, gender, gender reassignment, sexual orientation, marital status, religion & belief, pregnancy & maternity and disability) Crime and Disorder, Health & Safety and Human Rights.