



Banwell Youth and Community Centre,
West Street
Banwell. BS29 6DB
01934 820442
12th April 2022

Members of the public and press are entitled to be at the following meeting in accordance with the Public Bodies (Admission to Meeting) Act 1960 Section 1 unless excluded by the Parish Council by resolution during the whole or part of the proceedings. Such entitlement does not however include the right to speak on any matter except at the commencement of the meeting given over specifically for that purpose.

To: The Chairman and all members of Banwell Parish Council.

You are summoned to attend a Meeting of Banwell Parish Council, to be held at the Youth & Community Centre (YCC) on Tuesday 19th April 2022 at 7.30pm, when the following business will be transacted.

The meeting will be livestreamed on Facebook or can be joined virtually via zoom <https://us02web.zoom.us/j/308292669>. **Meanwhile due to the size of the YCC we ask that any members of the public wishing to attend please contact the Clerk in advance.**

Liz Shayler

Clerk to the Council

Before the meeting begins there will be a public participation session – *This session is open to the Public to present comments, observations, information, petitions or lead deputations and is the only time members of the public may participate. (Please note that the Council is unable to make formal decisions under this item)*

- i) Members of the public.
- ii) Community Beat Manager's report.
- iii) Ward Councillor's report.

A G E N D A

1. To receive apologies for absence.
2. To receive members' declarations of interest on any agenda item
3. To approve as a correct record the minutes of the Parish Council Meeting held on 21st of March 2022 (pages 1 – 6)
4. To note the Planning Committee minutes from the 4th of April 2022 (pages 7 & 8)
5. To note the training and events available and agree any attendance.
 - i) ALCA e-learning on nimble £14 each [E-Learning Courses ALCA](#)
 - ii) Various communications training £30 [Communications Courses ALCA](#)
 - iii) Various finance training £30 [Finance Training ALCA](#)
 - iv) Various Scribe finance training (this is our accounting package) Free [Scribe Training](#)
 - v) 26th / 27th April Joint Strategic Needs Assessment (JSNA) presentation 5:30 – 7pm
 - vi) 28th April 6:30pm ALCA Planning in Plain English £40 [planning in plain English](#)
 - vii) FREE Introduction to Local Councils E-learning Course [E-Learning Courses ALCA](#)
6. To receive the Officer report/Exchange of information: Please note that the Council is unable to make any formal decision under this item (page 9)
 - i) Spring Clean
 - ii) Water Bill

7. To approve the following items of expenditure: -
 - (i) £348 for Scribe YCC booking scheduling
 - (ii) £682.49 for the Annual Avon Local Council Association subscription
 - (iii) £95 for the Annual Institute for Cemetery and Crematorium Management subscription
8. To discuss the increase in cost for the Youth Club Sessions and agree a way forward (page 9)
9. To review Facebook livestreaming and agree a way forward (page 9)
10. To consider a grant application from Vision North Somerset (pages 10 & 11)
11. To agree a response to North Somersets Banwell Bypass Consultation [Banwell bypass – March 2022](#) (page 12)
12. To agree a response to North Somersets Local Plan Consultation [Preferred Options Consultation – March 2022](#) (page 13 & 14)
13. To review and approve the following documents: (pages 15 – 29)
 - i) Risk Management Strategy (pages 15 & 16)
 - ii) Health & Safety Policy (pages 17 - 22)
 - iii) Grant Awarding Policy (pages 23 & 24)
 - iv) Updated Asset Register (pages 25 - 29)
14. To note the conclusion of the internal audit 31st March 2021 (page 30 - 32)
15. To approve the Annual Governance Statements for 2021/22 (page 33)
16. To approve the Statement of Accounts for 2021/22 (page 34)
17. To authorise bills for payment for April (page 35)
18. To note the Parish Council's end of 2021/22 financial year budget report, bank balances and bank reconciliation (pages 36 - 38)
19. To note the 2022/23 budget (pages 39 & 40)
20. Date of the next meeting –
 - Monday 25th April 7:30pm Annual Meeting of the Electors at the Youth & Community Centre (YCC)
 - Tuesday** 3rd of May, 7pm Planning Committee at the YCC
 - Monday 16th of May 2022, 7:30pm Annual Meeting of the Parish Council at the YCC

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (age, race, gender, gender reassignment, sexual orientation, marital status, religion & belief, pregnancy & maternity and disability) Crime and Disorder, Health & Safety and Human Rights.