



Banwell Parish Council

MINUTES OF A MEETING OF THE YOUTH & COMMUNITY CENTRE COMMITTEE HELD AT BANWELL CHILDREN'S CENTRE AT 7.00 P.M. ON MONDAY 17th JUNE 2019

Present: Nick Manley (Chairman) Phil Adams, Paul Blatchford, Paul Harding and Maggie McCarthy (Vice Chairman)

In attendance: Liz Shayler (Clerk)

16/19 To appoint a Chairman for the Youth & Community Centre (YCC) Committee for 2019/20 (agenda item 1)

Resolved: To appoint Cllr Manley as Chairman of the YCC Committee

The resolution was correctly proposed and seconded (unanimous)

17/19 To receive apologies for absence: (agenda Item 2)

No apologies were received

18/19 To receive declarations of Interest (agenda Item 3)

There were no declarations of interest received.

19/19 To approve, as a correct record, the minutes of the Youth & Community Centre Committee minutes from the 28th May 2019 (agenda Item 4)

Resolved: To approve, as a correct record, the minutes of the Youth & Community Centre Committee minutes from the 28th May 2019

The resolution was correctly proposed and seconded (3 in favour with 2 abstentions due to absence)

The minutes of the meeting were signed by the Chairman as a correct record.

20/20 To discuss the present and future electricity contract (agenda Item 5)

Resolved: To switch the electricity contract to E-ON and to fix for three years.

The resolution was correctly proposed and seconded (unanimous)

21/19 Exchange of information (agenda item 6)

- i. **Hire of YCC** - the clerk reported that she had received written confirmation from the hirers of the Scout hut on the 22nd June that they agree to the terms and conditions for their use of the field behind the hut as specified at the YCC meeting on the 28th May.
- ii. **Youth Club visits** – Cllr McCarthy reported that she had visited the Big Hub which is a very popular Youth Club. She was very impressed with how it was being run. The Clerk was asked to send out the draft tender documents for running the Youth Club at the YCC to the Committee members for consideration at the next meeting.
- iii. **Snagging** – North Somerset Council had been on site and is hoping to complete the remainder of the snagging list within the next month.

YCC Papers

- iv. **Wessex Water** – the Clerk confirmed she had spoken to a representative of Wessex Water who was hopeful that the new Head Lease would be ready for consideration by the end of June.

22/19 To note the Youth and Community Centre budget (agenda item 14)

The Youth and Community Centre budget was noted.

23/19 Date of Next Meeting (agenda item 15)

Monday 1st July 2019 at 7.00 p.m.

The Chairman closed the meeting at 7:20pm.

Chairman.....

Date.....

Childrens Centre Gas Comparison

Contractor	Quarterly standing charge	Price per litre	Additional Extra's	Total based on 2928 litres
A Calor	£78.44	65.04p variable	Read remotely contract minimum 3 years	£1982.81
B Avantia Gas	£80	31p 34p	6 monthly fixed 1 year fixed	£1075.52
C Flogas				
D				

Appointment of Youth Provider – Draft timetable

Publication – Tuesday 2nd July

Closing date – Friday, 9th August

Shortlisting – w/b 12th August

Interviews – w/b 19th August

Start – Wb 9th September

Advertisement could be placed in -

Our Website (free)

Weston Mercury (£230. Cost of a second week would be £195). The advert would also go into their midweek edition and into the North Somerset Times, as well as on their jobs24 website.)

Alternatively contact could be made with play providers (free); YMCA, INSPIRE BCC, EPIC, Boomsatsuma.

BANWELL YOUTH CLUB
TENDER FOR THE PROVISION OF A YOUTH CLUB SERVICE

Introduction

Banwell Parish Council are looking for a dedicated and enthusiastic Youth Club Provider to run Banwell Youth Club for two sessions a week. They are inviting suitably experienced contractors to submit costed proposals.

The core service would provide a youth club service on two evenings a week and would be for an initial period of a year but could be extended for up a further two years, subject to satisfactory performance.

Detailed Requirements

Location – Youth and Community Centre, West Street, Banwell. BS29 6DB

Frequency – Two sessions per week (days negotiable), throughout the year as follows -

Each session should include a range of positive activities suitable for the age range in question. We are looking to the chosen provider to suggest a comprehensive and imaginative range of activities to meet the young people's needs which may include but will not be restricted to cookery, art, music, sport and citizenship. The provider should also have the capacity to provide or buy in appropriate advice and support in the areas of drug and alcohol misuse and sexual health. While the core service would provide for two evenings a week, we would welcome a degree of flexibility to meet the users' needs, e.g. occasional weekend or holiday daytime activities. In addition, an element of outreach work in the village to make contact with young people who do not currently make use of the service would be seen as a positive step.

We would also like if possible throughout the year for the young people to have the opportunity to participate in activities and trips outside of the village with the possibility of an annual residential excursion.

Shortlisted contractors will be asked to make a presentation to the Youth Club Management Committee and young people outlining their ideas for this service.

Start Date

We intend to begin the evening sessions the week beginning Monday 9th September. Shortlisted contractors will be asked to make a presentation to the Youth and Community Centre Committee and Parish Council representatives the week beginning the 19th August 2019, outlining their ideas for this service.

Insurance and References, etc

You will be required to provide a copy of appropriate insurance cover, proof that all staff are CRB checked to work with young people, together with details of two referees who can vouch for your competence in carrying out this type of work. In addition, you should provide details of your safeguarding, GDPR, first aid and other policies for the protection of users.

Contract Period

The contract will commence on 9th September, 2019 and will for an initial period of a year. It may however be extended by up to a further two years, subject to quarterly performance reviews.

Further Information

Banwell Parish Council does not bind itself to accept the lowest or any tender.

If you require further information, please contact Liz Shayler, Banwell Parish Clerk on 01934 820442 or clerk@banwellparishcouncil.org.uk

Draft timetable

This timetable is provided as a guideline only and may be subject to change

Publication – 2nd July

Closing date – Friday, 9th August

Shortlisting – w/b 12th August

Interviews – w/b 19th August

Start week – 9th September

Deadline for Tenders

Your tender (including the attached form) must be received by the Clerk by no later than **Friday, 9th August, 2019**. Late tenders will not be accepted.

Please send your tender to the following address:-

Youth Club Tender,
Banwell Parish Council,
Banwell Youth and Community Centre,
West Street,
Banwell. BS29 6DB

Alternatively please email it to; clerk@banwellparishcouncil.org.uk marked Youth Club Tender.

By submitting an application, you are consenting to full participation in the tendering process including matters related to vetting, site visits, background checks, contracting and onboarding processes. Typing your name constitutes your electronic signature.

BANWELL YOUTH CLUB

PROVISION OF A YOUTH CLUB SERVICE

Name of Organisation:

Name of Contact:

Address:

Telephone number:

Email address:

Tender

Outline of the service to be provided including numbers of staff per session (Continue on further sheets if required):

Cost per session - £

Signed.....

Date.....

Please send your tender to the following address:-

Youth Club Tender,
Banwell Youth and Community Centre,
West Street, Banwell. BS29 6DB

Alternatively please email it to; clerk@banwellparishcouncil.org.uk marked Youth Club Tender



**Proposal to Parish Council for New Creation Co-operation
at the Children's Centre, Banwell.**

New Creation's motto, 'building better community', is the foundation on which we develop our co-operative relationships with other community organisations. With this underlying principle, we feel that working with the Parish Council would be a natural pairing and a symbiotic partnership.

To begin with, we would be looking to rent space at the Children's Centre on a sessional basis to run some of our community projects, with the view to further co-operation in the future, if the Parish Council is amenable. We have a firm belief that we should base these projects where they would be most beneficial and most accessible to the service users. The Children's Centre is an excellent location for community activities and services due to its central Banwell location, familiarity to Banwell residents and ease of access from the Village Car Park.

In the first instance we would be looking to rent space to run our Coffee and Chat morning, currently based at The Scout Hut and running weekly on a Wednesday from 13th March. This coffee morning is aimed primarily at lonely or isolated older members of the community, particularly those with long-term health conditions, their carer's or relatives. We are also looking at possibly moving this coffee morning to earlier in the morning to be able to catch some of the foot traffic of parents from the school, allowing for a more inter-generational community café.

This is one aspect of a wider project of pastoral care within the community under the banner of Love Banwell, our community umbrella organisation within New Creation, including co-operation between ourselves and St. Monica Trust on a local 'Befriending Scheme', where volunteers visit people in their own homes to provide a friendly face and a means of support. The partnership between Community Development Officer Kirsty Bowles and Befriending Officer for St. Monica Trust Karen Bennett has been very beneficial and a relationship that St. Monica's is keen to extrapolate in other areas, however Karen has found that working from the Methodist Church on a Thursday morning is not conducive to her need as she is very isolated in this location and feels that she would be better suited more in the community, somewhere like the Children's Centre, which is far more accessible.

Out of these two initiatives has been born a joint working group of local organisations, looking to work together for the benefit of the community. It comes from a desire to take a multi-agency approach to 'Social Prescribing', an initiative coming from central government, whereby we can inter refer residents between agencies and signpost them to the service which would help them most. While still in the initial stages, these talks seem to be going well with the Parish Clerk, Village Agent, Police Community Support Officer and local GP Practice Manager joining discussions as well as representatives from Curo, Citizen's Advice and St. Monica Trust.

We would also wish to rent space to run our toddler group, Tumble Time Tots. This is a vital service that is temporarily hiatus as we have no suitable premises. It was being held weekly on a Thursday afternoon at The Hub at the Methodist Chapel, but the road crossing is far too dangerous for parents with young children and we felt that we could not risk their safety.

It would be a dream project to begin an outpost of the Vine Counselling Service in Banwell. This currently helps a wide variety of people from their base in Congresbury, however we know that mental health is an important part of health and well-being, and not everyone can travel from Banwell to surrounding areas to access these services.

Another project which has been successfully set up in Congresbury and would be extremely beneficial to open a branch in Banwell, is AppleShed Inclusive Theatre Company. As a subsidiary of ChickenShed in London, AppleShed offers the opportunity for all to engage in theatre, dance and music workshops, a great way to learn new skills, gain confidence and grow in friendship and camaraderie. It has proved incredibly popular and their first original show and recent fundraising concert were hugely successful. Unfortunately, not everyone from the outlying area can get to Congresbury and it would be amazing to have workshops available in Banwell, with the Children's Centre a wonderful space for such a venture, with a welcoming environment, a safe area to watch the children, particularly those with disabilities and a car park alongside.

A similar venture that we are just getting off the ground is STAMP, (St. Andrew's and Methodist Performers). While this will be a church run drama group, it is open to any young people within the village with a heart for drama. We intend to have workshops alternating between Banwell and Congresbury, with a view to performances based around major Christian festivals. This comes from the wonderful co-operation between the young people of Banwell and Congresbury at our Progressive Nativity and Christingle services over the Christmas period. In talking to the young people, they have expressed a wish to continue this, however the Hub is an unsuitable location for the reasons already stated, the lack of car parking and the dangerous road crossing, and St. Andrew's, Banwell, while a beautiful building, is an ancient building and, therefore, in its current state is not conducive as a multi-purpose space. With this in mind, the Children's Centre is a fantastic resource in Banwell and it is our wish to see it utilised for youth and community projects.

Kirsty Bowles,
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New Creation Churches,
The Hub, Banwell.
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