



Banwell Parish Council

MINUTES OF A MEETING OF THE YOUTH CLUB MANAGEMENT COMMITTEE HELD AT BANWELL CHILDREN'S CENTRE AT 7.00 P.M. ON THURSDAY 10th JANUARY 2019

Present: Nick Manly (Chairman), Paul Blatchford (Vice Chairman), Paul Harding, Maggie McCarthy and Jim Weston.

In attendance: Jenna Jordan (Youthworkz), Liz Shayler (Clerk),

01/19 To receive apologies for absence: (agenda Item 1)

Apologies were received from Cllr Dawn Parry

02/19 To receive declarations of Interest (agenda Item 2)

There were no declarations of interest received.

03/19 To approve the minutes of the meeting held on 27th September 2018 as a correct record of the meeting (agenda Item 3)

Resolved – That the minutes be approved as a correct record of the meeting.

The resolution was correctly proposed and seconded (3 in favour with 1 abstention due to absence at the last meeting)

The minutes of the meeting were signed by the Chairman as a correct record.

04/19 To invite public participation (agenda item 4)

No members of the public were present

05/19 Exchange of information (agenda item 5)

- (i) **Speed bump Sign** - the Clerk
- (ii) **Light at the entrance to the Childrens Centre car-park** – Concern was raised about the light which illuminated the speed bump. The Clerk was asked to contact the lighting contractors to have it repaired or replaced.

06/19 To complete the Youthworkz bimonthly appraisal process (agenda item 6)

The bi-monthly appraisal process was completed. Unfortunately due to other commitments Youthwork formally handed in their notice.

Resolved - To assess the present Youth Provision and recruitment process.

The resolution was correctly proposed and seconded (unanimous)

07/19 To note the Youth Club budget (agenda item 7).

The Youth Club budget was noted.

08/19 To agree the Youth Club Committee's 2019/20 budget to present to the Parish Council (agenda item 8).

Resolved – To agree the Youth Cub Committee's 2019/20 budget request to present to the Parish Council.

The resolution was correctly proposed and seconded (unanimous).

09/18 Date of Next Meeting (agenda item 9)

Thursday 28th March 2019 at 7p.m. at Banwell Children's Centre

The meeting closed at 7:15pm.

Chairman.....

Date.....

Period under review September 21st 2018 to January 8th 2019.

1. Are all contracted sessions being held? Yes / **No**
Comments; Sessions cancelled due to non-attendance by young people. First session of the year cancelled due to first day back at school.
2. Are the numbers attending increasing? Yes / **No**
Comments; Numbers remain low.
3. Is a comprehensive range of activities being organized? **Yes** / No
Comments..... See Youthworkz report
4. Are YOUTHWORKZ demonstrating a degree of flexibility in the activities provided to meet users' needs (e.g. weekend or holiday activities)? Yes / **No**
Comments.....
5. YOUTHWORKZ arranging activities outside of the village? Yes / **No**
Comments...
6. Are YOUTHWORKZ seeking other sources of funding for Youth Club activities? Yes / **No**
Comments; No new funding has been applied for still waiting for outstanding request from the Co-op.
7. Is any feedback from users/parent's positive? Yes / No
Comments; N/A
8. Have any complaints been received about the service? Yes / **No**
Comment; None received
9. Have there been any behavioural issues at the Youth Club including damage? Yes / **No**
Comments... Behaviour continues to be outstanding.
10. Have any unannounced visits been made by Committee members since the review? Yes/**No**
11. Any other comments:
Youthworkz formally handed in their notice until April 2018.
12. Conclusion – Satisfactory / Unsatisfactory
13. Action points for YOUTHWORKZ – N/A
14. Action points for Youth Club Management Committee
 - To look at the present youth provision in the village and in other areas
 - To look at recruitment

Signed.....

Date.....

Banwell Youth Club - Youthworkz Report - January 2019

Attendance Figures

A group of six young people attend most sessions. Despite promotion of the club, we see no change in the long term attendance figures.

Recent Programme

- Since the last meeting, the programme has included: a Christmas Party, cooking, sports, arts and crafts, sparklers, fire pit, group games, Hama beads and treasure hunts.

Future Programme

The programme has been drawn up by young people. This will be published in the next couple of weeks.

Behaviour

Behaviour continues to be outstanding. There have been no incidents.

Club times

Monday night	Years 5 - 9	5:30pm until 8pm	Cost 50p
Tuesday night	Years 5 - 9	5:30pm until 8pm	Cost 50p

Staffing

Jenna to discuss staffing at the meeting.

Jenna Jordan
Youthworkz
Banwell Youth Club

Banwell Parish Council
Summary of Receipts and Payments
Cost Centre Youth Club

Code	Title	Receipts			Payments			Net Position
		Estimated	Actual	Variance	Estimated	Actual	Variance	+/- Under/over spend
500	YC Staffing				11,600.00	6,967.54	4,632	4,632
501	YC Programme				2,000.00	1,252.45	748	748
502	YC Extraordinary Activities				1,300.00		1,300	1,300
503	YC Computers							
905	YC Subscriptions	900.00	205.50	-695				-695
NET TOTAL		900.00	205.50	-695	14,900.00	8,219.99	6,680	5,986
V.A.T.						2.17		
GROSS TOTAL			205.50			8,222.16		

Youth Club Budget 2019 /20

Youth Club	Comments	Budget 2019 - 20	Precept	Reserves
Youth Club staffing - 2/3 days	At present 2 days possible increase to 3.	£11,600	£11,600	0
Youth Club programme costs		£2,000	£2,000	0
Computers - match funded	Carry forward	£1,000	£0	£1,000
Extraordinary activities inc Residential	Includes redecoration of den	£800	£800	0
Subs		-£400	-£400	0
TOTAL		£15,000	£14,000	£1000