



Banwell Youth and Community Centre,
West Street
Banwell. BS29 6DB
01934 820442

9th February 2021

Members of the public and press are entitled to be at the following meeting in accordance with the Public Bodies (Admission to Meeting) Act 1960 Section 1 unless excluded by the Parish Council by resolution during the whole or part of the proceedings. Such entitlement does not however include the right to speak on any matter except at the commencement of the meeting given over specifically for that purpose.

To: The Chairman and all members of Banwell Parish Council.

You are summoned to attend a Meeting of Banwell Parish Council, to be held remotely (<https://us02web.zoom.us/j/308292669>) on Monday 15th February 2021 at 7.30pm, when the following business will be transacted.

Liz Shayler
Clerk to the Council

Before the meeting begins there will be a public participation session – *This session is open to the Public to present comments, observations, information, petitions or lead deputations and is the only time members of the public may participate. (Please note that the Council is unable to make formal decisions under this item)*

- i) Members of the public.
- ii) Community Beat Manager's report.
- iii) Ward Councillor's report.

A G E N D A

1. To receive apologies for absence.
2. To receive members' declarations of interest on any agenda item
3. To approve as a correct record the minutes of the meeting of the Parish Council held on 18th January 2021 (pages 1 – 6)
4. To note minutes of the Planning Committee held on the 1st February 2021 (pages 7 & 8)
5. To receive the Clerk's report/Exchange of information: Please note that the Council is unable to make any formal decision under this item (pages 9 - 12)
 - i) Youth & Community Centre sign
 - ii) Climate Emergency Communications
 - iii) Window Wanderland
 - iv) Youth Club Sign Competition
 - v) E-newsletter Survey
 - vi) Resurfacing of Youth & Community Centre Car Park
 - vii) North Somerset's Peer Review of the Council's planning service
 - viii) North Somerset engagement with Town & Parish Councils
 - ix) GDPR and other European legislation.
6. To note the training and events available and agree any attendance.
 - i) 1st March Virtual Chaining Skills 18:30 – 20:30 £35 Cllr Baird
 - ii) 8th, 10th 15th or 22nd June 'ALCA Finance for Councillors' 10 -11.30am £30
7. To agree the cost of the following (page 13 & 14).
 - i) £195 for the annual CCTV maintenance for the YCC

- ii) £364 for the annual spring weed spray.
- 8. To consider a grant application from Banwell Scouting Association (page 15 & 16).
- 9. To consider an environmental grant application from Banwell School (page 17 & 18).
- 10. To agree the date of the annual Spring Clean (page 19)
- 11. To review and approve the following documents: (pages 20 – 54)
 - (i) Financial Regulations (pages 20 - 28)
 - (ii) Financial Risk Assessment (pages 29 - 32)
 - (iii) Standing Orders (pages 33 - 45) and addendum protocol for remote meetings (pages 46 - 48).
 - (iv) Asset Register (pages 49 - 54)
- 12. To note the interim internal audit report Dec 2020 (page 55 - 58)
- 13. To resolve that the Parish Council is satisfied that the existing internal audit process is satisfactory and meets all the statutory requirements (pages 59 – 62)
- 14. To discuss North Somersets 'Wellbeing strategy Consultation' and agree a response www.n-somerset.gov.uk/hwbconsultation
- 15. To authorise bills for payment (page 63)
- 16. To note the Parish Council's end of December's net position, bank balances and bank reconciliation (pages 64 - 66)
- 17. Date of the next meeting –
 - 1st March 2021 7pm Planning Committee remotely <https://us04web.zoom.us/j/279564797>
 - 15th March 2021 – 7:30pm Parish Council Meeting <https://us02web.zoom.us/j/82684306618>

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (age, race, gender, gender reassignment, sexual orientation, marital status, religion & belief, pregnancy & maternity and disability) Crime and Disorder, Health & Safety and Human Rights.