



Banwell Youth and Community Centre,
West Street, Banwell.
North Somerset. BS29 6BS
01934 820442
21st March 2020

Members of the public and press are entitled to be at the following meeting in accordance with the Public Bodies (Admission to Meeting) Act 1960 Section 1 unless precluded by the Parish Council by resolution during the whole or part of the proceedings. Such entitlement does not however include the right to speak on any matter except at the commencement of the meeting given over specifically for that purpose.

To: The Chairman and all members of Banwell Parish Council.

You are summoned to attend a Meeting of Banwell Parish Council, to be held remotely <https://us02web.zoom.us/j/84671130173> on Monday 27th April 2020 at 7:30p.m. when the following business will be transacted.

Liz Shayler
Clerk to the Council

Before the meeting begins there will be a public participation session – *This session is open to the Public to present comments, observations, information, petitions or lead deputations and is the only time members of the public may participate. (Please note that the Council is unable to make any formal decisions under this item).*

- i) Members of the public.
- ii) Community Beat Manager's report.
- iii) Ward Councillor's report.

AGENDA

1. To receive apologies for absence.
2. To receive members' declarations of interest on any agenda item
3. To approve as a correct record, the minutes of the Parish Council held on 16th March 2020 (pages 1 - 6)
4. To note the minutes of the Planning Committee minutes from the 6th April 2020 (pages 7 - 9)
5. To receive the Clerk's report/Exchange of information: (Please note that the Council is unable to make any formal decisions under this item).
 - (i) Community Picnic on July 4th 2019
 - (ii) Winscombe Parish Council Grant
 - (iii) Defibrillator Guardianship
6. To approve the following items of expenditure: -
 - (i) £2,471.52 Insurance premium, final year of 3-year fixed contract
 - (ii) £225.50 Quarterly servicing of the disabled access lift
7. To note the training and events available and agree any attendance.
 - (i) Tues 28th April, Managing Your Council's Social Media Presence Through The Coronavirus Crisis. Webinar 12:30pm – 1:30pm. £30
 - (ii) 21st May, Video Presentation Skills – Communicating Professionally on Camera. Webinar £30
8. To discuss the £350 grant application from Vision North Somerset (pages 10 & 11)

9. To note the broken bench at the entrance to Wolverhill Park and discuss a way forward.
10. To discuss the postponed Parish Assembly and the Community Volunteering Award.
11. To postpone the annual spring clean to either the 12th, 19th or 26th September
12. To note the conclusion of the internal audit March 2020 (page 12 & 13)
13. To approve the Annual Governance Statements for 2018/19 (page 14)
14. To approve the Statement of Accounts for 2018/19 (page 15 & 16)
15. To formally authorise bills for payment including the extra-ordinary one at the end of March (page 17 & 18).
16. To note the Parish Council's end of March's bank balances and bank reconciliation (pages 19)
17. To note the Parish Council's 2020/21 budget (pages 20 & 21)
18. To agree regular standing order and direct debit payments made from the Unity bank account (page 22)
19. To discuss the hire of an internal auditor for the financial year 2020/21
20. Date of the next meetings –
 - 4th May Planning Committee Meeting, 7pm, Remotely <https://us02web.zoom.us/j/279564797>
 - 18th May Parish Council Meeting, 7:30pm, Remotely <https://us02web.zoom.us/j/308292669>

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (age, race, gender, gender reassignment, sexual orientation, marital status, religion & belief, pregnancy & maternity and disability) Crime and Disorder, Health & Safety and Human Rights.