



Banwell Youth and Community Centre,
West Street
Banwell. BS29 6DB
01934 820442
15th November 2022

Members of the public and press are entitled to be at the following meeting in accordance with the Public Bodies (Admission to Meeting) Act 1960 Section 1 unless excluded by the Parish Council by resolution during the whole or part of the proceedings. Such entitlement does not however include the right to speak on any matter except at the commencement of the meeting given over specifically for that purpose.

To: The Chairman and all members of Banwell Parish Council.

You are summoned to attend a Meeting of Banwell Parish Council, to be held at the Youth & Community Centre (YCC) on Monday 21st November 2022 at 7:30pm, when the following business will be transacted.

The meeting will be livestreamed on Facebook or can be joined virtually via zoom
<https://us02web.zoom.us/j/308292669>.

Liz Shayler
Clerk to the Council

Before the meeting begins there will be a public participation session – *This session is open to the Public to present comments, observations, information, petitions or lead deputations and is the only time members of the public may participate. (Please note that the Council is unable to make formal decisions under this item)*

- i) Members of the public.
- ii) Community Beat Manager's report.
- iii) Ward Councillor's report.
- iv) A representative from Truespeed

A G E N D A

1. To receive apologies for absence.
2. To receive members' declarations of interest on any agenda item. Cllr Thomson
3. To approve as a correct record the minutes of the Parish Council Meeting held on the 17th of October 2022 (pages 1 – 7)
4. To note the following minutes
 - i) The Sustainability and Biodiversity Working Party notes from the 2nd of November (pages 8 & 9)
 - ii) Planning Committee Meeting Minutes of the 7th of November (pages 10 - 12)
5. To discuss a request from 'Truespeed' to use the use the existing Openreach pole at the Youth & Community Centre (page 13).
6. To receive the Officer report/Exchange of information: Please note that the Council is unable to make any formal decision under this item (page 13)
 - i) Safe Routes to School
 - ii) Public Living Room initiative
 - iii) Christmas Market
 - iv) Works to the Youth & Community Centre
 - v) Play Area projects

7. To agree the Banwell Parish Councils Biodiversity Action Plan as recommended by the Sustainability and Biodiversity Working Party (pages 14 -23).
8. To agree to the changes to the Sustainability and Biodiversity Working Party Terms of Reference (pages 24 & 25).
9. To note the training and events available and agree any attendance.
 - i) FREE Introduction to Local Councils E-learning Course [E-Learning Courses ALCA](#)
 - ii) ALCA e-learning on nimble £14 each [E-Learning Courses ALCA](#)
 - iii) Breakthrough communications training £30 [Communications Courses ALCA \(Civility & Respect Training\)](#)
 - iv) Various finance training £30 [Finance Training ALCA](#)
 - v) Various Scribe finance training (this is our accounting package) Free [Scribe Training](#)
 - vi) 10th November ALCA Essential Councillor session 6:30pm £40
10. To approve the following expenditure.
 - i) £232 for the erections and removal of the Christmas Trees along West Street and The Square.
 - ii) £840 for the six year ECIR streetlight survey.
 - iii) £240 for two strobe units for the fire alarm sounder.
 - iv) £30 for each bus shelter to remove vegetation where necessary.
11. To note the following annual inspections and agree any expenditure (pages 26 – 31);
 - i) Dog Bins (page 26 – 29)
 - ii) Memorials (pages 30 & 31)
12. To note the new National Joint Council officer, pay scales (page 32 & 33)
13. To authorise bills for payment for November (page 34).
14. To note the Parish Council's end of October's net position, bank balances and bank reconciliation (pages 35 - 37)
15. Date of the next meeting –
Monday 3rd of October, 7pm Planning Committee at the YCC
Monday 17th of October 2022, 7:30pm Parish Council Meeting at the YCC

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (age, race, gender, gender reassignment, sexual orientation, marital status, religion & belief, pregnancy & maternity and disability) Crime and Disorder, Health & Safety and Human Rights.