



# Banwell Parish Council

## MINUTES OF A MEETING OF THE YOUTH AND COMMUNITY CENTRE (YCC) COMMITTEE HELD AT THE YCC AT 8pm ON MONDAY 3<sup>rd</sup> FEBRUARY 2020

**Present:** Phil Adams, Phil Baird, Paul Blatchford, Paul Harding, Nick Manley (Chairman) and Maggie McCarthy (Vice Chairman).

**In attendance:** Liz Shayler (Clerk), Steve Davies, Karen Bartlett & 2 members of the public

### 01/20 To receive apologies for absence: (agenda Item 1)

No apologies were received

### 02/20 To receive declarations of Interest (agenda Item 2)

There were no declarations of interest received.

### 03/20 To approve, as a correct record, the minutes of the Youth & Community Centre Committee (YCC) minutes from the 2<sup>nd</sup> December 2019 (agenda Item 3)

**Resolved:** To approve, as a correct record, the minutes of the YCC Committee minutes from the 2<sup>nd</sup> December 2019.

**The resolution was correctly proposed and seconded (unanimous)**

The minutes of the meeting were signed by the Chairman as a correct record.

### 04/20 To receive the Clerk's report/exchange of information (agenda item 4)

- i. **North Somerset works to the YCC** – The Clerk had met with North Somerset and Jason Glass Ltd. They had decided to seal the porch to eliminate and leaks as well as replace the draft excluders and add a door plate to prevent water from entering around the door.
- ii. **Door Entry System** – After a few teething problems the system was now up and running.
- iii. **Extra Cleaning** – This had been necessary after the Community Café due to oil on the floor from the bike repairs. The cleaner will be deep cleaning over the half term involving the hire of a carpet cleaner. Consideration needs to be given to additional cleaning hours if the building is being used more frequently.
- iv. **Works to the Scout Hut** – Brian Peat updated the meeting on the hoped start date for demolition of the Scout Hut of the 17<sup>th</sup> February 2020. As it is half term most of the groups would not be meeting in the YCC but the Clerk was liaising with the builder to ensure the safety of the users that week and whilst the new hut is being built.

### 05/20 To note the report from YMCA Dulverton on the current Youth Club provision (agenda item 5)

The report was noted

### 06/20 To complete the YMCA Dulverton bimonthly appraisal process (agenda item 6)

**Resolved:** The bimonthly appraisal process was completed resulting in a satisfactory outcome (see attached sheets).

**The resolution was correctly proposed and seconded (unanimous)**

### 07/20 To agree the cost of the YCC for practise dance sessions and a Charity Night in aid of Weston Hospice (agenda item 7).

**Resolved:** To offer free use of the centre for the dance sessions and the Charity Night

**The resolution was correctly proposed and seconded (unanimous)**

**08/20 To discuss the use of the YCC by the Spartans Explorers every other Monday and the 29<sup>th</sup> February during the demolition and building of the new Scout Hut and agree the associated costs (agenda item 8).**

**Resolved:** To agree the use of the YCC on alternate Mondays at the community hire rate of £6 an hour and to offer the free use of the YCC for the event on the 29<sup>th</sup> February 2020.

**The resolution was correctly proposed and seconded (unanimous)**

**09/20 To discuss the use of the YCC by the Scouts during the demolition and building of the new Scout Hut and agree the associated costs (agenda item 9)**

**Resolved:** To agree the use of the YCC by the Scouts at the community hire rate of £6 an hour from the week beginning the 10<sup>th</sup> February. That the cupboards will be positioned where the table tennis tables are currently and Cllr Manley to temporarily store the spare plastic chairs.

**The resolution was correctly proposed and seconded (unanimous)**

**10/20 To discuss the use of the YCC by the Brownies for overnight stays and agree the associated costs (agenda item 10).**

The Clerk was asked to contact the insurance company and other venues who offer this and bring back to the next meeting.

**11/20 To discuss the proposals from the 1<sup>st</sup> April for the following groups and organisations (agenda item 11)**

**a. North Somerset for Children's Services**

**Resolved:** To allow North Somerset to use the YCC for free to enable Children's Services to continue to run in Banwell.

**The resolution was correctly proposed and seconded (unanimous)**

**b. Monthly Child Health Clinics**

**Resolved:** To allow the NHS to use the YCC for free for the Child Health Clinics to enable this service to continue to run in Banwell.

**The resolution was correctly proposed and seconded (unanimous)**

**c. Tiger Tots Childminding**

**Resolved:** To allow the Tiger Tots Childminders to use the YCC at the community rate of £6 and hour for their two-hour session.

**The resolution was correctly proposed and seconded (unanimous)**

**d. The Church – Coffee & Chat, Tumble time tots and a new monthly Quiz**

**Resolved:** To charge the Church for the YCC at the community rate of £6 an hour for four hours to include all activities run on a Thursday.

**The resolution was correctly proposed and seconded (unanimous)**

**e. North Somerset Libraries**

**Resolved:** To allow North Somerset Library Service to use the centre for free if the bus is out of service on a Thursday afternoon to ensure the continuity of the fortnightly service.

**The resolution was correctly proposed and seconded (unanimous)**

**12/20 To note the Youth and Community Centre (YCC) and Youth Clubs Budgets (agenda item 12)**

The YCC and Youth Club budgets were both noted.

**13/20 Date of Next Meeting (agenda item 13)**

Monday 6<sup>th</sup> April 2020 Youth and Community Centre at 8pm.

The meeting closed at 20:40

Chairman.....

Date.....

DRAFT

## YMCA – BIMONTHLY REVIEW OF PERFORMANCE

Period under review December 3<sup>rd</sup> to January 28<sup>th</sup>

1. Are all contracted sessions being held? **Yes** / No  
Comments see YMCA report
2. Are the numbers attending increasing? **Yes** / No  
Comments see YMCA report
3. Is a comprehensive range of activities being organized? **Yes** / No  
Comments see YMCA report
4. Are YMCA demonstrating a degree of flexibility in the activities provided to meet users' needs (e.g. weekend or holiday activities)? Yes / **No**  
Comments...
5. YMCA arranging activities outside of the village? **Yes** / No  
Comments see YMCA report
6. Are YMCA seeking other sources of funding for Youth Club activities? Yes / No  
Comments - YMCA Dulverton are planning to speak to young people about doing a fundraiser.
7. Is any feedback from users/parents positive? **Yes** / No  
Comments see youth work
8. Have any complaints been received about the service? Yes / **No**  
Comments...
9. Have there been any behavioural issues at the Youth Club including damage? Yes / **No**  
Comments see YMCA report
10. Have any unannounced visits been made by Committee members since the review? Yes/**No**  
Comments ...
11. Any other comments
  - Capacity at 25. Another member of staff
  - The Clerk had looked into the use of the Bellway Homes Section 106 contribution for equipment, which it can't. However, it can be used for events or the hire of third party providers for taster sessions.
  - The Clerk had investigated the need for an entertainment / music licence. The Music licence had been backdated to September and included all forms of music. An entertainment licence was unnecessary for a Cinema night.
12. Conclusion – **Satisfactory** / Unsatisfactory
13. Action points for YMCA
  - Visit Banwell School to speak to the Year 6's about Youth Club

- Look at where the section 106 contribution from Bellway homes can be spent on third party delivery of taster sessions.
- Ensure an invoice is presented to Council before their next Parish Council meeting.

14. Action points for Youth Club Management Committee.

- Nintendo switch and TV

Signed.....

Date.....

## Banwell January Report 2020

Date	Number of staff	Total attendance of young people
03/12/19	2 + 2 Volunteers	9
10/12/19	2	11
17/12/19	2	13
07/01/20	2+2 V	9
14/01/20	2	12
21/01/20	2	15
28/01/20	2	

YMCA took over the Banwell youth club provision in September 2019 catering for young people in the locality aged 10-18 years. Over the last two months, our numbers have grown steadily. We have 15 young people now attending. The Young people are beginning to take ownership of their club by recruiting friends. We therefore have a consistent group attending each week.

We have said goodbye to both Sam & Jo who ran the youth club and welcomed Ellie as our Lead worker with staff members supporting. The young people were sad to see them go but have been very welcoming to the new staff.

We continue to post on our own YMCA page. We also have started to advertise on the local FB site, "Banwell Blog" to extend our reach to more families.

I have contacted Banwell Primary school and I aim to meet the year 6 teacher to contact me with a date that is convenient to go in and share with young people what we are able to offer and how they can get involved.

As the club was being established, we offered free attendance through December so Young people could try the club. However, since January there has been an entrance charge of £1 and this will go towards fundraising for trips and outdoor activities.

The Young people continue to get involved with the programme planning. It is clear that they all enjoy cooking and we hope to start to get more adventurous over the coming weeks.

Since November, the club has taken part in activities such as

- Making Brownies
- Wellbeing activities - making edible face masks and discussing and learning about personal care
- Inventing new games from old.
- Movie night
- Pool tournaments

- Organising ice skating trip
- Outdoor games, like bulldog & Manhunt

We have also carried out focused discussions with young people in relation to:

- Healthy Friendships
- Looking after yourself
- Personal boundaries.

A big factor that attracts our members is being able to just catch up with friends, sit and chat. They enjoy playing music and hanging out with friends and making new ones.

The young people helped to organise the Christmas Ice skating trip. They thought about what they wanted and how much it would cost. They also were excited that Wrington Youth Club, that we also run, were going on the same night.

The feedback from young people has been really good. Many enjoyed their ice skating trip, asking if we can do more joined up trips in the future with Wrington Youth club.

One young person said "I liked making the edible face masks and didn't realise you could actually use food. Beauty products are so expensive so I might try something like this again".

Another said, "I can't wait until the lighter nights and we can go outside and play again".

The behaviour by club members has been really respectful. There has been times when we have reminded a few of personal boundaries but overall the young people are a positive and value the provision, engage fully in the activities on offer.

### Summary

The YMCA continues to provide a safe environment for young people to meet each week and form stronger links with the local community. We are in the process of getting the young people to complete a feedback questionnaire to inform us as to what is working well, what we can develop and the benefits for the young people. We will share this feedback in the next report.

We will continue to promote the club through our social media and local pages in order to encourage more young people to have the opportunity to access the sessions.

### Actions for the next period

Young people will be encouraged to come up with ideas to engage with the local community and get involved in running a community event.

We will be accessing the local schools in order to let local young people know we are offering this service.

We will be working to growing attendances sufficiently in order to offer another session per week.

## Banwell Youth Group Update

The Youth & Community team continue to offer support to both Young people and the Community, below is an update on how we are providing that support.

### Social Media

The Banwell youth club Facebook page has failed to attract any new members. This isn't a surprise as we have learnt that many young people do not have facebook accounts, instead they use Instagram.

The YMCA youth and community team do have social media pages (both facebook & Instagram) for all young members of existing youth satellites which many of the Banwell members have joined. They are able to take part in wide array of different daily activities posted by their youth group leaders. Also to provide a safe and monitored platform for members of youth groups to communicate with youth leaders if need be. We also continue to share content on the Banwell page for those that choose to use this page.

We have a total of 52 followers and 45 likes on our Facebook page (YMCA Weston-super-Mare Youth Clubs. On Instagram, we have over 134 members following our page (ymcawestonsupermare). All of our activities have been seen over 670 times on Instagram and over 600 times on Facebook. We also have had over 131 people engaged in posts on Facebook and over 200 people visit our Instagram a week.

We continue to use these platforms to offer information, advice and guidance to all young people as well as activities and challenges they can do themselves or with family members and we have continued to talk to several young people through these messaging platforms.

### Staying connected

We have currently holding weekly virtual meetings for Banwell youth group members. This is conducted through Zoom with two youth leaders running the session.

Due to the unfamiliar time we are currently experiencing, we have regularly reviewing all our policies and procedures for working online to keep both young people and staff to stay safe, whilst using both Zoom and Social media.

The Zoom sessions include a chance for checking in from youth leaders and catch ups between young people. We also provide activities to do virtually all together, and is completely youth led. The sessions run in the evenings on the same day as their usual youth club meetings would have. Young people get a chance to talk through

any thoughts or concerns they may have. Only recently, Young people have discussed how they have worries about returning to school because they have been in their own home support bubble for so long. Youth workers helped the young people to address any anxiety and ways to help them feel more confident for when that time comes.

### Community impact

We continue to liaise with Avon and Somerset Police as they are keen to work with youth organisations to encourage and educate young people. This is a situation they are continuing to monitor and we and other organisations are ready to work in partnership, should there be a need in the communities where we have built positive relationships with young people.

We have continued to deliver lunches to families with young children who do not qualify for free school meals. This is a non- judgemental service that also covers the Banwell area so if you know of any families struggling, please let me know.

### Weekly checking in

We continue to try and connect with Banwell young members through our social media platforms and encourage them to take part in our different activities. We have provided Zoom sessions every week, even throughout the holiday periods as we felt Young people needed the continuity of someone to talk too. We will look at different forms of getting activities to young members who do not have Facebook or Instagram. As a large number of our young people do not have social media.

### Summary

We are doing weekly checking in's with as many members of our satellites as we can reach. We will continue to grow our social media presence to reach more of the members of Banwell youth group who have these formats. For the young members who don't we will continue to find the best method with getting our content to them? Many parents of Banwell youth club have welcomed us continuing to provide support for their young people. Some parents have also followed our Facebook page to see our content that we are providing and to show their children.

Most members of Banwell youth group are now aware that the youth community team is still contactable and are here to support them and we will continue to provide a service for Banwell youth group. Our next step is to continue to grow our virtual youth club sessions to get as many young people involved. We will also continue to monitor the social distancing guidelines around social gatherings in order to begin the process of looking at small outdoor group meetings for Banwell Youth club members.

## YMCA – BIMONTHLY REVIEW OF PERFORMANCE

Period under review January 28<sup>th</sup> to the 6<sup>th</sup> July 2020

1. Are all contracted sessions being held? **Yes** / No  
Comments see YMCA report
2. Are the numbers attending increasing? Yes / No / **NA**  
Comments – Covid-19
3. Is a comprehensive range of activities being organized? Yes / No / **NA**  
Comments – Covid-19
4. Are YMCA demonstrating a degree of flexibility in the activities provided to meet users' needs (e.g. weekend or holiday activities)? **Yes** / No  
Comments see YMCA report
5. YMCA arranging activities outside of the village? Yes / No / **NA**  
Comments – Covid-19
6. Are YMCA seeking other sources of funding for Youth Club activities? Yes / No / **NA**  
Comments – Covid-19
7. Is any feedback from users/parents positive? Yes / No  
Comments – Covid-19
8. Have any complaints been received about the service? Yes / **No**  
Comments...
9. Have there been any behavioural issues at the Youth Club including damage? Yes / No / **NA**  
Comment – Covid-19
10. Have any unannounced visits been made by Committee members since the review? Yes/**No**  
Comments ...
11. Any other comments
  - Invoices presented to Council as requested.
  - Young people asked about Nintendo switch and were not fussed.
  - New TV purchased
  - New Sound system in place
12. Conclusion – **Satisfactory** / Unsatisfactory
13. Action points for YMCA
  - In September to visit Banwell School to speak to the Year 6's about Youth Club
  - Look at where the section 106 contribution from Bellway homes can be spent on third party delivery of taster sessions.
  - Invoices presented to Council by the 2<sup>nd</sup> Monday of the month for payment at the following PC meeting.

14. Action points for Youth Club Management Committee.

Signed.....

Date.....

## Metal Storage Containers Cllr Harding

### **Metal Containers Direct**

One used\* 10ft container. The price includes:

- [S1 Flat panel or S2 Original ISO end doors](#)
- [A lock box](#)
- [Exterior repainting in a Standard RAL colour](#) (see link for further details)
- [Delivery to site](#)

Total cost £1485 plus VAT

[Upgrade to S3 Door type with seals](#) - Add £175 plus VAT

For more details on this product, [click here](#)

You also have a choice of five door types [click here](#)

### **ADAPTAINER**

#### **FREE ULTRA-BRIGHT MAGNETIC COB LIGHT FOR YOUR CONTAINER**

Never struggle finding something inside your container with this powerful light. Just attach it to the wall and you'll instantly have a well-lit container at any time of the day.

FREE light with each container ordered (£12.99 value per unit)

#### **10FT STORAGE CONTAINER (SECOND HAND)**

##### **OPTIONAL**

Repainted

FREE lockbox (£50.00 value)

12-month extended wind and watertight warranty

Cut down from 20ft or 40ft containers (may come with prefabricated panel at the front / doors or both - please ask for photos.

£1,250

#### **10FT NEW MODIFIED CONTAINER**

##### **OPTIONAL**

Lockbox included

Airflow vents

PU coated floor

£1,750

### **Groundworks**

To follow

**Banwell Parish Council**  
**Summary of Receipts and Payments**

1 July 2020 (2020-2021)

Cost Centre 22

**Youth & Community Centre**

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
701	YCC upgrade				18,000.00	4,463.98	13,536	13,536
702	YCC repairs & maintenance				3,000.00	225.50	2,775	2,775
703	YCC CCTV				2,000.00		2,000	2,000
704	YCC Electricity				1,000.00	263.18	737	737
705	YCC Gas				1,500.00	393.91	1,106	1,106
706	YCC water				650.00		650	650
707	YCC waste				650.00	134.09	516	516
708	YCC cleaning & supplies				2,500.00	746.78	1,753	1,753
709	Office Equipment inc Website				3,000.00		3,000	3,000
710	YCC phone & wifi				600.00	121.06	479	479
711	YCC Grass cutting				850.00	212.64	637	637
712	YCC hedge, fence & tree work				280.00		280	280
713	YCC grants & donations	1,300.00		-1,300				-1,300
714	YCC income		1,244.00	1,244	1,300.00		1,300	2,544
<b>SUB TOTAL</b>		<b>1,300.00</b>	<b>1,244.00</b>	<b>-56</b>	<b>35,330.00</b>	<b>6,561.14</b>	<b>28,769</b>	<b>28,713</b>

**Summary**

<b>NET TOTAL</b>	<b>1,300.00</b>	<b>1,244.00</b>	<b>-56</b>	<b>35,330.00</b>	<b>6,561.14</b>	<b>28,769</b>	<b>28,713</b>
<b>V.A.T.</b>		0.00			1,020.97		
<b>GROSS TOTAL</b>		<b>1,244.00</b>			<b>7,582.11</b>		

**Banwell Parish Council**  
**Summary of Receipts and Payments**

1 July 2020 (2020-2021)

Cost Centre 18

**Youth Club**

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
801	YC sessions				10,000.00	480.00	9,520	9,520
802	YC budget				500.00		500	500
803	YC extraordinary activities				1,000.00		1,000	1,000
804	YC Computers							
805	YC subscriptions	400.00		-400				-400
<b>SUB TOTAL</b>		<b>400.00</b>		<b>-400</b>	<b>11,500.00</b>	<b>480.00</b>	<b>11,020</b>	<b>10,620</b>

**Summary**

<b>NET TOTAL</b>	<b>400.00</b>	<b>0.00</b>	<b>-400</b>	<b>11,500.00</b>	<b>480.00</b>	<b>11,020</b>	<b>10,620</b>
<b>V.A.T.</b>		0.00			0.00		
<b>GROSS TOTAL</b>		<b>0.00</b>			<b>480.00</b>		