



MINUTES OF THE MEETING OF THE PARISH COUNCIL HELD REMOTELY AT 7:30pm ON MONDAY 19th OCTOBER 2020

PRESENT: Councillors: Paul Harding (Chairman), Phil Baird (Vice-Chairman), Karen Bennett, Paul Blatchford, Steve Davies, Maggie McCarthy & Paul Philcox.

IN ATTENDANCE: Mrs Liz Shayler (Clerk)
WARD COUNCILLOR: None
AVON & SOMERSET POLICE: None
MEMBERS OF THE PUBLIC: 3

Cllr Paul Harding, opened the meeting by welcoming everybody

Before the meeting was reconvened Members of the public were invited to speak.

Members of the public

Several members of the public spoke in relation to the current situation concerning pedestrian safety travelling to and from the school. The School have closed the Littlefields and High Street entrances as they were unable to make them covid compliant which has pushed all parents and children to access the school via the main entrance on West Street. Particular concern was raised about the section of pavement between Westfield Road and the Littlefields Path as parents walk to and from the Village Hall car park. The following suggestions were raised.

- Additional signage
- Flashing school signs
- Road markings
- Barriers
- Lollipop Person

The Clerk is working with the school and North Somerset to try and alleviate the current issue and will discuss the suggestions raised at a meeting with them later in the week.

Community Beat Manager's report

No report has been received.

Ward Councillor's report

No Ward Councillor was present and no report has been received.

The meeting was convened

181/20 To receive apologies for absence (agenda item 1)

Apologies were received from Cllr Adams and Wormald

182/20 To receive members' declarations of interest on any agenda item (agenda item 2)

No declarations of interest were received.

183/20 To approve as a correct record, the minutes of the Parish Council Meeting on the 21st September 2020 (agenda item 3)

Resolved – That the minutes of the Parish Council Meeting held on the 21st September 2020 be approved as a correct record.

The resolution was correctly proposed and seconded (unanimous)

The minutes of the meetings will be signed by the Chairman as a correct record.

184/20 To note the minutes of the following Committees (agenda item 4)

(i) Employment Committee held on the 28th September 2020

The minutes of the Youth & Community Committee Meeting on the 28th September 2020 were noted.

(ii) Planning Committee held on 5th October 2020

The minutes of the Planning Committee Meeting on the 5th October 2020 were noted.

185/20 To agree the co-option of Cllr Philcox to the Planning Committee

Resolved – To agree the co-option of Cllr Philcox to the Planning Committee.

The resolution was correctly proposed and seconded (unanimous)

186/20 To move agenda item 11 ‘To discuss a request from to reinstate a Lollypop person’ forward

Resolved – To move agenda item 11.

The resolution was correctly proposed and seconded (unanimous)

187/20 To discuss and agree a way forward in relation to a request from parents with children who attend Banwell School to reinstate a Lollypop person at a cost of £3445 excluding uniform & pole (agenda item 11)

Resolved – That the Parish Council agree to fund a Lollypop person but as an interim measure the Clerk to organise a risk assessment and high viz jackets to allow volunteers to be covered under the Parish Council insurance.

The resolution was correctly proposed and seconded (unanimous)

188/20 To receive the Clerk’s report/Exchange of information (agenda item 6)

(i) Youth & Community Centre Car Park

The area at the entrance of the YCC has now been cleared. Unfortunately, for health & safety reasons the Buddleia had to be cut back. Once the brambles and Ivy were cleared it was realised that the Buddleia had sprouted from a tree which had fallen over. There was a real concern that the branches without the brambles supporting them would be in danger of snapping.

The works in the car park being undertaken by Wessex Water, to alleviate the pressure on the mains, should be finished this week. The electricity pole is due to be moved at the beginning of November.

(ii) Precept

The 2nd tranche of the precept has been received from North Somerset

(iii) Recruitment of a new Officer

The employment committee decided to change the focus of the new officer from general administration to communications, marketing and grant funding. It was hoped that the Parish Council would be able to find someone who can plug the current gaps whilst alleviating the pressure on the Clerk.

(iv) **Foodbank**

The food bank resources are going to be used to put together a half term food parcel for families receiving free school meals. This will be packaged up and given out the week beginning the 19th October.

(v) **Dropped Kerbs**

The dropped kerbs which the Parish Council had been campaigning for and funded by the Co-Southern Cooperative's grant, have finally been put in.

189/20 To note the training and events available and agree any attendance (agenda item 8)

(i) **21st October 1 - 2pm SLCC Employment Basics. £30**

Resolved – To agree the cost of £30 for the attendance of the Clerk

The resolution was correctly proposed and seconded (unanimous)

(ii) **28th October 11:30 – 12:30 NALC The future of health challenges post COVID-19 £30**

No one to attend this session

(iii) **29th October 11:30 – 12:30 NALC Collaboration for health and wellbeing £30**

Resolved – To agree the cost of £30 for the attendance of the Cllr Bennett

The resolution was correctly proposed and seconded (unanimous)

(iv) **30th October 11:30 – 12:30 NALC Local councils and hidden disabilities £30**

No one to attend this session

(v) **30th October 11:30 – 12:30 NALC Supporting mental health in your community £30**

No one to attend this session

(vi) **17th November 2 – 3pm NALC Frome — Youth First £30**

Resolved – To agree the cost of £30 for the attendance of the Cllr Bennett

The resolution was correctly proposed and seconded (unanimous)

(vii) **24th November 2 - 3pm SLCC Cyber Security £30/ £35**

No one to attend this session

(viii) **2nd & 3rd December 9:15am – 12:30pm ICCM Cemetery Legal Compliance £165**

No one to attend this session

The Clerk reported that ALCA had recently advertised 2 additional courses

(ix) **11th November 6 – 9pm Essential Councillor Course £60**

Resolved – To agree the cost of £60 for the attendance of the Cllr Philcox

The resolution was correctly proposed and seconded (unanimous)

(x) 23rd November 6:30 – 8:30pm Planning in Plain English £40

Resolved – To agree the cost of £40 for the attendance of the Cllr Philcox

The resolution was correctly proposed and seconded (unanimous)

190/20 To authorise the following expenditure (agenda item 9)

(i) £120 for the removal of the 2nd dying elm tree in the Recreation Ground.

Resolved – To agree the cost of £120 for the removal of the dying elm tree on the Recreation ground.

The resolution was correctly proposed and seconded (unanimous)

(ii) Donation for the purchase of Remembrance Day Wreaths using Section 137

Resolved – To agree a donation of £60 to the Poppy Appeal for the Remembrance Day Wreath.

The resolution was correctly proposed and seconded (unanimous)

(iii) £44.05 for the annual fire extinguisher survey

Resolved – To agree the cost of £44.05 for the annual fire extinguisher survey.

The resolution was correctly proposed and seconded (unanimous)

(iv) £250 for the annual tree survey

Resolved – To agree the cost of £250 for the annual tree survey by Atworth Arboriculture

The resolution was correctly proposed and seconded (unanimous)

(v) £7,675 for the replacement of the last 17 obsolete streetlights as per highways streetlight budget 20/21

Resolved – To agree the cost of £7675 for the replacement, with LED, of the last 17 obsolete streetlights.

The resolution was correctly proposed and seconded (unanimous)

(vi) £120 for the annual Christmas Tree sourced from Banwell Garden Centre and located in the school the weekend beginning the 5th /6th December.

Resolved – To agree the cost of £120 for the annual Christmas Tree.

The resolution was correctly proposed and seconded (unanimous)

191/20 To agree the cost of £44 for one off event insurance for a Covid compliant Halloween trail (agenda item 7)

Resolved – To agree the cost of £44 for the one-off event insurance

The resolution was correctly proposed and seconded (unanimous)

192/20 To agree the cost of £100 for the annual subscription and a £50 setup fee for access to the Compliant Council Hub from 01/11/2020

Resolved – To agree the cost of £100 for the annual subscription and a £50 setup fee for access to the Compliant Council Hub from 01/11/2020

The resolution was correctly proposed and seconded (unanimous)

193/20 To discuss and agree a way forward in relation to digitalising the Parish Council Logo to enable it to be used across various platforms (agenda item 12)

Resolved – That this be deferred until after the hiring of the new Communications, Marketing and Grant Funding Officer.

The resolution was correctly proposed and seconded (unanimous)

194/20 To discuss moving the current cemetery mapping system from Pear Technology to Scribe (agenda item 13)

Resolved – To agree to move the current cemetery mapping system from Pear Technology to Scribe.

The resolution was correctly proposed and seconded (unanimous)

195/20 To discuss who will undertake the following annual inspections (agenda item 13);

- (i) Benches Cllr Baird
- (ii) Dog bins Cllr Harding
- (iii) Flagpole Cllr Blatchford
- (iv) Grit bins Cllr Philcox
- (v) Litter bins Cllr Manley
- (vi) Memorial Stones Cllr Blatchford
- (vii) Bus Shelter Cllr Manley

Resolved – To agree that the Councillors above will undertake the annual inspections specified.

The resolution was correctly proposed and seconded (unanimous)

196/20 To discuss and agree a way forward in relation to the offer of 25 Carnival Games (pages 33 – 36)

Each of the 25 carnival games were discussed in turn. There was appreciation for the amount of work Mr Shipton had put into making a lot of the games. Unfortunately, due to lack of space it was felt that the Parish Council would only be able to store a few of them.

Resolved – That the Parish Council agree to find a home for the darts, table skittles, noughts & crosses, stick or drum twist, giant cards, village stocks, buzzer game, connect 4 & shove half penny depending on their maintenance needs.

The resolution was correctly proposed and seconded (unanimous)

197/20 To discuss the movement of the Window Wanderland event from December to March.

The Clerk updated the Council that the Church has decided on its own window display over Christmas and in the light of that the Council discussed moving Window Wonderland to March or beyond.

Resolved – To move the Window Wanderland from December to March 2021 with this being reviewed at the beginning of January.

The resolution was correctly proposed and seconded (unanimous)

198/20 To authorise bills for payment (agenda item 15)

Resolved: To authorise October's Bills for Payment of £7,495.68 Cllr Harding and Cllr Baird to authorise the BACs payments.

The resolution was correctly proposed and seconded (unanimous)

199/20 To note the Parish Council's end of September, bank balances and bank reconciliation (agenda item 16)

The Parish Council's end of September's bank balances and bank reconciliation were noted.

200/20 Dates of the next meetings – (agenda item 17)

2nd November 2020 7pm Planning Committee remotely <https://us04web.zoom.us/j/279564797>

2nd November 2020 7:30pm YCC Committee remotely <https://us02web.zoom.us/j/86909958879>

16th November 2020 – 7:30pm Parish Council Meeting <https://us02web.zoom.us/j/308292669>

The Chairman closed the meeting at 21:00

.....Chairman

.....Date

DRAFT

Bills for Payment - 21st September to the 15th October 2020
Banwell Parish Council

Method	Payee	Details	Net Amount	VAT	Gross Amount		Minute agreed	Power
Already Paid								
BACS	Wellers Hedleys	Scout Hut Lease	£600	£120	£720		252/19	The Parish Council have resolved to use the General Power of Competence as of the 20th May 2019
DD	Mainstream	Phone and Broadband (DD 14.10.20)	£111.86	£22.37	£134.23		093/20	
DD	E-ON	Streetlight Power (DD 16.10.20)	£150.41	£7.52	£157.93		093/20	
DD	E-ON	YCC power (19.11.20)	£6.35	£0.34	£6.69		093/20	
To Pay								
BACS	J K Gardening	Grass cutting @ Rec Ground & Knightcott Bank	£141.75		£141.75			
BACS	J K Gardening	Grass cutting @ Riverside	£70.87		£70.87			
BACS	J K Gardening	Grass cutting @ YCC	£70.88		£70.88			
BACS	J K Gardening	Grass cutting @ Banwell Cemetery	£162.50		£162.50			
BACS	J K Gardening	Village orderly	£392.50		£392.50			
BACS	J K Gardening	Additional Grass Cutting (High Street, Knigcott, Summer Lane, Wolverhill Pk, Castle	£165.00		£165.00		135/19 & 157/19	
BACS	J K Gardening	Grass strimming around tubs	£30.00		£30.00		149/17	
BACS	FOS UK	Dog Bin emptying	£339.00		£339.00		177/19	
BACS	Insight Cleaning	YCC Cleaning	£194.00		£194.00		39/19	
BACS	Weston Rail Services	Quarterly Charge	£875.00	£175.00	£1,050.00		243/18	
BACS	SLCC	Clerk Training	£60.00	£12.00	£72.00		Employment appraisal	
BACS	Complete Weed Contr	2nd spray	£364.00	£72.80	£436.80		136/20 (i & ii) 157/20	
BACS	Tempest	ID badges x 3	£12.60	£2.52	£15.12		Covid-19	
BACS	North Somerset	Job advert	£50.00	£10.00	£60.00		Employment	
BACS	E. Shayler	Overtime & Expenses (zoom, ink, lock, microsoft licence x 2, Window Wanderland registration)	£711.84	£35.66	£747.50		176/20	
SO	E. Shayler	Clerk's Salary (SO 26.09.20)	£1,604.57		£1,604.57		093/20	
DD	Nest	Pension contibutions (DD 26.08.20)	£154.02		£154.02		093/20	
DD	North Somerset	Waste Collection (01.11.20)	£11.32		£11.32		093/20	
DD	North Somerset	Cathedral Hire (05.11.20)	£129.99	£26.00	£155.99		093/20	
BACS	HMRC	PAYE and NI for Sept (12.09.20)	£603.01		£603.01		093/20	
		Totals	£7,011.47	£484.21	£7,495.68			



MINUTES OF THE MEETING OF THE PLANNING COMMITTEE HELD REMOTELY AT 7pm ON MONDAY 2nd NOVEMBER 2020

PRESENT: Councillors Phil Baird, Paul Blatchford, Steve Davies, Paul Harding, Nick Manley (Chairman), Dawn Parry (Vice Chairman) & John Wormald.
IN ATTENDANCE: Mrs Liz Shayler (Clerk)

Cllr Manley convened the meeting by welcoming everyone.

70/20 To receive apologies for absence (agenda item 1)

No apologies were received

71/20 To receive declarations of interest (agenda Item 2)

No Committee Member declared an interest

72/20 To approve as a correct record the minutes of the Planning Committee Meeting held on the 5th October 2020 (agenda item 3).

Resolved – That the minutes of the Planning Committee Meeting held on the 5th October 2020 be approved as a correct record of the meeting.

The resolution was correctly proposed and seconded (unanimous with abstention due to absence).

The minutes of the meetings will be signed by Cllr Manley as a correct record.

73/20 To discuss the continuation of remote vs face to face Planning Committee Meetings (agenda item 4).

Resolved – Given the Government's announcement of a second lockdown it was agreed to hold remote meetings until April 2021 unless NALC guidance advises otherwise or a Councillor requests it as an agenda item.

The resolution was correctly proposed and seconded (unanimous).

74/20 To agree the two representatives at the remote introductory briefing on North Somerset's Local Plan "Choices for the Future" consultation on Monday 16th or Friday 20th November 10 - 11:30am (agenda item 5).

Resolved – That Cllr Manley and Cllr Wormald attend the remote briefings on "Choices for the Future" consultation on Monday 16th November 2020.

The resolution was correctly proposed and seconded (unanimous).

75/20 To note and comment upon planning applications (agenda item 6)

- (i) **20/P/2298/FUL Laurel Farm, Summer Lane, Banwell. BS29 6LP**
Conversion of agricultural barn to dwelling including external alterations, access and parking.

Resolved – To object to this application as it substantially increases the footprint of the building from the prior approval creating a new build rather than a barn conversion. Given this significant increase the building is therefore out of scale and over development in a rural setting

The resolution was correctly proposed and seconded (unanimous).

(ii) **20/P/2336/LDP Halcyon Cooks Lane Banwell BS29 6DS**

Certificate of lawful development for the conversion of part of existing detached garage and store to a Garden Office with En Suite shower room.

This application was noted

(iii) **20/P/2485/FUH The Withies Riverside Banwell BS29 6EH**

Proposed demolition of the single storey Eastern wing of the existing dwellinghouse; proposed erection of a single storey side and two storey extension.

Resolved – To object to this application for the following reasons;

- Outside of Settlement boundary
- Over development in a rural setting
- Concerns of impact on the flood plain

If North Somerset is minded to approve then the Parish Council request a condition preventing the extension from becoming a separate dwelling in the future.

The resolution was correctly proposed and seconded (unanimous).

Cllr Baird joined the meeting

(iv) **20/P/2441/TPO Bow Farm Moor Road Banwell BS29 6EF**

T1-T3 - Beech - Reduce by 1m.

This application was noted

(v) **20/P/2599/TRCA Church House 12 East Street Banwell BS29 6BN**

T1 - Chestnut - Pollard to previous points (3m)

This application was noted

76/20 To note planning decisions – (agenda item 7)

(i) **20/P/0344/NMA Land South of Wolverhill Road Churchland Way Weston-super-Mare.**

Non material amendment to application 16/P/2744/OT2 (Outline planning application with Environmental Statement with all matters reserved for subsequent approval for a residential development of up to 250 dwellings and associated infrastructure) to allow variation to time scale for the delivery of the River Banwell Strategic Flood Attenuation Scheme. **APPROVED**

(ii) **20/P/1304/FUH Bethal Cottage, Hillend, Weston-super-Mare BS24 8PQ**

Demolition of existing conservatory and timber frame ground floor extension. Proposed erection of single storey rear extension and first floor side extension. **APPROVED**

(iii) **20/P/1638/FUH 5 Towerhead Road Banwell BS29 6PQ**

Proposed single storey rear extension. **APPROVED**

(iv) **20/P/1846/CQA Cedar Haven Haybow Hewish Weston-super-Mare BS24 6RB**

Prior Approval for the conversion of a redundant milking parlour to 1no. dwelling with operational development comprising re-roofing of building; insertion of windows, doors and re-rendering of building. **REFUSED**

(v) **20/P/1954/CQA Barn at Silvermoor Lane**

Prior Approval for the conversion of an existing agricultural building (Sui Generis Use) to 1no. dwelling (Use Class C3) with operational development consisting of recladding of building with timber boarding; insertion of front wall and insertion of new windows and doors. **REQUIRED & GRANTED**

(vi) **20/P/2186/TRCA 12 High Street, Banwell. BS29 6AE**

T1 - Birch - Crown reduce by 2.5m. **NO OBJECTION**

(vi) **20/P/1717/FUL Banwell Youth and Community Centre West Street Banwell. BS29 6DB**

Culverting of ditch and creation of additional space for an environmental area and car parking. Siting of a metal storage container. Replacement of 2no. doors to building. **APPROVED**

77/20 Date of the next meeting (agenda item 8)

16th November, 7:30pm Parish Council Meeting remotely <https://us02web.zoom.us/j/308292669>

7th December, 7pm Planning Meeting remotely <https://us04web.zoom.us/j/279564797>

The Chairman closed the meeting at 19:20

.....Chairman

.....Date

DRAFT

Agenda Item 6 – new officer laptop




Requirements

- New Officer laptop

Currently the Parish Council have an intel core i3 laptop with 4gb memory and 1tb of storage spare which has been used by a Cllr until recently.

Problems

- I used the spare Councillor laptop to work from home before February but it is not really fit for office purposes, slow when working on icloud / accounting package / several applications at the same time, applications can sometimes stall when working between apps.
- Our old tower computer (again i3) not really fit for purpose; slow when working on icloud / accounting package / several applications at the same time. Running CCTV in the background for security slows down the computer.

Recommended for: ²	Smart 	Smarter 	Genius 
Streaming movies in vivid color and 4k detail	✓	✓	✓
Managing photo projects with ease	✓	✓	✓
Ultra-fast, ultra-reliable connectivity		✓	✓
Creating and editing content in full 4K HDR with a billion colors		✓	✓
Running the most demanding apps and games			✓

To run various office applications effectively an i5 is required with an 8gb memory.

Most of the Parish Council documents are stored as part of the Microsoft 365 one drive and so storage is less important.



Suggestion

New Office laptop (intel core i5 with 8gb memory, 500gb + storage) **£400 - £500** bought and any new Councillor uses current spare Councillor laptop.

Budget left in office equipment – **£491.96** however there will be an underspend in the salary budget.

Agenda Item 8 - Clerks Report

i) Youth & Community Centre Car Park

The pole has now been moved but to a slightly different location than anticipated.

ii) Youth Club

Due to lockdown face to face has now been stopped and has now gone online. Given the provision will be the same the charge will therefore be the same.

iii) North Somerset food alliance

The purpose of the meeting will be to explore the opportunities and potential for developing a food alliance approach between the range of community food projects providing crucial support across North Somerset. Our aim is to collectively develop a shared understanding about provision and identify any possible gaps/issues or opportunities for collaboration.

iv) North Somerset Road safety meeting

The Clerk met with the North Somerset Highways Engineer and the Sustainable Travel and Road Safety Officer and were able to explore all the suggestions from the last meeting.

Unfortunately, as suspected, there is a legal minimum distance that you can put any sign around a zebra crossing. Therefore, any form of flashing sign, vehicle activated speed sign or even a 2D warning sign would not be legally permissible. The reason for this is a concern that as someone is concentrating on the sign, they are not aware of the crossing therefore making it more dangerous.

However, there is a possibility of road markings which denote that a driver is entering a school safety zone and so the Highways engineer has taken this away to pursue.

Barriers were discussed but, as suspected, the pavements are not wide enough. A barrier is supposed to sit 45cm away from the edge of the road and so once installed the remaining width of pavement would not allow pushchairs / people with mobility aids to use it.

However, it was acknowledged that the footpaths, particularly the Westfield Road to West Street section, were very narrow and that whilst something could not be done immediately that there might be scope to widen them as part of the works associated with the bypass. In practical terms, the voluntary adoption of a suggested 'one-way system' to maintain appropriate social distancing is being considered.

In relation to the 20mph zone, whilst it could be feasible, it is a very lengthy process to implement. Traffic surveys must be undertaken and analysed by North Somerset. A scheme must be designed which then has to go to the Department of Transport for approval. If approved, the signage then must be put in by North Somerset approved contractors and all of this comes at a cost (North Somerset have particularly tight budgets at the moment due to Covid). The Parish Council looked at doing something similar for the Westfield Estate and just the implementation of the scheme was going to cost £10,500. The whole process takes a minimum of 6 months but can take up to 2 years. However, whilst this is not something which can help us now then this is another proposal which has gone forward as part of the suggested works associated with the bypass.

We are up and running with a risk assessment and high visibility jackets for any parent volunteers. Once I get a list of volunteers then I can inform the insurance company. There have been no takers yet.

The Sustainable Travel and Road Safety Officer has been informed that we are prepared to fund a lollypop person and she has taken this away to investigate further.

However, there is an initiative that we are working with the School on. This is to provide high visibility tabards to all children. The Police have a scheme which will provide 100 tabards that were applied for before half term. There is a maximum of a six week wait but it is hoped it will not be this long. This is an **agenda item (10)** later, but it is hoped that the Parish Council will contribute **£146.19** to match fund this so that every child who walks to school has a hi viz tabard.

v) Local Council Climate Communications Pilot 17th November 2020

We have been invited to take part in this pilot. This session will be to present some initial content that the Centre of Sustainable Energy (CSE) have developed and get some feedback to help them develop their comms. If the Climate Emergency group (Cllr Baird, Parry & Wormald) or anybody else would like to be involved, let me know and I can send the link.

vi) Annual Play Equipment Inspections

The annual inspections have been completed at the Recreation Ground and Riverside. Some of the items on the repair list had to be ordered and so had not come in before the inspection. It was therefore left until after the inspection so it could all be done together and any additional works picked up in the inspection could be scooped up and completed at the same time. It is due to be completed the week after next.

vii) Parish Games

These had now been taken over by the football club and would not need to be stored by the Parish Council.

Agenda item 11 – Christmas Lunch and or non-food essentials parcel.

Christmas lunch

Whilst the government have agreed to fund free school meals families over the Christmas Period a suggestion has been raised for the local pub to produce a Christmas meal. The meal would be delivered at lunchtime the week beginning 21st December and would cost somewhere between £200 and £300 for approximately 30 families. The Bell have offered their facilities and services for free. The cost would be for the purchase of the food, but it is hoped we can approach businesses / the food alliance for additional support.

Non-food essentials parcel

Over the summer holidays the Parish Council gave out 26 non-food essentials parcel which consisted of Suntan lotion for kids 50, Laundry detergent, Fabric conditioner, Toilet cleaner, Toothbrush x 2, Toothpaste, Washing up liquid, Household spray, Toilet Roll, Kitchen Roll, Shower Gel, Shampoo, Conditioner. It was designed to help the food vouchers go further over the summer holidays. Given that Christmas can be a challenging time of year the proposal is to do something similar (without the suntan lotion) for Christmas. It will be approximately £12 a family so for 25 parcels it would be approximately £300. We have been collecting non-food items from those who have been asking what to donate and we have also been offered free toothpaste and shower gel, but I am waiting for the confirmation of this. I am hoping that the Parish Council would support this initiative by making up any shortfall.

Agenda item 12 – MUGA opening during lockdown

Advice from SLCC

The guidance <https://www.gov.uk/government/publications/coronavirus-covid-19-guidance-on-phased-return-of-sport-and-recreation/guidance-for-providers-of-outdoor-facilities-on-the-phased-return-of-sport-and-recreation> states the below: I have highlighted the wording you need your Council to consider, the guidance states not limited to, you should advise Council of this wording when it makes its decision.

Sport facilities will close, but you can exercise in public outdoor spaces.

Sport and leisure facilities, such as leisure centres, swimming pools, gyms and sport clubs, will have to close during the national restrictions. This applies to both indoor and outdoor facilities.

This includes, but is not limited to, sport facilities such as tennis and basketball courts, golf courses and driving ranges, dance studios, climbing walls and climbing centres, and archery and shooting ranges.

As Clerk you can advise your Council that the Government has not listed every type of equipment but has mentioned some as an example.

Advice from Insurance Company

Whilst we are unable to provide confirmation as to whether MUGAs can remain open or whether they need to close to comply with the latest restrictions, I can confirm we classify MUGAs under the playground equipment section for insurance purposes. To clarify this, I recommend consulting the specialists who carry out the annual safety checks of the play equipment and/or MUGAs for their professional advices and interpretation of the new lockdown restrictions.







Advice from GB Sport



Will contact their governing body (RPII). Their gut instinct is that as no organised activity occurs here (not booked for a particular activity) and it is not a designated sports court e.g. tennis / basketball but a multi-use area then without contrary advice from RPII then keep it open. Possible works to consider would be additional sign about no organised sport and / or the removal of the basketball hoops.


NALC advice




None received yet.

Seat	Type of bench	Condition	Area	Comments	Date	
Car Park West St.	Metal	1	1		07/11/20	
School West st.	Metal body / wooden slats	4	1		Woodwork requires preservative metal work needs painting	07/11/20
Memorial West St.	Metal body / wooden slats	3	1		Woodwork requires preservative Paint Ok	07/11/20
Castle Hill	Metal body / wooden slats	4	4		Woodwork requires preservative metal work requires paint	04/11/20
Bow bridge, Riverside	Metal body / wooden slats	3	4		Woodwork requires preservative	05/11/20
Riverside green 1	Metal	1	1			05/11/20
Riverside green 2	Plastic	1	1			05/11/20

Riverside green 3	Plastic	1	1			05/11/20
Riverside green 4	Plastic picnic bench	1	1			05/11/20
Riverside green 5	Wooden	5	5	Bench removed		05/05/20
Golling Lane	Metal body / wooden slats	4	3		Woodwork requires preservative signs of graffiti + rubbish	05/05/20
Wolvershill Park	Metal body / wooden slats	4	2		Woodwork requires preservative/ broken slat area overgrown	07/11/20
Knightcott Gardens	Wooden	4	1		Woodwork requires preservative	07/11/20
Knightcott Motors	Wooden	4	2		Woodwork requires preservative metalwork requires paint	07/11/20

Recreation Ground 1	Metal body / wooden slats	4	1		Woodwork has rotting slats/ needs preservative	07/11/20
Recreation Ground 2	Metal body / wooden slats	4	2		Wood Work requires preservative/ grass overgrowing base	07/11/20
Rec Picnic Bench 1	Plastic	1	1			07/11/20
Rec Picnic Bench 2	Plastic	1	1			07/11/20
Rec Picnic Bench 3	Plastic	1	1			07/11/20
Rec. toddler area 1	Metal with back	1	1			07/11/20
Rec. toddler area 2	Metal seat	1	1			07/11/20









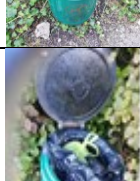
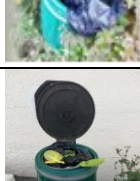
Rec toddler area Picnic 3	Plastic	2	1		Some signs of burning and stress (bending) to table	07/11/20
Rec toddler area Picnic 4	Plastic	1	1			07/11/20
The Quarry	Half tree trunk – Solid			Not found		07/11/20
Eastermead Lane	Half tree trunk – Solid	4	4		Wood Work requires preservative/ Overgrown	07/11/20
The Cemetery 1 Hebden	Wooden	4	4		Wood Work requires preservative/ Bench out of place	05/11/20
The Cemetery 2 Molton	Wooden	4	1		Wood Work requires preservative	
The Cemetery 3 Catholic	Wooden	4	1		Wood Work requires preservative	05/11/20

The Cemetery 4 Cremations	Plastic	1	1			05/11/20
The Cemetery 5	Wooden	4	1		Wood Work requires preservative	05/11/20
						
Seat scoring	1 = Good		Area Scoring	1 = Neat & Tidy		
	2 = Fair			2 = Fair		
	3 = Some attention			3 = Requires clean up		
	4 = Work Required			4 = Overgrown		
	5 = Dangerous removal			5 = Unusable / poor condition		

Date: 11/10/20

Inspection by: Paul Harding

	Dog Bin Location	Photo	Score	Comment
1	High St/North Rd junction		2	Has a liner
2	High St/Hill Path junction		2	Has a liner
3	Eastermead Lane		2	Has a liner
4	Church St by Cart Wash		5	Rusted through
5	Riverside Green		2	Has a liner
6	Riverside Green by pumping station		2	Has a liner
7	Golling Lane – Riverside end		2	Has a liner
8	Golling Lane – Wolverhill Road end		2	Has a liner
9	Path between Knightcott Park/Wolverhill Park		2	Bin full. Has a liner
10	Knightcott Rd behind bus stop at The Paddock		2	Has a liner

11	Westfield Road opp. village hall.		1	Has a liner	
12	Westfield Road south side by alleyway		2	Has a liner	
13	Queens Road		2	Has a liner	
14	High St near kennels		5	Lid broken Liner intact	
15	Knightcott Gardens		2	Has liner	
16	Knightcott Road (south side)		5	Lid broken. Requires replacement Has a liner	
17	Footpath - West St to Littlefields Rd (top)		2	Has a liner	
18	Footpath - West St to Littlefields Rd (bottom)		5	No liner. Needs replacement Take from a bin to be replaced	
19	Hillend		2	Has a liner	
20	West St car park		2	Has a liner	
1 = Good		2 = Fair		3 = Some attention needed	
4 = Work Required		5 = Dangerous and/or needs removal			

Date: Nov 2010

Inspection by: Paul Blatchford

Flag Pole Number	Location	Score	Comments
Left of the Memorial	Ground Mount bases	1	
	Concrete footings	1	
	Pole	2	Lichen growing on pole needs to be washed off.
	Pulley's	1	
Right of the Memorial	Ground Mount bases	1	
	Concrete footings	1	
	Pole	1	
	Pulley's	1	

- A foundation (the ground socket) inspection
- Anchor bolts should be checked for wear and tear and rust
- Check the pole for signs of wear, fatigue, bending or failure
- Lanyards should be checked for wear, signs of abrasion and UV ageing
- All fittings and the hinge pins should be checked
- Poles on occasions may need to be lowered and cleaned, checking the top pulley wheel (at the same time)
- Flags should be inspected and where necessary replaced

1 = Good
2 = Fair
3 = Some attention needed
4 = Work Required
5 = Dangerous needs removal

Condition Scoring	1 = Good		Level Scoring	1 = Full
	2 = Fair			2 =
	3 = Some attention needed			3 = Half Full
	4 = Work required			4 =
	5 = Dangerous needs immediate removal			5 = Empty









	LOCATION		CONDITION	LEVEL	COMMENTS
1	Knightcott Park		1	1	
2	Knightcott Gardens		1	1	
3	Westfield Road		1	4	
4	Greenfields Avenue		1	4	
5	North Road		3	5	Crack on front side of lid
6	Littlefields Road		1	2	Rubbish in bin
7	Littlefields Rise		1	1	
8	Cart Wash		1	1	






9	Ship Inn Car Park		1	2	Two bins grit in sacks
10	Wint Hill		1	2	
11	School Close		1	1	
12	Wolvershill Road		1	4	Dog poo in bin (in bag thank goodness!)

Location	Score	Image	Comments
Recreation Ground 1	2		Showing signs of rust on bin lid side.
Recreation Ground 2	2		Metal connecting lid of bin to the right is bent.
West Street Car-Park	2		
Riverside 1	1		





Riverside 2	1		
-------------	---	---	--





1 = Good
2 = Fair
3 = Some attention needed
4 = Work Required
5 = Dangerous needs removal

Memorials	Items	Comments
War Memorial	Boundary – Fencing / Wall 1 Structure 1 Clean and Tidy 1 Hedges 1	 <p>lean seems stable. The scrubbed lettering may come back with time due to weathering</p>
Village Pump	Boundary Wall 1 Structure 1 Gate Padlock / Well Cover 2 Clean and Tidy 2	 <p>Padlock very stiff (WD40). Generally tidy but one broken bottle.</p>
Cart Wash Area (Bristol Water responsibility) Railings (NS responsibility)	Boundary – Fencing / Wall 2 Flower Planters 1 Clean and Tidy 1	 <p>Railings need painting</p>
Village Car Park Millennium Stone 1 and paved area.	Boundary – Fencing / Wall 4 Structure 1 Flower bed / planters 1 Clean and Tidy 1	  <p>Wall to left hand side of entrance to YCC needs checking and repointing</p>
Banwell P.C. Centenary stone Riverside Green	Structure 1 Clean and Tidy 2 Tree 1	 <p>Visibility poor dues to lichen / moss</p>
VE Day Centenary Stone, Riverside Green	Structure 1 Clean and Tidy 2 Tree 1	 <p>Visibility poor dues to lichen / moss but repainting might not help</p>
D-Day remembrance area Golling Lane	Boundary – Fencing 3 Structure 1 Clean and Tidy 2 Vegetation / Trees 1	 <p>The sign is good but vegetation will come back next year. Fence (not PC has barbed wire)</p>

Gate to Churchyard, East Street	Structure 2		Paint needs touching up around latch area – not urgent
Welcome to Banwell sign, East Street	Structure 1 Clean and Tidy 1 Vegetation 1		
Welcome to Banwell sign, Castle Hill	Structure 1 Clean and Tidy 1 Vegetation 3		Vegetation just below bottom edge of sign will need to be removed.
Welcome to Banwell sign, Knightcott Road	Structure 1 Clean and Tidy 1 Vegetation 1		
Welcome to Banwell sign, Wolvershill Road	Structure 1 Clean and Tidy 1 Vegetation 1		

1 = Good
2 = Fair
3 = Some attention needed
4 = Work Required
5 = Dangerous needs immediate removal

	Location	Condition	Comments
1	A370 (between the entrances to Silvermoor Rd and West Rolstone Rd) BPC	1	
2	A371 Elborough Hill (opposite Banwell Road) NS	1	
3	Knightcott Road (Opposite Summer Lane) BPC	1	 <p data-bbox="1050 1191 1490 1303">Building in good condition but vegetation growth might be needed to be cut back.</p>
4	Knightcott Road (Opposite Well Lane) BPC	1	 <p data-bbox="1018 1648 1506 1760">Building in good condition but vegetation growth around it might need to be cut back.</p>

5	Knightcott Road (By Knightcott Motors) BPC	1		Building in good condition but vegetation growth around it might need to be cut back.
6	Knightcott Road (By Westfield Road) (BPC)	1		
7	Knightcott Road (Opposite Westfield Road) NS	1		
8	West Street (in front of the school) NS	1		

Condition scoring	1 = Good	2 = Fair	3 = Some attention needed
	4 = Work Required		5 = Dangerous needs immediately rectified



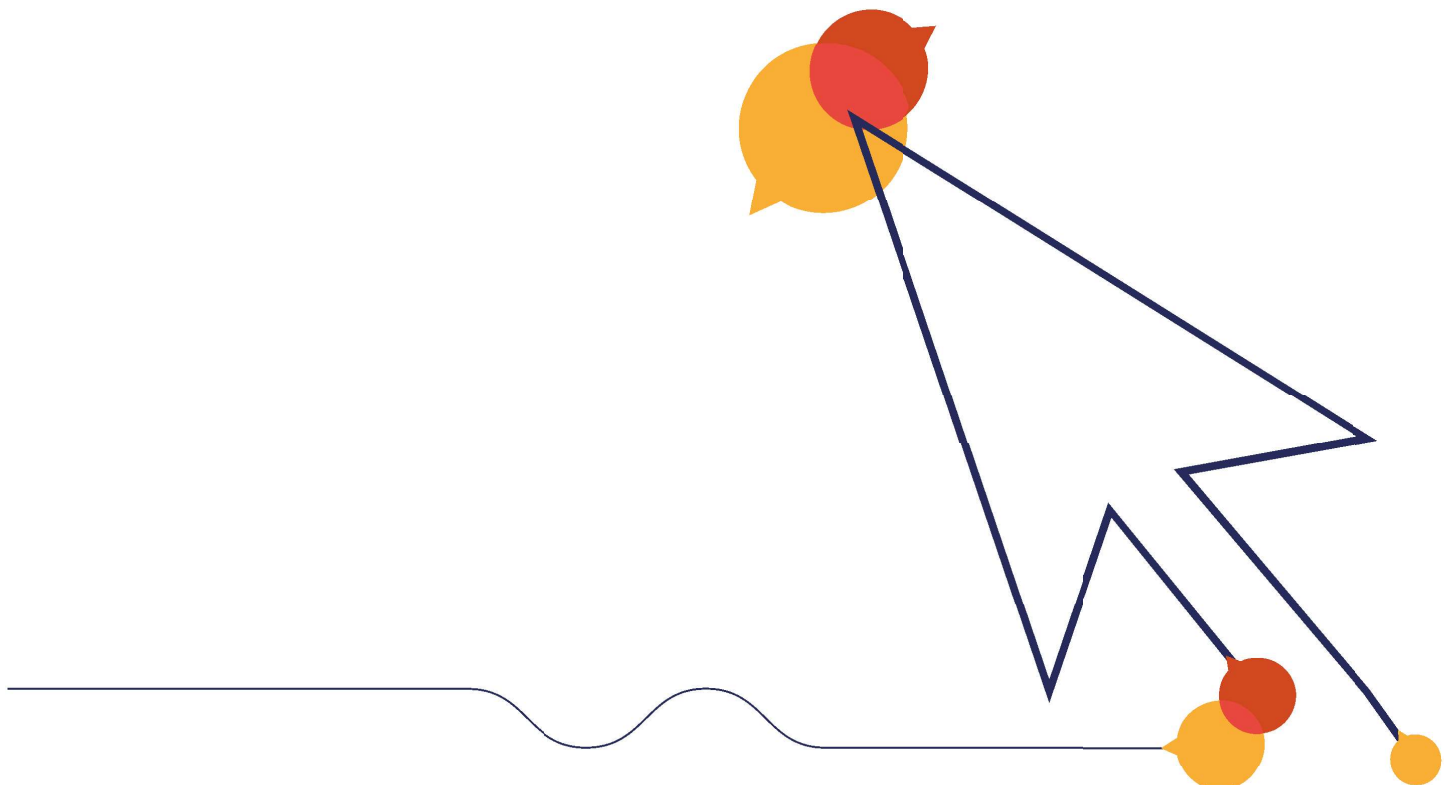
Safety Inspection Report

Annual Inspection

Banwell PC - Rec. MUGA, BS29 6BS

On behalf of G B Sport & Leisure

04 November 2020



Safety Inspection Report

Annual Inspection

Site name: **Banwell PC - Rec. MUGA, BS29 6BS**
Date of inspection: **04 November 2020**
Inspector: **Jonathan Peters**



How to read your report

The assets on site are categorised as **Ancillary Items** or **Play Items**, and listed under those headings.

Each item is listed in the style shown in the image below, which contains labels to aid interpretation as follows:

- 1) The name of the asset
- 2) The manufacturer of the asset, if known,
- 3) The innate or default risk score of the asset, assuming it has no faults and complies with standards,
- 4) The actual risk score of the asset at the time of inspection, being the highest of the finding risks or the innate risk,
- 5) A statement about whether the item complies with the appropriate standards, including the names of those standards,
- 6) Details about findings, if any, including what is wrong (Description), what to do about it (Tasks), notes to aid understanding (Notes), and photograph(s) of the issue.

Primary Items

Sample Asset Name 1

Manufactured by Manufacturer Name 2

asset image here

Risk level:
Actual risk level: 3
Innate risk level: 4
Risk level: Low
Potential risk score reduction: 1
Remedial tasks: 1

Standards: 5
EN 1176-1:2017, EN 1176-2:2017
The item and its surfacing (where applicable) meet with the requirements of the relevant standards.

Surface: Grass

Finding 6

Description
Item is rusting in places.

Tasks
Replace.

Note
Two of the frame washers are rusting.

Finding Photos

asset image here asset image here

Inspection SI0000142594. Report produced on 16/12/2019 at 12:11:07 4

Multi-Use Games Area

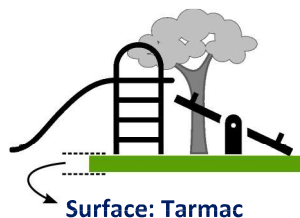
Manufactured by Sutcliffe Play Ltd



Risk level:
Medium

Risk score as low as possible

Remedial tasks:
1



Standards:



EN 15312:2007+A1:2010

The item and its surfacing (where applicable) meet with the requirements of the relevant standards.

Finding

Description

Cap missing.

Tasks

Replace.

Risk level:

Very low

Risk score:

3

Finding Photos



General Notes

The risk scores are calculated by plotting the likelihood of harm against the severity of the injury sustained. The likelihood is given a score of 1 to 5, and the severity is given a score of 1 to 5. In doing this a matrix is produced which gives a numerical assessment of the risk on a score of 1 to 25, and a judgement is made as to which risks are low, which are medium and which are high. Risk scores may be adjusted in the light of experience and therefore may not be exactly as per the table. For example, a score of 7 may be noted.

Risks are calculated in this way:

1. An assessment of the likelihood of harm taking place is made using the numbers 1 to 5, by following these descriptions:
 - a. 1 = Rare
 - b. 2 = Unlikely
 - c. 3 = Moderate
 - d. 4 = Likely
 - e. 5 = Certain
2. An assessment of the severity of the injury sustained is made using the numbers 1 to 5, by following these descriptions:
 - a. 1 = Insignificant
 - b. 2 = Minor
 - c. 3 = Moderate
 - d. 4 = Major
 - e. 5 = Catastrophic
3. The two numbers are multiplied to give a risk score on a scale of 1 to 25.
4. Scores of 1 to 7 inclusive are considered to be low risk and are considered to be tolerable where this is the innate risk of the item,
5. Scores of 8 to 12 are considered to be medium risk and some control measures may be identified to reduce the risks to low, tolerable levels,
6. Score of 13 and above are considered to be high risk and urgent action is considered to be necessary to reduce the risks to tolerable levels.

General Notes

It is important to note that where an outcome is catastrophic, but for which the likelihood is rare this will present a score of $1 \times 5 = 5 =$ low risk. Similarly, a certain event for which the consequence is insignificant will present a score of $5 \times 1 = 5 =$ low risk. It is important to consider likelihood and consequence, and not just one of the factors in isolation.

The multiplication of the factors into a risk matrix is given here in Table 1, with a judgement made as to risk scoring indicated by colour.

Green = LOW risk, Amber = MEDIUM risk, Red = HIGH risk.

Table 1 – Risk Score Matrix

		Severity				
L i k e l i h o o d		1 Insignifi- cant	2 Minor	3 Moderate	4 Major	5 Catastro- phic
	1 = Rare	1 LOW	2 LOW	3 LOW	4 LOW	5 LOW
	2 = Unlikely	2 LOW	4 LOW	6 LOW	8 MEDIUM	10 MEDIUM
	3 = Moderate	3 LOW	6 LOW	9 MEDIUM	12 MEDIUM	15 HIGH
	4 = Likely	4 LOW	8 MEDIUM	12 MEDIUM	16 HIGH	20 HIGH
	5 = Certain	5 LOW	10 MEDIUM	15 HIGH	20 HIGH	25 HIGH



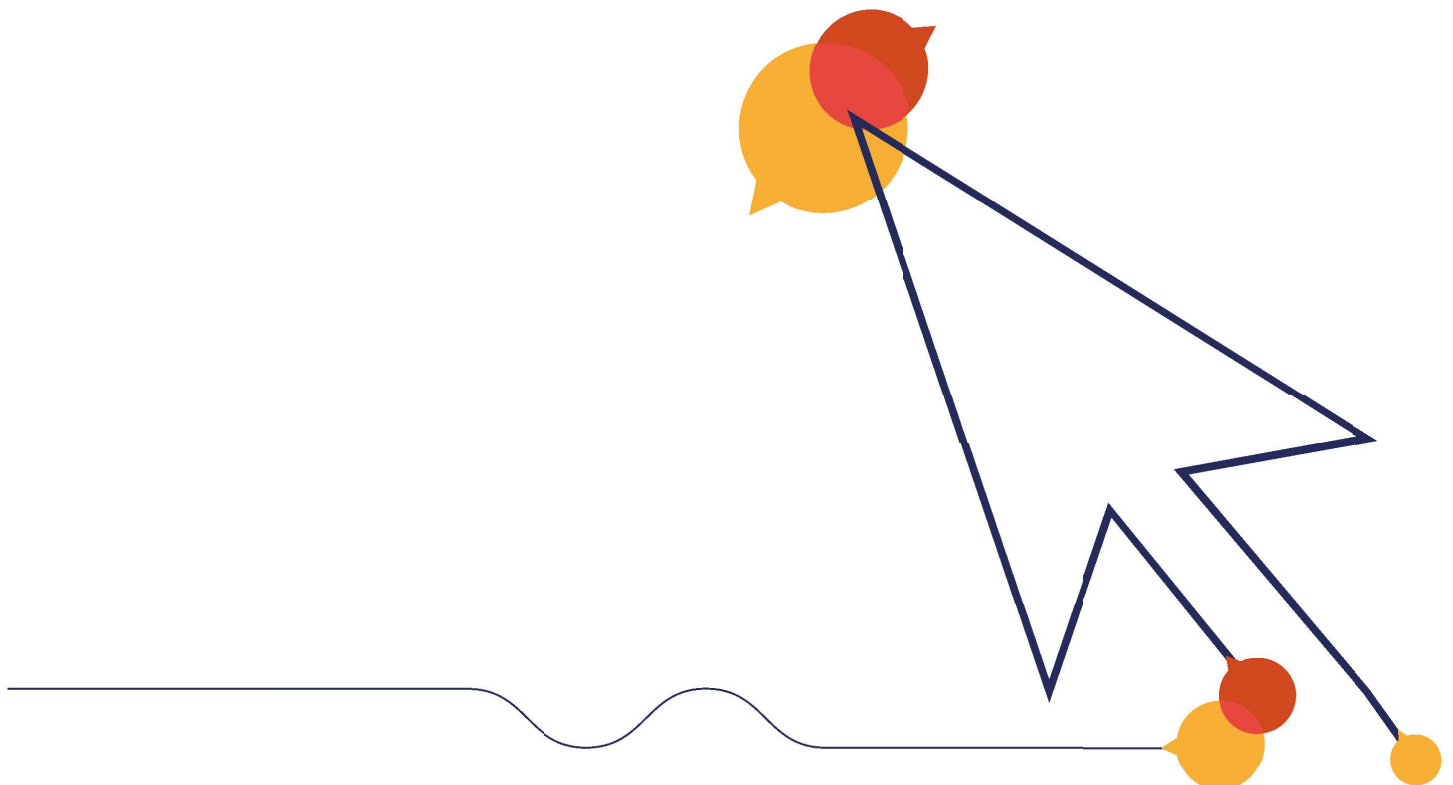
Safety Inspection Report

Annual Inspection

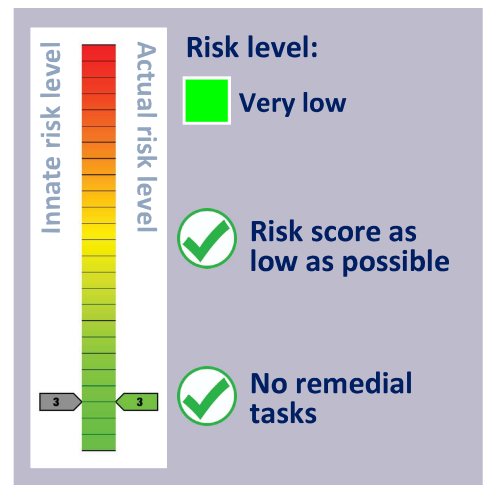
Banwell PC - Rec. Play, BS29 6BS

On behalf of G B Sport & Leisure

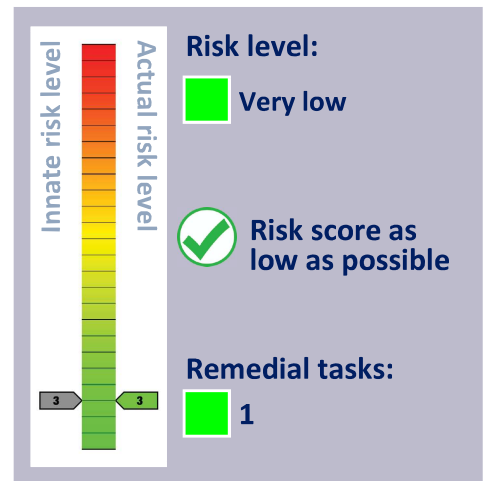
04 November 2020



Barriers - Swing x 2



Fencing - Bow-Top / Chain Link



Finding

Description

Minor repairs are needed.

Tasks

Repair.

Risk level:

 Very low

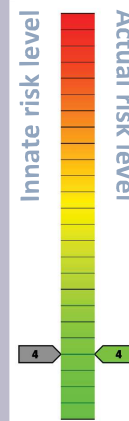
Risk score:

 3

Finding Photos



Gate



Risk level:

 Low



Risk score as low as possible

Remedial tasks:

 1

Finding

Description

Mechanism needs adjustment.

Tasks

Adjust.

Risk level:

 Very low

Risk score:

 3


Finding Photos





Gate - Maintenance - Locked

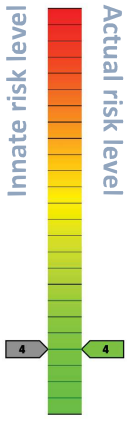


Risk level:

 Low

 Risk score as low as possible

 No remedial tasks



Litter Bins



Risk level:
Very low

Risk score as low as possible

Remedial tasks:
1

Finding

Description

Bolt(s) missing.

Tasks

Replace missing bolt(s).

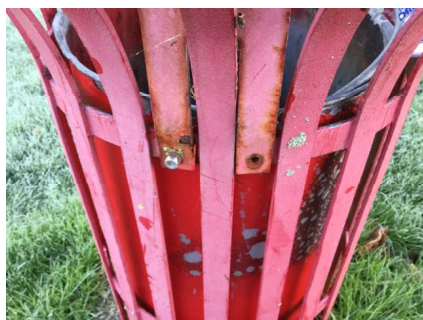
Risk level:

Very low

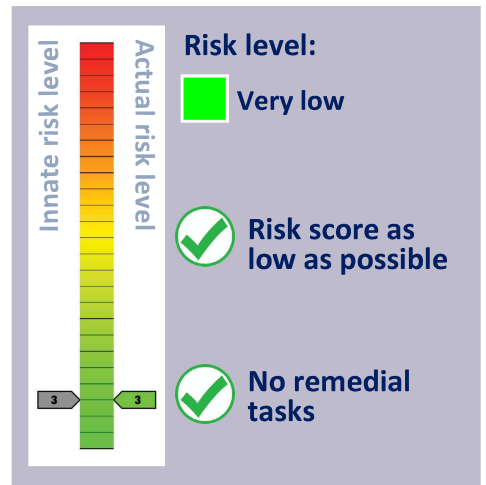
Risk score:

2

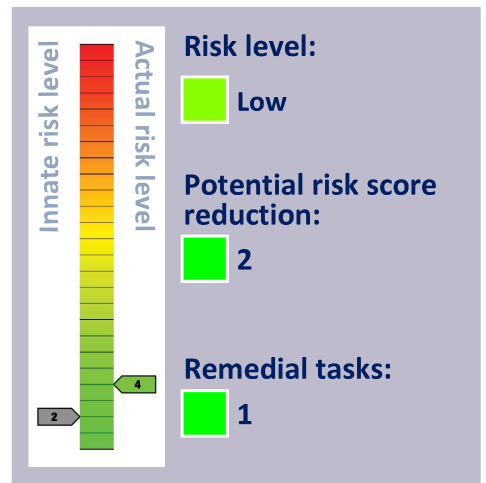
Finding Photos



Seating - Benches



Signage



Finding

Description

Projecting bolt thread.

Tasks

Cut off and file down to remove sharp edges or use the correct length of bolt.

Risk level:

 Low

Risk score:

 4

Finding Photos



Multiplay - Junior

Manufactured by Sutcliffe Play Ltd

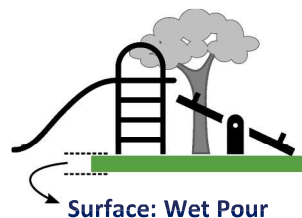


Innate risk level **Actual risk level**

Risk level:
Low

Risk score as low as possible

Remedial tasks:
2



Standards:



EN 1176-1:2017

The item and its surfacing (where applicable) meet with the requirements of the relevant standards.

Finding

Description

Cap missing.

Tasks

Replace.

Risk level:

Very low

Risk score:

2

Finding Photos



Finding

Description

RoSPA is concerned by accidents on some types of overhead ladders and rings. However, there is a strong development value in these items.

Tasks

The protective surface under all bars and rings must be kept in good condition.

Risk level:

Low

Risk score:

7

Finding Photos



Multiplay - Toddler

Manufactured by Sutcliffe Play Ltd

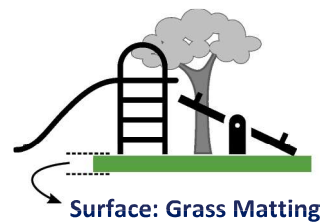


Innate risk level **Actual risk level**

Risk level:
Low

Risk score as low as possible

Remedial tasks:
1



Standards:



EN 1176-1:2017

The item and its surfacing (where applicable) meet with the requirements of the relevant standards.

Finding

Description

Item is damaged.

Tasks

Read the notes for further action.

Note

Heat damage to underside of platform, cap melted - Monitor.

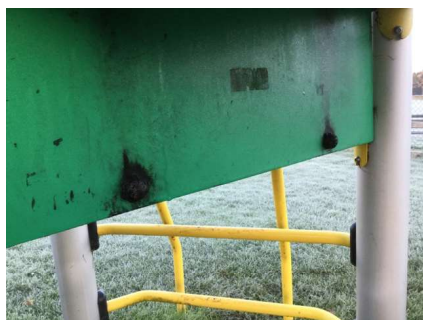
Risk level:

Very low

Risk score:

3

Finding Photos



Rocker - Inclusive Seat

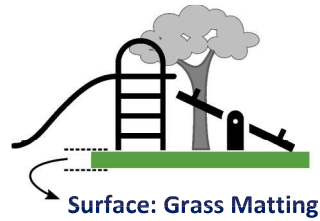
Manufactured by Sutcliffe Play Ltd



Risk level:
Low

Risk score as low as possible

Remedial tasks:
1



Standards:



EN 1176-1:2017, EN 1176-6:2017

The item and its surfacing (where applicable) meet with the requirements of the relevant standards.

Finding

Description

Item has corrosion.

Tasks

Treat and repair.

Risk level:

Low

Risk score:

4

Finding Photos



Swing - Basket

Manufactured by Sutcliffe Play Ltd

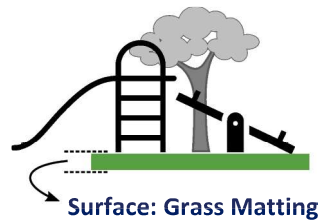


Innate risk level **Actual risk level**

Risk level:
Medium

Risk score as low as possible

Remedial tasks:
1



Standards:

EN 1176-1:2017, EN 1176-2:2017
The item and its surfacing (where applicable) meet with the requirements of the relevant standards.

Finding

Description

Item has some parts missing.

Tasks

Read the notes for further action.

Note

Suspensions and seat

Risk level:
Very low

Risk score:
0

Finding Photos



Swing - Junior - 2 Bay 4 Seat

Manufactured by Sutcliffe Play Ltd

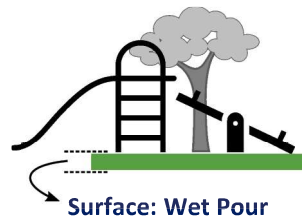


Innate risk level **Actual risk level**

Risk level:
Low

Risk score as low as possible

Remedial tasks:
3



Standards:



EN 1176-1:2017, EN 1176-2:2017

The item and its surfacing (where applicable) meet with the requirements of the relevant standards.

Finding

Description

The swing seat has been damaged, but does not require immediate replacement.

Tasks

Monitor and replace when hard material is exposed.

Risk level:

Very low

Risk score:

1

Finding Photos



Finding

Description

Shrinkage / separation of the surface. This may give a trip hazard.

Tasks

Repair.

Risk level:

 Low

Risk score:

 5

Finding Photos



Finding

Description

Item has some parts missing.

Tasks

Read the notes for further action.

Note

Suspensions and seats

Risk level:

 Very low

Risk score:

 0

Finding Photos



Swing - Toddler - 1 Bay 2 Seat

Manufactured by Sutcliffe Play Ltd



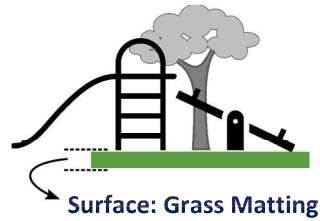
Innate risk level (vertical scale from red to green)

Actual risk level (vertical scale from red to green, with a green checkmark at the bottom)

Risk level:
Low

Risk score as low as possible (green checkmark icon)

Remedial tasks:
1



Standards:

EN 1176-1:2017, EN 1176-2:2017
The item and its surfacing (where applicable) meet with the requirements of the relevant standards.

Finding

Description

Item has some parts missing.

Tasks

Read the notes for further action.

Note

Suspensions and seat

Risk level:
Very low

Risk score:
0

Finding Photos



Goals

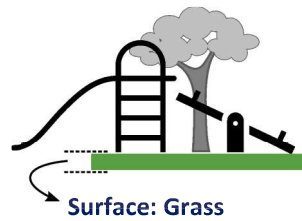
Manufactured by (Unknown)



Risk level:
Medium

Risk score as low as possible:

Remedial tasks:
3



Standards:



BS 8461:2005+A1:2009, EN 16579:2018

The item and its surfacing (where applicable) meet with the requirements of the relevant standards.

Finding

Description

Item has corrosion.

Tasks

Treat and repair.

Risk level:

Very low

Risk score:

3

Finding Photos



Finding

Description

Loose in ground.

Tasks

Reset.

Risk level:

 Low

Risk score:

 5

Finding Photos



Finding

Description

Surface is uneven.

Tasks

Make good.

Risk level:

 Low

Risk score:

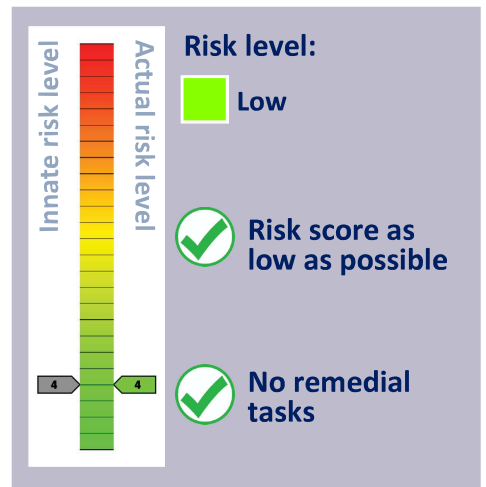
 4

Finding Photos



Rocker - Bee Seesaw

Manufactured by (Unknown)

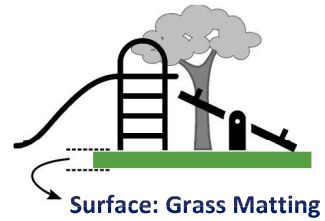


Standards:



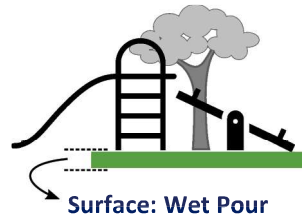
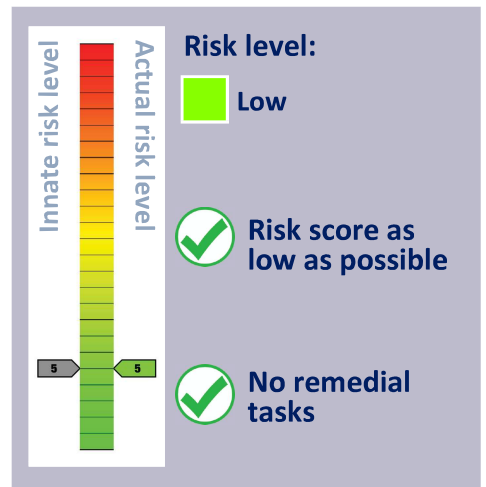
EN 1176-1:2017, EN 1176-6:2017

The item and its surfacing (where applicable) meet with the requirements of the relevant standards.



Climber - Rota Web

Manufactured by (Unknown)



Standards:

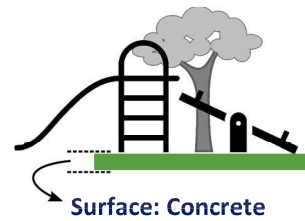
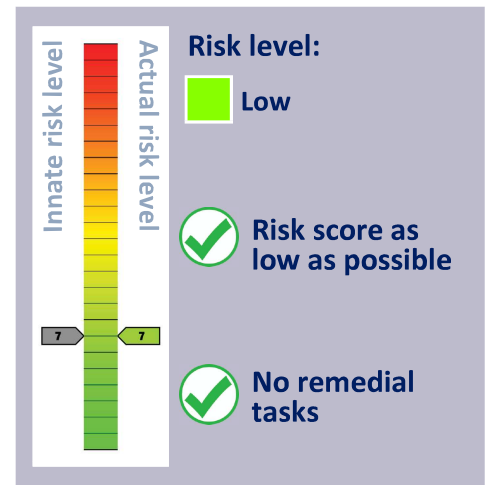


EN 1176-1:2017, EN 1176-5:2019

The item and its surfacing (where applicable) meet with the requirements of the relevant standards.

Table Tennis Table

Manufactured by (Unknown)



Standards:



None

This item has not been assessed against any applicable standards, but the principles of other standards may have been applied to ensure suitable safety.

Cableway - Seated

Manufactured by (Unknown)

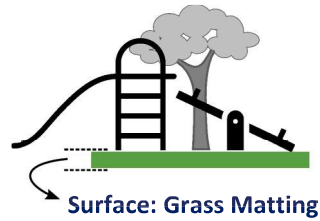


Innate risk level **Actual risk level**

Risk level:
Low

Risk score as low as possible

Remedial tasks:
1



Standards:

EN 1176-1:2017, EN 1176-4:2017

The item and its surfacing (where applicable) meet with the requirements of the relevant standards.

Finding

Description

Item has some parts missing.

Tasks

Read the notes for further action.

Note

Suspension and seat

Risk level:
Very low

Risk score:
0

Finding Photos





Safety Inspection Report

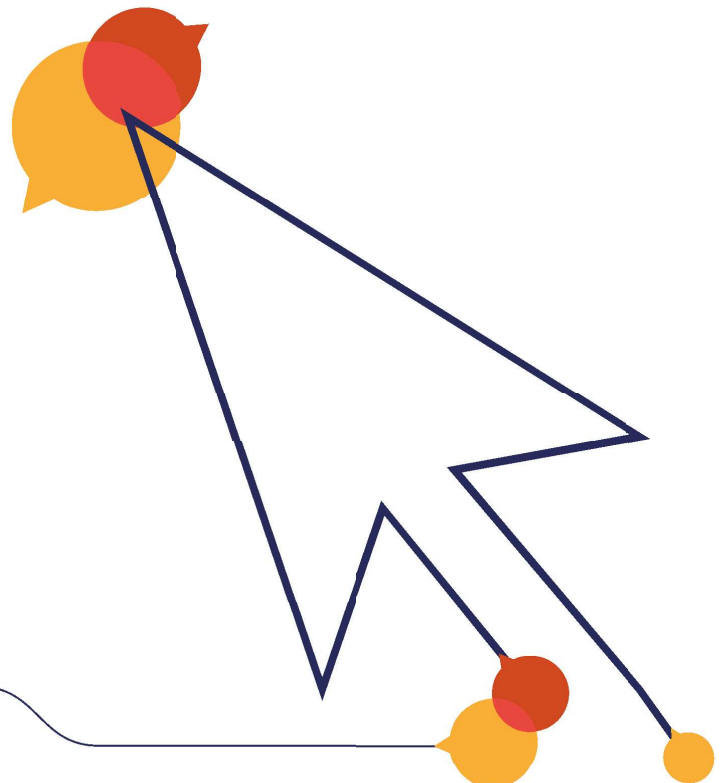
Annual Inspection

Banwell PC - Riverside Play Area, BS29 6EE



On behalf of G B Sport & Leisure

04 November 2020



Fencing - Mesh & Post



Innate risk level

Actual risk level

Risk level:
Low

Potential risk score reduction:
1

Remedial tasks:
2

Finding

Description

Item is damaged.

Tasks

Repair.

Risk level:
Low

Risk score:
4

Finding Photos



Finding

Description

Timber is decayed.

Tasks

Replace affected parts.

Risk level:

 Low

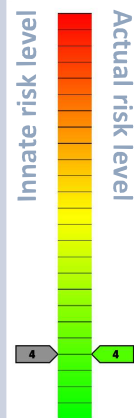
Risk score:

 4

Finding Photos



Gate



Risk level:

 Low



Risk score as low as possible

Remedial tasks:

 1

Finding

Description

The gate is locked and a full inspection of its operation is not possible.

Tasks

Ensure the operation of the gate is checked.

Risk level:

 Very low

Risk score:

 3


Finding Photos





Gate - Maintenance

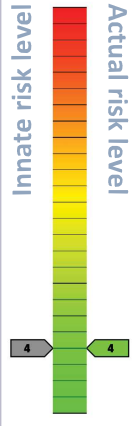


Risk level:

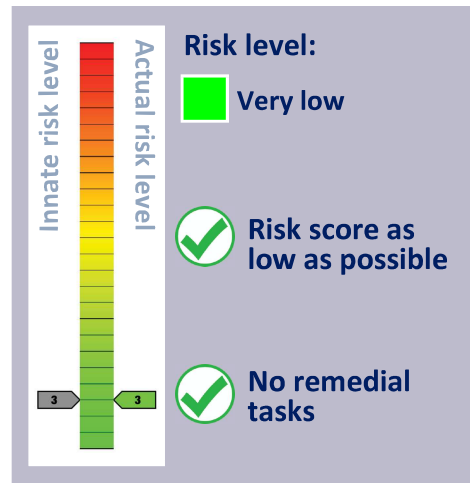
 Low

 Risk score as low as possible

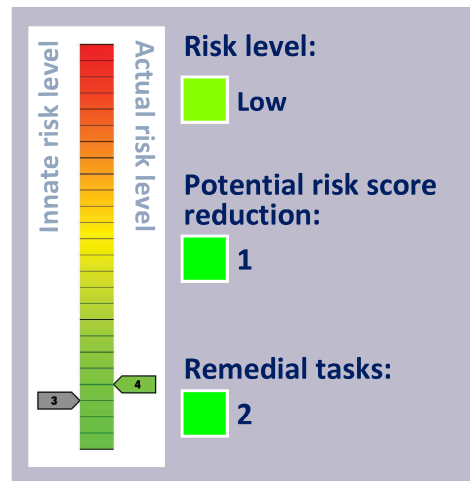
 No remedial tasks



Litter Bins



Seating - Benches / Picnic Table



Finding

Description

Shrinkage / separation of the surface. This may give a trip hazard.

Tasks

Repair.

Risk level:

 Low

Risk score:

 4

Finding Photos



Finding

Description

Surface has unintended grass, moss or weeds.

Tasks

Remove.

Risk level:

 Low

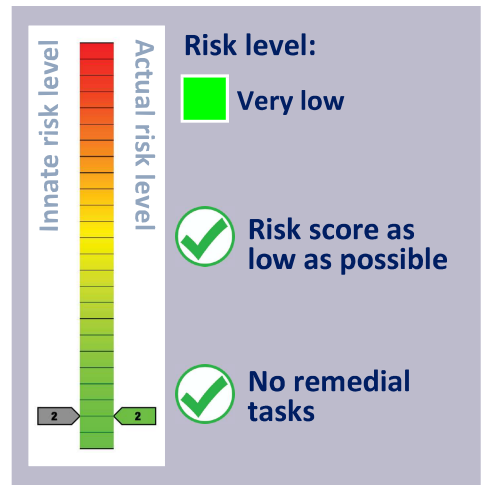
Risk score:

 4

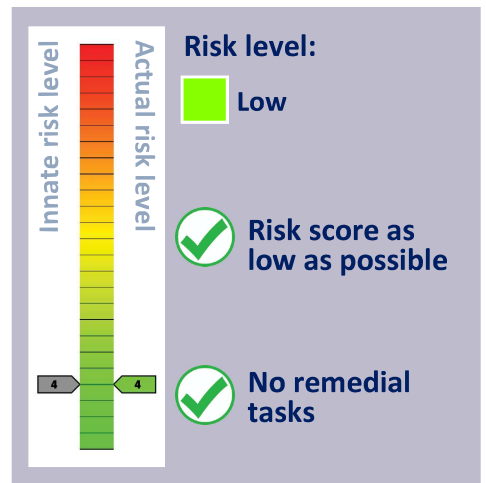
Finding Photos



Signage - No Dogs

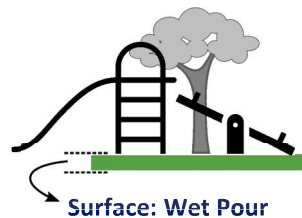
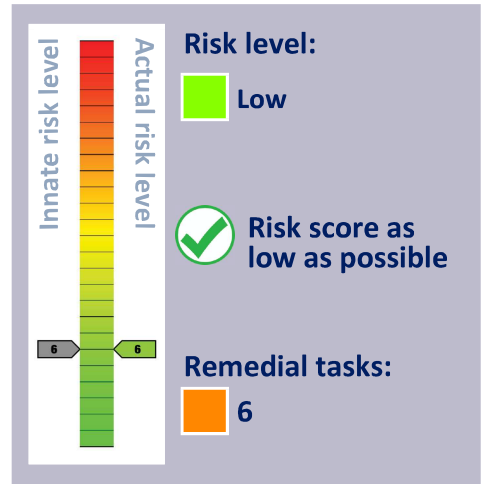


Gates - Stile



Swing - Mixed - 2 Bay 2 Junior 2 Toddler Seat

Manufactured by (Unknown)



Standards:



EN 1176-1:2017, EN 1176-2:2017

The item and its surfacing (where applicable) meet with the requirements of the relevant standards.

Finding

Description

There is wear in the bushes.

Tasks

Remove shackle bolt and check bush and shackle pin wear, replacing as necessary.

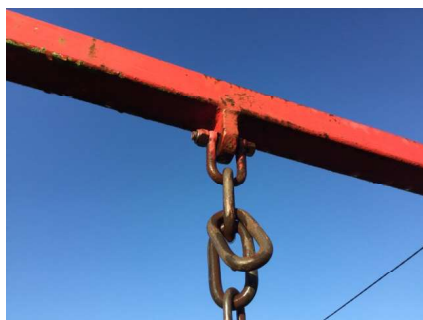
Risk level:

Low

Risk score:

5

Finding Photos



Finding

Description

The swing seat has been damaged, but does not require immediate replacement.

Tasks

Monitor and replace when hard material is exposed.

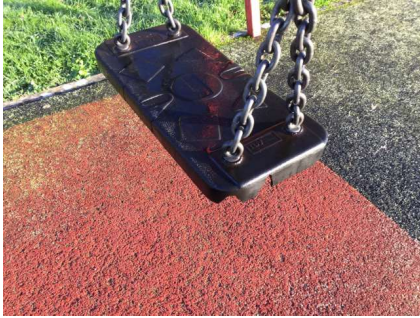
Risk level:

 Very low

Risk score:

 2

Finding Photos



Finding

Description

Shrinkage / separation of the surface. This may give a trip hazard.

Tasks

Read the notes for further action.

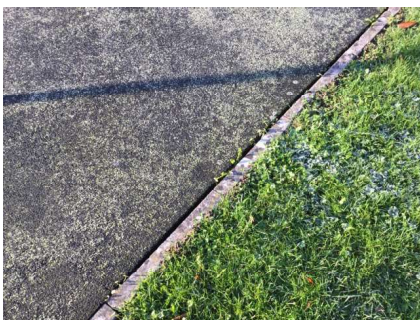
Risk level:

 Very low

Risk score:

 3

Finding Photos



Finding

Description

Item has corrosion.

Tasks

Treat and repair.

Risk level:

 Very low

Risk score:

 3

Finding Photos



Finding

Description

Item has some parts missing.

Tasks

Read the notes for further action.

Note

Suspensions and seats

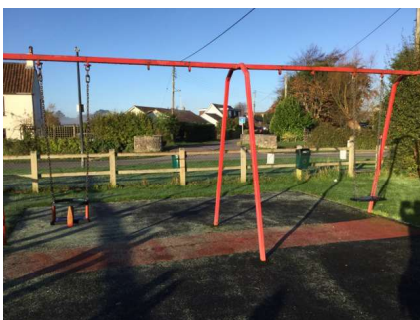
Risk level:

 Very low

Risk score:

 0

Finding Photos



Finding

Description

Moss is present.

Tasks

Remove.

Risk level:

 Low

Risk score:

 4

Finding Photos



Agenda item 15 – Christmas Boards

Below is an example of the boards. There are between 29 and 34 boards with a variety of images on.



Department	Budget 2019 - 20	Actual	Budget 2020 - 21	Spend 1 April - 31st Oct 20	Anticipated Spend 2020 - 21	Comments	Draft Budget 2020 - 21	Precept	Reserves
Cemetery & Memorials									
Grass cutting	£ 1,950.00	£ 1,950.50	£ 1,950.00	£ 1,137.50	£ 1,940.00	No anticipated increase	£ 1,950.00	£ 1,950.00	£ -
Paths / Trees & Garden	£ 350.00	£ 145.00	£ 300.00	£ -	£ 9,000.00	Path taken from Cem fund	£ 300.00	£ 300.00	£ -
Making up graves	£ 280.00	£ -	£ 200.00	£ -	£ 120.00		£ 200.00	£ 200.00	£ -
Cemetery / Memorial work contingency	£ 6,000.00	£ 1,581.00	£ 5,000.00	£ -	£ 1,500.00	War memorial due clean apply for grant	£ 5,000.00	£ 1,500.00	£ 3,500.00
TOTAL	£ 8,580.00	£ 3,676.50	£ 7,450.00	£ 1,137.50	£ 12,560.00		£ 7,450.00	£ 3,950.00	£ 3,500.00

YCC									
Repairs & Maintenance	£ 2,946.25	£ 4,072.06	£ 3,000.00	£ 3,526.99	£ 4,000.00		£ 3,000.00	£ 2,000.00	£ 1,000.00
YCC upgrade	£ -	£ -	£ 18,000.00	£ 18,295.60	£ 20,000.00	We received £10000 Gov grant	£ 18,000.00	£ 8,000.00	£ 10,000.00
CCTV	£ 2,000.00	£ 3,387.50	£ 2,000.00	£ -	£ 2,000.00		£ 2,000.00	£ 1,000.00	£ 1,000.00
Electricity	£ 1,035.52	£ 1,146.53	£ 1,000.00	£ 416.20	£ 800.00		£ 1,000.00	£ 1,000.00	£ -
Gas	£ 2,630.99	£ 1,572.54	£ 1,500.00	£ 409.36	£ 1,000.00		£ 1,500.00	£ 1,500.00	£ -
Water	£ 601.22	£ 447.92	£ 650.00	£ 39.54	£ 400.00		£ 650.00	£ 650.00	£ -
Waste Collection	£ 147.05	£ 400.09	£ 650.00	£ 264.08	£ 500.00		£ 650.00	£ 650.00	£ -
Cleaning & supplies	£ 2,818.00	£ 2,504.21	£ 2,500.00	£ 1,540.78	£ 2,300.00		£ 2,500.00	£ 2,500.00	£ -
Office Equip inc software	£ 3,000.00	£ 2,427.98	£ 3,000.00	£ 2,136.16	£ 3,000.00	Inc upgrade for hybrid meetings	£ 4,000.00	£ 4,000.00	£ 1,000.00
Phone internet	£ 500.00	£ 548.66	£ 600.00	£ 349.71	£ 600.00		£ 600.00	£ 600.00	£ -
Grass cutting	£ 350.00	£ 496.16	£ 850.00	£ 496.16	£ 850.00		£ 850.00	£ 850.00	£ -
fence / hedge	£ 280.00	£ 193.00	£ 280.00	£ -	£ 90.00		£ 280.00	£ 280.00	£ -
YCC Rent	-£ 100.00	-£ 939.00	-£ 1,300.00	-£ 1,244.00	-£ 1,300.00		-£ 1,300.00	-£ 1,300.00	£ -
TOTAL	£ 16,209.03	£ 16,257.65	£ 32,730.00	£ 26,230.58	£ 34,240.00		£ 35,030.00	£ 23,030.00	£ 13,000.00

Clerk and Administration									
Salary & NI	£ 22,500.00	£ 25,857.92	£ 26,000.00	£ 16,480.49	£ 25,000.00	Poss 1% inc, optional spinal point, Comms officer	£ 31,000.00	£ 30,000.00	£ 1,000.00
Pension provision	£ 650.00	£ 708.00	£ 650.00	£ 560.00	£ 800.00	Figure on system is employee & employer, clerk	£ 1,000.00	£ 1,000.00	£ -
Advertising inc printing	£ 300.00	£ 300.00	£ 300.00	£ 50.00	£ 170.00		£ 300.00	£ 300.00	£ -
Insurance	£ 2,122.87	£ 2,185.06	£ 2,123.00	£ 2,471.52	£ 2,471.52	1yrs left	£ 2,471.52	£ 2,471.52	£ -
Subscriptions	£ 800.00	£ 1,241.92	£ 900.00	£ 598.00	£ 1,000.00	ALCA / SLCC / Zoom inc	£ 1,200.00	£ 1,200.00	£ -
Audit fees	£ 1,000.00	£ 850.00	£ 1,000.00	£ 475.00	£ 900.00		£ 900.00	£ 900.00	£ -
Legal costs	£ 200.00	£ 187.00	£ 500.00	£ 600.00	£ 667.00		£ 600.00	£ 200.00	£ 300.00
Training Officers	£ 1,000.00	£ 655.00	£ 800.00	£ 290.00	£ 500.00		£ 700.00	£ 500.00	£ 200.00
Training Cllrs	see above	£ 655.00	£ 600.00	£ 250.00	£ 500.00		£ 600.00	£ 600.00	£ -
Risk Assessments	£ 155.00	£ 202.50	£ 300.00	£ 202.50	£ 300.00		£ 300.00	£ 300.00	£ -
Chairman's Allowance	£ 100.00	£ 127.39	£ 250.00	£ -	£ -		£ 250.00	£ 250.00	
Grants and Donations	£ 6,000.00	£ 1,060.00	£ 7,000.00	£ 4,346.00	£ 5,000.00	in CAB	£ 7,000.00	£ 5,000.00	£ 2,000.00
Bank Charges	£ 100.00	£ 89.10	£ 100.00	£ 56.70	£ 100.00		£ 100.00	£ 100.00	£ -
Covid	£ -	£ 408.81	£ -	£ 876.70	£ 1,300.00	Includes, food bank etc..	£ 1,000.00	£ 1,000.00	£ -
TOTAL	£ 34,927.87	£ 34,527.70	£ 40,523.00	£ 27,256.91	£ 38,708.52		£ 47,421.52	£ 43,821.52	£ 3,500.00

Environment									
Fence and Tree Work	£ 400.00	£ 378.00	£ 300.00	£ -	£ 500.00	Doesn't inc rec & YCC	£ 300.00	£ 300.00	£ -
Village Orderly	£ 4,710.00	£ 4,709.50	£ 4,710.00	£ 2,747.50	£ 4,710.00	No anticipated increase	£ 4,710.00	£ 4,710.00	£ -
Dog Bins	£ 4,080.00	£ 4,438.95	£ 4,080.00	£ 2,373.00	£ 4,080.00		£ 4,080.00	£ 4,080.00	£ -
Grass Cutting	£ 1,850.00	£ 1,414.84	£ 850.00	£ 1,016.09	£ 1,450.00		£ 1,450.00	£ 1,450.00	£ -
Riverside & Defib	£ 3,520.00	£ 1,384.31	£ 2,500.00	£ 760.50	£ 900.00		£ 5,000.00	£ 2,000.00	£ 3,000.00
Environmental projects	£ 4,000.00	£ 1,633.10	£ 3,000.00	£ 1,024.00	£ 2,000.00	Includes 3 dog bins & info board	£ 4,000.00	£ 3,000.00	£ 1,000.00
Environmental Grant	£ 2,500.00	£ 2,382.00	£ 2,000.00	£ -	£ 2,000.00	Rest of grant to be used for YCC / info board	£ 2,000.00	£ 2,000.00	£ -
TOTAL	£ 21,060.00	£ 16,340.70	£ 17,440.00	£ 7,921.09	£ 15,640.00		£ 21,540.00	£ 17,540.00	£ 4,000.00

Highways									
Power	£ 2,000.00	£ 1,937.91	£ 1,800.00	£ 1,120.68	£ 2,000.00	New LED lights	£ 1,800.00	£ 1,800.00	£ -
Maintenance	£ 3,500.00	£ 2,625.00	£ 3,500.00	£ 2,625.00	£ 3,500.00	New lighting contract 3yrs fixed 2nd year	£ 3,500.00	£ 3,500.00	£ -
Upgrades	£ 5,300.00	£ 10,500.00	£ 7,900.00	£ -	£ 7,675.00	10 LED lights	£ 5,000.00	£ 5,000.00	£ -
6 yr inspect	£ -	£ -	£ -	£ -	£ -	Completed 2017 due 2022/23	£ -	£ -	£ -
Highways related projects	£ 4,000.00	£ 280.16	£ 1,500.00	£ 797.39	£ 600.00	inc school crossing	£ 4,000.00	£ 3,500.00	£ 500.00
TOTAL	£ 14,800.00	£ 15,343.07	£ 14,700.00	£ 4,543.07	£ 13,775.00		£ 14,300.00	£ 13,800.00	£ 500.00

Recreation Ground									
Rec Grass Cutting	£ 1,310.00	£ 1,701.00	£ 1,700.00	£ 992.25	£ 1,700.00	No anticipated increase	£ 1,700.00	£ 1,700.00	£ -
Rec Maintenance	£ 2,000.00	£ 410.61	£ 2,500.00	£ 72.00	£ 500.00		£ 2,500.00	£ 2,000.00	£ 500.00
Rec Trees and Fence Work	£ 500.00	£ 194.00	£ 150.00	£ 120.00	£ 240.00	Split from Env	£ 150.00	£ 150.00	£ -
Annual inspections	£ 310.00	£ 200.00	£ 400.00	£ 67.00	£ 400.00		£ 400.00	£ 400.00	£ -
Play Equipment	£ 20,000.00	£ 20,362.51	£ 20,000.00	£ 12,102.25	£ 32,400.00	Section 106	£ 20,000.00	£ -	£ -
TOTAL	£ 24,120.00	£ 22,868.12	£ 24,750.00	£ 13,353.50	£ 35,240.00		£ 24,750.00	£ 4,250.00	£ 500.00

Youth									
Youth Club staffing	£ 11,600.00	£ 3,080.00	£ 10,000.00	£ 480.00	£ 6,000.00	Currently 1 day possible inc to 2	£ 10,000.00	£ 9,000.00	£ 1,000.00
Youth Club programme	£ 2,000.00	£ 241.99	£ 500.00	£ 150.08	£ 250.00		£ 500.00	£ -	£ 500.00
Computers	£ 1,000.00	£ -	£ 1,000.00	£ 1,090.81	£ 1,083.32	printer?	£ 500.00	£ -	£ 500.00
Extraordinary activities inc Residential	£ 800.00	£ 346.49	£ 1,800.00	£ -	£ -	Grant from NS	£ 1,800.00	£ -	£ -
Subs	-£ 400.00	-£ 13.00	-£ 400.00	-£ 105.30	-£ 200.00	£1 per person	-£ 400.00	-£ 400.00	£ -
Youth Council / forum	£ -	£ -	£ -	£ -	£ -		£ 200.00	£ 200.00	£ -
TOTAL	£ 15,000.00	£ 3,655.48	£ 12,900.00	£ 1,615.59	£ 7,133.32		£ 12,600.00	£ 8,800.00	£ 2,000.00
Grand Total	£ 134,696.90	£ 112,669.22	£ 150,493.00	£ 82,058.24	£ 157,296.84		£ 163,091.52	115,192	£27,000

INCOME

Village Orderly Grant	£ 435.81	£ 435.81	£ 435.81	£ 435.81	£ 435.81	Concern this will not exist.	£ 435.81	£ 435.81	£ -
Misc income	£ 100.00	£ 269.18	£ 200.00	£ 48.44	£ 80.00		£ 100.00	£ 100.00	£ -
CIL	£ -	£ 400.80	£ 3,000.00	£ -	£ -	Outstanding CIL	£ 12,000.00	£ 12,000.00	£ -
Solar panel grant from New Solar Banwell	£ 7,149.00	£ 7,149.00	£ 7,149.00	£ 7,149.00	£ 7,149.00		£ 7,149.00	£ 7,149.00	£ -
INCOME	£ 7,684.81	£ 8,254.79	£ 10,784.81	£ 7,633.25	£ 7,664.81		£ 19,684.81	£ 19,684.81	£ -

							Budget	Precept	Reserves
	£127,012	£104,984.41	£139,708	£74,425	£149,632		£143,407	95,507	£27,000

								93908	
Cemetery income	£ 3,000.00	£ 3,443.00	£ 3,000.00	£ 2,690.00	£ 3,500.00	Not part of budget as earmarked	£3,000	0	
Section 137 Contributions	In May 2019 Banwell Parish Council resolved to adopt the General Power of Competence.								

GENERAL RESERVES (ESTIMATED AT 30.04.20)	£90,000
CEMETERY EXTENSION RESERVE ON 30.10.19	£93,886
CEMETERY EXTENSION RESERVE (ESTIMATED AT 30.04.20)	£95,000

Band D Tax base calculator not produced yet
 Last year Band D £83.82
 Increase / decrease unknown

The budget reflects what I feel we need. The precept requirement is the absolute minimum and then the reserves are what we might need.

We need to be seen to be using some of the reserves as currently we have about 100% of the precept in reserves.

Bills for Payment - 15th October to the 15th November 2020
Banwell Parish Council

Method	Payee	Details	Net Amount	VAT	Gross Amount	Column1	Minute agreed	Power
Already Paid								The Parish Council have
DD	Mainstream	Phone and Broadband (DD 14.10.20)	£2.40	£0.48	£2.88		093/20	
DD	E-ON	Streetlight Power (DD 16.10.20)	£155.43	£7.77	£163.20		093/20	
DD	E-ON	YCC power (19.11.20)	£71.08	£3.55	£74.63		093/20	
To Pay								
BACS	J K Gardening	Grass cutting @ Rec Ground & Knightcott Bank	£141.75		£141.75			
BACS	J K Gardening	Grass cutting @ Riverside	£70.87		£70.87			
BACS	J K Gardening	Grass cutting @ YCC	£70.88		£70.88			
BACS	J K Gardening	Grass cutting @ Banwell Cemetery	£162.50		£162.50			
BACS	J K Gardening	Village orderly	£392.50		£392.50			
BACS	J K Gardening	Replacement fence at YCC	£450.00		£450.00		H & S	
BACS	J K Gardening	Golling Lane	£150.00		£150.00		208/17	
BACS	J K Gardening	War Memorial Hedge	£45.00		£45.00		H & S	
BACS	J K Gardening	Brambles at entrance to YCC	£240.00		£240.00		124 (ii)	
		Total £1723.50						
BACS	FOS UK	Dog Bin emptying	£339.00		£339.00		177/19	
BACS	Insight Cleaning	YCC Cleaning	£184.00		£184.00		39/19	
BACS	YMCA	Youth Club	£480.00		£480.00		243/18	
BACS	SLCC	Latest Arnold Baker 12th Edition	£123.00	£0.80	£123.80		Admin	
BACS	Scribe	Cemetery Package	£374.40	£74.88	£449.28		194/20	
BACS	Complete Buisness	Card & Paper	£30.75	£6.15	£36.90		Covid-19	
BACS	Break Through Commu	Compliant Councils Hub	£149.00	£29.80	£178.80		192/20	
BACS	Poppy Appeal	Poppy Appeal	£60.00		£60.00		190/20 (ii)	
BACS	MicroBitz	Fix cllr laptop	£102.66	£20.53	£123.19		Admin	
BACS	GB Sport	ROSPA Annual Inspections	£225.00	£45.00	£270.00		172/20 (ii)	
BACS	Ward Tree Surgeons	Cemetery tree & stump	£180.00	£36.00	£216.00		172/20 (i)	
BACS	LG Groundworks	Cemetery Path	£8,400.00	£1,680.00	£10,080.00		155/20	
BACS	hivis.co.uk	100 hi vis jackets	£144.99	£1.20	£146.19	awaiting agenda item		
BACS	E. Shayler	Overtime & Expenses (zoom, ink, printer)	£463.93	£90.84	£554.77	awaiting agenda item	Admin	
SO	E. Shayler	Clerk's Salary (SO 26.11.20)	£1,604.57		£1,604.57		093/20	
DD	Calor	YCC Gas (DD 26.11.20)	£14.71	£0.74	£15.45		093/20	
DD	Nest	Pension contibutions (DD 26.11.20)	£156.36		£156.36		093/20	
DD	North Somerset	Waste Collection (01.12.20)	£11.32		£11.32		093/20	
BACS	HMRC	PAYE and NI for Sept (12.09.20)	£618.45		£618.45		093/20	
		Totals	£15,614.55	£1,997.74	£17,612.29			

Banwell Parish Council

Prepared by: _____

Date: _____

Name and Role (Clerk/RFO etc)

Approved by: _____

Date: _____

Name and Role (RFO/Chair of Finance etc)

	Bank Reconciliation at 31/10/2020		
	Cash in Hand 01/04/2020		186,593.72
	ADD Receipts 01/04/2020 - 31/10/2020		130,673.59
			317,267.31
	SUBTRACT Payments 01/04/2020 - 31/10/2020		93,338.29
A	Cash in Hand 31/10/2020 (per Cash Book)		223,929.02
	Cash in hand per Bank Statements		
	Cash 31/10/2020	0.00	
	Unity Trust Bank (20398572) 31/10/2020	70,597.12	
	PC Reserve Saver account (81413 31/10/2020	44,599.76	
	Cemetery Reserve Account (59678 31/10/2020	93,885.78	
	Natwest Current account (5335765 31/10/2020	14,846.36	
			223,929.02
	Less unrepresented payments		0.00
			223,929.02
	Plus unrepresented receipts		0.00
B	Adjusted Bank Balance		223,929.02
	A = B Checks out OK		

Banwell Parish Council
Net Position by Cost Centre and Code

Cost Centre Name

Cemetery & Memorials		Bal. B/Fwd.	Receipts		Payments		Current Balance
Code	Title		Budget	Actual	Budget	Actual	Budget
101	Cem Grass Cutting	0.00	0.00	0.00	1,950.00	1,137.50	812.50
102	Cem paths / trees / garden	0.00	0.00	0.00	300.00	0.00	300.00
103	Cem making up graves	0.00	0.00	0.00	200.00	0.00	200.00
104	Cemetery / Memorial Maintenance	0.00	0.00	0.00	5,000.00	0.00	5,000.00
105	Env Fee	0.00	0.00	0.00	0.00	120.00	-120.00
		£0.00	0.00	£0.00	7,450.00	£1,257.50	6,192.50

Cemetery Income		Bal. B/Fwd.	Receipts		Payments		Current Balance
Code	Title		Budget	Actual	Budget	Actual	Budget
110	Cemetery Income	90,682.00	3,000.00	3,050.00	0.00	0.00	90,732.00
		£90,682.00	3,000.00	£3,050.00	0.00	£0.00	90,732.00

Clerk & Administration		Bal. B/Fwd.	Receipts		Payments		Current Balance
Code	Title		Budget	Actual	Budget	Actual	Budget
201	Salary & NI	0.00	0.00	0.00	26,000.00	16,480.49	9,519.51
202	Clerk pension	0.00	0.00	0.00	302.00	1,097.51	-795.51
203	Advertising	0.00	0.00	0.00	300.00	50.00	250.00
204	Insurance	0.00	0.00	0.00	2,123.00	2,471.52	-348.52
205	Subscriptions inc ALCA & SLCC	0.00	0.00	0.00	900.00	598.00	302.00
206	Audit Fee	0.00	0.00	0.00	1,000.00	475.00	525.00
207	Legal Costs	0.00	0.00	0.00	500.00	600.00	-100.00
208	Training Clerk	0.00	0.00	0.00	800.00	290.00	510.00
209	Training Councillor	0.00	0.00	0.00	600.00	250.00	350.00
210	Grants & Donations	0.00	0.00	10,000.00	7,000.00	4,346.00	12,654.00
211	Chairmans Allowance	0.00	0.00	0.00	250.00	0.00	250.00
212	Covid-19	0.00	0.00	0.60	0.00	556.21	-555.61
213	Bank Charges	0.00	0.00	0.00	100.00	56.70	43.30
214	Covid-19 food bank	0.00	0.00	997.00	0.00	1,318.49	-321.49
		£0.00	0.00	£10,997.60	39,875.00	£28,589.92	22,282.68

Environment		Bal. B/Fwd.	Receipts		Payments		Current Balance
Code	Title		Budget	Actual	Budget	Actual	Budget
301	Allotment	0.00	1,647.88	1,647.88	1,647.88	1,647.88	0.00
302	Env Grass Cutting	0.00	0.00	0.00	850.00	1,016.09	-166.09
303	Env Hedge / Fence / Tree Work	0.00	0.00	0.00	300.00	0.00	300.00
304	Village Orderly	0.00	435.81	435.81	4,710.00	2,747.50	1,962.50
305	Dog Bins	0.00	0.00	0.00	4,080.00	2,373.00	1,707.00
306	Env Maintenance / Inspect Riversi	0.00	0.00	0.00	2,500.00	760.50	1,739.50
307	Env Projects	0.00	0.00	0.00	3,000.00	1,024.00	1,976.00
308	Env Grant	0.00	11,000.00	7,149.52	2,000.00	0.00	-1,850.48
309	Rec Play Equipment	0.00	0.00	0.00	0.00	0.00	0.00
		£0.00	13,083.69	£9,233.21	19,087.88	£9,568.97	5,668.43

Highways		Bal. B/Fwd.	Receipts		Payments		Current Balance
Code	Title		Budget	Actual	Budget	Actual	Budget
401	Street light power	0.00	0.00	0.00	1,800.00	1,120.68	679.32
402	Street light maintenance	0.00	0.00	0.00	3,500.00	2,625.00	875.00
403	Street light upgrade	0.00	0.00	0.00	7,900.00	0.00	7,900.00
404	Highways related projects	0.00	0.00	0.00	1,500.00	797.39	702.61
		£0.00	0.00	£0.00	14,700.00	£4,543.07	10,156.93

Income		Bal. B/Fwd.	Receipts		Payments		Current Balance
Code	Title		Budget	Actual	Budget	Actual	Budget
501	Misc Income	0.00	0.00	49.58	200.00	0.00	249.58
502	Annual Precept	0.00	93,908.00	93,908.00	0.00	0.00	0.00
503	VAT	0.00	0.00	0.00	0.00	0.00	0.00

Current Balance = Balance B/Fwd - (Receipt Budget - Actual Receipt) + (Payment Budget - Actual Payments)

Banwell Parish Council
Net Position by Cost Centre and Code

<u>Cost Centre Name</u>							
504 CIL		401.00	3,000.00	0.00	0.00	0.00	-2,599.00
		£401.00	96,908.00	£93,957.58	200.00	£0.00	-2,349.42
<u>Recreation Ground</u>			<u>Receipts</u>		<u>Payments</u>		<u>Current Balance</u>
<u>Code</u>	<u>Title</u>	<u>Bal. B/Fwd.</u>	<u>Budget</u>	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>	<u>Budget</u>
601	Rec Grass Cutting	0.00	0.00	0.00	1,700.00	992.25	707.75
602	Rec Maintenance	0.00	0.00	0.00	2,500.00	72.00	2,428.00
603	Rec Tree & Fence Work	0.00	0.00	0.00	150.00	120.00	30.00
604	Rec Inspections	0.00	0.00	0.00	400.00	67.00	333.00
605	Rec Play Equipment	0.00	0.00	0.00	0.00	12,102.25	-12,102.25
		£0.00	0.00	£0.00	4,750.00	£13,353.50	-8,603.50
<u>Youth & Community Centre</u>			<u>Receipts</u>		<u>Payments</u>		<u>Current Balance</u>
<u>Code</u>	<u>Title</u>	<u>Bal. B/Fwd.</u>	<u>Budget</u>	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>	<u>Budget</u>
701	YCC upgrade	0.00	0.00	0.00	18,000.00	18,295.60	-295.60
702	YCC repairs & maintenance	0.00	0.00	0.00	3,000.00	3,526.99	-526.99
703	YCC CCTV	0.00	0.00	0.00	2,000.00	0.00	2,000.00
704	YCC Electricity	0.00	0.00	0.00	1,000.00	416.20	583.80
705	YCC Gas	0.00	0.00	0.00	1,500.00	409.36	1,090.64
706	YCC water	0.00	0.00	0.00	650.00	39.54	610.46
707	YCC waste	0.00	0.00	0.00	650.00	264.08	385.92
708	YCC cleaning & supplies	0.00	0.00	0.00	2,500.00	1,540.78	959.22
709	Office Equipment inc Website	0.00	0.00	0.00	3,000.00	2,136.16	863.84
710	YCC phone & wifi	0.00	0.00	0.00	600.00	349.71	250.29
711	YCC Grass cutting	0.00	0.00	0.00	850.00	496.16	353.84
712	YCC hedge, fence & tree work	0.00	0.00	0.00	280.00	0.00	280.00
713	YCC grants & donations	0.00	1,300.00	0.00	0.00	0.00	-1,300.00
714	YCC income	0.00	0.00	1,328.00	1,300.00	0.00	2,628.00
		£0.00	1,300.00	£1,328.00	35,330.00	£27,474.58	7,883.42
<u>Youth Club</u>			<u>Receipts</u>		<u>Payments</u>		<u>Current Balance</u>
<u>Code</u>	<u>Title</u>	<u>Bal. B/Fwd.</u>	<u>Budget</u>	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>	<u>Budget</u>
801	YC sessions	0.00	0.00	0.00	10,000.00	480.00	9,520.00
802	YC budget	5,000.00	0.00	0.00	500.00	0.00	5,500.00
803	YC extraordinary activities	0.00	0.00	0.00	1,000.00	0.00	1,000.00
804	YC Computers	1,000.00	0.00	0.00	0.00	1,090.81	-90.81
805	YC subscriptions	0.00	400.00	105.30	0.00	0.00	-294.70
806	Tuck Shop	0.00	100.00	0.00	100.00	0.00	0.00
		£6,000.00	500.00	£105.30	11,600.00	£1,570.81	15,634.49
NET TOTAL		£97,083.00	114,791.69	£118,671.69	132,992.88	£86,358.35	147,597.53

Current Balance = Balance B/Fwd - (Receipt Budget - Actual Receipt) + (Payment Budget - Actual Payments)