



Banwell Youth and Community Centre,
West Street
Banwell. BS29 6DB
01934 820442
15th March 2022

Members of the public and press are entitled to be at the following meeting in accordance with the Public Bodies (Admission to Meeting) Act 1960 Section 1 unless excluded by the Parish Council by resolution during the whole or part of the proceedings. Such entitlement does not however include the right to speak on any matter except at the commencement of the meeting given over specifically for that purpose.

To: The Chairman and all members of Banwell Parish Council.

You are summoned to attend a Meeting of Banwell Parish Council, to be held at the Youth & Community Centre (YCC) on Monday 21st of March 2022 at 7.30pm, when the following business will be transacted.

The meeting will be livestreamed on Facebook or can be joined virtually via zoom <https://us02web.zoom.us/j/308292669>. **Meanwhile due to the size of the YCC we ask that any members of the public wishing to attend please contact the Clerk in advance.**

Liz Shayler
Clerk to the Council

Before the meeting begins there will be a public participation session – *This session is open to the Public to present comments, observations, information, petitions or lead deputations and is the only time members of the public may participate. (Please note that the Council is unable to make formal decisions under this item)*

- i) Members of the public.
- ii) Community Beat Manager's report.
- iii) Ward Councillor's report.

A G E N D A

1. To receive apologies for absence.
2. To receive members' declarations of interest on any agenda item
3. To approve as a correct record the minutes of the Parish Council Meeting held on 21st of February 2022 (pages 1 – 6)
4. To note the following minutes (pages 7-16)
 - i) Planning Committee minutes from the 7th of March 2022 (pages 7 - 9)
 - ii) Youth & Community Centre Committee minutes from the 7th of March 2022 (pages 10 - 12)
 - iii) Employment Committee minutes from the 7th of March 2022 (pages 13 - 16)
5. To confirm the recommendation from the Employment Committee to the increase of spinal point for the Clerk from 30 to 31 and the Communications Officer from 10 to 11 and the nationally advised pay increase to spinal points backdated to the 1st April 2021.
6. To note the training and events available and agree any attendance.
 - i) ALCA e-learning on nimble £14 each [E-Learning Courses ALCA](#)
 - ii) Various communications training £30 [Communications Courses ALCA](#)
 - iii) Various finance training £30 [Finance Training ALCA](#)
 - iv) Various Scribe finance training (this is our accounting package) Free [Scribe Training](#)
 - v) 28th April 6:30pm ALCA Planning in Plain English £40
 - vi) 14th July 9:15am - 12 ICCM Establishing & Managing Gardens of Remembrance £80

7. To receive the Officer report/Exchange of information: Please note that the Council is unable to make any formal decision under this item (page 17)
 - i) Councillor profiles and videos on the website
 - ii) Wi-Fi & livestreaming meetings
 - iii) Community Food Project Grant & Social Prescribing Community Grant
8. To discuss the increase in cost for the dog bin contract and agree a way forward (page 17)
9. To discuss and agree a way forward in relation to the following Youth & Community Centre contracts (page 18);
 - i) Streetlight unmetered supply
 - ii) Youth & Community Centre electricity
 - iii) Water
 - iv) £236.91 for the quarterly servicing of the disabled access lift
10. To consider a grant application from the Women's Institute (pages 19-29)
11. To ratify the purchase of two additional CCTV cameras and the replacement of a third at the Youth & Community Centre for a cost of £795 made by the Clerk using delegated powers.
12. To note and agree how a response will be formulated to North Somersets Banwell Bypass Consultation [Banwell bypass – March 2022](#)
13. To note and agree how a response will be formulated to North Somersets Local Plan Consultation [Preferred Options Consultation – March 2022](#)
14. To agree to carry forward several individual unused 2021-2022 budgets into the 2022-2023 budget (page 30)
15. To agree the transfer from financial years 2020/21 & 2021/22 of £520 in Environmental fees from the Cemetery Account to the Natwest Current Account
16. To authorise bills for payment for March (page 31)
17. To note the Parish Council's end of February's net position, bank balances and bank reconciliation (pages 32 - 34)
18. Date of the next meeting –
Monday 8th of April 2022, 7pm Planning Committee at the Youth & Community Centre (YCC)
Tuesday 19th of April 2022, 7:30pm Parish Council Meeting at the YCC

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (age, race, gender, gender reassignment, sexual orientation, marital status, religion & belief, pregnancy & maternity and disability) Crime and Disorder, Health & Safety and Human Rights.