



MINUTES OF THE MEETING OF THE PARISH COUNCIL HELD AT THE YOUTH & COMMUNITY CENTRE 2021 AT 7:30pm ON MONDAY 20th DECEMBER 2021

PRESENT: Councillors: Paul Harding (Chairman), Kevin Gibbons, Nick Manley, Maggie McCarthy and Matthew Thomson.

IN ATTENDANCE: Mrs Liz Shayler (Clerk)
WARD COUNCILLOR: None
AVON & SOMERSET POLICE: None
MEMBERS OF THE PUBLIC: None

Before the meeting was convened, members of the public were invited to speak.

Members of the public

Clarification was sort on the Parish Council's intention of streaming Parish Council meetings in the future. The Clerk advised that all Banwell Parish Council and Committee meetings would be live streamed on the Parish Councils Facebook page from January 2022.

Community Beat Manager's report

The following report was received for the period 15/11/2021 to 20/12/2021.

Calls from Parish include: 3 abandoned 999 calls, 4 burglary, 1 concern for welfare, 1 criminal damage, 1 found property, 1 missing person, 2 suspicious activity, 3 threat, 9 traffic related and 1 vehicle crime.

Your local neighbourhood team wish you a safe and enjoyable time over the festive period. It's an unsettling time with Covid still having an impact on people's daily lives but it is hoped that residents can find a way to make Christmas plans go ahead.

Residents are asked to remain vigilant over this period and if spending time away from their home to ensure property is secure and that any valuables are not left in vehicles overnight.

For details of any upcoming events please follow the local beat team on social media Facebook "Weston & Worle police" or Twitter "ASPNorthSomerset". If residents wish to make contact with the local policing team, this can be done by using the following link <https://www.avonandsomerset.police.uk/your-area/weston-villages/>. However please use 101 or 999 if an incident is taking place or a quicker response is needed.

Merry Christmas from the Worle and Villages Neighbourhood Policing Team

Ward Councillor's report

No report received

The meeting was convened.

156/21 To receive apologies for absence (agenda item 1)

Apologies were received from Cllrs Phil Adams, Phil Baird, Paul Blatchford, Steve Davies, Lizzie Ingram and the Communications Officer who were all appearing virtually due to the Covid Variant Omicron. Apologies were also received from District Councillor Karin Haverson.

157/21 To receive members' declarations of interest on any agenda item (agenda item 2)

No declarations of interest were received.

158/21 To receive and consider an application to fill a casual vacancy by co-option from Matthew Thomson (agenda item 3)

Resolved – To co-opt Matthew Thomson on to Banwell Parish Council.

The resolution was correctly proposed and seconded (unanimous)

Cllr Thomson read and signed the Declaration of Acceptance of Office

159/21 To approve as a correct record, the minutes of the Parish Council Meeting on the 15th of November 2021 (agenda item 4)

Resolved – That the minutes of the Parish Council Meeting held on the 15th of November be approved as a correct record of the meeting.

The resolution was correctly proposed and seconded (unanimous)

The minutes of the meetings were signed by the Chairman as a correct record.

160/21 To note the minutes Planning Committee held on the 6th of December 2021 (agenda item 5).

The minutes of the Planning Committee were noted.

161/21 To note the training and events available and agree any attendance (agenda item 6)

i) **ALCA e-learning on nimble**

The training was noted

ii) **Communications Training via ALCA**

The training was noted

iii) **Finance Training via ALCA**

The training was noted

iv) **Rights of Way Training £30.**

The Clerk advised the meeting that this had already happened.

Resolved: To approve the attendance of the Clerk.

The resolution was correctly proposed and seconded (unanimous)

v) **13th of January 2 – 3pm SLCC An introduction to the Planning System**

Resolved – To approve the payment of £35 for the attendance of Cllr Gibbons.

The resolution was correctly proposed and seconded (unanimous)

vi) **17th of January 6.30 - 8.30pm ALCA Essential Councillor £40**

Resolved – To approve £40 for the attendance of Cllr Thomson.

The resolution was correctly proposed and seconded (unanimous)

vii) **24th of January 10:30 – 11:30am SLCC An Introduction to Planning Obligations**

The training was noted

viii) **8th of March 10am - noon ALCA Essential Councillor**

The training was noted

162/21 To receive the Officer report/Exchange of information (agenda item 7)

i) **Mini–Christmas Market & Welcome Back Fund**

Banwell Christmas Market was a huge success. Twenty-one stallholders came along with a mixture of local businesses, charities and organisations. Over 200 people were estimated to have attended the event from Banwell and beyond. The 'Welcome Back' funding from the European Union and HM Government allowed the Parish Council to purchase Christmas trees, tables, banners, a gazebo and advertisement in the Parish Magazine. Many of these purchases are reusable for future events. The volunteers were thanked for their hard work in ensuring the event ran smoothly.

ii) **Christmas Food Club & Christmas Meal**

These initiatives were very successful with 56 Christmas meals delivered along with eight food club parcels. Thanks were given to the team of volunteers who put the parcels together, delivered the meals, presented the live cooking demonstrations and the staff of The Bell for cooking the Christmas Meal.

iii) **Recreation Ground wetpour & fencing**

The issues with the wetpour have been rectified and a strip of fencing has been put between the new fence and the original gate to prevent toddlers from escaping.

iv) **Banwell Bypass**

Residents directly affected by the bypass have received letters and offering them a chance to hear about the current design and ask questions. The Communications Officer and Clerk have met virtually with the Bypass Communications Officer who talked about the new non-statutory public consultation which they are aiming to commence at the beginning of 2022. The Clerk has requested two face to face sessions due to the popularity of the last face to face event but concern was raised by North Somerset about resourcing the events.

v) **You Can Do I.T. initiative**

Two fire tablets and two laptops have been purchased for the 'You Can Do IT' initiative. There have been more residents sign up to the new sessions. A call for volunteers has also gone out to ensure the sustainability of this post July. An upgrade of our current ASDL line to fibre is being suggested to increase capacity of users and make it faster when several devices are being used at the same time.

163/21 To consider whether to upgrade from an ASDL line to Fibre for the internet (agenda item 8).

Resolved – To approve a WiFi upgrade from an ASDL line to fibre for an additional £30 a quarter.

The resolution was correctly proposed and seconded (unanimous)

164/21 To approve the following expenditure (agenda item 9)

i) **£80 for an enhanced DBS check for supervising volunteers as part of the 'You Can Do IT' initiative**

Resolved – To approve £80 for an enhanced DBS check for supervising volunteers as part of the 'You Can Do IT' initiative.

The resolution was correctly proposed and seconded (unanimous)

ii) **Up to £151.07 contribution for paint for the festive boards around the village**

The Clerk informed the meeting that an additional £4.58+VAT had been spent on paint

Resolved – To approve expenditure of £155.65 +VAT for painting the festive boards.

The resolution was correctly proposed and seconded (unanimous)

iii) **£40 for the Christmas Float**

Resolved – To approve the repayment of the £40 Christmas Market Float.

The resolution was correctly proposed and seconded (unanimous)

iv) **The purchase of two new Councillor Laptops**

Resolved – To approve the purchase of two new Councillor Laptops.

The resolution was correctly proposed and seconded (unanimous)

165/21 To discuss the Churchill & Langford Minibus Societies' Older Persons Support Service (agenda item 10).

Resolved – That the Parish Council support the principles of the provision of an Older Persons Support Service.

The resolution was correctly proposed and seconded (unanimous)

166/21 To discuss and agree a response to North Somersets Highways priorities survey (agenda item 11).

Resolved – That the Parish Council refuse to respond officially to the survey. This is due to the only compulsory question being about cuts to services and that asking all Parish / Town Councils to state where a service should be cut is only reliable if they have all services in equal measure.

The resolution was correctly proposed and seconded (unanimous)

167/21 To discuss and agree a response to the Governments consultation on Groundwater Activities (agenda item 12).

Resolved: That the Clerk and Cllr Blatchford submit a response on behalf of the Parish Council with particular reference to doubling the grave size and the clearance from the water table.

The resolution was correctly proposed and seconded (unanimous)

168/21 To discuss the 2022 / 2023 Parish Council budget and precept request (agenda item 13).

Due to most members attending virtually then this item was deferred until January.

169/21 To note the interim internal audit report December 2021 (agenda item 14).

The interim internal audit report was noted with no further actions.

170/21 To authorise December bills for payment (agenda item 15)

Resolved: To authorise December bills for payment of £14648.64. Cllr Harding and Cllr McCarthy to authorise the BACs payments.

The resolution was correctly proposed and seconded (unanimous)

171/21 To note the Parish Council's end of November bank balances and bank reconciliation (agenda item 16)

The Parish Council's end of November bank balances and bank reconciliation were noted.

172/21 Dates of the next meetings (agenda item 17)

17th January 2022 – 7:30pm Parish Council Meeting at the YCC

The Chairman closed the meeting at 20:20

.....Chairman

.....Date

DRAFT

Bills for Payment - 19th October until 8th November 2021
Banwell Parish Council

Method	Payee	Details	Net Amount	VAT	Gross Amount	Comments	Minute agreed	Power
Already Paid								
DD	Mainstream	Phone and Broadband (DD 15.12.21)	£8.00	£1.61	£9.61		075/21	The Parish Council
DD	N-Power	Streetlight Power (DD 17.12.21)	£155.40	£31.08	£186.48		075/21	
To Pay								
DD	E-ON	YCC power (21.11.21)	£73.72	£3.69	£77.41		075/21	
BACS	J K Gardening	Grass cutting @ Rec Ground & Knightcott Bank	£141.75		£141.75		075/21	
BACS	J K Gardening	Grass cutting @ Riverside	£70.87		£70.87		075/21	
BACS	J K Gardening	Grass cutting @ YCC	£70.88		£70.88		075/21	
BACS	J K Gardening	Grass cutting @ Banwell Cemetery	£162.50		£162.50		075/21	
BACS	J K Gardening	Village orderly	£392.50		£392.50		075/21	
BACS	J K Gardening	Environmental Fee	£40.00		£40.00		H & S	
BACS	Ambience Landscape	Dog Bin emptying	£433.33	£86.67	£520.00		075/21	
BACS	Insight Cleaning	YCC Cleaning	£192.00		£192.00		075/21	
BACS	YMCA	Programme costs	£600.00		£600.00		075/21	
BACS	GB Sport	Annual Inspections	£234.00	£46.80	£280.80		120/21	
BACS	GB Sport	Wetpour	£2,687.50	£537.50	£3,225.00		087/21	
BACS	GB Sport	Riverside Bench	£840.00	£168.00	£1,008.00		Grant received	
BACS	GB Sport	Rec Bench (Insurance Claim)	£792.00	£148.00	£950.40		Insurance Claim	
BACS	Webglu	Quarterly Webiste hosting fee	£179.90	£35.98	£215.88		075/21	
BACS	Parish Magazine	November Advert	£24.00		£24.00		Grant Received	
BACS	Weston Rail Services	Quarterly Streetlight Maintenance Fee	£875.00	£175.00	£1,050.00		075/21	
BACS	Nibra	Christmas Sign	£51.80	£10.36	£62.16		106/21 (iv)	
BACS	ALCA	Essential Councillor training x 2	£80.00		£80.00		117/21 (iii) 132/21 (i)	
BACS	ALCA	E-learning Course	£14.00		£14.00		117/21 (v)	
BACS	Microbitz	Repairs to Councillor Laptop	£107.66	£21.53	£129.19		Admin	
BACS	Bridget Bowen	Interim Internal Audit	£275.00		£275.00		094/20	
BACS	SLCC	Rights of Way Webinar	£30.00	£6.00	£36.00		161/21 (iv)	
BACS	Liz Shayler	Clerks expenses (food bank, christmas market, YC tuck)	£261.18	£16.50	£277.68		grant & covid	
BACS	Russell Shayler	Repayment of float for Christmas Market	£40.00		£40.00		164/21 (iii)	
DD	Loyds Bank PLC	2 laptops, 2 fire tablets & keyboard)	£1,590.88	£181.42	£1,772.30		grant(s) & 150/21	
SO	Officer Salaries	Officer Salaries (SO 26.12.21)	£2,130.00		£2,130.00		075/21	
DD	Nest	Pension contibutions (DD 26.12.21)	£163.87		£163.87		075/21	
DD	Unity Trust	Bank Charges (DD 31.12.21)	£30.30		£30.30		075/21	
DD	North Somerset	Waste Collection (01.01.22)	£9.50		£9.50		075/21	
BACS	HMRC	PAYE and NI for Sept (12.01.22)	£684.06		£684.06		075/21	
Totals			£13,204.48	£1,433.76	£14,648.64			



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CERTIFICATE NO. NAC/G/1787

COMMERCIAL MAINTENANCE AGREEMENT

In consideration of the payment included in the contract and the following terms and conditions the company agrees that:-

1. Your maintenance agreement complies with insurance company requirements, NACOSS and BS4737.
2. Any attention the equipment may require will be dealt with upon receipt of a telephone call or other form of notification.
3. The Company's liabilities all cease if the equipment is tampered with or otherwise interfered with by persons other than D.S. SECURITIES authorised service personnel.
4. This agreement does not cover misuse, neglect, burglary, fire, theft, water leakage, storm damage, impact, vandalism, electrical voltage fluctuations or accidental damage however caused, change of location or environmental conditions, or excessive play on doors and windows.
5. Customer or keyholder, in the event of an emergency please contact 01934 417730. Out of office hours there will be an answering machine which will tell you the telephone number for the engineer on duty.
6. Outside security lights are not covered by this agreement.
7. Labour is not covered if installations are not made by D.S. Securities (i.e. take overs).

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BANWELL PARISH COUNCIL - GRANT APPLICATION FORM

Name of organisation	1 st Banwell Scout Group
Name on bank account (for cheque payments)	1 st Banwell Scout Group
Registered Charity/Charity Number	Yes / 1005333
Contact name and position with the group	Brian Peat – Charitable Trustee & Executive Member
Contact name’s home address	REDACTED
Contact name’s telephone number and email address.	REDACTED
Purpose for which the grant would be used and who will benefit from it (in particular in reference to Banwell residents).	Purchase / part exchange of a second hand mini-bus to enable Scouting & Guiding sections to transport young people around the countryside: specifically with Ten Tors training approaching.
Describe the evidence you have obtained that shows a need for the grant.	<p>Banwell Scouts have owned their current mini-bus for the past six years during which time maintenance bills have steadily increased. The mini-bus is now 18 years old and showing external signs of ‘old age’ – rust!</p> <ul style="list-style-type: none"> (a) Whilst current mini-bus has valid MOT the Executive have a responsibility towards all their young children and drivers for Health & Safety. (b) The mini-bus enables all sections to transport children to locations outside Banwell where they can achieve experiences planned by their leaders: e.g. Bristol Hippodrome, summer camps, Ten Tors training, Mendip outdoor pursuits etc. (c) In addition, the mini-bus has been rented to neighbouring charities (including scouting & guiding groups and young children in nearby villages). These rentals enable 1st Banwell to reduce annual ‘cost of ownership’ of the mini-bus. <p>The Scout Group are looking to replace the existing 17 seater with a newer version that has less miles and less evidence of rust but still with 17 seat transportation.</p>
Grant amount being requested including a breakdown of costs.	<p>Our Executive have agreed a ‘replacement budget’ of £15k. A local parishioner who owns car businesses has agreed to act on our behalf at ‘auction’ – with zero margin i.e. Trade Prices.</p> <p>We are seeking £4k grants in Total and are requesting £1k support from Banwell Parish Council.</p> <p>We have ‘ring-fenced’ £10k of our reserves and have allocated a recent £600 donation (Charlie Williams) towards a replacement vehicle.</p>

Number of members in the Group	Approx. 100 in total. This figure covers Leaders (all three sections), Executive members & young children (Scouts, Cubs & Beavers).
Total spent by the group in the year <small>(Any figures should be for the last financial year of the organisation).</small>	2021 is a non-typical year due to COVID pandemic . Our objective over the past few years has been to reduce ongoing maintenance for both the Scout Hut building and Mini-bus transportation thus securing continued presence of Scouting & Guiding in Banwell. Expenditure last year included the costs of demolition and re-building new scout Hut approx. cost £250k.
Total received by the group in the year	Here again, 2021 has been a non-typical year . Subs from the young children were suspended and hall lettings were impacted by COVID.
Who has also been approached for funding for this project.	1 st Banwell Scouts received Governmental support under COVID enabling us to 'ring-fence' £10k for mini-bus replacement. Our donators / supporters – Thatchers Foundation, Kathleen Jones Trust and Banwell Parish Council have all been approached.
Main income sources – please itemise	Fund raising (annual Boxing Day Duck Race), Scout Hut and mini-bus lettings. Donations from parishioners, Gift Aid.
Current bank balance (please state date)	We have a number of accounts for specified (ring-fenced) purposes which act as Budgets. The main Trading Account is currently net £10k approx. this covers every day income / expenditure. Mini-Bus replacement fund is currently £11k Hut furbishings e.g. sound-proofing, pots & pans, external tap etc continues to be funded from Trading account. Our savings account with Scout Association £7k is ring-fenced to cover 'rainy day' unbudgeted costs.
Special/other considerations	I would be happy to explain last two years income / expenditure position with Parish Councillors, as the Hut build and COVID restrictions have significantly altered our normal income / cost 'flows'.

I declare that to the best of my knowledge the statement made in this application form, including any accompanying sheets, are true.

Signature.....Brian Peat..... Date...27th December 2021.....
(Electronic submissions can use electronic signatures)

This form should be submitted to the Parish Council either by email: clerk@banwellparishcouncil.org.uk or to the Parish Office, Banwell Village Hall, Westfield Road, Banwell. BS29 6BW.

BANWELL PARISH COUNCIL - GRANT APPLICATION FORM

Name of organisation	Churchill and Langford Minibus Society
Name on bank account (for cheque payments)	As above
Registered Charity/Charity Number	Yes / 269811
Contact name and position with the group	Trevor Smallwood Chair
Contact name's home address	REDACTED
Contact name's telephone number and email address.	REDACTED
Purpose for which the grant would be used and who will benefit from it (in particular in reference to Banwell residents).	Continued provision of Minibus trips for the elderly, vulnerable, socially isolated and others within the local community
Describe the evidence you have obtained that shows a need for the grant.	The minibus services continue to be a well-used and highly valued social activity, in particular post-lockdown
Grant amount being requested including a breakdown of costs.	£500 towards the insurance costs of over £2000
Number of members in the Group	200 society members spread over 5 parishes After lockdown an expectation to increase the number of trips available to all the parishes.
Total spent by the group in the year	£21,117 including £9,995 mutual aid costs, £3,497 food bank costs and £7,625 minibus operational costs
Total received by the group in the year	£22,527 including £10,360 mutual aid grants, £3,919 food bank monies and £8,248 minibus operations
Who has also been approached for funding for this project.	Winscombe & Sandford, Churchill and Shipham Parish Councils
Main income sources – please itemise <small>(A summary statement of accounts (e.g. receipts and payments plus the bank balance) should be attached. It is preferable, but not essential, if the accounts have been audited).</small>	Parish Council grants & public / passenger donations for minibus operations; Quartet Community Foundation and North Somerset / Parish Council for mutual aid activities and individual's donations for food aid activities
Current bank balance (please state date)	Lloyds £1,419 @ 4 th January 2022
Special/other considerations	

I declare that to the best of my knowledge the statement made in this application form, including any accompanying sheets, are true.

Signature.....Trevor Smallwood Date...5 January 2022
(Electronic submissions can use electronic signatures)

This form should be submitted to the Parish Council either by email: clerk@banwellparishcouncil.org.uk or to the Parish Office, Banwell Village Hall, Westfield Road, Banwell. BS29 6BW.

Agenda item: To discuss a request from North Somerset to guarantee an annual contribution of £15,416.56 a year for the next 5 years to reopen Churchill Leisure Centre.

Email received from North Somerset

Dear Clerk

Please can you share the update on Churchill Sports Centre below with your Councillors.

As you are aware Covid regrettably forced the closure of Churchill Sports Centre in March 2020.

The centre has remained closed since this date, due to difficulty in social distancing within the building and also additional complications with it being located in the centre of a school site.

The financial implications of Covid also meant that our contractor could not continue to deliver the service without additional financial support, which resulted in a mutual agreement to terminate the contract to manage the facilities four months early.

This has resulted in us investigating how the service could be run in the future. As part of this investigation we have had to look at a range of different issues including the condition of the building and how we can finance its ongoing use, bearing in mind the relatively low number of users of the building.

The building is in quite a poor condition and we have costed the repairs to be between £500k - £1m. Examples of some of the repairs required are a new roof and replacement windows.

The other issue with managing the site is the relative low number of users. With a total of only 39,000 visits in 2019 including 13,658 swimming visits, this means that the site's management needs subsidising, we estimate this at a maximum of £100k a year.

We recognise the importance of this facility within the local area and have been investigating ways to re-open it.

In our opinion the most feasible option is to let a contract with a leisure management contractor or charitable company with a focus on leisure facilities/swimming to manage the facilities going forward.

This option will still require a significant capital investment in the building for repairs and an annual subsidy for the running and management costs.

With these points in mind our Executive Members have agreed in principle that the council would identify capital funds between £500k-£1m to carry out required building works to enable the building to be able to open safely to the local community.

We will need to borrow the repair money and will cover the repayment costs of this loan and this means that we won't have available funds to subsidise the management and running costs.

The Executive Members have therefore asked me to write to you to enquire whether your parish council would be prepared to pay towards the running and management costs.

Your parish has shown its support in preserving the future of the sports centre, through information provided to us by the local working group report (Mendip Villages Fitness).

Therefore we are asking for local parishes to consider working together to provide the revenue subsidy to pay for a management contractor to enable the sports centre to re-open.

We recognise that this presents a high cost to individual parishes and we hope this solution of sharing the running and management costs is acceptable.

From soft market testing with local leisure contractors, it is estimated that the annual subsidy is likely to be up to £100k a year. A final fee cannot be determined without a full tender process.

The maximum revenue required would be £100k a year in total and we would need commitment from all parishes for a minimum of five years to ensure we receive a competitive tender.

In making this request we are aware that there are eight local parishes who have shown support for the facility. In order to put forward a proposal that is fair to all parishes and proportionate to likely number of visitors in their area, we have considered the population of each and broken the total revenue down to reflect those areas with larger populations.

I understand that the running and management costs may be large in relation to your budgets, but the annual contribution required equates to £5 per head of population, as detailed below.

	2020 Population	Population % of 8 Parishes	Annual financial contribution
Banwell	3081	15.42%	£15,416.56
Blagdon	1178	5.89%	£5,894.42
Burrington	490	2.45%	£2,451.84
Butcombe	230	1.15%	£1,150.86
Churchill and Langford	2359	11.80%	£11,803.85
Congresbury	3691	18.47%	£18,468.85
Winscombe and Sandford	4798	24.01%	£24,008.01
Wrington	4158	20.81%	£20,805.60
Total	19,985		£100,000.00

Due to the financial issues affecting the decision about how to proceed, we will not be able to go out to tender until the full running and management costs have been secured.

In order to ensure any financial support is identified for the next financial year, I am asking whether you would be able to provide your response to your commitment to the maximum sum above in principle by Monday 31 January 2022.

I appreciate that the timescales are difficult and I am happy to answer questions or meet to discuss the situation with all parishes together, should you require further information.

We're keen to avoid the closure of the sports centre and we are hoping by working together we can protect the future of the facility.

Department	Budget 2020 - 21	Actual	Budget 2021 - 2122	Spend 1 April - 31st Dec 21	Anticipated Spend 2021 - 22	Comments	Draft Budget 2022 - 23	Precept	Reserves
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Cemetery & Memorials

Grass cutting	£ 1,950.00	£ 1,950.50	£ 1,950.00	£ 1,462.50	£ 1,950.00	No anticipated increase	£ 1,950.00	£ 1,950.00	£ -
Paths / Trees & Garden	£ 300.00	£ 8,696.97	£ 300.00	£ 20.00	£ 40.00		£ 200.00	£ 200.00	£ -
Making up graves	£ 200.00	£ -	£ 200.00	£ -	£ 120.00		£ 200.00	£ -	£ 200.00
Cemetery / Memorial work contingency	£ 5,000.00	£ 1,435.00	£ 5,000.00	£ 61.00	£ 611.00	War memorial due clean apply for grant	£ 5,000.00	£ -	£ 5,000.00
Cemetery software	£ -	£ 374.40	£ -	£ 375.00	£ 375.00	last yr combined with general subscriptions	£ 380.00	£ 380.00	£ -
TOTAL	£ 7,450.00	£ 12,456.87	£ 7,450.00	£ 1,918.50	£ 3,096.00		£ 7,730.00	£ 2,530.00	£ 5,200.00

Clerk and Administration

Salary & NI	£ 26,000.00	£ 29,628.30	£ 31,000.00	£ 25,597.45	£ 32,870.00	Poss 2% inc, opt spinal point X 2	£ 34,500.00	£ 34,500.00	£ -
Pension provision	£ 650.00	£ 1,860.55	£ 1,000.00	£ 520.00	£ 800.00	Figure on system is employee & employer, clerk pays own	£ 800.00	£ 800.00	£ -
Advertising inc printing	£ 300.00	£ 50.00	£ 300.00	£ 89.00	£ 360.00	Affected by covid news 1/4 news	£ 500.00	£ 500.00	£ -
Insurance	£ 2,123.00	£ 2,471.52	£ 2,471.52	£ 1,933.12	£ 1,933.12	New 3yr plan	£ 1,933.12	£ 1,933.12	£ -
Subscriptions	£ 900.00	£ 1,622.15	£ 1,200.00	£ 764.66	£ 1,674.81	ALCA / SLCC / Zoom inc	£ 1,800.00	£ 1,800.00	£ -
Audit fees	£ 1,000.00	£ 725.00	£ 900.00	£ 925.00	£ 925.00		£ 950.00	£ 950.00	£ -
Legal costs	£ 500.00	£ 723.00	£ 600.00	£ -	£ 500.00	Will carry over	£ 600.00	£ 100.00	£ 500.00
Training Officers	£ 800.00	£ 724.00	£ 700.00	£ 335.00	£ 500.00		£ 650.00	£ 650.00	
Training Cllrs	£ 600.00	£ 385.00	£ 600.00	£ 214.00	£ 350.00		£ 600.00	£ 400.00	£ 200.00
Grants and Donations	£ 7,000.00	£ 6,123.53	£ 7,000.00	£ 150.00	£ 3,500.00	inc CAB	£ 4,000.00	£ 4,000.00	£ -
Chairman's Allowance	£ 250.00	£ -	£ 250.00	£ 48.32	£ 100.00		£ 250.00	£ 250.00	£ -
Jubilee	£ -	£ -	£ -	£ -	£ -		£ 600.00	£ 600.00	£ -
Bank Charges	£ 100.00	£ 166.10	£ 100.00	£ 124.72	£ 160.00	inc Lloyds & pay machine	£ 200.00	£ 200.00	£ -
Food Bank	£ -	£ 2,633.54	£ 1,000.00	£ 459.35	£ 1,000.00	Previous inc covid	£ 500.00	£ 500.00	£ -
Risk Assessments	£ 300.00	£ 140.00	£ 300.00	£ 112.50	£ 112.50		£ 150.00	£ -	£ 150.00
TOTAL	£ 40,523.00	£ 47,252.69	£ 47,421.52	£ 31,273.12	£ 44,785.43		£ 48,033.12	£ 47,183.12	£ 850.00

Environment

Grass Cutting	£ 850.00	£ 1,370.44	£ 1,450.00	£ 1,027.83	£ 1,630.44		£ 1,650.00	£ 1,650.00	£ -
Fence and Tree Work	£ 300.00	£ 621.67	£ 300.00	£ 110.00	£ 300.00	Doesn't inc rec & YCC	£ 300.00	£ 300.00	£ -
Village Orderly	£ 4,710.00	£ 4,710.00	£ 4,710.00	£ 3,532.50	£ 4,710.00	No anticipated increase	£ 4,710.00	£ 4,710.00	£ -
Dog Bins	£ 4,080.00	£ 3,765.00	£ 4,080.00	£ 3,683.31	£ 4,766.62		£ 4,800.00	£ 4,800.00	£ -
Riverside & Defib	£ 2,500.00	£ 612.00	£ 5,000.00	£ 858.27	£ 300.00	inc 2 defib pads poss wet pour	£ 2,500.00	£ 2,500.00	£ -
Environmental projects	£ 3,000.00	£ 2,122.50	£ 4,000.00	£ 1,549.09	£ 1,549.09		£ 3,000.00	£ 2,000.00	£ 1,000.00
Environmental Grant	£ 2,000.00	£ 559.00	£ 2,000.00	£ -	£ 1,000.00	Grant used to upgrade lighting	£ 1,000.00	£ 1,000.00	£ -
Riverside project	£ -	£ -	£ 3,600.00	£ -	£ 840.00	New Fence	£ 10,000.00	£ 8,000.00	£ 2,000.00
TOTAL	£ 17,440.00	£ 13,760.61	£ 25,140.00	£ 10,761.00	£ 15,096.15		£ 27,960.00	£ 24,960.00	£ 3,000.00

Highways									
Power	£ 1,800.00	£ 1,877.77	£ 1,800.00	£ 1,440.03	£ 1,850.00	New LED lights	£ 1,800.00	£ 1,800.00	£ -
Maintenance	£ 3,500.00	£ 3,500.00	£ 3,500.00	£ 3,500.00	£ 3,500.00	Lighting contract 3yrs fixed 3rd year	£ 3,500.00	£ 3,500.00	£ -
Upgrades	£ 7,900.00	£ 7,675.00	£ 5,000.00	£ 5,360.00	£ 5,360.00	15 LED lights	£ 8,250.00	£ 8,250.00	£ -
6 yr inspect	£ -	£ -	£ -	£ -	£ -	Completed 2017 due 2022/23	£ 1,400.00	£ 1,400.00	£ -
Highways related projects	£ 1,500.00	£ 797.39	£ 4,000.00	£ 2,315.67	£ 2,315.67	Road closed signs	£ 1,000.00	£ 500.00	£ 500.00
TOTAL	£ 14,700.00	£ 13,850.16	£ 14,300.00	£ 12,615.70	£ 13,025.67		£ 15,950.00	£ 15,450.00	£ 500.00

Recreation Ground									
Rec Grass Cutting	£ 1,700.00	£ 1,701.00	£ 1,700.00	£ 1,275.75	£ 1,701.00	No anticipated increase	£ 1,700.00	£ 1,700.00	£ -
Rec Maintenance	£ 2,500.00	£ 72.00	£ 2,500.00	£ 4,925.30	£ 4,925.30	To include 2 x litter bins	£ 2,000.00	£ 1,500.00	£ 500.00
Rec Trees and Fence Work	£ 150.00	£ 203.33	£ 150.00	£ 6,266.40	£ 6,266.40	overgrown branches	£ 300.00	£ 300.00	£ -
Inspections	£ 400.00	£ 217.00	£ 400.00	£ 296.00	£ 350.00		£ 350.00	£ 350.00	£ -
Play Equipment	£ 20,000.00	£ 12,102.25	£ 20,000.00	£ -	£ 21,000.00	Section 106	£ -	£ -	£ -
TOTAL	£ 24,750.00	£ 14,295.58	£ 24,750.00	£ 12,763.45	£ 34,242.70		£ 4,350.00	£ 3,850.00	£ 500.00

YCC									
YCC upgrade	£ 18,000.00	£ 24,853.93	£ 18,000.00	£ 26,333.84	£ 32,000.00	Replace lights & paint	£ 12,000.00	£ 10,000.00	£ 2,000.00
Repairs & Maintenance	£ 3,000.00	£ 5,162.37	£ 3,000.00	£ 1,950.61	£ 3,000.00		£ 3,000.00	£ 3,000.00	
CCTV	£ 2,000.00	£ 145.00	£ 2,000.00	£ -	£ 145.00		£ 1,000.00	£ 400.00	£ 600.00
Electricity	£ 1,000.00	£ 754.09	£ 1,000.00	£ 518.69	£ 700.00	Increased use new contract June 2022	£ 1,000.00	£ 1,000.00	£ -
Gas	£ 1,500.00	£ 438.78	£ 1,500.00	£ 412.93	£ 600.00	Increased use new contract Aug 2022	£ 1,000.00	£ 1,000.00	£ -
Water	£ 650.00	£ 88.51	£ 650.00	£ 48.63	£ 200.00	Increase due to broken meter	£ 600.00	£ 400.00	£ 200.00
Waste Collection	£ 650.00	£ 580.31	£ 650.00	£ 461.59	£ 640.00	new contract due 2022	£ 500.00	£ 500.00	£ -
Cleaning & supplies	£ 2,500.00	£ 2,252.43	£ 2,500.00	£ 1,959.65	£ 2,700.00		£ 2,700.00	£ 2,700.00	£ -
Office Equip inc software	£ 3,000.00	£ 4,027.06	£ 5,000.00	£ 2,030.25	£ 2,400.00		£ 3,000.00	£ 2,500.00	£ 500.00
Phone internet	£ 600.00	£ 482.01	£ 600.00	£ 401.78	£ 560.00	new contract due March 2024 & fibre	£ 720.00	£ 720.00	£ -
Grass cutting	£ 850.00	£ 850.56	£ 850.00	£ 652.92	£ 880.56		£ 900.00	£ 900.00	£ -
fence / hedge	£ 280.00	£ 773.33	£ 280.00	£ 130.00	£ 450.00		£ 500.00	£ 500.00	£ -
Booking software	£ -	£ -	£ -	£ 348.00	£ 348.00		£ 348.00	£ 348.00	£ -
Grants & Donations	-£ 1,300.00	£ -	-£ 1,000.00	-£ 6,000.00	-£ 6,000.00		£ -	£ -	£ -
Income	-£ 1,300.00	-£ 1,408.00	-£ 1,300.00	-£ 1,273.20	-£ 1,400.00		-£ 1,400.00	-£ 1,400.00	£ -
TOTAL	£ 31,430.00	£ 39,000.38	£ 33,730.00	£ 27,975.69	£ 37,223.56		£ 27,268.00	£ 23,968.00	£ 3,300.00

Youth									
Youth Club staffing	£ 10,000.00	£ 2,979.00	£ 10,000.00	£ 3,480.00	£ 4,680.00	Currently 1 day possible inc to 2.	£ 9,000.00	£ 7,000.00	£ 2,000.00
Youth Club budget inc tuck	£ 500.00	£ -	£ 500.00	£ 38.23	£ 45.00	carried over as budgetted last year	£ 500.00	£ -	£ 500.00
Computers / printer	£ 1,000.00	£ 1,090.81	£ 500.00	£ -	£ -	carried over as budgetted last year	£ 500.00	£ -	£ 500.00
Extraordinary activities inc Residential	£ 1,800.00	£ -	£ 1,800.00	£ 600.00	£ 700.00	Section 106	£ 1,200.00	£ -	£ 1,200.00

Subs & Tuck	-£ 400.00	-£ 169.30	-£ 400.00	-£ 135.00	-£ 200.00	£1 per person	-£ 400.00	-£ 400.00	£ -
Youth Council / forum	£ -	£ -	£ 200.00	£ -	£ -	carried over as budgetted last year	£ 200.00	£ -	£ 200.00
TOTAL	£ 12,900.00	£ 3,900.51	£ 12,600.00	£ 3,983.23	£ 5,225.00		£ 11,000.00	£ 6,600.00	£ 4,400.00
Grand Total	£ 149,193.00	£ 144,516.80	£ 165,391.52	£ 101,290.69	£ 152,694.51		£ 142,291.12	£124,541.12	£17,750

INCOME									
Village Orderly Grant	£ 435.81	£ 435.81	£ 435.81	£ 435.81	£ 435.81	Concern this will not exist.	£ 435.81	£ 435.81	£ -
Misc income	£ 100.00	£ 505.58	£ 200.00	£ 619.29	£ 619.29		£ 100.00	£ 100.00	£ -
CIL	£ 3,000.00	£ -	£ 12,000.00	£ 2,510.42	£ 2,510.42	Outstanding CIL	£ 6,000.00	£ 6,000.00	£ -
Solar panel grant from New Solar Banwell	£ 7,149.00	£ 7,149.00	£ 7,149.00	£ 7,149.00	£ 7,149.00		£ 7,149.00	£ 7,149.00	£ -
Miscellaneous Grants	£ -	£ -	£ -	£ 5,000.00	£ 9,002.00		£ -	£ -	£ -
Covid Donations	£ -	£ 1,200.00	£ -	£ 920.95	£ 1,500.00		£ -	£ -	£ -
Donations & contributions	£ -	£ -	£ -	£ 744.25	£ 800.00		£ 71.00	£ 71.00	£ -
Insurance Claim	£ -	£ -	£ -	£ 722.00	£ 722.00		£ -	£ -	£ -
INCOME	£ 10,684.81	£ 9,290.39	£ 19,784.81	£ 18,101.72	£ 22,738.52		£ 13,755.81	£ 13,755.81	£ -

	Budget	Precept	Reserves
£138,508 £ 135,226.41 £145,607 £83,189 £129,956	£128,535	110,785	£17,750

Cemetery income	£ 3,000.00	£ 4,830.00	£ 3,000.00	£ 3,590.00	£ 5,000.00	Not part of budget as earmarked	£3,500	0	
Section 137 Contributions	In May 2019 Banwell Parish Council resolved to adopt the General Power of Competence.								

GENERAL RESERVES (ESTIMATED AT 30.04.22)	£50,000 (53% of precept)
CEMETERY EXTENSION RESERVE ON 30.09.21	£90,645
CEMETERY EXTENSION RESERVE (ESTIMATED AT 30.04.22)	£92,000

Band D £85.91
Band D £85.91
0% increase

Bills for Payment - 20th December until 11th January 2022
Banwell Parish Council

Method	Payee	Details	Net Amount	VAT	Gross Amount	Comments	Minute agreed	Power
Already Paid								
DD	N-Power	Streetlight Power (DD 31.12.21)	£155.40	£31.08	£186.48	Taken in error	075/21	The Parish Council
DD	N-Power	Streetlight Power (DD 04.01.22)	£138.69	£6.93	£145.62	Taken in error	075/21	
DD	Mainstream	Phone and Broadband (DD 15.01.22)	£83.09	£16.62	£99.71		075/21	
To Pay								
DD	E-ON	YCC power (20.11.22)	£81.94	£4.10	£86.04		075/21	
BACS	J K Gardening	Grass cutting @ Rec Ground & Knightcott Bank	£141.75		£141.75		075/21	
BACS	J K Gardening	Grass cutting @ Riverside	£70.87		£70.87		075/21	
BACS	J K Gardening	Grass cutting @ YCC	£70.88		£70.88		075/21	
BACS	J K Gardening	Grass cutting @ Banwell Cemetery	£162.50		£162.50		075/21	
BACS	J K Gardening	Village orderly	£392.50		£392.50		075/21	
BACS	J K Gardening	Environmental Fee	£80.00		£80.00		H & S	
BACS	J K Gardening	Trees in Cemetery	£80.00		£80.00		H & S	
BACS	Ambience Landscape	Dog Bin emptying	£433.33	£86.67	£520.00		075/21	
BACS	Insight Cleaning	YCC Cleaning	£224.00		£224.00		075/21	
BACS	YMCA	Programme costs	£360.00		£360.00	Awaiting Invoice	075/21	
BACS	Parish Magazine	December article & adverts	£118.00		£118.00		107/21	
BACS	SLCC	Introduction to Planning System	£35.00	£7.00	£42.00		161/21 (v)	
BACS	SLCC	SLCC Membership	£215.00	£0.00	£215.00		Agenda Item	
BACS	Peter Shipton	Paint for Christmas Boards	£155.65	£31.13	£186.78		164/21 (ii)	
BACS	DS Securities	Annual Monitoring Charge for Intruder Alarm System					Agenda Item	
BACS	DS Securities	Annual Maintenance for monitored Intruder Alarm System					Agenda Item	
BACS	Liz Shayler	Clerks overtime & expenses (food club Christmas Meal items)	£261.18	£16.50	£277.68		134/21	
DD	Loyds Bank PLC	Multipay charge & costs (zoom, 2 chrome laptops, food bank / club items)	£546.51	£69.06	£615.57		134/21 & 164/21 (iv)	
SO	Officer Salaries	Officer Salaries (SO 26.01.22)	£2,130.00		£2,130.00		075/21	
DD	Nest	Pension contributions (DD 26.01.22)	£163.87		£163.87		075/21	
DD	North Somerset	Waste Collection (01.02.22)	£9.50		£9.50		075/21	
DD	Cathedral Leasing	Hygeine Services (DD 05.02.22)	£30.30		£30.30		075/21	
BACS	HMRC	PAYE and NI for Sept (12.02.22)	£684.06		£684.06		075/21	
Totals			£6,364.90	£210.36	£6,575.26			

Banwell Parish Council
Net Position by Cost Centre and Code

Cost Centre Name

Cemetery & Memorials		Bal. B/Fwd.	Receipts		Payments		Current Balance
Code	Title		Budget	Actual	Budget	Actual	Budget
101	Cem Grass Cutting				1,950.00	1,462.50	487.50
102	Cem paths / trees / garder				300.00	20.00	280.00
103	Cem making up graves				200.00		200.00
104	Cemetery / Memorial Main				5,000.00	61.00	4,939.00
105	Env Fee					200.00	-200.00
106	Cemetery software					375.00	-375.00
					7,450.00	£2,118.50	5,331.50

Cemetery Income		Bal. B/Fwd.	Receipts		Payments		Current Balance
Code	Title		Budget	Actual	Budget	Actual	Budget
110	Cemetery Income	87,269.55	3,000.00	3,590.00			87,859.55
		£87,269.55	3,000.00	£3,590.00			87,859.55

Clerk & Administration		Bal. B/Fwd.	Receipts		Payments		Current Balance
Code	Title		Budget	Actual	Budget	Actual	Budget
201	Salary & NI			1,502.80	31,000.00	25,597.45	6,905.35
202	Clerk pension				1,000.00	1,381.57	-381.57
203	Advertising				300.00	89.00	211.00
204	Insurance				2,471.00	1,933.12	537.88
205	Subscriptions inc ALCA &				1,200.00	764.66	435.34
206	Audit Fee				900.00	925.00	-25.00
207	Legal Costs				600.00		600.00
208	Training Officers			30.00	700.00	365.00	365.00
209	Training Councillor				600.00	214.00	386.00
210	Grants & Donations				7,000.00	150.00	6,850.00
211	Chairmans Allowance				250.00	48.32	201.68
212	Covid-19				1,000.00	179.24	820.76
213	Bank Charges				100.00	124.72	-24.72
214	Covid-19 food bank	814.56		920.95		459.35	1,276.16
215	Risk Assessments				300.00	112.50	187.50
216	You can do I.T. Grant			5,000.00	5,000.00	5,476.71	-159.56
217	Welcome Back Fund					600.49	-600.49
		£814.56	5,000.00	£7,770.90	52,421.00	£38,421.13	17,585.33

Environment		Bal. B/Fwd.	Receipts		Payments		Current Balance
Code	Title		Budget	Actual	Budget	Actual	Budget
301	Allotment		1,647.88	1,647.88	1,647.88	1,647.88	
302	Env Grass Cutting				1,450.00	1,027.83	422.17
303	Env Hedge / Fence / Tree			30.00	300.00	110.00	220.00
304	Village Orderly		435.81	435.81	4,710.00	3,532.50	1,177.50
305	Dog Bins				4,080.00	3,683.31	396.69
306	Env Maintenance / Inspec				1,400.00	858.27	541.73
307	Env Projects				4,000.00	1,549.09	2,450.91
308	Env Grant	8,701.61	11,000.00		2,000.00		-298.39
309	Play Equipment	1,700.00	1,100.00	1,100.00	3,600.00	840.00	4,460.00
		£10,401.61	14,183.69	£3,213.69	23,187.88	£13,248.88	9,370.61

Highways		Bal. B/Fwd.	Receipts		Payments		Current Balance
Code	Title		Budget	Actual	Budget	Actual	Budget
401	Street light power				1,800.00	1,440.03	359.97
402	Street light maintenance				3,500.00	3,500.00	
403	Street light upgrade				5,000.00	5,360.00	-360.00
404	Highways related projects				4,000.00	2,315.67	1,684.33
					14,300.00	£12,615.70	1,684.30

Current Balance = Balance B/Fwd - (Receipt Budget - Actual Receipt) + (Payment Budget - Actual Payments)

Banwell Parish Council
Net Position by Cost Centre and Code

Cost Centre Name

Income		Bal. B/Fwd.	Receipts		Payments		Current Balance
Code	Title		Budget	Actual	Budget	Actual	Budget
501	Misc Income		100.00	619.29			519.29
502	Annual Precept		93,908.00	93,908.00			
503	VAT			3,514.98			3,514.98
504	CIL	400.80	12,000.00	2,510.42			-9,088.78
		£400.80	106,008.00	£100,552.69			-5,054.51

Recreation Ground		Bal. B/Fwd.	Receipts		Payments		Current Balance
Code	Title		Budget	Actual	Budget	Actual	Budget
601	Rec Grass Cutting				1,700.00	1,275.75	424.25
602	Rec Maintenance			722.00	2,500.00	4,925.30	-1,703.30
603	Rec Tree & Fence Work			30.00	150.00	6,266.40	-6,086.40
604	Rec Inspections				400.00	296.00	104.00
605	Rec Play Equipment & Be		20,000.00		20,000.00		
			20,000.00	£752.00	24,750.00	£12,763.45	-7,261.45

Youth & Community Centre		Bal. B/Fwd.	Receipts		Payments		Current Balance
Code	Title		Budget	Actual	Budget	Actual	Budget
701	YCC upgrade			655.00	18,000.00	26,333.84	-7,678.84
702	YCC repairs & maintenanc				3,000.00	1,950.61	1,049.39
703	YCC CCTV				2,000.00		2,000.00
704	YCC Electricity				1,000.00	518.69	481.31
705	YCC Gas				1,500.00	412.93	1,087.07
706	YCC water				650.00	48.63	601.37
707	YCC waste			14.25	650.00	461.59	202.66
708	YCC cleaning & supplies				2,500.00	1,959.65	540.35
709	Office Equipment inc Web				5,000.00	2,030.25	2,969.75
710	YCC phone & wifi				600.00	401.78	198.22
711	YCC Grass cutting			15.00	850.00	652.92	212.08
712	YCC hedge, fence & tree \				280.00	130.00	150.00
713	YCC grants & donations		1,000.00	1,000.00			
714	YCC income		1,300.00	1,273.20			-26.80
			2,300.00	£2,957.45	36,030.00	£34,900.89	1,786.56

Youth Club		Bal. B/Fwd.	Receipts		Payments		Current Balance
Code	Title		Budget	Actual	Budget	Actual	Budget
801	YC sessions				10,000.00	3,480.00	6,520.00
802	YC budget	5,000.00			500.00	38.23	5,461.77
803	YC extraordinary activities			1,869.51	1,800.00	600.00	3,069.51
804	YC Printer				500.00		500.00
805	YC subscriptions		400.00				-400.00
806	Tuck Shop		100.00	30.00	100.00		30.00
807	Youth Forum				200.00		200.00
		£5,000.00	500.00	£1,899.51	13,100.00	£4,118.23	15,381.28

NET TOTAL	£103,886.52	150,991.69	£120,736.24	171,238.88	£118,186.78	126,683.17
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Banwell Parish Council

Prepared by: _____

Date: _____

Name and Role (Clerk/RFO etc)

Approved by: _____

Date: _____

Name and Role (RFO/Chair of Finance etc)

	Bank Reconciliation at 31/12/2021		
	Cash in Hand 01/04/2021		171,991.58
	ADD Receipts 01/04/2021 - 31/12/2021		131,309.22
			303,300.80
	SUBTRACT Payments 01/04/2021 - 31/12/2021		131,885.50
A	Cash in Hand 31/12/2021 (per Cash Book)		171,415.30
	Cash in hand per Bank Statements		
	Cash 31/12/2021	0.00	
	Unity Trust Bank (20398572) 31/12/2021	29,929.16	
	PC Reserve Saver account (81413) 31/12/2021	44,604.97	
	Cemetery Reserve Account (59678) 31/12/2021	90,866.28	
	Natwest Current account (5335765) 31/12/2021	6,014.89	
			171,415.30
	Less unrepresented payments		171,415.30
	Plus unrepresented receipts		
B	Adjusted Bank Balance		171,415.30
	A = B Checks out OK		