



MINUTES OF THE PARISH COUNCIL MEETING HELD IN BANWELL YOUTH & COMMUNITY CENTRE AT 7:30pm ON MONDAY 17th OCTOBER 2022

PRESENT: Councillors: Paul Blatchford (Chairman), Mike Bailey, Kevin Gibbons, Paul Harding (Vice Chairman) and Tara Wright

IN ATTENDANCE: Mrs Liz Shayler (Clerk)
WARD COUNCILLOR: Cllr Haverson & Cllr Harley (Virtually)
AVON & SOMERSET POLICE: None
MEMBERS OF THE PUBLIC: Two

Cllr Blatchford welcomed everybody.

Before the meeting was convened, members of the public were invited to speak.

i) **Members of the public**

A resident spoke in relation to the Safe Routes to School and concerns from local residents about walking their children to school. The concern was raised that any measures should not have to wait for the bypass. Measures that perhaps could be implemented sooner included

- Lollipop person on the crossing
- More/improved signage at zebra crossings
- More/improved signage of the location of the school
- Signage along East Street of pedestrians by church alley way

ii) **Community Beat Manager's report**

The following report was received for the period 26/09/2022 to 14/10/2022.

Calls from Parish = 15 with the following selection of crimes reported: 2 abandoned 999 calls, 1 harassment, 1 suspicious activity and 3 traffic related.

For up-to-date information residents can keep in touch via the Avon & Somerset website or follow them on social media, Facebook "Weston & Worle police" or Twitter "ASPNorthSom".

Residents were asked if they see anything suspicious in the area or would like to talk to local officers, please call 101 or 999 in an emergency, they can also report anonymously to Crimestoppers on 0800555111.

iii) **Ward Councillor's report**

Cllr Harley gave a brief report on the following items.

- The decision to remove the 126 routes has been called into the scrutiny panel but they are struggling to get First Bus to engage.
- The removal of the bus service is making Banwell and the surrounding villages less sustainable for development.

The meeting was convened.

151/22 To receive apologies for absence (agenda item 1)

Apologies were received from Cllrs Phil Adams, Steve Davies, Nick Manley, Maggie McCarthy and Matthew Thomson.

152/22 To receive members' declarations of interest on any agenda item (agenda item 2)

No declarations of interest were received.

153/22 To approve as a correct record, the minutes of the Parish Council meeting on the 26th of September 2022 (agenda item 3)

Resolved – That the minutes of the Parish Council Meeting held on the 26th of September 2022 be approved as a correct record of the meeting.

The resolution was correctly proposed and seconded (unanimous with three abstentions due to absence)

The minutes of the meetings will be signed by the Chairman as a correct record.

154/22 To note the Planning Committee Meeting Minutes of the 3rd of October (agenda item 4)

The minutes of the Planning Committee Meeting were noted.

155/22 To pass a resolution to sign up to the National Association of Local Council (NALC) and Society of Local Council Clerks (SLCC) Civility and Respect Pledge (agenda item 5)

Resolved – That Banwell Parish Council sign up to the National Association of Local Council (NALC) and Society of Local Council Clerks (SLCC) Civility and Respect Pledge.

The resolution was correctly proposed and seconded (unanimous)

156/22 To note the report received from a resident in relation to issues with the Safe Routes to School and to agree a way forward (agenda item 6)

Resolved – That the Parish Council support the recommendations in the report particularly in relation to measures to improve highway safety. The Clerk to ensure that the report is shared as widely as possible and that the Parish Council will work with the Police, the School and North Somerset to request a site visit to investigate potential solutions.

The resolution was correctly proposed and seconded (unanimous)

157/22 To receive the Clerk's report/Exchange of information (agenda item 7)

i) Public Living Room initiative

The meeting was informed that it opened last week. The area was currently split into two with a working area which now has good Wi-Fi courtesy of the booster in the Scout Hut and a seated area for socialising and games. The Clerk has spoken to the Scout Booking person about the acoustics and ways in which the Parish Council can support the Scouts in making them better.

ii) Christmas Market

The clerk updated the meeting that there were now 19 stallholders. All of them except for one were Banwell businesses or organisations. The Youth & Community Centre will be decorated the weekend before and volunteers were requested to help put up lights and decorate Christmas Trees.

iii) Works to the Youth and Community Centre (YCC)

- **Fence** - The missing panels and rotten posts have been fitted and painted.
- **Redecoration of YCC** - This began on the 10th of October and is likely to take 4 weeks.
- **LED lights** - The kitchen and top office emergency lights have now been fitted.
- **Fire Extinguisher checks** - Completed
- **Calor Gas** - Are now invoking a three months' notice period and a charge of £250. This has been queried given we are out of contract with them. The Planning permission has been submitted but will take at least 4/5 weeks as it still hasn't been registered.

iv) **Remembrance Day**

The Council were reminded that Remembrance Day this year is the 13th of November. The Councillors are expected to meet in West Street Car Park at 2:30pm for the Parade to leave at 2:45pm. The timings of the afternoon will be in November Parish Magazine.

158/22 To note the training and events available and agree any attendance (agenda item 8)

i) **Introduction to Local Councils E-Learning Course FREE**

No one to attend this course

ii) **ALCA e-learning on nimble**

The training was noted

iii) **Breakthrough Communications Training via ALCA**

The training was noted

iv) **Finance Training via ALCA**

The training was noted

v) **'Scribe' Finance Training**

The training was noted

vi) **10th Nov ALCA Essential Councillor Session £40**

Resolved: That Cllr Wright and Bailey to attend this session.

The resolution was correctly proposed and seconded (unanimous)

159/22 To approve the following expenditure (agenda item 9).

i) **£50 donation for the purchase of a Remembrance Day Wreath using Section 137**

Resolved – To agree the donation of £50 for a Remembrance Day Wreath.

The resolution was correctly proposed and seconded (unanimous)

ii) **£76.55 for the Annual fire extinguisher survey**

Resolved – To agree the cost of £76.55 for the Annual fire extinguisher survey.

The resolution was correctly proposed and seconded (unanimous)

iii) **£424 for the biannual weed spray**

Resolved – To agree the cost of £424 for the biannual weed spray.

The resolution was correctly proposed and seconded (unanimous)

iv) **£220 to remove the branches above the LPG tank.**

Resolved – To agree the cost of £220 for the removal of the branches above the LPG tank once planning permission has been granted.

The resolution was correctly proposed and seconded (unanimous)

v) **£414 for the Clerk to attend the National Conference on the 2nd & 3rd of November.**

Resolved – To agree the cost of £414 for the Clerk to attend the Society of Local Council Clerks National Conference.

The resolution was correctly proposed and seconded (unanimous)

160/22 To discuss a request from residents of Cowleaze Path for a dog bin (agenda item 10).

Resolved – To position three dog bins in the new development. The Clerk to contact the developers to agree locations and investigate help with their purchase and installation.

The resolution was correctly proposed and seconded (unanimous)

161/22 To agree the Grass Cutting Contract for the next three years (agenda item 11)

Resolved – That Contractor 1, JK Gardening, be awarded the Grass Cutting Contract for the next three years.

The resolution was correctly proposed and seconded (unanimous)

162/22 To agree a contractor to install play equipment on the Recreation Ground using section 106 money (agenda item 12).

Resolved – That Contractor 1, GB Sport, be approved to install the play equipment on the Recreation Ground using the Section 106 allocated funds from the Bellway Homes Development.

The resolution was correctly proposed and seconded (unanimous)

163/22 To agree a contractor to install play equipment on Riverside Green using the Play Innovator Fund (agenda item 13)

Resolved – That Contractor 1, GB Sport, be approved to install the play equipment on Riverside Green using the Play Innovator funds from North Somerset.

The resolution was correctly proposed and seconded (unanimous)

164/22 To note the following annual inspections for budgeting purposes (agenda item 14):

- i) Benches - Cllr Manley
- ii) Bus Shelters - Cllr Blatchford
- iii) Flagpole - Cllr Blatchford
- iv) Grit bins - Cllr Wright
- v) Litter bins - Cllr Wright

The annual inspections were noted. The Clerk to contact North Somerset about the Grit Bins. The litter bins / benches in the Recreation Ground and Riverside Green to be replaced as part of the current projects planned.

Resolved – The Clerk to have the undergrowth removed from the bus shelters and budget for repairs and maintenance to the benches.

The resolution was correctly proposed and seconded (unanimous)

165/22 To discuss a request to put a poppy net on the War Memorial hedge from the 1st November to the 14th November (agenda item 15).

Resolved – To agree that the Women’s Institute may decorate the War Memorial Hedge during November 2022 if the British Legion agreed.

The resolution was correctly proposed and seconded (unanimous)

166/22 To discuss the Football Club request to use Riverside Green for parking for their Halloween / Fireworks evening on the 29th of October 2022 (agenda item 16)

Resolved – That the football club be allowed to use Riverside Green for parking with the following conditions:

- A leaflet drop is made at least one week prior to the event to the residents whose houses front onto the part of the green being used for parking, advising them when the cars will be parked on the green.
- A copy of the Football Clubs Public Liability and Risk Assessment (car parking only) to be sent to the Clerk at least 2 days prior to the event.
- A site survey of the ground conditions to be undertaken on the day and on the day after the event.
- A minimum of three Marshalls onsite while parking the cars before and after the event to facilitate the movement of cars and at least 1 marshal to remain onsite at all times to ensure that the new trees / picnic benches / green are protected if a car needs to move during the event.
- Any damage to the Green / trees / benches / fencing will be repaired by the Parish Council but invoiced to the Football Club for payment.
- The Parish Council is not responsible for any damage to vehicles, persons or property using Riverside Green.

The resolution was correctly proposed and seconded (unanimous)

167/22 To discuss the proposal from North Somerset to replace all bollards on the chicanes at Riverside for those which will bounce back up (agenda item 17)

Resolved – To agree to North Somerset Proposal to replace the current bollards at Riverside Green.

The resolution was correctly proposed and seconded (unanimous)

168/22 To authorise bills for payment for October (agenda item 18)

The Clerk tabled an updated bills for payment sheet for October.

Resolved: To authorise the bills for payment sheet for October of £12013.52. Cllr Harding and Cllr Blatchford to authorise the BACs payments.

The resolution was correctly proposed and seconded (unanimous)

169/22 To note the Parish Council’s end of September’s net position, bank balances and bank reconciliation (agenda item 19)

The Parish Council’s end of September’s net position, bank balances and bank reconciliation were noted.

170/22 To approve the employment of an Administration & Planning Officer (agenda item 20)

Resolved: To authorise the employment of an Administration & Planning Officer in this financial year and to advertise with North Somerset at a cost of £50.

The resolution was correctly proposed and seconded (unanimous)

171/22 Dates of the next meetings (agenda item 21)

Monday 7th of November 2022, 7pm Planning Committee at the YCC

Monday 21st of November 2022, 7:30pm Parish Council Meeting at the YCC.

The Chairman closed the meeting at 20:40

.....Chairman

.....Date

Bills for Payment - 26th September to the 11th October
Banwell Parish Council

Method	Payee	Details	Net Amount	VAT	Gross Amount	Comments	Minute agreed	Power
Already Paid								
DD	Unity Trust Bank	Manual Handling Charge	£0.30		£0.30		086/22	The Parish Council
BACS	The Print Hive	Signs for Riverside	£10.00	£2.00	£12.00		H & S	
BACS	Breakthrough Communications	Communication & Compliance Hub	£744.75	£148.95	£893.70		142/22	
DD	Mainstream	Phone and Broadband (DD 14.10.22)	£157.96	£31.60	£189.56		086/22	
To Pay								
DD	Npower	Streetlight Power	£347.14	£17.36	£364.50		086/22	Not taken
BACS	J K Gardening	Grass cutting @ Rec Ground & Knightcott Bank	£141.75		£141.75		086/22	
BACS	J K Gardening	Grass cutting @ Riverside	£70.87		£70.87		086/22	
BACS	J K Gardening	Grass cutting @ YCC	£70.88		£70.88		086/22	
BACS	J K Gardening	Grass cutting @ Banwell Cemetery	£162.50		£162.50		086/22	
BACS	J K Gardening	Village orderly	£392.50		£392.50		086/22	
BACS	J K Gardening	Removal of Riverside Play Area Fence	£350.00		£350.00		95/22	
BACS	J K Gardening	New Riverside Green Fence	£399.00		£399.00		H & S	
BACS	J K Gardening	Environment Fee (Heal)	£40.00		£40.00		H & S	
BACS	J K Gardening	Environment Fee (Bud-Husaim) Total £1667.50	£40.00		£40.00		H & S	
BACS	Ambience Landscape	Dog Bin emptying	£448.50	£89.70	£538.20		086/22	
BACS	Insight Cleaning	YCC Cleaning	£192.00		£192.00		086/22	
BACS	YMCA	Programme costs	£405.00		£405.00		086/22	
BACS	Banwell Parish News	2 posters	£50.00		£50.00		Admin	
BACS	SLCC	Clerk Training	£30.00	£6.00	£36.00		136/22 (viii)	
BACS	SLCC	Clerk National Conference Total £515.80	£414.00	£65.80	£479.80		Agenda Item	
BACS	Gallagher	Insurance	£2,027.29		£2,027.29		81/22 (ii)	
BACS	DS Securities	Call out for CCTV	£65.00	£13.00	£78.00		H & S	
BACS	Microbitz	Replacement Battery	£99.99	£20.00	£119.99		Admin	
BACS	Complete Weed Control	Weed Spraying	£424.00	£84.80	£508.80		Agenda Item	
BACS	Neil Merrick	Food Club expenses	£54.04		£54.04		Grant Awarded	
BACS	Clerk Expenses	Overtime, Paint, brushes, buckets for fencing	£209.75	£13.88	£223.63		H & S	
BACS	Keith Griffiths	1st of 3 - Decoration of YCC Reception Area	£950.00		£950.00		127/22	
BACS	AMS Electorals	Removal of door on toilets and repositioning lock	£152.00	£30.40	£182.40		H & S	
BACS	Jill Jenkins	Volunteer expenses	£12.15		£12.15		Covid	
DD	Loyds Bank PLC	Multipay charge & costs (zoom, monthly fee, grant items, defibs, signs, bookcases)	£468.97		£468.97		086/22	
SO	Officer Salaries	Officer Salaries (SO 26.10.22)	£2,218.23		£2,218.23		086/22	
DD	E-ON Next	Final Bill (27/10/22)	£65.09	£3.25	£68.34		086/22	
DD	Nest	Pension contributions (DD 26.10.22)	£166.76		£166.76		086/22	
DD	North Somerset	Waste Collection (DD 01.11.22)	£9.50		£9.50		086/22	
DD	EDF	Electricity	£157.00		£157.00	Awaiting invoice	YCC 17/22	
DD	Cathedral Leasing Limited	Clinical waste Collection (DD 05.11.22)	£129.99	£26.00	£155.99		086/22	
BACS	HMRC	PAYE and NI for Sept (12.11.22)	£689.87		£689.87		086/22	
Totals			£11,611.73	£401.79	£12,013.52			



Banwell Parish Council Sustainability Working Group 3rd November 2022 Notes

Councillors Present: Mike Bailey, Tara Wright, Paul Harding

Officers Present: Daisy Finniar (note taker)

Members of the Public: 1

Agenda item 1: Apologies

No apologies received.

Agenda item 2: To review what has been achieved so far

The Communications Officer summarised the projects completed so far from the Sustainability Action Plan, including setting up a teracycle station, working with North Somerset on litter picks and eco lighting refit at the Youth & Community Centre.

Agenda item 3: To review the draft Sustainability Action Plan

It was discussed that the Solar Farm Grant and CIL funds could be investigated as funding sources for solar panels at the Youth & Community Centre.

It was suggested that the meaning of “electric building transformed” be clarified within the plan.

The following changes to the plan were recommended:

Carbon Footprint

- To add the 2021-2022 carbon footprint calculation for the Parish Council.
- To investigate and update the carbon footprint percentages table.

2022-2024 Planned Projects

- Remove PPE recycling box plan and replace with investigating soft plastic recycling.
- To create and share a litter and recycling campaign, including wash & squash information.
- Work with the bypass team to investigate areas for future rewilding.

2024-2030 Planned Projects

- Investigate EV charging points in North Somerset West Street Car Park and consider whether charges would apply to users. To investigate bypass EV allocation plans. (2024-2030).
- Investigate installing recycling bins at Riverside and the Recreation Ground (2024-2030).

- Move rewilding plans to 2024-2030.
- Include investigations for safety traffic signs through High Street to ensure safe active travel routes.

RECOMMENDATION THAT: Upon making the discussed changes, that Full Council approve the Sustainability Action Plan.

Agenda Item 4: To discuss and agree on a project from the action plan for the working group to facilitate and action.

- Volunteer (Cynthia) to work with Comms Officer (Daisy) on planning the litter and recycling campaign.
- Cllr Wright to investigate the Refill scheme and gauge interest of local businesses in participating.
- Cllr Harding to continue to investigate eco banking options.
- Cllr Bailey to investigate EV charging stations and the bypass teams plans for EVs.

Agenda Item 5: To discuss the future of the Working Party

It was agreed that the group wish to continue the Working Party to monitor SMART targets and provide momentum to completing tasks from the action plan. The Working Party should meet as and when required.

RECOMMENDATION THAT: Full Council approve the continuation of the Sustainability Working Party to monitor SMART targets from the action plan.

Agenda Item 6: To discuss recommendations for North Somerset Council's bypass team in their goal to obtain biodiversity net gain.

The bypass biodiversity plans were summarised by the Comms Officer. The group discussed that the current bypass biodiversity plans were not specific enough to comment on. The group should continue to communicate with the bypass team and stay up to date on the developing biodiversity plans.

ACTION: Comms Officer to investigate how the bypass team plan to quantify biodiversity net gain and how they will monitor net gain after the bypass is completed.

Next Meeting Date (subject to approval of Full Council).

2nd February 7:30pm.



Minutes of the meeting of the Planning Committee held at Banwell Youth & Community Centre, 7pm on Monday 7th of November 2022.

PRESENT: Councillors Nick Manley (Chairman) Paul Blatchford (Vice-Chairman), Steve Davies and Paul Harding.

IN ATTENDANCE: Mrs Liz Shayler (Clerk).

060/22 To receive apologies for absence (agenda item 1)

Apologies were received from Councillor Matthew Thomson

061/22 To receive declarations of interest (agenda Item 2)

No interests were declared

062/22 To approve as a correct record the minutes of the Planning Committee Meeting held on the 3rd of October 2022 (agenda item 3)

Resolved – That the minutes of the Planning Committee Meeting held on the 3rd of October 2022 be approved as a correct record of the meeting.

The resolution was correctly proposed and seconded (unanimous with 1 abstention due to absence)

The minutes of the meetings were signed by the Chair of the meeting as a correct record.

063/22 To note and comment upon planning applications (agenda item 4).

(i) 21/P/2029/FUL Land off Riverside (land to north of Riverlea) Banwell

Erection of 2no. agricultural buildings. Larger building to be connected to existing building on site by covered access area.

Resolved – To object to this application due to concerns that the application fails to demonstrate how it would not prejudice highway safety. Riverside is not a suitable road currently, it would not be able to cope with the extra traffic generated by the requirement to transport, maintain and provide for up to 250 cattle.

The resolution was correctly proposed and seconded (unanimous)

(ii) 22/P/2287/FUH 28 High Street, Banwell BS29 6AE

Proposed demolition of an existing rear extension and side porch. Proposed erection of a side extension, Replacement of existing Bay Window and installation of Solar Panels on south-west elevation.

Resolved – To support this application.

The resolution was correctly proposed and seconded (unanimous)

(iii) 22/P/2331/RM Land at Parklands, South of Churchland Way

Reserved matters application for the construction of Road 6 Infrastructure following outline consent 12/P/1266/OT2.

This application was noted

(iv) **22/P/2429/FUH Meliden Summer Lane Banwell BS29 6LE**

Erection of a single storey rear extension onto the northwest elevation replacing an existing single storey kitchen extension and a single storey ensuite extension. The existing garage and stores are to be demolished with a new double garage with ancillary accommodation over and solar panels on roof. Re-surfaced driveway.

Resolved – To object to this application on the basis the ancillary accommodation above the garage is contrary to NSC's DM43 policy as it is outside of the settlement boundary and is not part of the physical extension to the main dwelling.

The resolution was correctly proposed and seconded (unanimous)

064/22 To note the following planning applications (agenda item 5).

- (i) **22/P/2324/TRCA Banwell Youth and Community Centre West Street Banwell BS29 6DB**
TT1 - Willow - crown lift over the tank to 4m once a year for 5 years.

This application was noted

- (ii) **22/P/2406/TRCA St Andrews Church. BS29 6BN**
All tree work as advised in general tree assessment (summary) - one exception, T 773 - Magnolia - down to be felled - crown reduce by 2m.

This application was noted

- (iii) **22/P/2445/AOC Land South of Churchland Way Wolvershill Road, Banwell.**
Discharge of condition. 55 9 External meter boxes) on application 18/P/5209/RM.

This application was noted

- (iv) **22/P/2446/AOC Land at Parklands Churchland Way**
Request to discharge part of condition 41 (permitted development) from application No. 16/P/2744/OT2.

This application was noted

065/22 To note planning decisions – (agenda item 6)

- (i) **22/P/0039/FUL Perries Hillend Locking North Somerset BS24 8PG**
Retrospective planning permission for the change of use of agricultural land for the storage of 5 no. shipping containers off Banwell Road (B8 storage and distribution) and the erection of a security gate and creation of a gravelled hardstanding off Hillend for agricultural purposes. **REFUSED**
- (ii) **22/P/0135/FUL Land to Northeast Of Royston Wolvershill Road Banwell BS29 6DG**
Demolition of existing agricultural building and erection and re-siting of a new agricultural building. **APPROVE**
- (iii) **22/P/0162/FUL Perries Hillend Locking North Somerset BS24 8PG**
Retrospective planning application for the siting of a static caravan for use as a separate dwelling (Use Class C3). **REFUSED**
- (iv) **21/P/0223/FUL Land South of Wolvershill Road Banwell**
Variation of Condition 8 (Noise Mitigation) of approved application 16/P/2744/OT2 (Outline planning application with Environmental Statement with all matters reserved for subsequent approval for a residential development of up to 250 dwellings and associated infrastructure) to allow the noise bund to be delivered in 2 phases. **APPROVE WITH LEGAL AGREEMENT**
- (v) **22/P/0730/FUL Deer Leap Farm, Knightcott Road, Banwell.**
Retention of building and its change of use to starter business unit (class B2 B8 and E(g)(iii)) **APPROVE**
- (vi) **22/P/1654/R33 Banwell Primary West Street Banwell BS29 6DB**
Demolition of a former front extension to the main school building, including a kitchen, hall and staff room. **APPROVE**

- (vii) **22/P/1767/LDP Little Vaust Cooks Lane Banwell North Somerset BS29 6DS**
Certificate of Lawful Development for the proposed erection of a detached mobile home for use as an annexe. **APPROVE (LAWFUL)**
- (viii) **22/P/1894/FUH 1 Orchard Close Banwell North Somerset BS29 6DF**
Retrospective demolition of existing boundary wall and erection of a new boundary wall with added privacy screens. **APPROVE**
- (ix) **22/P/1925/AGA Land South of Puxton Park Cowslip Lane Hewish**
Application to determine if prior approval is required for a proposed agricultural track. **PRIOR APPROVAL - GRANT**
- (x) **22/P/1999/FUH Westholme West Street Banwell BS29 6DE**
Retrospective application for the installation of new and altered windows. **APPROVE**
- (xi) **22/P/2239/TEN Land At Boulters Yard Summer Lane Banwell**
Notification under Regulation 5 of the Electronic Communications Code of the intention to install electronic communication apparatus, works to include: Removal of 3no. Antenna at 14.3m to be replaced with 3no. new Antenna at 14.3m, removal of 6no. MHA, installation of 3no. Active Routers and 3no. MHAs, installation of GPS Node at 3m on gantry pole, removal of SAMI cabinet inside cabin, installation of cooling unit within cabin and installation of new 6115 rack and ERS rack inside cabin. **PN Reg 5 (Tel) Noted (unconditional)**
- (xii) **21/P/3145/FUL Rhodyate Farm, The Rhodyate, Banwell BS29 6NR**
Application to remove condition 8 attached to planning permission 15/P/0966/F (conversion of stable block to holiday accommodation) to allow the building to be used for two residential units. **APPROVE**
- (xiii) **22/P/2544/TRCA 30 Castle Hill Banwell North Somerset BS29 6NY**
T1 - Ash - pollard by 4m. T2 Sycamore - 2m crown reduction **NO OBJECTION (tree/hed) UNCONDITIONAL**

The Clerk tabled the following planning decision.

- (xiv) **22/P/1775/FUL Land To Rear Of Kings Field Moor Road Banwell.**
Erection of an agricultural barn, and retention of entrance piers, wall and hardstanding (part retrospective). **APPROVE**

066/22 Date of the next meeting (agenda item 7)

Planning Committee Meeting Monday 5th December 2022 7pm at Banwell Youth & Community Centre

The Chairman closed the meeting at 19:30

.....Chairman

.....Date

To discuss the request from Truespeed to use the existing Openreach pole at the YCC.

We have been told that Truespeed are intending on rolling out their full-fibre network in the Banwell area. To do this they will be utilising existing infrastructure such as National Grid and Openreach poles. To be able to give the Youth & Community Centre and the Scout Hut the option for full-fibre broadband they require permission to access the existing Openreach poles.

Additionally, they are offering 1 free service per build area to schools, churches and community centres.

Clerks Report

i) Safe Routes to School

The following report has been received from the Police:

I can confirm that the Neighbourhood policing team attended Banwell school, as a result of multiple reports being made to police in person and through force control room, regarding the local residents' concerns over the safety of themselves and their children whilst dropping off and picking up their children from Banwell school.

I can further confirm, that whilst the neighbourhood policing team attended, further reports were made to officers in regard of near misses, road rage and the local residents were delighted that some actions has been taken to address the traffic issue at this location.

During my attendance I have witnessed a heavy traffic which resulted for a number of vehicles to stop on the zebra crossing, which has further resulted for parent and children who were going into Banwell school and leaving from Banwell school to cross the road in between the vehicles were stopping on the crossing. Which appeared to be extremely dangerous and the likely hood of road traffic collision to occur is high. Therefore, the neighbourhood policing team has taken actions and included the location as part of their patrol plan. And a number of strong words of advice were given to drivers. However, due to the nature of the traffic situation and the layout of the road in this area. I have decided to not take any formal proceeding against the drivers as it was very clear that the reason for the drivers stopping on the crossing was as a result of the heavy traffic and the layout of the road.

As previously discussed, the neighbourhood policing team will continue patrolling the area to mitigate the risk posed to members of the public. However, due to the heavy demand and shift working I will not be able to confirm that the neighbourhood policing team will be attending the location on a daily basis.

As agreed at the last meeting I will be contacting North Somerset, the Bypass Team, Executive for Roads and the local District Councillors (and anybody else I can think off) to organise a meeting to explore the suggestions contained within the original report. I was waiting for the report as I had hoped that it would give the request more weight.

ii) Public Room Initiative

This began on the 13th October. We have had visitors every session who have come for a chat and to find out what and how we are doing. I have been asked to give a presentation on this and other initiatives to the ageing well forum on the 22nd Nov. The Deputy Leader of North Somerset will be visiting the 24th Nov.

iii) Christmas Market

We have 25 stalls signed up and the Scout have agreed to do light lunch items, mulled wine and mince pies in the Scout Hut. We are decorating the weekend of the 26th / 27th of November.

iv) Works to Youth & Community Centre

- **Redecoration of YCC** – Completed but the notice boards have to be put back up.
- **Gas tank** – The planning application was approved, the works to the tree have been completed. The gas tank is due to be replaced on the 6th January.

v) War Memorial Poppy Net

We have had several comments on social media and to the Clerk about how lovely the War Memorial looks with the Tommy outlines and hedge of poppies.



Carbon Literacy Project



SUSTAINABILITY ACTION PLAN

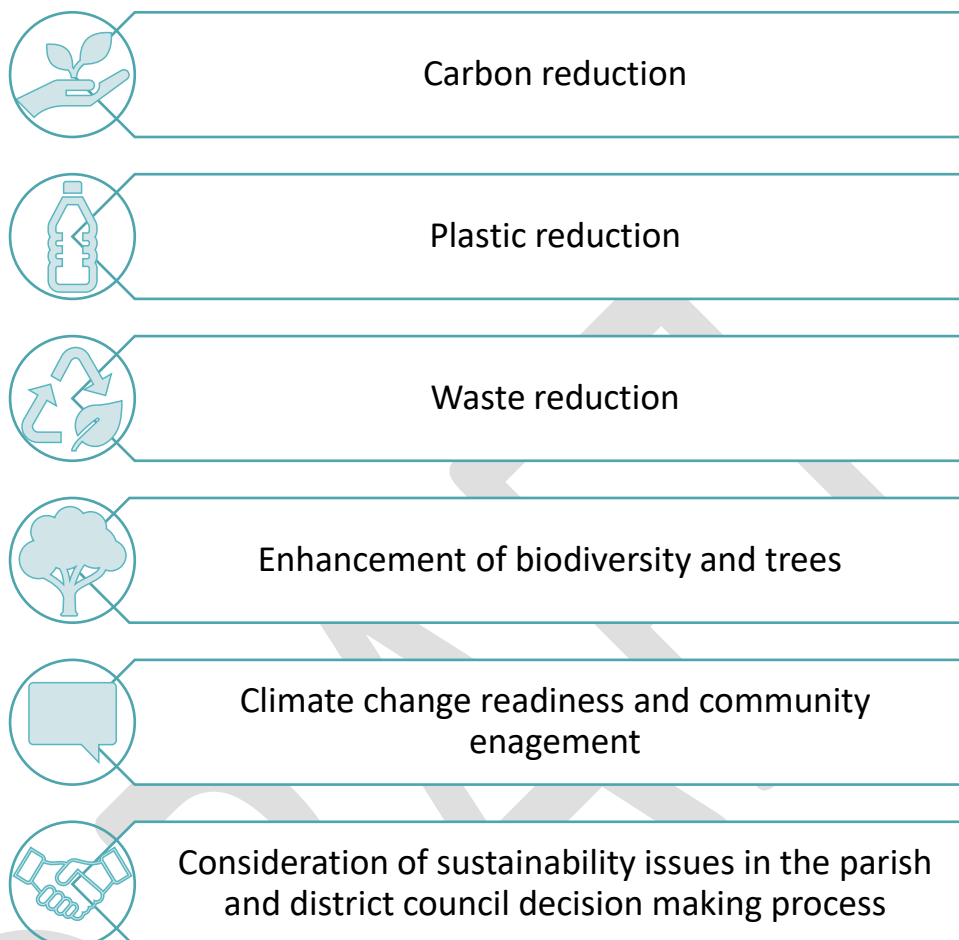
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Approved by full council:

Aims

Through this document, Banwell Parish Council plans **to protect and enhance wildlife and the environment** via the following aims:



Background and context

In August 2020 Banwell Parish Council passed a resolution in support of North Somerset Council's decision to declare a climate emergency.

- 1) A list of target activities has been produced by the Clerk which currently serves as the basis of a sustainability action plan.
- 2) A carbon emissions benchmarking exercise has been carried out by the Clerk on the 'Youth & Community Centre' which provides a baseline measure by which progress towards carbon neutrality can be measured.
- 3) The communication officer has begun the process of engaging with the community by taking part in the 'Climate Communications for Parish Councils' pilot run by the Centre for Sustainable Energy (CSE).
- 4) The Clerk and Communications Officer attended a workshop held by The Centre for Sustainable Energy (CSE) and are working with Future Leap.
- 5) The Clerk has been certified as "Carbon Literate" through the Carbon Literacy Training Project.

About the Action Plan

The aim is for this document to be incorporated into the Parish Council's Climate and Environmental Action Plan and there will be a distinction between:

- a. *Policies* – principles of action to be formally adopted by the Council, that support the Council and Officers when making decisions in a range of activities; and
- b. *Planned Activities* – Proposed actions or events that support the Council's stated aims in respect of climate action and environmental sustainability.

By making this distinction it is intended that climate action and environmental sustainability become ubiquitous considerations for all council decision making that are supported by a clear roadmap of planned activities.

This document also distinguishes between *Planned Activities* that relate to:

- a. *The Parish Council Estate*, i.e. where the Parish Council has full control over the outcome; and
- b. *Community engagement, stakeholder support and lobbying*, i.e. where the Council has the ability to exercise some influence over the outcome but does not have full control.

Making this distinction enables us to manage the expectations of the taxpayers with regards what the Parish Council is empowered to deliver with regards Climate Action and Environmental Sustainability.

It also helps to provide clarity around how the Council might wish to allocate resources and the extent to which activities are to be community, councillor, or officer led.

This document further distinguishes between the following categories of activity:

- Carbon reduction
- Plastic reduction – single use plastics/ plastic packaging/ disposable plastics
- Waste reduction – all other forms of avoidable waste
- Biodiversity and trees – trees and other plant life have an important role to play in carbon reduction as well as contributing to healthy, diverse ecosystems
- Climate change readiness and community engagement– preparation for a world in which extreme weather events are much more commonplace. Engage the community on how to prepare and protect existing assets,
- Environment and the decision-making process.

Categorising activities in this way helps to ensure that our portfolio of activities remains balanced and proportionate to the threats posed by inaction.

Policy Proposals

The following are proposed policy statements that the Council may consider adopting:

- Actively support small and large planning applications for new renewable energy in the area.
- Replace all felled trees and continue to introduce new native trees that are of the highest possible benefit to wildlife. To identify appropriate locations for planting.
- Develop a strategic plan for any new housing developments to require new homes to be energy efficient, nature friendly, and located close to public transport and amenities pushing for future housing to be zero-carbon and nature friendly.

- Working with the Local Plan team designate and protect sites as local green spaces, new play spaces (formal and informal) and green infrastructure networks, encouraging local residents into the fresh air, walking or cycling rather than using their cars for local journeys.
- Oppose high-carbon developments, promoting sustainable alternatives instead.
- Ensure any council funds are invested safely in low-risk sustainable banks or investment funds.
- Encourage, enable¹ and support community groups taking action to address climate change and promote environmental sustainability.
- Engage, inform and encourage the wider community to take action on climate change and make decisions that promote environmental sustainability.

Funding

This document seeks to propose suggestions as to how activities might be funded as follows:

It is proposed that wherever possible the Council should:

- a) Seek in the first instance to fund activities through existing income streams, i.e. through continuing to make environmentally conscious decisions when updating, maintaining and renovating property on the Parish Council Estate.
- b) Explore grant funding options where there is no existing income stream.
- c) Consider Salix² Loans where available and only in proportion to the environmental risk that the planned activity seeks to mitigate.
- d) Consider raising funds from an increase to the precept only where absolutely necessary, and only in proportion to the environmental risk that the planned activity seeks to mitigate.

Previous Activities: Progress to date

The following list represents the incredible achievements made by Council and Officers before and since the Parish Council made a commitment to supporting North Somerset Council's declaration of a Climate Emergency in August 2020.

Carbon reduction

- Carbon footprint benchmark carried out on the Parish Council estate by the Clerk in 2020 & 2021.
- Goods and services are purchased locally, where possible, to reduce mileage and packaging or combined with already planned journeys.
- Programme of replacement of old Streetlights to LED.

Plastic reduction

- Using glasses instead of plastic cups, as well as avoiding where possible the use of plastic plates and cutlery (anything in stock is being used up). Covid slightly changed this as one-use disposable items were needed. However, where possible recyclable or recycled products have been used.
- For refreshments at meetings the measures include use of crockery, metal teaspoons and glasses where possible.
- No usage of single use condiments sachets (anything in stock is being used up).
- Straws are not used in the office or at events (unless required for assistance with drinking).

¹ Enablement will require some level of financial support. See later proposal in the Planned Activities: 2020-2022 section.

² See <https://www.salixfinance.co.uk/loans/parish-councils>

- Staff try, where possible, to bring in their own lunch therefore reducing the use of single use packaging.
- Soap dispenser / Anti-bac gel in the toilets, office toilets and kitchen is refillable.
- Replacement of old YCC doors to make building.

Waste reduction

- Annual litter picking event incorporated with spring clean.
- Work with North Somerset Council to sort Spring Clean litter into recycling for collection.
- Providing litter picking equipment to members of the public when requested.
- If the office staff cannot make use of wastepaper, it is recycled (except confidential papers) along with recyclable plastic items, cardboard and tins via the North Somerset Waste.
- Glass bottles/coffee jars are recycled.
- All water meter readings are monitored, and action is taken immediately to identify the reasons when they are high, minimizing water loss if there is a leak.
- Councillors are encouraged to receive agendas and minutes by e-mail.
- All invitations to Parish Council events are sent via e-mail, where possible.

Biodiversity and trees

- Biodiversity in public spaces. The Parish Council is not responsible for the highway verges although, they support North Somerset's rewilding policy.
- Trees that are felled due to being dead, diseased, or dying, are replaced with 2 native species, where possible. Guidance is also sought from the Tree Officer at North Somerset Council.
- Edge/boundary of YCC & Rec are left and only trimmed once a year.
- Large trees have been planted to provide shaded areas on Parish Council owned outdoor areas

Climate change readiness and engaging the community

- Sharing social media communications from North Somerset & CSE.
- Comms communications plan in association with CSE.
- Supporting Sustainable North Somerset / CSE by sharing social media communications.

Environment and the decision-making process

- Supporting the North Somerset Council in its declaration of a climate emergency.
- Establishing the parish council Sustainability Working group.

Planned activities: 2022-2024

Whilst we will still look for quick wins to reduce carbon and waste and promote biodiversity, work will begin on ensuring that the Parish Council Estate is energy efficient and progressing towards carbon neutrality.

A carbon footprint benchmarking activity was carried out in 2020, 2021 and will again in 2022. An annual report submitted to full Council.

We will use data from the Future Leap / CSE carbon benchmarking tool to identify where Banwell needs to focus and use it to shape a Community Engagement Campaign.

Carbon reduction

- Replacement of remaining Streetlights to LED
- Replacement of old YCC lights to LED
- Explore funding opportunities for energy waste reduction measures on YCC
- Engage with the Local Plan and future developments regarding different sources of energy generation, i.e. solar panels
- Encourage walking by promoting the walking routes identified. Employees and Councillors should also be encouraged to walk, cycle or use public transport or car-share where possible.
- Encourage / support community minibuss initiatives
- Reduce energy waste from YCC
- Introduce solar panels on the Youth & Community Centre if possible
- To consider and research a potential collaboration with other local groups to create an impartial local guide that provides information on accredited local businesses and could include information on local accredited energy assessors and renewable energy installers for solar panels, batteries, EV charging points and heat pumps, eco-friendly retailers, green builders and landscape companies, etc. It can also encourage sustainable transport options

Plastic reduction

- To research and cost the possibility of soft plastic recycling schemes for the Y.C.C.
- To consider starting a Refill Revolution scheme in Banwell.
- To advertise existing litter picking events and encourage more volunteers to participate in monthly litter picks and Spring Cleans.
- To investigate expanding the current litter picking zones across Banwell. Cllr Thompson volunteered to organise additional litter picks.

Other waste reduction

- Work with North Somerset Waste Team to ensure appropriate bins are made available at events and find out how additional recycling bins can be returned to locations where they have been removed.
- To begin a Terracycle scheme at the Youth & Community Centre.
- To create and share a litter and recycling campaign, including wash & squash information.

Biodiversity and trees

- Encourage residents to increase biodiversity in their back gardens through wildlife friendly gardening.
- Encourage residents and local landowners could be encouraged to take part in tree planting. The Tree Charter, developed by the Woodland Trust, provides excellent guidance on how to increase tree cover. The National Association of Local Councils website provides case studies where it has been used.
- Researching alternatives to glyphosate weed killer and the possibility sharing a hot foam system with neighboring Town & Parish Councils.
- To promote garden sharing schemes for wildlife gardening. Ensure reputable charity that safeguards participants.
- Promote residents to create wild gardens and install habitats, such as hedgehog highways.
- Work with the bypass team to investigate areas for future rewilding.

Climate change readiness and community engagement

- Support the introduction of safe walking and cycle routes and, where necessary, work in partnership with the local authority to deliver them.
- Ensuring money is invested wisely by researching the eco status of banks used.
- Researched funding possibilities for climate projects.
- To create a “Sustainable Banwell” Facebook page.
- To promote citizen science schemes including river monitoring with Bristol Avon River Trust, BioBlitz and U.W.E bat monitoring projects.
- Work with North Somerset Council to ensure strategic green gap.
- Parish Council to voice views on ensuring North Somerset’s local plan is as green as possible.
- To promote green homes grants to residents.

Planned activities: 2024-2030

Any Council buildings that have not already transitioned to electric will be transformed.

The Parish Council will seek opportunities to install renewable energy generation facilities on its own property.

We’ll showcase what we’ve achieved and learned and attempt to bring together community groups who can benefit from our organisational learning to bulk buy for their privately owned properties.

Carbon reduction

- Produce green energy. Install renewable energy generation, like heat pumps and solar PV, at council buildings.
- Bring together groups of people for bulk purchases. The costs of installing solar PV, or other renewable technologies such as heat pumps, should be much lower if done in bulk, street by street, or area by area. Local homeowners and businesses could be brought together to develop such a scheme – it’s a widely used model in the Netherlands and places such as Frome. Bulk purchases of energy audits or energy insulation is also possible.
- Promote a lift-sharing scheme. By convening local businesses and car-sharing schemes, such as the social enterprise Liftshare, it’s possible to help local people reduce the carbon pollution from car use, save money and foster new friendships. Liftsharing may often be a solution for people when public transport, cycling or walking to work isn’t. Car-sharing schemes for non-commuting journeys should also be promoted
- Buildings using renewable energy should also be used as a showcase to help local people see these technologies first-hand, particularly less familiar technologies such as heat pumps.
- Investigate EV charging points in North Somerset West Street Car Park and consider whether charges would apply to users. To investigate bypass EV allocation plans.

Plastic reduction

- To promote and facilitate a community leader to start a “Plastic Free Banwell” group with the Surfers Against Sewage organisation.

Other waste reduction

- Promote allotment produce sharing with the Church. Consider allowing the Church to run a harvest festival event at the Y.C.C
- Investigate installing recycling bins at Riverside and the Recreation Ground

Biodiversity and trees

- To investigate and consider the planting of hedgerows on parish council land and to encourage residents to plant hedges.
- To investigate suitable locations for habitat creation, such as hedgehog homes, bird/bat boxes and bug hotels. To involve local young people in creating these.
- To investigate the possibility of community orchards and consider Thatcher's as a sponsor.
- Investigate installing hedgehog highways at parish council owned sites.
- Investigate increasing hedgerows and reducing fencing.
- To investigate local areas for rewilding/wildflower planting.

Climate change readiness and community engagement

- Banwell Parish Council should compile and maintain an Environmental Policy Statement. The statement should represent a high level, but comprehensive, commitment to minimising environmental impacts of day-to-day Parish Council Operations within its own estate.
- Continue climate communications plan and regularly update with latest news and advice for residents.

Notes: Ensure the climate change or nature implications of decisions are known before making them. It isn't credible to accept the need for rapid action on climate change and nature and then make decisions without knowing whether they'll be harmful or helpful. Requiring every decision to be well informed is common sense as well as good practice. This Action Plan will be a flexible, working document that can be added to and updated as and when required.

Banwell Parish Council estate carbon footprint benchmark

31 March 2020

Introduction

The following report provides a carbon footprint benchmark to help focus carbon reduction activity across the Banwell Parish Council estate.

Method

Banwell Parish Council's carbon footprint has been calculated using a carbon footprinting tool provided by Future Leap.

Another measurement will be taken in April 2021 to track any progress made over the 2020/21 Council year.

Scope

The footprint relates to the Banwell Parish Council Youth & Community Centre only.

Summary of findings

Between April 2021 end March 2022, Banwell Parish Council's carbon footprint:

- **3 tonnes CO2.**

The pie chart below shows how this translates into 3 tons of CO2 emissions each year.

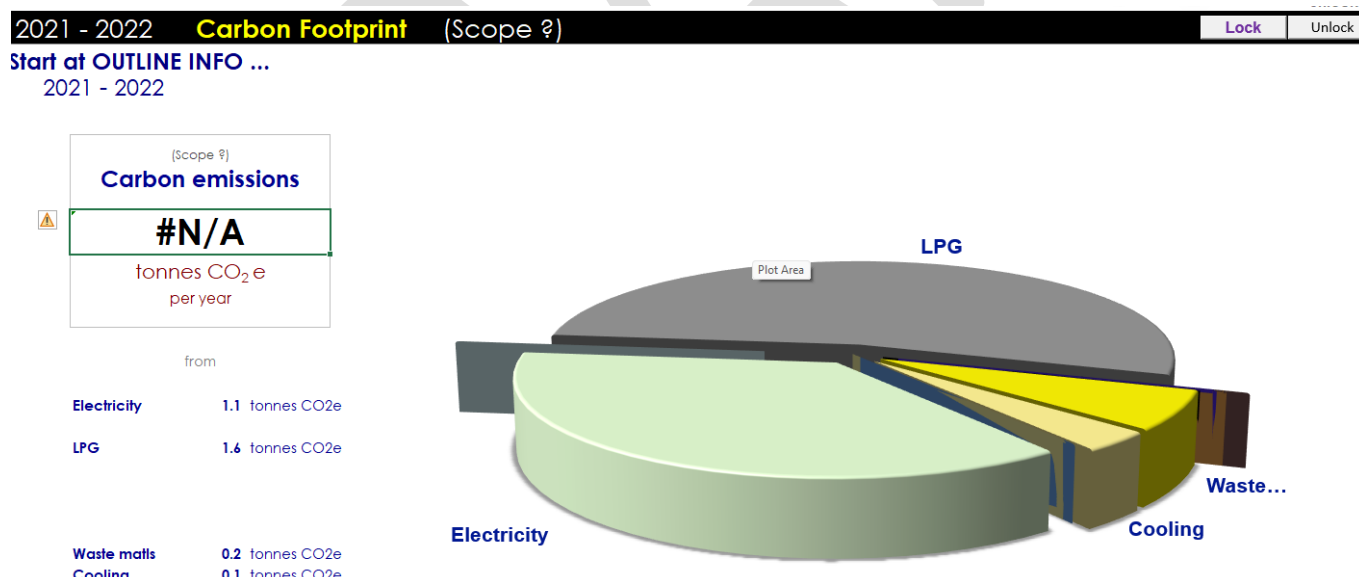


Figure 1: Banwell Parish Council carbon footprint estimation

The footprint breakdown is slightly higher than last year which is not unexpected due to Covid but shows a decrease since pre Covid.

Strategies for reducing the Parish Council's carbon footprint and challenges that we expect to encounter to be discussed by the sustainability working group.

Appendix 2: Banwell Village Carbon Footprint

Centre of Sustainable Energy's (CSE, 2021) IMPACT carbon footprint estimator provides an approximate calculation of Banwell's carbon footprint (CSE, 2021). Figure 2 shows that the total approximate total territorial carbon footprint at 56,822 tonnes of carbon (equivalent). Territorial carbon footprint is the total emissions caused within the area of Banwell.

Figure 3 shows the consumption footprint at 23,415 tonnes of carbon (equivalent). Consumption footprint is on a consumption basis, relating to all emissions caused by residents of the area, regardless of where the emissions occur (CSE 2021). E.g. the burger you bought may not have come from Banwell, but it was bought in Banwell and required carbon to reach your household.

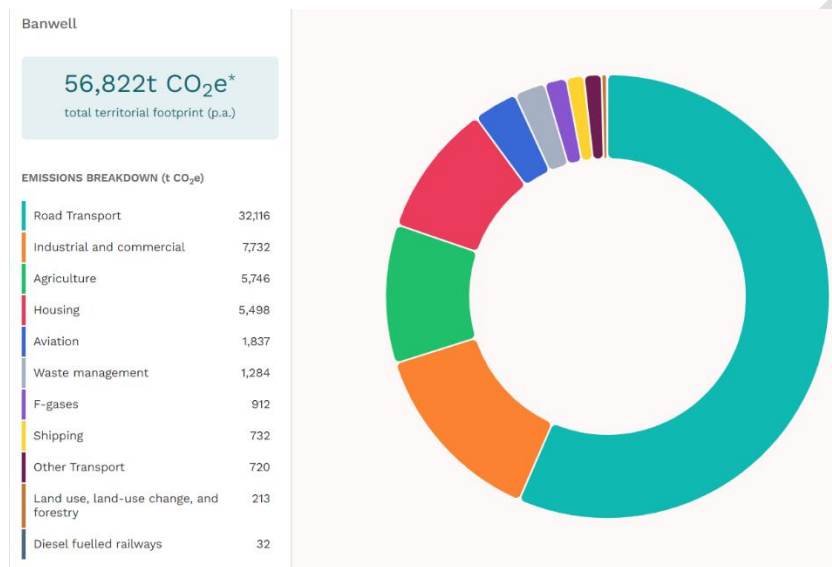


Figure 2 Banwell's territorial carbon footprint (total).

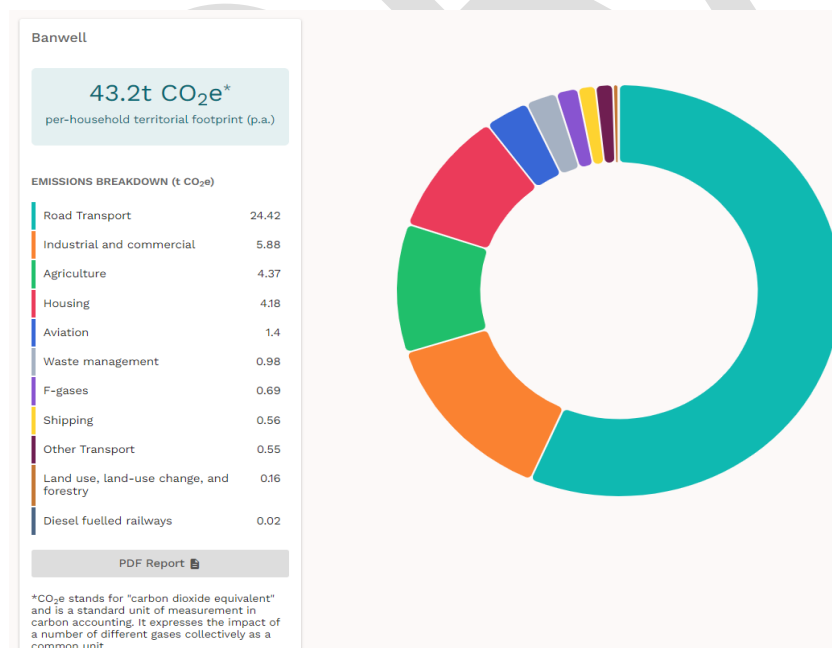


Figure 3: Banwell's consumption carbon footprint (total).

Reference

CSE (2021). IMPACT Tool. [ONLINE] Available at: <https://impact-tool.org.uk/> [Accessed 24/11/2021].



BANWELL PARISH COUNCIL BIODIVERSITY & SUSTAINABILITY WORKING PARTY TERMS OF REFERENCE

The Sustainability and Biodiversity Working Party ('the Working Party') is a working party of Banwell Parish Council ('the Council') and is established to co-ordinate the Parish's overall approach to biodiversity and sustainability.

Membership

The Membership of the Working Party shall be a minimum of three Members of the Council ('Council members'), and up to five other members of the community ('Community members'). N.B. These numbers are flexible – the Council recognises it is important to have the right skills and interest on the working party and, whilst membership will be generally reviewed annually at the Annual Council Meeting, it is possible that community membership may increase and go above eight.

The Chair of the Working Party will be a Member of the Council and shall be chosen by the Working Party Members at the first meeting of the Working Party.

A Parish Council Officer (Communications Officer or Clerk) will administer the meetings on behalf of the Council and Community. The Chair will convene meetings and liaise with the Officer regarding a schedule of meetings and agenda items.

Decisions

The Working Party shall recommend actions / decisions to the Council who will vote on those requirements / motions at the next relevant meeting and feedback accordingly so as not to delay actions unduly. The working party has no budgetary or spending powers – if expenditure of any kind is expected because of the working party recommendations it must be referred to the Council, through the Officer, for approval.

Meetings

The Working Party shall meet at least twice a year. Copies of the draft notes of the meeting shall be circulated to all Members and the Council within 10 workdays. Working Party meetings are not required to be held in public. The Officer will follow normal statutory regulations in terms of notice of Council meetings.

Quorum

The quorum shall be three members of the Working Party with a minimum of two Councillors. If the number of members present falls below the required quorum of three the meeting may be adjourned unless it is felt necessary, due to urgent requirements, to continue discussions. The notes of that meeting will then be forwarded to Full Council for consideration as per usual (see Decisions above).

Responsibilities

The key objective will be to implement and monitor the S.M.A.R.T targets from the Sustainability Action Plan and ensure projects are completed.

The projects from the action plan will be Specific, Measurable, Achievable, Relevant and Timely (S.M.A.R.T) principles to:

- Promote positive opportunities for the environment.
- Identify and implement more sustainable approaches and help address wider negative impacts on the environment including those caused by development pressures, pollution and climate change.
- To recommend options for more sustainable energy use including exploring solar energy potential.

- To identify further opportunities for enhancement of natural assets including potential for tree planting and hedgerow improvement.
- To identify **and implement** ways to maximise recycling.
- To raise public awareness of the principles and opportunities offered through the Environmental Policy and seek their support in these issues.
- To make recommendations which fall beyond the Parish Councils capabilities, via the Council, to North Somerset.
- Members should all adhere to the Parish Council's Policy and Procedures as displayed on the Council web site.







Life of the Environment Working Party

The Working Party shall continue to meet until the planned projects from the Sustainability Action Plan are completed. The Working Party shall then discuss either dissolving or continuing to develop a new Sustainability Action Plan for 2030-2035.

Review




The Terms of Reference shall be reviewed by the Council in May of each year.

Date: 15/10/22 Time: Inspection by: Paul Harding

Dog Bin Number	Location	Condition	Comments
1	High St/North Rd junction	Fair.	
2	High St/Hill Path junction	Fair	
3	Eastermead Lane	Fair	
4	Church St by Cart Wash	Good	
5	Riverside Green	Fair	
6	Riverside Green by pumping station	Fair. Needs fixing to fence or pole	

7	Godding Lane – Riverside end	Fair	
8	Godding Lane – Wolverhill Road end	Fair	
9	Path between Knightcott Park/Wolverhill Park	Fair	
10	Knightcott Road behind bus stop at The Paddock	Far	
11	Westfield Road opp. village hall.	Good	
12	Westfield Road south side by alleyway	Fair	

13	Queens Road	Fair		
14	High St near kennels	Good		
15	Knightcott Gardens	Fair		
16	Knightcott Road (south side)	Good. Some graffiti on lid		
17	Footpath from West St to Littlefields Rd (top end)	Fair		

18	Footpath from West St to Littlefields Rd (bottom end)	Fair		
19	Hillend	Fair		
20	West St car park	Fair		

Inspection by Maggie McEathly

Date 8/11/22

Time 11:30 am

1 = Good	4 = Work Required
2 = Fair	5 = Dangerous needs immediate removal
3 = Some attention needed	

Memorials	Items	Comments
War Memorial	Boundary - Fencing / Wall (2) Structure Structure (1) Clean and Tidy (1) Hedges (2)	metal fence needs Re-painting
Village / Jubilee Pump	Boundary Wall (1) Structure (1) Gate Padlock / Well Cover (1) Clean and Tidy (1)	
Cart Wash Area (Bristol Water responsibility) Railings (NS responsibility)	Boundary - Fencing / Wall (1) Flower Planters (1) Clean and Tidy (1)	
Village Car Park Millennium Stone 1 and paved area.	Boundary - Fencing / Wall (1) Structure (1) Flower bed / planters (1) Clean and Tidy (1)	
Banwell P.C. Centenary stone Riverside Green	Structure) (1) Clean and Tidy) Tree)	
VE Day Centenary Stone, Riverside Green	Structure) (1) Clean and Tidy) Tree)	
D-Day remembrance area Golling Lane	Boundary - Fencing (3) Structure (1) Clean and Tidy (2) Vegetation / Trees (2)	Need Barbed wire removed
Gate to Churchyard, East Street	Structure (2) Needs re-painting	Needs Re-painting
Welcome to Banwell sign, East Street	Structure (1) Clean and Tidy (1) Vegetation (1)	
Welcome to Banwell sign, Castle Hill	Structure (1) Clean and Tidy (1) Vegetation (1)	
Welcome to Banwell sign, Knightcott Road	Structure (1) Clean and Tidy (1) Vegetation (1)	
Welcome to Banwell sign, Wolvershill Road	Structure (1) Clean and Tidy (1) Vegetation (1)	



Salary Scales 22/23

Scale point	Current pay Per annum	Pay per hour	Rate from per annum from 1/4/22	Rate per hour from 1/4/22
5	£19,650	£10.21	£21,575	£11.22
6	£20,043	£10.42	£21,968	£11.42
7	£20,444	£10.63	£22,369	£11.63
8	£20,852	£10.84	£22,777	£11.84
9	£21,269	£11.05	£23,194	£12.06
10	£21,695	£11.28	£23,620	£12.28
11	£22,129	£11.50	£24,054	£12.51
12	£22,571	£11.73	£24,496	£12.73
13	£23,023	£11.97	£24,948	£12.97
14	£23,484	£12.21	£25,409	£13.21
15	£23,953	£12.45	£25,878	£13.45
16	£24,432	£12.70	£26,357	£13.70
17	£24,920	£12.95	£26,845	£13.96
18	£25,419	£13.21	£27,344	£14.21
19	£25,927	£13.48	£27,852	£14.48
20	£26,446	£13.75	£28,371	£14.75
21	£26,975	£14.02	£28,900	£15.02
22	£27,514	£14.30	£29,439	£15.30
23	£28,224	£14.67	£30,149	£15.67
24	£29,174	£15.16	£31,099	£16.16
25	£30,095	£15.64	£32,020	£16.64
26	£30,984	£16.10	£32,909	£17.11
27	£31,895	£16.58	£33,820	£17.58
28	£32,798	£17.05	£34,723	£18.05
29	£33,486	£17.40	£35,411	£18.41
30	£34,373	£17.87	£36,298	£18.87
31	£35,336	£18.37	£37,261	£19.37
32	£36,371	£18.90	£38,296	£19.91
33	£37,568	£19.53	£39,493	£20.53
34	£38,553	£20.04	£40,478	£21.04
35	£39,571	£20.57	£41,496	£21.57
36	£40,578	£21.09	£42,503	£22.09
37	£41,591	£21.62	£43,516	£22.62
38	£42,614	£22.15	£44,539	£23.15
39	£43,570	£22.65	£45,495	£23.65
40	£44,624	£23.19	£46,549	£24.19
41	£45,648	£23.73	£47,573	£24.73
42	£46,662	£24.25	£48,587	£25.25
43	£47,665	£24.77	£49,590	£25.77
44	£48,857	£25.39	£50,782	£26.39
45	£50,074	£26.03	£51,999	£27.03

salary scales 22/23

46	£51,334	£26.68	£53,259	£27.68
47	£52,607	£27.34	£54,532	£28.35
48	£53,768	£27.95	£55,693	£28.95
49	£55,274	£28.73	£57,199	£29.73
50	£56,658	£29.45	£58,583	£30.45
51	£58,070	£30.18	£59,995	£31.18
52	£60,007	£31.19	£61,932	£32.19
53	£61,938	£32.19	£63,863	£33.19
54	£63,878	£33.20	£65,803	£34.20
55	£65,831	£34.22	£67,756	£35.22
56	£67,759	£35.22	£69,684	£36.22
57	£69,712	£36.23	£71,637	£37.24
58	£71,626	£37.23	£73,551	£38.23
59	£73,441	£38.17	£75,366	£39.17
60	£75,295	£39.13	£77,220	£40.14
61	£77,193	£40.12	£79,118	£41.12
62	£79,144	£41.14	£81,069	£42.14

Hourly rate: as per national agreement the hourly rates are calculated by dividing annual salary by 52 weeks then by 37 hours.

1. LC1 below substantive - Points 5 and 6
2. LC1 substantive benchmark range 7 – 12
3. LC1 above substantive range 13 – 17
4. LC2 below substantive 18 – 23
5. LC2 substantive range 24 – 28
6. LC2 above substantive 29 – 32
7. LC3 below substantive range 33 – 36
8. LC3 substantive range 37 – 41
9. LC3 above substantive range 42 – 45
10. LC4 below substantive range 46 – 49
11. LC4 substantive range 50 – 54
12. LC4 above substantive range 55 – 62

Bills for Payment - 20th October to the 15th November
Banwell Parish Council

Method	Payee	Details	Net Amount	VAT	Gross Amount	Comments	Minute agreed	Power
Already Paid								The Parish Council
BACS	North Somerset	Advertisement	£ 50.00	£ 10.00	£ 60.00		170/22	
BACS	Keith Griffiths	Painting of all small rooms	£ 650.00		£ 650.00		127/22	
BACS	Keith Griffiths	Painting of main hall	£ 1,750.00		£ 1,750.00		127/22	
BACS	Poppy Appeal	Parish Council Wreath	£ 50.00		£ 50.00		159/22	
BACS	EDF	YCC Electricity	£ 380.00	£ 19.03	£ 399.63	Awaiting VAT invoice	086/22	
DD	Npower	Streetlight Power (17.11.22)	£ 379.66	£ 18.98	£ 398.64		086/22	
DD	Mainstream	Phone and Broadband (DD 14.11.22)	£ 9.97	£ 2.00	£ 11.97		086/22	
To Pay								
BACS	J K Gardening	Grass cutting @ Rec Ground & Knightcott Bank	£ 141.75		£ 141.75		086/22	
BACS	J K Gardening	Grass cutting @ Riverside	£ 70.87		£ 70.87		086/22	
BACS	J K Gardening	Grass cutting @ YCC	£ 70.88		£ 70.88		086/22	
BACS	J K Gardening	Grass cutting @ Banwell Cemetery	£ 162.50		£ 162.50		086/22	
BACS	J K Gardening	Village orderly	£ 392.50		£ 392.50		086/22	
BACS	Ambience Landscape	Dog Bin emptying	£ 448.50	£ 89.70	£ 538.20		086/22	
BACS	Insight Cleaning	YCC Cleaning	£ 192.00		£ 192.00	Awaiting Invoice	086/22	
BACS	YMCA	Programme costs	£ 405.00		£ 405.00		086/22	
BACS	SOS	Councillor Training	£ 120.00		£ 120.00		Agenda Item	
BACS	Tempest Photography	ID Cards	£ 5.00	£ 1.00	£ 6.00		Admin	
BACS	Paul Harding	Councillor Expenses (nuts & bolts and bench fixings)	£ 73.59	£ 11.03	£ 84.62		E 07/22	
BACS	ALCA	Councillor Training x 2	£ 80.00		£ 80.00		107/22 (ix)	
BACS	Nibra	Christmas Market sign	£ 34.00	£ 6.80	£ 40.80			
BACS	Ward Tree Surgeons	Works to trees above LPG Tank	£ 220.00		£ 220.00	Awaiting invoice	159/22 (iv)	
BACS	Neil Merrick	Youth Club Food Grant	£ 81.60	£ 0.99	£ 82.59		Grant	
BACS	Liz Shayler	Overtime, expenses (refreshments) and readjusted pay	£ 668.83		£ 668.83		Admin	
BACS	Daisy Finniear	Overtime and readjusted pay	£ 300.02		£ 300.02		Admin	
DD	Loyds Bank PLC	Multipay charge & costs (zoom, food bank & Tuck)	£ 132.33	£ 21.28	£ 153.61		086/22	
SO	Officer Salaries	Officer Salaries (SO 26.11.22)	£ 2,369.35		£ 2,369.35		086/22	
DD	Nest	Pension contributions (DD 26.11.22)	£ 250.40		£ 250.40		086/22	
DD	North Somerset	Waste Collection (DD 01.12.22)	£ 9.50		£ 9.50		086/22	
DD	Calor Gas	Standing Charge	£ 15.45		£ 15.45		086/22	
BACS	HMRC	PAYE and NI for Sept (12.12.22)	£ 1,306.85		£ 1,306.85		086/22	
Totals			£10,820.55	£180.81	£11,001.96			

Banwell Parish Council
Net Position by Cost Centre and Code

Cost Centre Name**Cemetery & Memorials**

<u>Code</u>	<u>Title</u>	<u>Bal. B/Fwd.</u>	<u>Receipts</u>		<u>Payments</u>		<u>Current Balance</u>
			<u>Budget</u>	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>	<u>Budget</u>
101	Cem Grass Cutting				1,950.00	1,137.50	812.50
102	Cem paths / trees / garder				200.00		200.00
103	Cem making up graves				200.00		200.00
104	Cemetery / Memorial Main				5,000.00		5,000.00
105	Env Fee					240.00	-240.00
106	Cemetery software				380.00	375.00	5.00
					7,730.00	£1,752.50	5,977.50

Cemetery Income

<u>Code</u>	<u>Title</u>	<u>Bal. B/Fwd.</u>	<u>Receipts</u>		<u>Payments</u>		<u>Current Balance</u>
			<u>Budget</u>	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>	<u>Budget</u>
110	Cemetery Income		3,500.00	2,052.67		220.00	-1,667.33
			3,500.00	£2,052.67		£220.00	-1,667.33

Clerk & Administration

<u>Code</u>	<u>Title</u>	<u>Bal. B/Fwd.</u>	<u>Receipts</u>		<u>Payments</u>		<u>Current Balance</u>
			<u>Budget</u>	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>	<u>Budget</u>
201	Salary & NI			1,963.98	34,500.00	22,952.90	13,511.08
202	Clerk pension				800.00	1,240.46	-440.46
203	Advertising				500.00	275.00	225.00
204	Insurance				1,933.12	2,027.29	-94.17
205	Subscriptions inc ALCA &	205.00			1,800.00	2,258.12	-253.12
206	Audit Fee				950.00	650.00	300.00
207	Legal Costs				600.00		600.00
208	Training Officers	236.00			650.00	744.00	142.00
209	Training Councillor				600.00	72.44	527.56
210	Grants & Donations	500.00			4,000.00	3,977.00	523.00
211	Chairmans Allowance				250.00	81.41	168.59
213	Bank Charges				200.00	85.05	114.95
214	Covid-19 food bank	1,615.57		734.00	500.00	1,019.42	1,830.15
215	Risk Assessments	99.00			150.00		249.00
218	Jubilee			2,135.00		2,261.75	-126.75
			£2,655.57	£4,832.98	47,433.12	£37,644.84	17,276.83

Environment

<u>Code</u>	<u>Title</u>	<u>Bal. B/Fwd.</u>	<u>Receipts</u>		<u>Payments</u>		<u>Current Balance</u>	
			<u>Budget</u>	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>	<u>Budget</u>	
301	Allotment		1,647.88	1,647.88	1,647.88	1,647.88		
302	Env Grass Cutting				1,650.00	741.09	908.91	
303	Env Hedge / Fence / Tree	30.00			300.00	200.00	130.00	
304	Village Orderly		435.81		4,710.00	2,747.50	1,526.69	
305	Dog Bins				4,800.00	3,139.50	1,660.50	
306	Env Maintenance / Inspec				2,500.00	661.00	1,839.00	
307	Env Projects			7,149.52	3,000.00	962.87	9,186.65	
308	Env Grant	8,701.61	7,149.00		1,000.00	600.00	1,952.61	
309	Riverside Project	5,560.00			10,000.00	12,286.52	3,273.48	
			£14,291.61	9,232.69	£8,797.40	29,607.88	£22,986.36	20,477.84

Highways

<u>Code</u>	<u>Title</u>	<u>Bal. B/Fwd.</u>	<u>Receipts</u>		<u>Payments</u>		<u>Current Balance</u>
			<u>Budget</u>	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>	<u>Budget</u>
401	Street light power				1,800.00	2,086.40	-286.40
402	Street light maintenance				3,500.00	2,625.00	875.00
403	Street light upgrade				8,250.00	8,870.00	-620.00
404	Highways related projects				1,000.00	181.90	818.10
					14,550.00	£13,763.30	786.70

Income

<u>Code</u>	<u>Title</u>	<u>Bal. B/Fwd.</u>	<u>Receipts</u>		<u>Payments</u>		<u>Current Balance</u>
			<u>Budget</u>	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>	<u>Budget</u>
501	Misc Income		100.00	64.07			-35.93

Current Balance = Balance B/Fwd - (Receipt Budget - Actual Receipt) + (Payment Budget - Actual Payments)

Banwell Parish Council
Net Position by Cost Centre and Code

Cost Centre Name

502 Annual Precept		110,785.00	110,785.00		
503 VAT			1,093.37		1,093.37
504 CIL	2,911.22	6,000.00	69,177.70	2,658.76	63,430.16
	£2,911.22	116,885.00	£181,120.14	£2,658.76	64,487.60

Recreation Ground

<u>Code</u>	<u>Title</u>	<u>Bal. B/Fwd.</u>	<u>Receipts</u>		<u>Payments</u>		<u>Current Balance</u>
			<u>Budget</u>	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>	<u>Budget</u>
601	Rec Grass Cutting				1,700.00	992.25	707.75
602	Rec Maintenance				2,000.00	74.45	1,925.55
603	Rec Tree & Fence Work				300.00	1,460.00	-1,160.00
604	Rec Inspections				350.00	136.00	214.00
605	Rec Play Equipment & Be		20,000.00	700.00	20,000.00	909.00	-209.00
			20,000.00	£700.00	24,350.00	£3,571.70	1,478.30

Youth & Community Centre

<u>Code</u>	<u>Title</u>	<u>Bal. B/Fwd.</u>	<u>Receipts</u>		<u>Payments</u>		<u>Current Balance</u>
			<u>Budget</u>	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>	<u>Budget</u>
701	YCC upgrade			3,819.00	12,000.00	4,115.00	11,704.00
702	YCC repairs & maintenanc			95.00	3,000.00	1,741.24	1,353.76
703	YCC CCTV				1,000.00	65.00	935.00
704	YCC Electricity				1,000.00	347.07	652.93
705	YCC Gas				1,000.00	591.45	408.55
706	YCC water	600.00			600.00	185.27	1,014.73
707	YCC waste				500.00	336.47	163.53
708	YCC cleaning & supplies				2,700.00	1,467.00	1,233.00
709	Office Equipment inc Web	325.00			3,000.00	989.43	2,335.57
710	YCC phone & wifi	165.00			720.00	497.19	387.81
711	YCC Grass cutting				900.00	496.16	403.84
712	YCC hedge, fence & tree \				500.00	200.00	300.00
713	YCC grants & donations		1,000.00	1,000.00			
714	YCC income		1,400.00	629.50			-770.50
715	YCC Booking software					348.00	-348.00
		£1,090.00	2,400.00	£5,543.50	26,920.00	£11,379.28	19,774.22

Youth Club

<u>Code</u>	<u>Title</u>	<u>Bal. B/Fwd.</u>	<u>Receipts</u>		<u>Payments</u>		<u>Current Balance</u>
			<u>Budget</u>	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>	<u>Budget</u>
801	YC sessions				9,000.00	3,240.00	5,760.00
802	YC budget				500.00	9.15	490.85
803	YC extraordinary activities				1,200.00		1,200.00
804	YC Printer				500.00		500.00
805	YC subscriptions		300.00	505.10			205.10
806	Tuck Shop		100.00	150.70	100.00	214.93	-64.23
807	Youth Forum				200.00		200.00
808	Community Food Project C	2,083.80		20.00	2,083.80	1,677.79	2,509.81
809	Social Prescribing Commu	3,986.00			3,986.00	992.35	6,979.65
		£6,069.80	400.00	£675.80	17,569.80	£6,134.22	17,781.18

NET TOTAL	£27,018.20	152,417.69	£203,722.49	168,160.80	£100,110.96	146,372.84
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